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COAST GUARD HEADQUARTERS
National Stadium Complex
New Delhi-110001

1. Indian Coast Guard invites applications from willing and eligible candidates for filling up following posts on deputation (ISTC) basis:-

(A) (a) **Name of Post**. **Assistant** (General Central Service, Group 'B', Non-Gazetted, Ministerial) in the Pay Band-2, Rs. 9300-34800/- with Grade Pay of Rs. 4200/- (Revised pay Level-6 in the pay matrix).

(b) **No. and Place of Posting** : (34)*, New Delhi, Chennai, Visakhapatnam, Mumbai, Kochi, Port Blair, Gandhinagar, Porbandar, Kolkata and Paradip (*Subject to Change)

(c) **Initial Period of Deputation**: Two years

(d) **Eligibility**

Officers under the Central Government: -

(i) (aa) Holding analogous posts on regular basis in the parent cadre/ department;

OR

(ab) With six years regular service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-1, Rs. 5200-20200/- with Grade Pay of Rs. 2800/- (Revised pay Level-5 in the pay matrix) in the parent cadre or department;

AND

(ac) With ten years regular service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-1, Rs. 5200-20200/- with Grade Pay of Rs. 2400/- (Revised pay Level-4 in the pay matrix) in the parent cadre or department;

AND

(ii) Possessing Degree from any recognized University.

(B) (a) **Name of Post**. **Leading Hand Fireman** (General Central Service, Group 'C', Non-Gazetted, Non-Ministerial) in the Pay Band-1, Rs. 5200-20200/- with Grade Pay of Rs. 2000/- (Revised pay Level-3 in the pay matrix).

(b) **No. and Place of Posting** : (14)*, Tuticorin (*Subject to Change).

(c) **Initial Period of Deputation** : One year

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(d) **Eligibility**

Officers of the Central Government: -

(i) (aa) Holding analogous post in fire fighting cadre on regular basis in Pay Band-1, Rs. 5200-20200/- with Grade Pay of Rs. 2000/- (Revised pay Level-3 in the pay matrix) in the parent cadre or department;

OR

(ab) having three years service in the grade of Fireman Grade I or equivalent grade of Fireman on regular basis in Pay Band-1, Rs. 5200-20200/- with Grade Pay of Rs. 1900/- (Revised pay Level-2 in the pay matrix) or equivalent in the parent cadre or department and possessing the following qualifications:-

(ii) Possessing the following qualifications: -

Essential: -

(aa) Matriculation pass from a recognized Board or equivalent,

(ab) Experience of maintaining documents at the Fire Station,

(ac) One year experience of making use of minor and major fire fighting appliances or equipments,

(ad) Ability to train guide and control working of fire crew and able to take independent charge of shifts, and

(ae) Should be physically fit and capable of performing strenuous duties.

Desirable: -

(aa) Experience with the use, maintenance and operation of different types of Fire Fighting equipments and appliances, and

(ab) Experience of working in a regular civil or Defence Fire Brigade as Fireman.

2. The departmental officers/personnel in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation or absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

3. Period of deputation (including Short-Term Contract) including period of deputation (including Short-Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not to exceed 03 years. The maximum age limit for appointment by deputation (including Short-Term Contract) shall not be exceeding 56 years as on the closing date of receipt of application. The officers selected will be governed by instructions contained in DoP&T OM No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010 as amended from time to time.

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4. Applications in the prescribed proforma (available on Indian Coast Guard website at www.indiancoastguard.gov.in) alongwith the complete and upto-date ACR/APAR dossiers (or attested photocopies of the ACRs/ APAR for the last 05 years) in respect of the officers/ individuals who can be spared in the event of selection may be forwarded to **Directorate of EP, CP, OA&R, {for SCSO(CP)} Coast Guard Headquarters, National Stadium Complex, New Delhi-110001** within 60 days from the date of publication of advertisement in the Employment News dated 21-27 Dec 2024. Applications received after the last date or without the ACRs/APAR as stated above or otherwise found incomplete will not be considered. While forwarding the applications, the certificate appended thereto may also be verified.

5. The departments will also be required to confirm that in the event of selection, the officers/ individuals concerned will be relieved from their duties.

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BIO-DATA PROFORMA

1. Name and Address (in Block letters) (alongwith contact No.) :

2. Date of Birth (in Christian era) :

3. Date of retirement under Central Govt. rules :

4. Educational Qualifications :

5. Post & Place for which applied :Post: Place:

6. Date of publication of Advt. in the Employment News :

7. Whether Educational & Other Qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) :

	Qualifications/ Experience required	Qualifications/ experience possessed by the applicant
Essential	(a)	
	(b)	
Desirable	(a)	
	(b)	

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post. :

9. Details of employment in chronological order (enclose a separate sheet duly authenticated by your signature, if the space below is insufficient). :

Office/Instt./ Orgn.	Post Held	From	To	Pay Level & Cell in the pay matrix/Pay Band & Grade Pay (pre-revised)	Nature of duties

10. Nature of present employment i.e. Ad-hoc or temporary or quasi-permanent or permanent :

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11. In case the present employment is held on deputation/ contract basis, please state. :

    (a) The date of initial appointment :
    (b) Period of appointment on deputation :
    (c) Name of the parent office/Organisation to which you belong :

12. Additional details about present employment. Please state whether working under :-

    (a) Central Government :
    (b) State Government :
    (c) Autonomous Organisation :
    (d) Govt. undertaking :
    (e) Universities :

13. Are you in revised Pay Level? If yes, give the date from which revision took place and also indicate the pre-revised Pay Band and Grade pay :

14. Total emoluments per month now drawn. :

15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. :

16. Whether belongs to SC/ST/OBC : :

17. Remarks :

Date :

Signature of the candidate

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TO BE FILLED BY EMPLOYER

1. It is certified that the information furnished by Shri/Ms _____ has been checked as per the service record of the individual and found correct.

2. No disciplinary / vigilance case is pending / contemplated against Shri / Ms _____ .

3. No minor or major penalties imposed on Shri / Ms_____ during the last 10 years. The integrity of the officer/individual is beyond doubt.

4. In the event of the selection of Shri/ Ms_____ he/she will be relieved of his/her duties in the office.

5. Photocopies of ACRs/APAR (duly attested by a Group 'A' officer) of Shri / Ms. _____ for the last five years are enclosed.

Name :
Designation :
Telephone No.:
Office Seal :

Dated :