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ऑयल इंडिया
OIL INDIA

ENGAGEMENT ON CONTRACTUAL BASIS
(ADVT. NO. HRAQ/CONT-WP-B/24-168 dated 01/10/2024)

Oil India Limited (OIL), a Maharatna Public Sector Undertaking intends to engage following personnel (domicile of Assam and Arunachal Pradesh) purely on contractual basis for immediate engagement at Field Headquarters, Duliajan. The contractual engagement requirement mentioned hereunder may entail working in shifts involving arduous and hazardous nature of jobs in remote/far-flung OIL installations in the production and exploration areas and also on "On-Call" duty basis.

Sl. No.	Contractual Engagement Requirement	Eligibility Criteria		Contractual Emolument per month (₹) (subject to revision)
		Candidates should possess all the qualification / requirements as given below	Age Limit (years) as on the date of registration	
1.	Contractual Electrician **(18 nos.)**	(i) Passed 10th from a Government recognized Board/University. (ii) Passed ITI Electrician (2 years) from a government recognized Board/University. (iii) Must possess Electrical Permit for workmen Part I & II. **Desirable Qualification:** 01-year post qualification work experience **Or** 01-year Apprenticeship Training	Minimum: 20 years Maximum: General: 35 years SC/ST: 40 years OBC (NCL): 38 years	• **Fixed emolument:** ₹16,640.00(Rupees Sixteen Thousand Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. • **Variable emolument:** ₹640.00(Rupees Six Hundred and Forty) only per day for each working day.
2.	Contractual Mechanic (AC&R) **(02 nos.)**	(i) Passed 10th from a Government recognized Board/University (ii) Passed ITI AC&R Mechanic (2 years) from a government recognized Board/University. **Desirable Qualification:** 01-year post qualification work experience **Or** 01-year Apprenticeship Training	Minimum: 20 years Maximum: General: 35 years SC/ST:40 years OBC (NCL): 38 years	• **Fixed emolument:** ₹16,640.00 (Rupees Sixteen Thousand Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. • **Variable emolument:** ₹640.00 (Rupees Six Hundred and Forty) only per day for each working day.
3.	Contractual Associate Engineer (Electrical) **(20 nos)**	i) Passed Diploma in Electrical Engineering from a government recognized Board/University. ii) Electrical Supervisor's Certificate of Competency (Part I, II, III & IV). **Desirable Qualification:** Electrical Supervisor's Certificate of Competency, Part VIII	Minimum: 20 years Maximum: General: 35 years SC/ST: 40 years OBC (NCL): 38 years	• **Fixed emolument:** ₹19,500.00 (Rupees Nineteen Thousand Five Hundred) only per month based on attendance including paid leave, holiday, if any. • **Variable emolument:** ₹750.00 (Rupees Seven Hundred and Fifty) only per day for each working day.

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Note: (i). **Reservation and age relaxation in applicable category (s) will be as per Government of India guidelines/instructions.**

(ii). Admit Card or Pass Certificate or Marksheet of Class 10 issued by the concerned Government Recognised Education Board will only be considered as valid proof of date of birth. No other document will be accepted as valid proof of date of birth.

1.0 Period of Contractual Engagement:

The engagement will be purely on contractual basis only. The initial period of the above contractual engagement will be for 06 (Six) months only. Further, the period of above contractual engagement may be extendable after requisite interval for subsequent period of 06 (Six) months only depending on the departmental requirement, job performance, conduct, physical fitness etc., as applicable. The total period of above contractual engagement will be maximum 12 (twelve) months only.

2.0 Selection Procedure:

(a) Walk-in-Practical/Skill Test cum Personal Assessment(s) has been scheduled as under:

Contractual Engagement Requirement	Date and Time of Registration	Date of Walk-in-Practical/ Skill Test cum Personal Assessment(s)	Venue
Contractual Electrician	21/10/2024 07:00 A.M. to 09:00 A.M.	21/10/2024#	Employees Welfare Office, Nehru Maidan OIL, Duliajan
Contractual Mechanic (AC&R)	23/10/2024 07:00 A.M. to 09:00 A.M.	23/10/2024#	
Contractual Associate Engineer (Electrical)	25/10/2024 07:00 A.M. to 09:00 A.M.	25/10/2024#	

Note:

#. If the total number of candidate(s) registered for the Walk-in-Practical/Skill Test cum Personal Assessment(s) on the above scheduled date is beyond the adequate limit/capacity, please note that the Walk-in-Practical/Skill Test cum Personal Assessment(s) for the remaining registered candidate(s) will be carried forward/completed on the subsequent day(s), as required.

(b) On the above scheduled date of registration, the candidate(s) will have to register themselves for the Walk-in Practical/Skill Test cum Personal Assessment(s) at the venue compulsorily between 07:00 A.M. to 09:00 A.M. Under no circumstance, candidate(s) will be allowed to register beyond the timings stated herein above.

(c) Interested candidate(s) should **fill the Personal Bio-Data (given on the last two pages of this advertisement)** and bring it along with the following documents on the above scheduled date for the Walk-in-Practical/Skill Test cum Personal Assessment:

(i). 01 (One) recent 3cm X 3cm coloured photograph.

(ii). Original and self-attested photocopy of documents/certificates/testimonials as under:

- Valid Identity Proof and valid Address Proof from Competent Government Authority.
- Admit Card, Marksheet and Pass Certificate of Class 10 issued by the concerned Government Recognised Education Board; Document(s)/Certificate(s)/Testimonial(s) of essential qualification, as applicable; relevant Work Experience Certificate; valid Caste Certificate (SC/ST/OBC) from Competent Government Authority, if applicable; valid Non-Creamy Layer Certificate from Competent Government Authority, if applicable; valid Income and Asset Certificate to be produced by Economically Weaker Sections issued by the Competent Government Authority, if applicable; valid Disability Certificate from Competent Government Authority, if applicable; valid Discharge Book/Service and Release Certificate for Ex-Servicemen (Pages containing Personal Particulars and Service Particulars), if applicable and any other documents/certificates/testimonials from Competent Authority in support of candidature.

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(iii). No-Objection Certificate from concerned employer, in original, in case the applicant is working in any organisation.

(d) Before registering for Walk-in-Practical/Skill Test cum Personal Assessment(s), a candidate should ensure that he/she fulfils the requisite qualification, experience and other eligibility conditions mentioned in this advertisement. If a candidate does not meet the eligibility conditions and other specifications as mentioned in this advertisement, the concerned candidate will not be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment. During the process of Walk-in-Practical/Skill Test cum Personal Assessment(s), information furnished by the candidate will be verified from the original documents and only those candidates meeting the notified eligibility criteria will be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment(s). Accordingly, candidate(s) without original document(s)/certificate(s)/ testimonial(s) will not be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment(s).

(e) The process of Walk-in-Practical/Skill Test cum Personal Assessment(s) will proceed as per the list of candidate(s) registered for the same.

(f) The pass marks of the Walk-in-Practical/Skill Test cum Personal Assessment(s) will be minimum 50%. Final selection from among the candidates who have appeared and secured the pass marks of minimum 50% in the Walk-in-Practical/Skill Test cum Personal Assessment(s) will be only on the basis of merit as per the marks obtained in the Walk-in-Practical/Skill Test cum Personal Assessment(s).

3.0 Terms and Conditions:

(a) Candidates have to make their own arrangements to appear for the Walk-in-Practical/Skill Test cum Personal Assessment(s) viz. travel, accommodation etc.

(b) TA/DA will not be provided to any candidate(s) for appearing in the Walk-in-Practical/Skill Test cum Personal Assessment(s).

(c) Any false/fake/incorrect declaration given and/or information/details furnished and/or document(s)/ certificate(s)/testimonial(s) submitted and/or any adverse report of character and antecedents detected at any stage/time under any circumstance shall be verified from appropriate authority and necessary action as deemed to be fit will be taken in this regard.

(d) If a candidate is found guilty of either of the following mentioned hereunder, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be disqualified for the above contractual engagement for which he/she is a candidate and to be debarred, either permanently or for a specified period, from any examination or test conducted by OIL i.e. (i) using unfair means (ii) impersonating or procuring impersonation by any person (iii) misbehaving (iv) resorting to any irregular or improper means in connection with his/her candidature for selection (v) obtaining support for his/her candidature by any unfair means.

(e) Canvassing in any form whether directly or indirectly shall amount to rejection of candidature.

(f) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz. document/certificate/testimonial checking, submission of required document/ certificate/testimonial, medical fitness certificate etc. The candidates should be of sound health and has to submit a fitness certificate meeting the medical standards as prescribed in the Physical Fitness criteria available on OIL's website from a government registered medical practitioner at the time of engagement.

(g) The selected candidate(s) will have to submit a character and antecedents verification certificate i.e. Police verification certificate/report from concerned authorities at the time of engagement.

(h) Candidate(s) working in any organisation, if selected, has to submit release letter, in original, from the present employer at the time of engagement.

(i) Candidates will be required to join immediately, if selected. If the candidate does not join on the stipulated date as decided by management, he/she will be allowed extension for another maximum of 15 (fifteen)

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days from the aforesaid stipulated date. Failure to join within above-mentioned timeline will result in cancellation of his/her selection.

(j) The selected candidate(s) will have to arrange accommodation at his/her own cost during the period of the above contractual engagement.

(k) The selected candidate(s) will be liable to be placed in any location as deemed fit by the competent authority.

(l) The above engagement is purely of contractual nature only. Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in Oil India Limited by virtue of the above contractual engagement.

(m) In addition to above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for contractual engagement as existing from time to time.

(n) Oil India Limited reserves the right to cancel or postpone the Contractual Engagement Process at any stage without assigning any reason.

(o) Candidates are advised to keep checking OIL's website regularly for any update/information pertaining to the above contractual engagement requirement(s).

Mobile Phones, calculators, any other electronic devices, or objectionable items are strictly banned in the entire premises of the venue. Please note that, if any candidate is found carrying or using such items within the entire premises of the venue, the candidate will be debarred from appearing in the Walk-in-Practical/Skill Test cum Personal Assessment(s) and candidature of such a candidate will be disqualified/rejected. Further, a candidate committing such an unscrupulous act is also liable to be blacklisted and may not be considered for any further requirement in OIL. Furthermore, such a candidate is also liable for appropriate legal action.

BEWARE OF FRAUDULENT OFFERS

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud jobseekers/general public by issuing fake engagement/appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies/procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf.

Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.

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For office use only: Selection Category:



Recent 3cm x 3cm coloured photograph

PERSONAL BIO-DATA (CONTRACTUAL ENGAGEMENT)

Statement of Shri/Smt._____(IN BLOCK LETTERS) given at the time of Walk-in Interview for the requirement of_____.

1. **Date of Birth** (DD/MM/YYYY): .....

2. **Gender** : **Male / Female** (Please put ✓ as applicable)

3. **Marital Status**: **Married / Unmarried** (Please put ✓ as applicable) 4. **Mother Tongue:** .....

5. **Father's / Mother's Name:** .....

6. **Identification Mark**: .....

7. **Caste:** GEN | ST | SC | OBC-NCL | EWS 8. Sub-Caste: .....

(Please put √ as applicable)

9.

Other Recognized Category	:	EWS	Ex-Servicemen (Mention length of Service in Defence)	Persons with Benchmark Disability (Mention category & % age of disability)
		Yes / No (Put tick here)		

10. Permanent Address:

Vill/Town/ Place :.....

P.O. :..... PIN : .....

Police Station :..... District : .....

State :..... **Mobile No.** : .....

E-mail ID (in block letters) : .....

11. **(A) Relevant Educational Qualification** (acquired as on date):

Exam Passed	Board/University/Institute	Percentage of Marks	Year of Passing

(B) Other Qualification - License/Permit etc. (acquired as on date)**:**

License/Permit etc.	Board/Authority/Institution	Part/Class etc.	License/Permit etc. No.	Valid till

Signature of candidate: _____

Date: _____

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12.

Work Experience:				
Designation	Employer's Name & Address	Duration		Total no. of Days
		From	To	
.				

13. I, Shri/Smt._____, hereby solemnly declare that, **no criminal case against me pending before any Court/ never been arrested / never been prosecuted / never been in Jail or Police Custody / never been fined by the Government Authority / never been convicted by a Court of Law / never been debarred from appearing in any examination / never been rusticated by any educational authority / Institution** and the above information are duly filled by me and are true to the best of my knowledge. If any false/incorrect declaration/information has been made/provided by me herein, I will be liable for cancellation/disqualification at any stage of my contractual engagement and for such action as deemed fit in this regard.

Signature: _____

Full Name: _____

Date: _____

Enclosure:

1. **DOB proof**
2. **Category proof**
3. **Address proof**
4. **Education qualification proof**
5. **Work experience certificate**
6. **Any other**