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RITES LIMITED
(A Govt. of India Enterprise)
Shikhar, Plot No. 1, Sector – 29, Gurgaon – 122001

Engagement of Multiple Engineering Professionals on contract basis

RITES Ltd., a Navratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies. RITES Ltd. invites application for the vacancies detailed below.

IMPORTANT DATES

Particulars	Date
Commencement of submission of online application and online payment of fees	09.12.2025
Last date of submission of online application and online payment of fees	30.12.2025
Date & Time of written test	11.01.2026 (15:00-17:30)

IMPORTANT NOTE

1. **All the vacancies (VC Nos.) are specific to a particular REGION and DISCIPLINE, and the following States/UTs shall be considered for the purpose of posting under each region:**

Sn	Region	States / UTs covered
1.	North	Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Ladakh, Punjab, Rajasthan, Uttar Pradesh, Uttarakhand & Chandigarh
2.	East	Assam, Arunachal Pradesh, Mizoram, Manipur, Meghalaya, Nagaland, Sikkim, Tripura, Bihar, Odisha, Jharkhand, West Bengal, Andaman & Nicobar Islands
3.	West	Gujarat, Madhya Pradesh, Maharashtra, Chhattisgarh, Goa, Dadra & Nagar Haveli & Daman and Diu
4.	South	Andhra Pradesh, Telangana, Karnataka, Kerala, Tamil Nadu, Puducherry & Lakshadweep

2. **The written test for all the vacancies will be conducted at the SAME DATE & TIME.**
3. **A candidate shall apply for ONE VACANCY (VC No.) ONLY, regardless of their place of domicile.**
4. **The below posts for Mechanical discipline are in addition to the similar posts notified earlier vide Vacancy Nos. M/73/25 to M/76/25 and shall be treated as separate vacancies for the purpose of empanelment.**

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Region wise vacancies (VC Nos.) under each discipline along with Minimum Educational Qualification, Domain of experience and Minimum years of Post qualification work experience in the relevant domain / discipline are as under:

Disciplines	Region	VC Nos.	Posts	Minimum Educational Qualification @	Domain of experience	Minimum Post Qualification work experience required	UR	EWS	OBC (NCL)	SC	ST	TOTAL	PwBD +
							Vertical Reservation						Horizontal Reservation
Mechanical	North	M/121/25	Senior Technical Assistant (Mechanical)	Full time diploma in Engineering in Mechanical/ Production/ Production & Industrial/ Manufacturing/ Mechanical & Automobile Discipline	Experience in the relevant field of Engineering	02 Years	21	4	13	8	4	**50**	2
	East	M/122/25					31	7	20	11	6	**75**	2
	West	M/123/25					5	0	3	1	1	**10**	1
	South	M/124/25					7	1	4	2	1	**15**	1

Note-

@ Candidates possessing higher qualifications (Degree / PG Degree) in the same discipline are also eligible to apply for the above positions.

+ Posts reserved for PwBD category on horizontal basis.

Category wise and post wise details of 6 vacancies reserved for Persons with Benchmark Disabilities (PwBD) are given below:

Region	VC Nos.	Posts	Reserved for identified categories of Persons with Benchmark Disabilities (PwBDs)	
			Cat-C	Total
North	M/121/25	Senior Technical Assistant (Mechanical)	**2**	**2**
East	M/122/25		**2**	**2**
West	M/123/25		**1**	**1**
South	M/124/25		**1**	**1**

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Age Limit

Post	Maximum Age Limit
Senior Technical Assistant (Mechanical)	40

Note: Age, experience, and all other eligibility criteria shall be reckoned as on the last date of submission of the application (cut-off date i.e 30.12.2025).

Educational & Experience

1. Candidate belonging to General/ EWS category and candidates belonging to SC/ST/OBC(NCL)/PWD category applying against unreserved posts should have minimum 50% marks in the Minimum Educational Qualification for consideration against unreserved posts. Reserved category candidates (SC/ST/OBC(NCL)/ PWD as applicable) should have at least 45% marks in Minimum Qualification for consideration against reserved posts. The same shall also be applicable for candidates applying with higher qualifications in the same discipline.

2. The candidate should possess Degree/Diploma recognized by AICTE/BTE (as applicable); from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India and recognized by AICTE shall also be accepted.

3. If the certificate or marksheet does not indicate the percentage, the applicant shall provide the conversion formula for deriving the percentage from the CGPA/DGPA/etc., **as issued by the concerned university/institution**. In such cases where the university/institution does not have a conversion formula, an undertaking to this effect must be submitted **duly signed by an authorized representative of the university/institution**, and then minimum 5 on 10 point scale will be considered as 50%.

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Note: The period of training (except on-the-job training) / internship / teaching / academic / fellowship / PhD research experience shall NOT be counted as a part of experience. The period of Apprenticeship training (as per The Apprenticeship Act 1961) in the relevant discipline / area shall be considered for minimum post-qualification experience required for the post, subject to fulfilment of all other eligibility criteria of the post.

Relaxations & Concessions

Reservation/ relaxation/ concessions to EWS/ SC/ST/OBC (NCL)/PWD/ Ex-SM/ J&K Domicile would be provided against reserved posts (where applicable) as per extant Govt. orders.

Relaxation in upper age limit to OBC (NCL)/ SC/ ST candidates shall be provided against reserved posts as per extant Govt. orders.

PWD candidates suffering from not less than 40% of the relevant disability shall only be eligible for the benefit of PWD. Such PWD candidates shall be eligible for relaxation of 10 years in upper age limit.

PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post as under:

Discipline	Categories for which identified	Functional Classification	Physical Requirements
Mechanical	Locomotor disability	OA, OL	S, ST, BN, W, SE, MF, C, R, W & RW

Persons with Disabilities belonging to the category/ categories for which the post is identified (as indicated in Table above) can also apply even if no vacancies are specifically reserved for them. Such candidates will be considered for selection for appointment to the post by general standard of merit.

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Functional Classifications		Physical Requirements	
Code	**Classification**	**Code**	**Physical Requirements**
OH	Orthopedically Handicapped	S	Sitting
VH	Visually Handicapped	ST	Standing
HH	Hard of Hearing	W	Walking
OL	One leg	SE	Seeing
OA	One arm	H	Hearing/ Speaking
BA	Both Arms	RW	Reading and Writing
BH	Both Hands	C	Communication
MW	Muscular Weakness	MF	Manipulation by fingers
OAL	One arm one leg	PP	Pulling & Pushing
BLA	Both Legs and Arms	L	Lifting
BLOA	Both Legs one Arm	KC	Kneeling & Crouching
LV	Low Vision	BN	Bending
B	Blind	M	Movement
PD	Partially Deaf	JU	Jumping
FD	Fully Deaf	CL	Climbing
BL	Both legs	CL	Climbing
D	Dwarfism		
CP	Cerebral Palsy		
LC	Leprosy Cured		
AAV	Acid Attack Victims		
MD	Multiple Disabilities		

The above lists are subject to revision.

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SELECTION PROCESS

Selection Process shall consist of the following -

Phase I: Written Test – The candidates MUST appear for written test as per the schedule & venue mentioned in their admit card (*which shall be released separately*). The weightage of written test is 100%.

The syllabus for the written test, common for all the vacancies, is placed at Annexure A

A minimum of 50% marks for UR / EWS (*45% for SC/ST/OBC (NCL)/PWD against reserved posts*) in written test will be required to enable the candidate to be considered for further selection process.

There will be **125 objective type questions carrying one mark each for a duration of 2.5 Hours.** There will be NO negative marking, and therefore, NO marks will be deducted in case of an incorrect answer. Candidates belonging to PWD Category are eligible for a compensatory time of 50 minutes.

Phase II: Document Scrutiny – Based on the result of the Written Test and the number of vacancies, THE DOCUMENTS UPLOADED BY THE CANDIDATES DURING SUBMISSION OF THE ONLINE APPLICATION FORM WILL BE SCRUTINIZED BY RITES LTD. It will be the candidate's responsibility to upload all the necessary documents substantiating their claim submitted in the Online Application Form. **Candidates must note that ONLY the information filled in the Online Application Form shall be considered for scrutiny. No additional information other than that furnished in the Online Application shall be allowed to be considered at a later stage.**
It is hereby reiterated that candidates shall ensure to upload all the necessary documents during the submission of Online Application, substantiating their claim with respect to their eligibility. **THE DOCUMENTS TO BE UPLOADED BY THE CANDIDATES DURING THE ONLINE APPLICATION IS LISTED AS BELOW, WHICH SHALL BE SCRUTINIZED BY RITES LTD.:**

a. High School certificate for proof of Date of Birth
b. Certificates of Academic & Professional qualifications along with mark sheets of all the semesters / years for all the qualifications (X^{th}, XIIth, Diploma / Graduation / Post-Graduation as applicable and as claimed in the application form).
c. Percentage Conversion Document as issued by the University / Institute (wherever applicable)
d. EWS/ SC/ST/OBC-NCL/PwBD Certificate in the prescribed format by Govt. of India (wherever applicable)
e. Proof of Identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
f. PAN Card
g. **Proof of each period of experience claimed in the Application Form shall be submitted in a single pdf in chronological order** (as applicable), including but not limited to offer letter, joining order, relieving letter, service certificate, relevant pay slips etc. substantiating the claim for period of service mentioned in the Online Application Form.
h. Any other document required in support of your candidature and claims submitted in the Online Application Form.

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Note: The candidature is liable to be CANCELLED in case of failure to upload the necessary documents, during submission of online application, substantiating their eligibility as well as claims made in the application form.

Based on the requirement and discretion of RITES, the scrutiny process may be conducted Online, or, from RITES' Regional Offices / Project Offices / Inspection Offices, which shall be intimated separately (as applicable).

Candidates have the option to appear for the selection process either in Hindi or English.

NATURE & PERIOD OF ENGAGEMENT

Based on the result of the Written Test and the vacancies notified, candidates provisionally shortlisted after the document scrutiny will be placed in the panel to be considered for deployment based on the requirements of the project / company. **Offer(s) will be subsequently issued ONLY based on the requirement of the project / company received from time to time, or approval of CV by the client (wherever applicable), and fulfillment of criteria for deployment in projects**.

Please note that empanelment against a vacancy does NOT guarantee selection / right to the job in RITES Ltd., and deployment of manpower shall be totally based on the requirement of the project / company.

The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment, subject to mutual consent & satisfactory performance; and continuation of service shall be subject to requirement of the project / company and performance / conduct of the candidate.

Engagement of selected candidates on contract basis will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Remuneration

Pay, allowances and perks for the post would be applicable as per the minimum years of experience required for the post, as indicated under (*please note that candidates with higher qualification or experience than the minimum required shall ALSO be placed at the same remuneration level*):

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Post Name	Basic Pay (in INR. pm)	Gross Monthly CTC (in INR.)
Senior Technical Assistant (Mechanical)	16,338	29,735

Remuneration mentioned above is only indicative. Actual remuneration shall depend upon place of posting and other terms & conditions of appointment.

FEES

The candidates will have to deposit the undermentioned amount of fees during online application:

Category	Fee
General/OBC Candidates	Rs. 300/- plus Taxes as applicable
EWS/ SC/ST/ PWD Candidates	Rs. 100/- plus Taxes as applicable

For any difficulty/ queries regarding fee payment, candidates may contact the following only:

Helpdesk No: 011 – 33557000, Extension Code - 13221
Helpdesk e-mail id: pg.service@hdfc.bank.in

Note:

a) Posts not reserved for SC / ST / PwD category, candidates from such category will also have to make payment of full fees at this stage during online application.

b) The fee charged from the candidates belonging to SC / ST / PWD category during online application would be later refunded upon their participation in the further selection process of written exam / interview (as applicable). The refund amount will be made to such candidates only by way of crediting the amount to the source account / debit card / credit card etc., from which such candidate had paid the fee, duly deducting GST / bank charges (as applicable), after submission and scrutiny of their category certificate.

c) Candidates should note that the fee submitted through any other mode except the mode specified will not be accepted by RITES and such applications will be treated as without fee and will be summarily rejected.

d) Candidates shall ensure that the invoice is generated upon successful payment of fee; and in case they are not able to download the invoice, it shall be candidates' responsibility to immediately communicate the same by writing an email to **cont.rectt@rites.com** with registration details.

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How to Apply

1. Before applying candidates should ensure that they meet the necessary conditions and requirements of the position.

2. Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, http://www.rites.com.

3. While submitting the online application, **the system would generate 'Registration No.'** on top of online form filled up by the candidate. Note down this "Registration No." for further logging in and quote it for all further communication with RITES Ltd.

4. While filling up the application form, candidates are advised to carefully and correctly fill all the details as required. Candidates are also advised to ensure the availability of all relevant documents, as it will be required to be produced in original at later stages of selection (if called).

5. **After filling up the required details under the "Fill/ Modify Application Form", candidate must upload all documents under the "Upload Document" section.**

   The candidates shall ensure to upload all the necessary documents during the submission of Online Application, substantiating their claim with respect to their eligibility. **THE DOCUMENTS TO BE UPLOADED BY THE CANDIDATES DURING THE ONLINE APPLICATION IS LISTED AS BELOW, WHICH SHALL BE SCRUTINIZED BY RITES LTD.:**

   a. High School certificate for proof of Date of Birth
   b. Certificates of Academic & Professional qualifications along with mark sheets of all the semesters / years for all the qualifications (X^{th}, XIIth, Diploma / Graduation / Post-Graduation as applicable and as claimed in the application form).
   c. Percentage Conversion Document as issued by the University / Institute (wherever applicable)
   d. EWS/ SC/ST/OBC-NCL/PwBD Certificate in the prescribed format by Govt. of India (wherever applicable)
   e. Proof of Identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
   f. PAN Card
   g. **Proof of each period of experience claimed in the Application Form shall be submitted in a single pdf in chronological order** (as applicable), including but not limited to offer letter, joining order, relieving letter, service certificate, relevant pay slips etc. substantiating the claim for period of service mentioned in the Online Application Form.
   h. Any other document required in support of your candidature and claims submitted in the Online Application Form.

   Note: The candidature is liable to be CANCELLED in case of failure to upload the necessary documents, during submission of online application, substantiating their eligibility as well as claims made in the application form.

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6. After uploading all documents, candidates are required to make online payment under the “Make Payment” section. And post successful payment of application fee, final application form must be downloaded. Candidates are advised to keep a copy of Application Form submitted with them and to carry the same at the time of the selection (if called).

7. In respect of claims made by you in your application with regard to experience, copies of experience certificates from your previous employer are to be submitted at the time document verification. In respect of current employment, experience certificate/ joining letter along with last months’ salary slips, or, Form 16 and other documents which clearly prove your continuity in the job are to be submitted. In case your claim is not established from the proofs submitted by you; your candidature is liable to be rejected at the time of document scrutiny. Please check your claims vis-a-vis the certificates in support thereof establishing your candidature. Incomplete application or insufficient proof at the time of document verification would entail rejection of your candidature. No additional information other than those furnished in the Application shall be allowed to be considered at a later stage.

8. For availing reservation, SC/ST/OBC-NCL candidates should furnish Caste Certificate from competent authorities as per the format given at **Annexure I** (for SC/ST candidates) and at **Annexure II** (for OBC-NCL candidates) **valid as on the crucial date i. e. last date stipulated for submission of application**. Further, in case of OBC-NCL candidates, the certificates should specifically indicate that they do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision, if any, received till the closing date for ONLINE Registration of applications for this Advertisement.

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OBC-NCL Category

The candidates should ensure that they belong to the OBC- Non-Creamy Layer (NCL) category while applying for the posts against this Advertisement. Further, in addition to the community certificate (OBC), a declaration in the prescribed format as per **Annexure III** has to be furnished by the candidates during document verification, that he/she does not belong to the creamy layer on the crucial date i. e. last date stipulated for submission of application in this Advertisement.

The certificate produced shall not be older than one year on the crucial date i. e. last date stipulated for submission of application in this Advertisement. In case of not complying to these stipulations, their claim for reserved status (OBC-NCL) will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (Unreserved) category, will be considered under General (UR) vacancies only.

EWS Category (Valid for FY 2025-26)

The candidates applying against the vacancies reserved for EWS must possess Income and Asset Certificate **as on the crucial date i. e. last**

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date stipulated for submission of application in this Advertisement. EWS certificate should be as per Gov. of India format. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (UR) category, will be considered under General (UR) vacancies only.

As regards OBC NCL & EWS category candidates, candidates will be afforded opportunity of submission of the valid OBC NCL Certificate and EWS Certificate (as applicable) on the date of their joining, **valid as on the crucial date i. e. the last date stipulated for submission of application in this Advertisement.**

9. Hard copies of documents are not to be sent to this office through post/ courier.

10. The original testimonials/documents along with one self-attested copy will have to be produced by the candidate(s) at the time of selection (if called).

11. Mere applying for the post/ submission of documents/ appearing or qualifying in the selection does not confer any right on the candidates for claiming selection. If it is found that a candidate does not fulfill the advertised eligibility criteria, his/her candidature will be summarily rejected.

12. The candidates must submit all the details pertaining to his candidature viz. personal details, educational qualification details, experience details, category etc. Suppression, in this regard, if any, detected on a future date shall render the candidature liable for forfeiture.

13. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.

14. Candidates should submit only one application and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates.

15. The candidates must submit all the details pertaining to his candidature viz. personal details, educational qualification details, experience details, category etc. Suppression, in this regard, if any, detected on a future date shall render the candidature liable for forfeiture.

16. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.

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Venue and Time

Date & Time of Written Test	Venue of Written Test ^
11.01.2026 (Sunday) (15:00-17:30)	Delhi/Gurugram
	Mumbai
	Bengaluru
	Kolkata
	Bhubaneswar
	Hyderabad
	Bhilai
	Chennai
	Patna
	Lucknow

^ The above-mentioned venues are tentative and may change as per RITES discretion.

Exact time and details of venue of the selection shall be communicated to candidates separately.

General Instructions

1. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.
2. The number of vacancies may vary.
3. Departmental candidates of RITES and candidates working in Government Departments/ PSU shall be allowed to join RITES only after being properly relieved from their parent organization.
4. Before applying, the Candidates must satisfy themselves about their eligibility for the post applied for.
5. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact (s), his/her candidature s liable for cancellation. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

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6. Any corrigendum/addendum to this advertisement will be displayed only on the Company's website www.rites.com.Therefore, applicants are advised to keep checking the Company's website for any update.

7. Offer letter is not considered as proof of experience and candidate has to submit joining & relieving order / experience certificate for claiming the experience.

8. Legal jurisdiction will be Delhi in case of any dispute.

9. No train/bus fare / TA / DA shall be payable (for attending selection process).

10. Age, experience, and all other eligibility criteria shall be reckoned as on the last date of submission of application (cut-off date).

11. Date of acquiring the qualification will be earliest of the following:
    i. Last day of month in which final examination of qualifying degree/diploma has been held. In cases where exact date of written examination is stated, the same will be treated as date of acquiring the qualification.
    ii. Date of declaration of result
    iii. Date of issuance of marksheet
    iv. Date of issuance of degree

    There shall be no relaxation on this account. No further relaxation shall be provided in this regard.

12. Where a specialization is required in the qualifying degree in the educational qualification, candidate is required to submit a certificate from the University/ Institution clearly specifying the specialization in the qualifying degree.

Communication with RITES

Any information regarding this recruitment process would be made available on the email address provided by the candidate at the time of registration and/or shall be uploaded on RITES website. Candidates are advised to periodically check the site for further updates.

Candidates are encouraged to go through the detailed advertisement and read the "Frequently Asked Questions (FAQs)" uploaded on RITES website under Career section to solve their queries.

Queries if remaining should be sent to cont.rectt@rites.com only and contain the following particulars:

i. **VC No.**
ii. **REGISTRATION/ROLL NO.**

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iii. **NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.**
iv. **Valid email address as given in the application.**

Communications not containing above particulars shall NOT BE ATTENDED TO. Any query/ issue should be brought to notice of RITES well in advance of the due date.

RITES will not be responsible for non-submission of application due to issues brought to notice at the last moment. Queries related to information already provided in the advertisement may not be attended to.

Annexure - A

Syllabus for all Vacancies

Total 125 Questions

Quantitative Aptitude (around 35 Questions)	This section focuses on mathematical reasoning and problem-solving, including topics like number system, arithmetic, geometry, algebra, series, trigonometry, quadratic equations, mensuration, average, profit loss, ratio and proportion, work time, time & distance, probability, simple and compound interest, permutation and combination, etc.
Data Interpretation (around 35 Questions)	This section tests the ability to analyze and interpret data presented in various formats like tables, charts and graphs, series, etc.
Logical Reasoning (around 35 Questions)	This section assess problem-solving skills, logical thinking and the ability to draw conclusions from given information, puzzles, seating arrangements, inequalities, venn diagrams, blood relations, directions, orders & ranking, verbal reasoning, spatial abilities, pattern recognition, etc.
Basic Awareness/ General Knowledge (around 20 Questions)	The basic awareness/ general knowledge syllabus typically includes: Current Affairs – National and International events, sports, awards and recent developments. Static GK – Indian History, geography, polity, economy and culture, general science and miscellaneous.

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Annexure I

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/ Srimati/ Kumari* ..... son/daughter* of ……..... Village/Town ……..... District/Division*..... of the ..... State/Union Territory* belongs to the ……..... Caste*/Tribe which is recognised as a Scheduled Caste / Scheduled Tribe under:-

*The Constitution Scheduled Castes Order 1950.

*The Constitution Scheduled Tribes Order 1950.

*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;

*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Re-organisation Act 1960, the Punjab Re- organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re-organisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]

The Constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled *Tribes Orders (Amendment) Act, 1976

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962

*The Constitution (Pondicherry) Scheduled Castes Orders, 1964

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

*The Constitution (Sikkim) Scheduled Castes Order, 1978

*The Constitution (Sikkim) Scheduled Tribes Order, 1978

*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

*The Constitution (SC) Orders (Amendment) Act, 1990

*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991

*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002

*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri / Srimati *.....father / mother* of Shri / Srimati / Kumari …… of Village / Town* ……..... in District / Division *..... of the State / Union Territory *……..…. who belongs to the…….....Caste*/Tribe which is recognised as a Scheduled Caste / Scheduled Tribe in the Station/ Union Territory* issued by the ..... dated ……

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3. Shri / Srimati / Kumari* …… and /or* his/her* family ordinarily resides in Village / Town* ..... District / Division* ……. of the State/ Union Territory* of .....

Place.....

Date.....

Signature.....

Designation.....

(with seal of Office)

State/ Union

Territory.....

* Please delete the words which are not applicable.

@ Please quote the specific presidential order.

% Delete the Paragraph, which is not applicable

Note: (a) The term “ordinarily reside(s)’ used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.Officers competent to issue Caste/Tribe certificates.

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner. 2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. 3. Revenue Officers not below the rank of Tehsildar. 4. Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s). 5. Certificates issued by Gazetteed Officers of the Central or of a State Government Countersigned by the District Magistrate concerned. 6. Administrator/ Secretary to Administrator (Laccadive, Minicoy and Admindivi Islands).

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Annexure II

OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kumari..... son / daughter of …… ……. of Village/Town ..... in District/ Division ..... in the State / Union Territory ……. belongs to the ..... community which is recognised as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. …….. Dated……*.

Shri/Smt./Kum.* ..... and /or his/her family ordinarily reside(s) in the ..... District / Division of the ……..... State / Union Territory. This is also to certify that he/she does not belong to the persons / sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017**.

Date:

DISTRICT MAGISTRATE /
DY. COMMISSIONER ETC.

(Seal)

*** The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.**

**** As amended from time to time.**

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

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DECLARATION

Annexure III

Proforma for declaration to be submitted by Other Backward Class Candidates at the time of document verification, who had applied for the post against VC No._____

"I, ……..... son/daughter of Shri ..... resident of Village/Town/City ....., district ..... State ..... hereby declare that I belong to the ..... (indicate your sub caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.03.1993 and its subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017.

Place: Signature of the Candidate

Date: Name of the candidate