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HMT LIMITED
(A Government of India Undertaking)
Regd. Office: HMT Bhavan,
No.59,Bellary Road, Bangalore-560 032.

HMT CHR/YP Engagement/2026 19.09.2026

Sub: Engagement of Young Professionals (YPs)/Consultants on contract basis

HMT Limited, a major engineering conglomerate with units spread across the country manufacturing various Engineering products, looking for young talented professionals to bridge skill gaps and enhance our talent pool which enable the company to cater to the services covering a comprehensive range of solutions aligned with diverse activities and operational requirements of the Company on contract basis. The post details are specified below:

Name of Post	**Consultant (Legal)**
No. of Post	01 (One)
Upper age limit	45 years (as on **01.09.2026**)
Qualification	LL.B. from a recognized University/College/Institute with a good academic record. LL.M. is desirable.
Required Experience	09 to 15 years of experience in the relevant field.
Job Description	➢ Manage the Legal Department, Documentation, and Support Services department effectively. ➢ Proficiency in dealing with all regulatory authorities. ➢ Interact with advocates / law firms handling company/ employee related cases, attending court related issues, to take appropriate legal action for various cases, conducting eviction related proceedings and other legal matters of the Company. ➢ Draft and vet all documents pertaining to financial agreements, Collaboration Agreements, License/Lease Agreements and ensure all legal aspects. ➢ Track the status of court cases, review ongoing cases and advice management accordingly. ➢ Representing the company before various Courts and Tribunals as and when required. ➢ Responding to legal notices received by the organization from various parties etc.
Consolidated Remuneration	Rs.80,000/- Per Month
Place of Posting	HMT Limited, Corporate Head Office, Bengaluru

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Name of Post	**Consultant (Finance)**
No. of Post	01 (One)
Upper age limit	45 years (as on **01.09.2026**)
Qualification	**CA/CMA/ICWA**
Required Experience	09 to 15 years of experience in the relevant field.
Job Description	➢ Shall look after day-to-day all Finance functions of the Company ➢ Maintain professional relationship with Banks & other Financial Institutions with which the Company has transactions. ➢ Interact and co-ordinate with bodies like Internal Audit, Statutory Audits, Tax Audit and other Government Agencies. ➢ Be responsible for overall financial functions including finalization of quarterly & annual financial statements – stand alone and consolidated, Taxation, – both direct and indirect, Income Tax matters of the Company. ➢ Be responsible for Taxation Assessments, Costing, Working Capital Management and Budgeting, Investment decisions, Financial Concurrence of Company and Subsidiaries and other finance functional areas allocated from time to time. ➢ Issue various Guidelines to Units / Subsidiary Companies as per the requirement / amendments brought by statutory bodies like ICAI, ICWAI, SEBI, MCA etc. ➢ Independently handle Banking Transactions including e-payments, Loans, Cash & Bills Section, Filing of Monthly / Quarterly Returns viz., TDS, Service Tax etc. as per statutory requirement, Correspondence with Banks for availing of additional limits, CMA Data for Banks, FD Renewals, Funds Management etc. ➢ Maintain data pertaining to GoI loans to Company/Subsidiaries and Ensure timely submission of Agenda / Notes to Audit Committee / Board of Directors pertaining to Internal Audit Department.
Consolidated Remuneration	Rs.80,000/- Per Month
Place of Posting	HMT Limited, Corporate Head Office, Bengaluru

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Name of Post	**Young Professional-II (Finance)**
No. of Post	02 (Two)
Upper age limit	35 years (as on **01.09.2026**)
Qualification	**CA/CMA/ICWA**
Required Experience	04 to 08 years of experience in the relevant field.
Job Description	➢ To assist Head of the Department in day to day Finance departmental functions. ➢ Needs to handle independently the Banking Transactions including e-payments, Loans, Cash & Bills Section, Wages, Filing of Monthly / Quarterly Returns viz., TDS, Service Tax etc., as per statutory requirement, Correspondence with Banks for availment of additional limits, CMA Data for Banks, FD Renewals, Funds Management, etc. ➢ Main Accounts, MIS, GOI Loans, finalization of Quarterly & Annual Accounts, MIS, Income Tax, matters concerning IT Assessment, financial concurrence of the Company / Subsidiaries, GST Returns. ➢ Follow up with the Branch Auditors for clearance of Quarterly / Annual Accounts of the company.
Consolidated Remuneration	Rs.60,000/- Per Month
Place of Posting	HMT Limited, Corporate Head Office, Bengaluru

Name of Post	**Young Professional-I (Finance)**
No. of Post	01 (One)
Upper age limit	30 years (as on **01.09.2026**)
Qualification	**CA/CMA/ICWA**
Required Experience	01 to 03 years of experience in the relevant field.
Job Description	➢ To assist Head of the Department in carrying out departmental activities. ➢ Banking Transactions including e-payments, Loans, Cash & Bills Section, Wages, Filing of Monthly / Quarterly Returns viz., TDS, Service Tax etc., as per statutory requirement, Correspondence with Banks for availment of additional limits, CMA Data for Banks, FD Renewals, Funds Management, etc. ➢ Main Accounts, MIS, GOI Loans, finalization of Quarterly & Annual Accounts, MIS, Income Tax, matters concerning IT Assessment, financial concurrence of the Company / Subsidiaries, GST Returns. ➢ Follow up with the Branch Auditors for clearance of Quarterly / Annual Accounts of the unit.
Consolidated Remuneration	Rs.45,000/- Per Month
Place of Posting	HMT Limited, Corporate Head Office, Bengaluru

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Name of Post	**Young Professional-I (Official Language)**
No. of Post	01 (One)
Upper age limit	30 years (as on **01.09.2026**)
Qualification	Master's degree in Hindi, with English as a major or elective subject at the Graduation level or Master's degree in English, with Hindi as a major or elective subject at the Graduation level.
Required Experience	01 to 03 years of experience in the relevant field.
Job Description	➢ Implementations of Govt. of India's directives on Official Language. ➢ Translations of documents from Hindi to English and vice – versa. ➢ Typing of letters in Hindi / English. ➢ Compilation of Quarterly / Yearly Statutory Official Language returns to Ministries. ➢ Coordination for conducting Hindi Training programmes, workshops & Seminars. ➢ Coordination for printing of Annual Reports in Hindi.
Consolidated Remuneration	Rs.45,000/- Per Month
Place of Posting	HMT Limited, Corporate Head Office, Bengaluru

Name of Post	**Young Professional-I (Company Secretary)**
No. of Post	01 (One)
Upper age limit	30 years (as on **01.09.2026**)
Qualification	Graduation with ACS Qualification or Qualified Company Secretary having membership of the Institute of Company Secretaries of India (ICSI).
Required Experience	01 to 03 years of experience in the relevant field.
Job Description	➢ To ensure compliance of the extant provisions of Companies Act and SEBI Regulations/Guidelines, other applicable laws and bye-laws of the company, etc. ➢ Preparation of Notices, Agenda and Minutes of Board of Directors/Committee Meetings and General Meetings. ➢ Maintenance of Secretarial Records, Statutory Registers, etc. ➢ E-filing of forms and returns with Registrar of Companies. ➢ To make necessary correspondence with Stock Exchange, Registrar of Companies, Registrar and share transfer agents, SEBI, etc. ➢ To Assist in finalization of Annual Report including co-ordination with Statutory Auditors/Secretarial Auditors, etc. ➢ The candidate must possess adequate domain knowledge and understanding of Corporate laws, Rules, Regulations and

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	Guidelines, Corporate Governance and decision making ability, good interpersonal skills and be a committed team player.
Consolidated Remuneration	Rs.45,000/- Per Month
Place of Posting	HMT Limited, Corporate Head Office, Bengaluru

GENERAL CONDITIONS:

1. Candidates fulfilling the above said criteria of qualification, experience only need apply. Incomplete applications not in the prescribed format will be rejected and no correspondence in this regard will be entertained.
2. The contract engagement will be temporary in nature. Young Professional will be engaged initially for a period of Two (2) years which may be further extended for a maximum period of two (2) years on yearly basis. However, their continuation in their respective positions beyond the first and subsequent years would be contingent on a satisfactory performance and requirement of the company.
3. The engagement is purely on contractual basis. The post is not against any permanent vacancy and this placement will not ensure any regular/permanent employment in HMT Limited in future.
4. Applications should be made in the enclosed application format only along with copies of relevant documents.
5. The engagement shall be subject to submission of medical fitness certificate, issued by a qualified Registered Medical Practitioner.
6. Selection will be by a committee constituted by the Competent Authority.
7. The Management reserves the right to relax age and experience as also to consider related qualification & experience in case of deserving / exceptional candidates.
8. The management reserves the right to recommend / select the candidate for any Subsidiary Companies / Units of HMT Limited.
9. Documents in support of qualification and relevant experience shall be submitted along with the Application. In the case of non-submission of documents along with the Application, it will be rejected at any stage during the process of appointment.
10. The original documents/certificates/testimonials in proof of Age (Only SSLC/SSC/ 10th Standard Board Certificate will be admitted as proof of age), qualification, experience, caste/category as mentioned/enclosed in the application shall be produced at the time of interview for verification. In case of failure to produce the original testimonials/certificates as mentioned in the application for verification while attending the interview, the candidate will not be allowed to appear for interview and no TA shall be payable.
11. Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
12. HMT Limited shall not be liable for any damage/injury/loss to the individual, if any, sustained during the entire recruitment process and journey.

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13. HMT Limited reserves the right to assess fitness or otherwise of the candidate selected, to cancel/restrict/enlarge the recruitment process without assigning any reason thereof, if need arise.
14. Only short-listed eligible candidates will be called for interview in person or through video conferencing. The outstation candidates called for interview in person will be paid To and Fro II Class Train fare by the shortest route, on production of proof of journey.
15. Number of vacancies notified may increase / decrease at the discretion of the Company & the decision of Management regarding selection will be final.
16. The Company also reserves the right to cancel / curtail / enlarge the recruitment process and/ or the selection process there under without any further notice and without assigning any reasons.

17. **Prohibition of Sexual Exploitation and Abuse:** During the performance of the Consultancy Contract, the Individual shall comply with the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013" and any amendment in the law made consequently read with any rules or regulations issued in this regard by Government of India. Violation of the said provisions will constitute a breach of the terms of the Consultancy Contract and will attract penal provisions, including the termination of the contract. In addition, nothing herein shall limit the right of HMT to refer any alleged breach of the foregoing standards of conduct to the relevant statutory authorities for appropriate legal action.

18. **Force Majeure and other Conditions**: Force majeure as used herein means any unforeseeable and irresistible act of nature, any act of war (whether declared or not), invasion, revolution, insurrection, or any other acts of a similar nature or force, provided that such acts arise from causes beyond the control and without the fault or negligence of any Individual. The Individual acknowledge and agree that, with respect to any obligations under the Contract that they must perform in or for any areas in which HMT is engaged in, preparing to engage in, or disengaging from any peacekeeping, humanitarian or similar operations. Any delay or failure to perform such obligations arising from or relating to harsh conditions within such areas or to any incidents of civil unrest occurring in such areas shall not, in and of itself, constitute force under this contract.

19. **Legal Status:** The Individual shall have the legal status of an Independent and shall not be regarded, for any purpose, as being either a "staff member of HMT, or an "official" of HMT. Accordingly, nothing within or relating to the contract shall establish the relationship of employer and employee, or of principal and agent, between HMT and the Individual.

    i. In case of any dispute under these guidelines, the same shall be referred for settlement to competent authority who will be the sole arbitrator and whose decision shall be final and binding on the engaged individual.

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HOW TO APPLY:

a) Application in the prescribed format duly filled along with resume and a set of self-attested photocopies of the relevant certificates in proof of qualification, age, category, experience etc., (all the relevant original certificates should be produced at the time of interview) and affixing passport size photograph at the space provided should be sent in sealed cover super scribed "APPLICATION FOR THE POST OF ....." so as to reach the following address on or before **09.10.2026.**

The Asst. General Manager (CHR)
HMT Limited,
No.59, HMT Bhavan, Bellary Road,
Bengaluru -560 032

b) Application has to be sent through Ordinary post/Speed Post/Registered Post/Courier only. Application received through other modes, viz., Fax/E-mail/By hand will not be accepted and summarily rejected.

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HMT Limited
HMT Bhavan
 # 59, Bellary Road, Bangalore - 560032
(Please use BLOCK LETTERS ONLY)

Affix Passport size photo

APPLICATION FOR THE POST OF :															
1	Name Mr. / Ms.														
2	S/o, D/o, W/o														
3	Address for communication (With PIN Code)														
	Telephone Nos. with STD code	Office					Res.								
	Mobile														
	E-mail Ids 1														
	2														
4	Date of Birth	D	D	M	M	Y	Y	Y	Y	Age (as on date of application)	Y	Y	M	M	
5	Caste/Category	SC	ST	OBC	GEN	PH	MIN	(Tick appropriate column)							

6 Qualification (Copies of all Marks Cards & Degree Certificates to be enclosed)

Exam Passed	**Year of passing**	**Full/ part time**	**Course duration**	**University / Institution**	**% of marks**	**Speciali-sation**

7 **Experience:**
(Details of nature of duties, may be given in ANNEXURE)

Name of the Company	Designation (Specify grade)	Nature of duties	Period (Commencing from latest / present)						Pay & Pay scale
			From		To		Duration		
			M	Y	M	Y	Y	M	

Certified that the information furnished above are true.

Place :
Date :

(Signature)