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UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO.11/2020-IES DATED : 11.08.2020

(LAST DATE FOR SUBMISSION OF APPLICATIONS : 01.09.2020)

INDIAN ECONOMIC SERVICE EXAMINATION, 2020

(COMMISSION'S WEBSITE : http://www.upsc.gov.in)

IMPORTANT

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION :

All candidates (male/female/transgender) are requested to carefully read the Rules of Indian Economic Service Examination notified by the Government (Ministry of Finance, Department of Economic Affairs) and this Notice of Examination derived from these Rules. Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the Examination. Their admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admission Certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission. Verification of eligibility conditions with reference to original documents is taken up only after the candidate has qualified for Interview/Personality Test. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. HOW TO APPLY :

Candidates are required to apply **online** only by using the website **https//www.upsconline.nic.in** Brief instructions for filling up the online Application Form have been given in Appendix-II. Detailed instructions are available on the above mentioned website.

2.1 Candidate should have details of one Photo ID Card viz. Aadhaar Card/Voter Card/PAN Card/ Passport/Driving Licence/Any other Photo ID Card issued by the State/Central Government. The details of this Photo ID Card will have to be provided by the candidate while filling up the online application form. The candidates will have to upload a scanned copy of the Photo ID whose details have been provided in the online application by him/ her. This Photo ID Card will be used for all future referencing and the candidate is advised to carry this Photo ID Card while appearing for Examination/Personality Test.

2.2 The Commission has introduced the facility of withdrawal of Application for those candidates who do not want to appear for the Examination. In this regard, Instructions are mentioned in Appendix-II(B) of this Examination Notice.

3. LAST DATE FOR SUBMISSION AND WITHDRAWAL OF APPLICATIONS:

(I) The Online Applications can be filled up to **01st September, 2020 till 18.00 Hours**.

(II) The online Applications can be withdrawn from **08.09.2020 to 14.09.2020** till 6.00 PM. Detailed instructions regarding withdrawal of Applications is available at Appendix-II (B).

4. The eligible candidates shall be issued an e-Admission Certificate three weeks before the commencement of the examination. The e-Admission Certificate will be made available in the UPSC website [https//www.upsconline.nic.in] for downloading by candidates. No Admission Certificate will be sent by post. All the applicants are required to provide valid and active E-Mail I.D. while filling up Online Application Form as the Commission may use electronic mode for contacting them.

5. SPECIAL INSTRUCTIONS

Candidates are advised to read carefully "Special Instructions to the Candidates for Conventional Type Tests" (Appendix-III).

6. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES :

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near 'C' Gate of its campus in person or over **Telephone No.011-23385271/011-23381125/011-23098543** on working days between 10.00 Hrs. and 17.00 Hrs.

7. Mobile Phones Banned :

(a)The use of any mobile phone (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or blue tooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

(b) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/bluetooth or any valuable/costly items to the venue of the examination, as arrangement for safe-keeping cannot be assured. Commission will not be responsible for any loss in this regard.

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No.12/2/2019-E.I(B) : A combined competitive examination for recruitment to Junior Time Scale of the Services mentioned in Para 2 below will be held by the Union Public Service Commission commencing from **16th October, 2020** in accordance with the Rules published by the Ministry of Finance, Department of Economics Affairs in the Gazette of India dated the **11th August, 2020**. The examination will be held at the following centres :-

AHMEDABAD	JAMMU
BENGALURU	KOLKATA
BHOPAL	LUCKNOW
CHANDIGARH	MUMBAI
CHENNAI	PATNA
CUTTACK	PRAYAGRAJ (ALLAHABAD)
DELHI	SHILLONG
DISPUR	SHIMLA
HYDERABAD	THIRUVANANTHAPURAM
JAIPUR	

The centres and the date of holding the examination as mentioned above are liable to be changed at the discretion of the Commission. Applicants should note that there will be a ceiling on the number of candidates allotted to each of the Centres, except Chennai, Delhi, Dispur, Kolkata and Ahmedabad. Allotment of Centres will be on the **"first-apply-first allot"** basis, and once the capacity of a particular Centre is attained, the same will be frozen. Applicants, who cannot get a Centre of their Choice due to ceiling, will be required to choose a Centre from the remaining ones. Applicants are, thus, advised that they may apply early so that they could get a Centre of their choice.

NB : Notwithstanding the aforesaid provision, Commission reserve the right to change the Centres at their discretion if the situation demands.

Candidates admitted to the examination will be informed of the time table and place or places of examination. **The candidates should note that no request for change of centre will be entertained. All the examination centres for the examination will cater to the examination for Persons with Benchmark Disabilities also.**

2. The approximate number of vacancies to be filled through the Indian Economic Service Examination, 2020 is 15.

NOTE : 01 vacancy has been kept reserved for Persons with Benchmark Disabilities in the category of Deaf or Hard of Hearing.

The number of vacancies mentioned above is liable to alteration.

Reservation will be made for candidates belonging to Scheduled Castes, Scheduled Tribes. Other Backward Classes, Economically Weaker Sections and persons with benchmark disability categories in respect of vacancies as may be fixed by the Government.

A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in the list of reserved communities issued by the Central Government. The candidates will be eligible to get the benefit of the Economically Weaker Section reservation only in case the candidate meets the criteria issued by the Central Government and in possession of such eligibility certification. If a candidate indicates in his/her application form for Indian Economic Service Examination that he/she belongs to General category but subsequently writes to the Commission to change his/her category to a reserved one, such request shall not be entertained by the Commission. Further, once a candidate has chosen a reserved category, no request shall be entertained for change to other reserved category viz. SC to ST, ST to SC, OBC to SC/ST or SC/ST to OBC, SC to EWS, EWS to SC, ST to EWS, EWS to ST, OBC to EWS, EWS to OBC. No reserved category candidates other than those recommended on General Merit shall be allowed to change his/her category from Reserved to Unreserved or claim the vacancies for UR category after the declaration of final result by UPSC.

Further no Person with Benchmark Disabilities (PwBD) of any subcategory thereunder shall be allowed to change his/her sub-category of disability.

While the above principle will be followed in general, there may be a few cases where there was a gap not more than 3 months between the issuance of a Government Notification enlisting a particular community in the list of any of the reserved communities and the date of submission of the application by the candidate. In such cases the request of change of community from general to reserved may be considered by the Commission on merit. In case of a candidate unfortunately becoming person with benchmark disability during the course of the examination process, the candidate should produce valid documents showing him/her acquiring a disability to the extent of 40% or more as defined under the Rights of Persons with Disabilities Act, 2016 to enable him/her to get the benefits of reservation

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earmarked for persons with benchmark disability provided he/she otherwise remains eligible for the Indian Economic Service as per Rule 18 of the Rules of the Indian Economic Service Examination, 2020.

Candidates seeking reservation/relaxation benefits available for SC/ST/OBC/EWSs/ PwBD/Ex-servicemen must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in the Rules/Notice. They should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the Rules/Notice for such benefits, and these certificates should be dated earlier than the due date (closing date) of the application. The EWS Candidate applying for IES Exam, 2020 must produce and Income and Asset Certificate for F.Y.2018-2019.

As per the decision taken by the Government for increasing the access of unemployed to job opportunities, the Commission will publically disclose the scores of the candidates (obtained in the Written Examination and Interview/Personality Test) through the public portals. The disclosure will be made in respect of only those candidates who will appear in the Interview/Personality Test for the Indian Economic Service Examination and are not finally recommended for appointment. The information shared through this disclosure scheme about the non-recommended candidates may be used by other public and private recruitment agencies to appoint suitable candidates from the information made available in the public portal.

Candidates will be required to give their options at the time of Interview/Personality Test, while acknowledging the e-summon letter mailed to them for interview. A candidate may opt out of the scheme also and in that case his/her details will not be published by the Commission.

Besides sharing of the information of the non-recommended candidates for the examinations conducted by the Commission, the Commission will not assume any responsibility or liability for the method and manner in which information related to candidates who appear at the Commission's Examinations/Selections is utilized by other private of public organizations.

3. ELIGIBILITY CONDITIONS :

(I) Nationality

A candidate must be either :—

(a) a citizen of India; or

(b) a subject of Nepal; or

(c) a subject of Bhutan; or

(d) a Tibetan refugee who came over to India, before the 1st January, 1962, with the intention of permanently settling in India; or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire and Ethiopia or Vietnam with the intention of permanently settling in India :

Provided that a candidate belonging to categories (b), (c), (d) & (e) above shall be person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

(II) Age Limits :

(a) A candidate must have attained the age of 21 years and must not have attained the age of 30 years on 1st August, 2020 i.e he/she must have been born not earlier than 2nd August, 1990 and not later than 1st August, 1999.

(b) The upper age-limit prescribed above will be relaxable as follows :—

(i) up to a maximum of five years if a candidate belong to a Scheduled Caste or a Scheduled Tribe;

(ii) up to a maximum of three years in the case of candidate belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates;

(iii) up to a maximum of three years in the case of Defence Services Personnel disabled in operations during hostilities with any foreign country or in a disturbed area, and released as a consequence thereof ;

(iv) up to a maximum of five years in the case of ex-servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least five years Military Service as on 1st August, 2020 and have been released : (i) on completion of assignment (including those whose assignment is due to be

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completed within one year from 1st August, 2020 otherwise than by way of dismissal or discharge on account or misconduct or inefficiency; or (ii) on account of Physical disability attributable to Military Service; or (iii) on invalidment;

(v) up to a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on 1st August, 2020 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for Civil employment and that they will be released on three months' notice on selection from the date of receipt of offer of appointment;

(vi) up to a maximum of 10 years in the case of Persons with Benchmark Disabilities viz; (a) blindness and low vision; (b) deaf and hard of hearing; (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) autism, intellectual disability, specific learning disability and mental illness; (e) multiple disabilities from amongst person under clauses (a) to (d) including deaf blindness.

NOTE I: Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of para 3(II)(b) above, viz. those coming under the category of Ex-servicemen and Persons with Benchmark Disabilities viz. (a) blindness and low vision; (b) deaf and hard of hearing; (c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) autism, intellectual disability, specific learning disability and mental illness; (e) multiple disabilities from amongst person under clauses (a) to (d) including deaf blindness. will be eligible for grant of cumulative age-relaxation under both the categories.

NOTE II: The term ex-servicemen will apply to the persons who are defined as Ex-servicemen in the Ex-servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.

NOTE III: The age concession under Para 3(II)(b)(iv) and (v) will be admissible to Ex-servicemen i.e. a person who has served in any rank whether as combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension.

NOTE IV: Notwithstanding the provisions of age relaxation under para 3(II)(b)(vi) above, a person with Benchmark Disabilities will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority as the case may be, may prescribed) if found to satisfy the requirement of physical and medical standard for the concerned Services/ Posts to be allocated to the persons with Benchmark Disabilities by the Government.

NOTE V : The details of Functional Classification (FC) and Physical Requirements (PR) of each service is indicated in this Notice which are identified and prescribed by the concerned Cadre Controlling Authority (CCA) as per the provisions of Section 33 and 34 of the Rights of Persons with Disabilities Act, 2016. Only those category (ies) of disability (ies) mentioned in the Notice shall apply for the examination under Persons with Benchmark Disability (PwBD) categories. Therefore, the candidates belonging to the Persons with Benchmark Disability categories are advised to read it carefully before applying for the examination.

SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED

The date of birth, accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognised by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, which extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate.

These certificates are required to be submitted only after the declaration of the result of the written part of the examination.

No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service Records and the like will be accepted.

The expression Matriculation/Higher Secondary Examination Certificate in this part of the instruction includes the alternative certificates mentioned above.

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NOTE-1: Candidate should note that only the Date of Birth as recorded in the Matriculation/Higher Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the Commission, and no subsequent request for its change will be considered or granted.

NOTE 2: Candidates should also note that once Date of Birth has been **submitted by them in the application form** and entered in records of the Commission for the purpose of admission to an Examination, no change will be allowed subsequently (or at any other Examination of the Commission) on any grounds whatsoever.

NOTE 3: The candidate should exercise due care while entering their date of birth in respective column of the Online Application Form for the Examination. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them by the Commission under the Rules.

(III) Minimum Educational Qualifications :

A candidate for the Indian Economic Service must have obtained a Post-Graduate Degree in Economics/Applied Economics/Business Economics/ Econometrics from a University incorporated by of an Act of the Central or State Legislature in India or other Educational Institutes established by an Act Parliament or declared to be deemed as University under Section 3 of the University Grants Commission Act, 1956 or a Foreign University approved by the Central Government from time to time.

NOTE 1: A candidate who has appeared at an examination the passing of which would render them eligible to appear at this examination, but has not been informed of the result, may apply for admission to the examination. A candidate who intends to appear at such a qualifying examination may also apply. Such a candidate will be admitted to the examination, if otherwise eligible, but his/her admission would be deemed to be provisional and subject to cancellation, if his/her does not produce the proof of having passed the requisite qualifying examination along with the Detailed Application Form which will be required to be submitted by the candidate who qualify on the results of the written part of the examination. Such proof of passing the requisite examination should be dated earlier than the due date (closing date) of Detailed Application Form of the Indian Economic Service Examination, 2020.

NOTE 2: In exceptional cases, the Union Public Service Commission may treat a candidate, who has none of the foregoing qualification, as a qualified candidate provided that he/she has passed examinations conducted by other institutions the standard of which in the opinion of the Commission, justifies his/her admission to the examination.

NOTE 3: A candidate who is otherwise qualified but who has taken a degree from a Foreign University may also apply to the Commission and may be admitted to the examination at the discretion of the Commission.

(IV) Physical Standards :

Candidates must be physically fit according to **physical** standard for admission to Indian Economic Service Examination, 2020 as per Regulations given in Appendix III of the rules for the Indian Economic Service Examination, 2020 published in Gazette of India dated **11th August, 2020**.

4. FEE :

Candidates (excepting Female/SC/ST/Persons with Benchmark Disability Candidates who are exempted from payment of fee) are required to pay fee of Rs. 200/- (Rupees Two Hundred only) either by remitting the money in any Branch of State Bank of India or by using Visa/Master/RuPay Credit/Debit Card or by using Internet Banking of SBI. Applicants who opt for "Pay by Cash" mode should print the system generated Pay-in-slip during part II registration and deposit the fee at the counter of SBI Branch on the next working day only. "Pay by Cash" mode will be deactivated at 23.59 hours of **31.08.2020** i.e. one day before the closing date; however applicants who have generated their Pay-in- Slip before it is deactivated may pay at the counter of SBI Branch during banking hours on the closing date. Such applicants who are unable to pay by cash on the closing date i.e during banking hours at SBI Branch, for reasons whatsoever, even if holding valid pay-in-slip will have no other offline option but to opt for available online Debit/Credit Card or Internet Banking payment mode on the closing date i.e. till 18:00 Hours of **01.09.2020**.

Note-1 : Candidates should note that payment of examination fee can be made only through the modes prescribed above. Payment of fee through any other mode is neither valid nor acceptable. Applications submitted without the prescribed fee/mode (unless remission of fee is claimed) shall be summarily rejected.

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Note-2 : Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note-3 : For the applicants in whose case payments detailed have not been received from the bank, they will be treated as fictitious payment cases and their applications will be rejected in the first instance. A list of all such applicants shall be made available on the Commission's Website within two weeks after the last day of submission of online application. The applicants shall be required to submit the proof of their fee payment within 10 days from the date of such communication either by hand or by Speed Post to the Commission. On receipt of documentary proof, genuine fee payment cases will be considered and their applications will be revived, if they are otherwise eligible.

ALL FEMALE CANDIDATES AND CANDIDATES BELONGING TO SCHEDULED CASES/ SCHEDULED TRIBES AND PERSONS WITH BENCHMARK DISABILITY ARE NOT REQUIRED TO PAY ANY FEE. NO FEE EXEMPTION IS, HOWEVER, AVAILABLE TO OBC/EWSs CANDIDATES AND THEY ARE REQUIRED TO PAY THE FULL PRESCRIBED FEE.

Persons with Benchmark Disabilities are exempted from the payment of fee provided they are otherwise eligible for appointment to the Services to be filled on the results of this examination on the basis of the standards of medical fitness for these Services (including any concessions specifically extended to the Persons with Benchmark Disability). A person with Benchmark Disability claiming age relaxation/fee concession will be required by the Commission to submit along with their Detailed Application Form, a certified copy of the certificate from a Government Hospital/Medical Board in support of his/her claim for being person with Benchmark Disability.

NOTE : Notwithstanding the aforesaid provision for age relaxation/fee exemption, a person with Benchmark Disabilities will be considered to be eligible for appointment for appointment only if he/she (after such physical examination as the Government or the appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services to be allocated to persons with Benchmark Disabilities by the Government.

Note-I : Applications without prescribed Fee (Unless remission of Fee is claimed shall be summarily rejected.

Note-II : Fee once paid shall not be refunded under any circumstances not can the fee be held in reserve for any other examination or selection.

5. HOW TO APPLY :

(a) Candidates are required to apply Online using the **https://www.upsconline.nic.in** Detailed instructions for filling up Online Applications are available on the above-mentioned website.

(b) The applicants are advised to submit only single application. However, if due to any unavoidable situation, he/she submits another/multiple applications, then he/she must ensure that application with the higher RID is complete in all respects like applicants details, examination centre, photograph, signature, fee etc. The applicants who are submitting multiple applications should note that only the applications with higher RID (Registration ID) shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID.

(c) All candidates, whether already in Government Service, or in Government owned industrial undertakings or other similar organizations or in private employment should submit their applications direct to the Commission. Persons already in Government service, whether in a permanent or temporary capacity or as work charged employees other than casual or daily rated employees or those serving under Public Enterprises are however, required to inform in writing their Head of Office/ Department that they have applied for the Examination.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their applications will be liable to be rejected/candidature will be liable to be cancelled.

NOTE-1 : While filling in his/her application form, the candidate should carefully decide about his/her choice for the centre for the Examination.

If any candidate appears at a centre other than the one indicated by the Commission in his/her e-Admission Certificate, the papers of such a candidate will not be evaluated and his/her candidature will be liable to cancellation.

NOTE-2: Incomplete or defective applications shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

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(d) Candidates are not required to submit hard copy of their application to the Commission at this stage.

The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission, viz. Written Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification, at any time, before or after the written examination or Interview Test, it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission.

Candidates are requested to keep ready the attested copies of the following documents for submission to the Commission soon after the declaration of the result of the written part of the part of the examination which is likely to be declared in the month of **December, 2020.**

1. Certificate of Age.
2. Certificate of Educational Qualification indicating the Subjects.
3. Certificate in support of claim to belong to Schedule Caste, Scheduled Tribe and Other Backward Classes, Economically Weaker Sections where applicable.
4. Certificate in support of claim for age/fee concession, where applicable.
5. Certificate in support of being persons with Benchmark Disability (where applicable).

Immediately after declaration of result of the written part of the examination, successful candidates may be intimated by the Commission electronically and they shall be asked to submit Detailed Application Form (DAF) online. The successful candidates have to send the printout of this DAF with each page duly signed along with the attested copies of the above mentioned certificates of the above mentioned certificates to the Commission at that time. Originals will have to be produced at the time of interview. The interview letter to the candidates may also be issued electronically. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission in terms of Rule 11 of the Rules for the Indian Economic Service Examination, 2020 notified in the Gazette of India dated **11th August, 2020** and also reproduced below :

A candidate who is or has been declared by Commission to be guilty of :

i) obtaining support for his/her candidature by any following means namely;
   (a) offering illegal gratification; or
   (b) applying pressure on ; or
   (c) blackmailing or threatening to blackmail any person connected with the conduct of the examination; or

(ii) impersonation, or

(iii) procuring impersonation by any person, or

(iv) submitting fabricated documents or documents which have been tampered with, or

(v) uploading irrelevant photos in the application form in place of actual photo/signature; or

(vi) making statements which are incorrect or false, or suppressing material information, or

(vii) resorting to any other irregular or improper means in connection with his/her candidature for the Examination, or

(viii) being in possession of or using unfair means during the examination, or

(ix) writing irrelevant matter including, obscene language or irrelevant matter pornographic matter, in the script(s), or

(x) misbehaving in any other manner in the examination hall, or

(xi) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examination, or

(xii) being in possession of or using any mobile phone (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or blue tooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination; or

(xiii) violating any of the instructions issued to candidates along with their e-Admission Certificates permitting them to take the examination, or

(xiv) attempting to commit, or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable

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(a) and shall be disqualified by the Commission from the examination for which he/she is a candidate; and/or

(b) shall be liable to be debarred either permanently or for a specified period:-

(i) by the Commission from any examination or selection held by them;

(ii) by the Central Government from any employment under them; and

(c) if he/she is already in service under Government to disciplinary action under the appropriate rules :

Provided that no penalty under this rule shall be imposed except after :

(i) giving the candidate an opportunity of making such representation in writing as he/she may wish to make in that behalf; and

(ii) taking the representation, if any, submitted by the candidate, within the period allowed to him/ her into consideration.

Any person who is found by the Commission to be guilty of colluding with a candidate (s) in committing or abetting the Commission of any of the misdeeds listed at Clauses (i) to (xiii) above render himself liable to action in terms of the Clause (xiv).

6. LAST DATE FOR SUBMISSION OF APPLICATION :

The Online Applications can be filled upto **01st September, 2020** till 18.00 Hours, after which the link will be disabled. Detailed instructions regarding filling of online application is available at Appendix-II(A).

(ii) The online Applications can be withdrawn from **08.09.2020 to 14.09.2020** till 6.00 PM after which the link will be disabled. Detailed instructions regarding withdrawal of Applications is available at Appendix-II(B).

7. CORRESPONDENCE WITH THE COMMISSION :

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases :

(i) The eligible candidates shall be issued an e-Admission Certificate three weeks before the commencement of the examination. The e-Admission Certificate will be made available on the UPSC Web-site [https://www.upsc.gov.in] for downloading by candidates. No Admission Certificate will be sent by post. For downloading the e-Admission Certificate/e-Admit Card the candidate must have his/her vital parameters like RID and Date of Birth or Roll No. (if received) & date of birth or name, father's name & Date of Birth available with him/her. **If a candidate does not receive his/her admission certificate or any other communication regarding his/her candidature for the examination three weeks before the commencement of the examination, he/she should at once contact the Commission.** Information in this regard can also be obtained from the Facilitation Counter located in the Commission's Office either in person or over phone Nos.011-23381125/011-23385271/011-23098543. **In case no communication is received in the Commission's office from the candidate regarding non-receipt of his/her e-Admission Certificate at least three weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her e-Admission Certificate.**

No candidate will ordinarily be allowed to take the examination unless he/she holds an e-admission certificate for the examination. On receipt of e-Admission Certificate, check it carefully and bring discrepancies/errors, if any, to the notice of UPSC immediately.

The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the UPSC.

The mere fact that an e-admission certificate to the Examination has been issued to a candidate will not imply that the Commission has finally cleared his/her candidature or that the Commission has accepted entries made by the candidate in his/her application for the Examination as true and correct. Candidates may note that the Commission will take up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified the Indian Economic Service (Written) Examination. Unless the Commission formally confirms candidature, it continues to be provisional.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

Candidates should note that the name in the e-Admission Certificate in some cases may be abbreviated due to technical reasons.

(ii) The candidates must ensure that their E-Mail IDs given in their Online Applications are valid and active as the Commission may use electronic mode of communication while contacting them at different stages of examination processes.

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(iii) A candidate must see that communications sent to him/her at the address stated in his/her application are redirected, if necessary. Change in address should be communicated to the Commission at the earliest opportunity. Although the Commission make every effort to take account of such changes, they cannot accept any responsibility in the matter.

(iv) Candidates may note that they will not be allowed to take the examination on the strength of an e-Admission Certificate issued in respect of another candidate.

IMPORTANT : ALL COMMUNICATIONS TO THE COMMISSION SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS :

1. NAME AND YEAR OF THE EXAMINATION
2. REGISTRATION I.D. (RID)
3. ROLL NUMBER (IF RECEIVED)
4. NAME OF CANDIDATE (IN FULL AND IN BLOCK LETTERS)
5. COMPLETE POSTAL ADDRESS AS GIVEN IN THE APPLICATION.
6. VALID AND ACTIVE E-MAIL ID.

N.B.I : Communications not containing the above particulars may not be attended to.

N.B.II : If a letter/communication is received from a candidate after an examination has been held and it does not give his/her full name and Roll number, it will be ignored and no action will be taken thereon.

Candidates are strongly advised to keep a printout or soft copy of their online application for future references.

8. The eligibility for availing reservation against the vacancies reserved for the Persons with Benchmark Disabilities shall be the same as prescribed in "The Rights of Persons with Disabilities Act, 2016 (RPwD Act, 2016)". The candidates of Multiple Disabilities will be eligible for reservation under category (e) - Multiple Disabilities only of Section 34(1) of RPwD Act, 2016 and shall not be eligible for reservation under any other categories of disabilities i.e. (a) to (d) of Section 34(1) of RPwD Act, 2016 on account of having 40% and above impairment in any of these categories of PwBD.

Provided further that the persons with Benchmark Disabilities shall also be required to meet special eligibility criteria in terms of physical requirements/functional classification (abilities/ disabilities) consistent with requirements of the identified Service/Post as under:-

Indian Economic Service

Category	Functional Classification	Physical Requirements
Deaf and Hard of Hearing	D, HH	MF, S, ST, W,C,SP,RW,SE,H.

9. Details about the scheme of examination, standard and syllabi of the subjects etc. may be seen in Appendix-I of this Notice.

(OM PRAKASH)
Under Secretary
Union Public Service Commission

APPENDIX-I
SCHEME OF EXAMINATION
SECTION-I

The examination shall be conducted according to the following plan—

Part I-Written examination carrying a maximum of 1000 marks in the subjects as shown below.

Part II-*Viva voce* of such candidates as may be called by the Commission carrying a maximum of 200 marks.

PART-I

The subjects of the written examination under Part-I, the maximum marks allotted to each subject/paper and the time allowed shall be as follows :

Indian Economic Service

Sl. No.	Subject	Maximum Marks	Time Allowed
1.	General English	100	3 hrs.
2.	General Studies	100	3 hrs.
3.	General Economics-I	200	3 hrs.
4.	General Economics-II	200	3 hrs.
5.	General Economics-III	200	3 hrs.
6.	Indian Economics	200	3 hrs.

Note 1 : The papers on General English and General Studies, common to both Indian Economic Service and Indian Statistical Service will be of subjective type.

Note-2:The details of standard and syllabi for the examination are given in Section-II below.

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2. The question papers in all subjects will be of Conventional (essay) type.

3. ALL QUESTION PAPERS MUST BE ANSWERED IN ENGLISH; QUESTION PAPERS WILL BE SET IN ENGLISH ONLY.

4.1 Candidates must write the papers in their own hand. In no circumstances will they be allowed the help of a scribe to write the answers for them. The Persons with Benchmark Disabilities in the categories of blindness, locomotor disability (both arm affected–BA) and cerebral palsy will be provided the facility of scribe, if desired by the person. In case of other category of Persons with Benchmark Disabilities as defined under section 2(r) of the RPWD Act, 2016, the facility of scribe will be allowed to such candidates on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Health Care institution as per proforma at Appendix–IV.

4.2 The candidates have discretion of opting for his/her own scribe or request the Commission for the same. The details of scribe i.e. whether own or the Commission's and the details of scribe in case candidates are bringing their own scribe, will be sought at the time of filling up the application form online as per proforma at Appendix-V.

4.3 The qualification of the Commission's scribe as well as own scribe will not be more than the minimum qualification criteria of the examination. However, the qualification of the scribe should always be matriculate or above.

4.4 The Persons with Benchmark Disabilities in the category of blindness, locomotor disability (both arm affected – BA) and cerebral palsy will be allowed Compensatory Time of twenty minutes per hour of the examination. In case of other categories of Persons with Benchmark Disabilities, this facility will be provided on production of a certificate to the effect that the person concerned has physical limitation to write from the Chief Medical Officer/ Civil Surgeon/Medical Superintendent of a Government Health Care institution as per proforma at Appendix–IV.

Note (1) : The eligibility conditions of a scribe, his/her conduct inside the examination hall and the manner in which and extent to which he/she can help the PwBD candidate in writing the Indian Economic Service Examination shall be governed by the instructions issued by the UPSC in this regard. Violation of all or any of the said instructions shall entail the cancellation of the candidature of the PwBD candidate in addition to any other action that the UPSC may take against the scribe.

Note (2) : The criteria for determining the percentage of visual impairment shall be as follows :—

Better eye Best Corrected	**Worse eye Best Corrected**	**Per Cent Impairment**	**Disability category**
6/6 to 6/18	6/6 to 6/18	0%	0
	6/24 to 6/60	10%	0
	Less than 6/60 to 3/60	20%	I
	Less than 3/60 to No Light Perception	30%	II (One eyed person)
6/24 to 6/60 Or Visual field less than 40 up to 20 degree around centre of fixation or heminaopia involving macula	6/24 to 6/60	40%	III a (low vision)
	Less than 6/60 to 3/60	50%	III b (low vision)
	Less than 3/60 to No Light Perception	60%	III c (low vision)
Less than 6/60 to 3/60 Or Visual field less than 20 up to 10 degree around centre of fixation	Less than 6/60 to 3/60	70%	III d (low vision)
	Less than 3/60 to No Light Perception	80%	III e (low vision)
Less than 3/60 to 1/60 Or Visual field less than 10 degree around centre of fixation	Less than 3/60 to No Light Perception	90%	IV a (Blindness)
Only HMCF Only Light Perception No Light Perception	Only HMCF Only Light Perception No Light Perception	100%	IV b (Blindness)

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4.5 The concession admissible to blind candidates shall not be admissible to those suffering from Myopia.

5. The Commission have the discretion to fix qualifying marks in any or all the subjects of the examination.

6. If a candidate's handwriting is not easily legible, a deduction will be made on this account, from the total marks otherwise accruing to him/her.

7. Marks will not be allotted for mere superficial knowledge.

8. Credit will be given for orderly effective and exact expression combined with due economy of words.

9. In the question papers, wherever required, SI Units will be used.

10. Candidates will be allowed the use of Scientific (Non-Programmable type) Calculators in Descriptive Type Papers at the examination. Programmable type calculators will, however, not be allowed and the use of such calculators shall tantamount to resorting to unfair means by the candidates. Loaning or interchanging of calculators in the Examination Hall is not permitted.

11. Candidates should use only International Form of Indian numerals (e.g., 1, 2, 3, 4, 5, 6 etc.) while answering question papers.

PART - II

Viva voce—The candidate will be interviewed by a Board of competent and unbiased observers who will have before them a record of his/her career. The object of the interview is to assess his/her suitability for the service for which he/she has competed. The interview is intended to supplement the written examination for testing the general and specialised knowledge and abilities for the candidate. The candidate will be expected to have taken an intelligent interest not only in his/her subjects of academic study but also in events which are happening around him/her both within and outside his/her own State or Country as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well-educated youth.

The technique of the interview is not that of a strict cross-examination, but of a natural, through directed and purposive conversation intended to reveal the candidate's mental qualities and his/her grasp of problems. The Board will pay special attention to assess the intellectual curiosity, critical powers of assimilation, balance of judgment and alertness of mind, the ability for social cohesion, integrity of character initiative and capacity for leadership.

SECTION-II

STANDARD AND SYLLABI

The standard of papers in General English and General Studies will be such as may be expected of a graduate of an Indian University.

The standard of papers in the other subjects will be that of the Master's degree examination of an Indian University in the relevant disciplines. The candidates will be expected to illustrate theory by facts, and to analyse problems with the help of theory. They will be expected to be particularly conversant with Indian problems in the field of Economics.

GENERAL ENGLISH

Candidates will be required to write an essay in English. Other questions will be designed to test their understanding of English and workman like use of words. Passages will usually be set for summary or precis.

GENERAL STUDIES

General knowledge including knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Indian Polity including the political system and the Constitution of India, History of India and Geography of a nature which a candidate should be able to answer without special study.

GENERAL ECONOMICS – I

PART A :

1. Theory of Consumer's Demand—Cardinal utility Analysis: Marginal utility and demand, Consumer's surplus, Indifference curve, Analysis and utility function, Price income and substitution effects, Slutsky theorem and derivation of demand curve, Revealed preference theory. Duality and indirect utility function and expenditure function, Choice under risk and uncertainty. **Simple games of complete information, Concept of Nash equilibrium.**

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2. Theory of Production: Factors of production and production function. Forms of Production Functions: Cobb Douglas, CES and Fixed coefficient type, Translog production function. Laws of return, Returns to scale and Return to factors of production. Duality and cost function, Measures of productive efficiency of firms, technical and allocative efficiency. Partial Equilibrium versus General Equilibrium approach. Equilibrium of the firm and industry.

3. Theory of Value: Pricing under different market structures, public sector pricing, marginal cost pricing, peak load pricing, cross-subsidy free pricing and average cost pricing. Marshallian and Walrasian stability analysis. Pricing with incomplete information and moral hazard problems.

4. Theory of Distribution: Neo classical distribution theories; Marginal productivity theory of determination of factor prices, Factor shares and adding up problems. Euler's theorem, Pricing of factors under imperfect competition, monopoly and bilateral monopoly. Macro-distribution theories of Ricardo, Marx, Kaldor, Kalecki.

5. Welfare Economics: Inter-personal comparison and aggression problem, Public goods and externalities, Divergence between social and private welfare, compensation principle. Pareto optimality. Social choice and other recent schools, including Coase and Sen.

PART B : Quantitative Methods in Economics

1. Mathematical Methods in Economics: Differentiation and Integration and their application in economics. Optimisation techniques, Sets, Matrices and their application in economics. Linear algebra and Linear programming in economics and Input-output model of Leontief.

2. Statistical and Econometric Methods: Measures of central tendency and dispersions, Correlation and Regression. Time series. Index numbers. Sampling of curves based on various linear and non-linear function. Least square methods and other multivariate analysis (only concepts and interpretation of results). Analysis of Variance, Factor analysis, Principle component analysis, Discriminant analysis. Income distribution: Pareto law of Distribution, longnormal distribution, measurement of income inequality. Lorenz curve and Gini coefficient. **Univariate and multivariate regression analysis. Problems and remedies of Hetroscedasticity, Autocorrelation and Multicollnearity.**

GENERAL ECONOMICS – II

1. Economic Thought: Mercantilism Physiocrats, Classical, Marxist, Neo-classical, Keynesian and Monetarist schools of thought.

2. Concept of National Income and Social Accounting: Measurement of National Income, Inter relationship between three measures of national income in the presence of Government sector and International transactions. Environmental considerations, Green national income.

3. Theory of employment, Output, Inflation, Money and Finance: The Classical theory of Employment and Output and Neo classical approaches. Equilibrium, analysis under classical and neo classical analysis. Keynesian theory of Employment and output. Post Keynesian developments. The inflationary gap; Demand pull versus cost push inflation, the Philip's curve and its policy implication. Classical theory of Money, Quantity theory of Money. Friedman's restatement of the quantity theory, the neutrality of money. The supply and demand for loanable funds and equilibrium in financial markets, Keynes' theory on demand for money. **IS-LM Model and AD-AS Model in Keynesian Theory.**

4. Financial and Capital Market: Finance and economic development, financial markets, stock market, gift market, banking and insurance. Equity markets, Role of primary and secondary markets and efficiency, Derivatives markets; Future and options.

5. Economic Growth and Development: concepts of Economic Growth and Development and their measurement: characteristics of less developed countries and obstacles to their development – growth, poverty and income distribution. Theories of growth: Classical Approach: Adam Smith, Marx and Schumpeter- Neo classical approach; Robinson, Solow, Kaldor and Harrod Domar. Theories of Economic Development, Rostow, Rosenstein-Roden, Nurske, Hirschman, Leibenstien and Arthur Lewis, Amin and Frank (Dependency scool) respective role of state and the market. Utilitarian and Welfarist approach to social development and A.K. Sen's critique. Sen's capability approach to economic development. The Human Development Index. Physical quality of Life Index and Human Poverty Index. **Basics of Endogenous Growth Theory.**

6. International Economics: Gains from International Trade, Terms of Trade, policy, international trade and economic development- Theories of International Trade; Ricardo, Haberler, Heckscher- Ohlin and Stopler- Samuelson- Theory of Tariffs- Regional Trade Arrangements. **Asian Financial Crisis of 1997, Global Financial Crisis of 2008 and Euro Zone Crisis- Causes and Impact.**

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7. Balance of Payments: Disequilibrium in Balance of Payments, Mechanism of Adjustments, Foreign Trade Multiplier, Exchange Rates, Import and Exchange Controls and Multiple Exchange Rates. **IS-LM Model and Mundell- Fleming Model of Balance of Payments.**

8. Global Institutions: UN agencies dealing with economic aspects, **role of Multilateral Development Bodies (MDBs), such as World Bank, IMF and WTO, Multinational Corporations**. **G-20.**

GENERAL ECONOMICS – III

1. Public Finance—Theories of taxation: Optimal taxes and tax reforms, incidence of taxation. Theories of public expenditure: objectives and effects of public expenditure, public expenditure policy and social cost benefit analysis, criteria of public investment decisions, social rate of discount, shadow prices of investment, unskilled labour and foreign exchange. Budgetary deficits. Theory of public debt management.

2. Environmental Economics—Environmentally sustainable development, **Rio process 1992 to 2012,** Green GDP, UN Methodology of Integrated Environmental and Economic Accounting. Environmental Values: Users and non-users values, option value. Valuation Methods: Stated and revealed preference methods. Design of Environmental Policy Instruments: Pollution taxes and pollution permits, collective action and informal regulation by local communities. Theories of exhaustible and renewable resources. International environmental agreements, **RIO Conventions**. Climatic change problems. Kyoto protocol, **UNFCC, Bali Action Plan, Agreements up to 2017,** tradable permits and carbon taxes. **Carbon Markets and Market Mechanisms. Climate Change Finance and Green Climate Fund.**

3. Industrial Economics—Market structure, conduct and performance of firms, product differentiation and market concentration, monopolistic price theory and oligopolistic interdependence and pricing, entry preventing pricing, micro level investment decisions and the behaviour of firms, research and development and innovation, market structure and profitability, public policy and development of firms.

4. State, Market and Planning—Planning in a developing economy. Planning regulation and market. Indicative planning. Decentralised planning.

INDIAN ECONOMICS

1. History of development and planning— Alternative development strategies—goal of self-reliance based on import substitution and protection, the post-1991 globalisation strategies based on stabilisation and structural adjustment packages: fiscal reforms, financial sector reforms and trade reforms.

2. Federal Finance—Constitutional provisions relating to fiscal and financial powers of the States, Finance Commissions and their formulae for sharing taxes, Financial aspect of Sarkaria Commission Report, financial aspects of 73rd and 74th Constitutional Amendments.

3. Budgeting and Fiscal Policy—Tax, expenditure, budgetary deficits, pension and fiscal reforms, Public debt management and reforms, Fiscal Responsibility and Budget Management (FRBM) Act, Black money and Parallel economy in India—definition, estimates, genesis, consequences and remedies.

4. Poverty, Unemployment and Human Development—Estimates of inequality and poverty measures for India, appraisal of Government measures, India's human development record in global perspective. India's population policy and development.

5. Agriculture and Rural Development Strategies— Technologies and institutions, land relations and land reforms, rural credit, modern farm inputs and marketing— price policy and subsidies; commercialisation and diversification. Rural development programmes including poverty alleviation programmes, development of economic and social infrastructure and New Rural Employment Guarantee Scheme.

6. India's experience with Urbanisation and Migration—Different types of migratory flows and their impact on the economies of their origin and destination, the process of growth of urban settlements; urban development strategies.

7. Industry: **Strategy of industrial development**— Industrial Policy Reform; Reservation Policy relating to small scale industries. Competition policy, Sources of industrial finances. Bank, share market, insurance companies, pension funds, non-banking sources and foreign direct investment, role of foreign capital for direct investment and portfolio investment, Public sector reform, privatisation and disinvestment.

8. Labour—Employment, unemployment and underemployment, industrial relations and labour welfare— strategies for employment generation—Urban labour market and informal sector employment, Report of National Commission on Labour, Social issues

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relating to labour e.g. Child Labour, Bonded Labour International Labour Standard and its impact.

9. Foreign trade—Salient features of India's foreign trade, composition, direction and organisation of trade, recent changes in trade, balance of payments, tariff policy, exchange rate, India and WTO requirements. **Bilateral Trade Agreements and their implications.**

10. Money and Banking—Financial sector reforms, Organisation of India's money market, changing roles of the Reserve Bank of India, commercial banks, development finance institutions, foreign banks and non-banking financial institutions, Indian capital market and SEBI, Development in Global Financial Market and its relationship with Indian Financial Sector. **Commodity Market in India-Spot and Futures Market, Role of FMC.**

11. Inflation—Definition, trends, estimates, consequences and remedies (control): Wholesale Price Index. Consumer Price Index: components and trends.

APPENDIX-II (A)

INSTRUCTIONS TO THE CANDIDATES FOR FILLING ONLINE APPLICATIONS

Candidates are required to apply Online using the website www.upsconline.nic.in.

Salient features of the system of Online Application Form are given hereunder:

- Detailed instructions for filling up online applications are available on the above mentioned website.
- Candidates will be required to complete the Online Application Form containing two stages viz. Part-I and Part-II as per the instructions available in the above mentioned site through drop down menus.
- The candidates are required to pay a fee of Rs.200/- Rupees Two Hundred only) [excepting SC/ST/Female/Persons with Benchmark Disability candidates who are exempted from payment of fee] either by depositing the money in any branch of State Bank of India by cash, or by using net banking facility of State Bank of India or by using any Visa/Master/RuPay Credit/Debit Card.
- Before start filling up Online Application, a candidate must have his photograph and signature duly scanned in the .jpg format in such a manner that each file should not exceed 300 KB each and must not be less than 20 KB in size for the photograph and signature.
- The candidate should have details of one Photo ID viz. Aadhar Card/Voter Card/ PAN Card/Passport/Driving License/Any other photo ID Card issued by the State/Central Government. The details of this photo ID will have to be provided by the candidate while filling up the online application form. This photo ID will be used for all future references and the candidate is advised to carry this ID while appearing for the examination.
- The Online applications (Part I and II) can be filled from **11th August, 2020 to 1st September, 2020** till 18:00 Hrs.
- Applicants should avoid submitting multiple applications. However, if due to any unavoidable circumstances, any applicant submits multiple applications then he/she must ensure that the applications with higher RID is complete in all respects.
- In case of multiple applications, the applications with higher RID shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID.
- The applicants must ensure that while filling their Application Form, they are providing their valid and active E-Mail IDs as the Commission may use electronic mode of communication while contacting them at different stages of examination process.
- The applicants are advised to check their emails at regular intervals and ensure that the email addresses ending with @ nic.in are directed to their inbox folder and not to the SPAM folder or any other folder.
- Candidates are strongly advised to apply online well in time without waiting for the last date for submission of Online Applications.
- **Moreover, the Commission has introduced provision of withdrawal of application for the candidate, who does not want to appear at the Examination, he/she may withdraw his/her application.**

Appendix-II (B)

IMPORTANT INSTRUCTIONS TO WITHDRAW APPLICATION

1. Candidates are advised to go through the instructions carefully before filling up the request for withdrawal of application.
2. The Commission has provided the withdrawal facility from **08.09.2020 to 14.09.2020** (till 6.00 PM) to those candidates who do not want to appear at this Examination.
3. Candidates are advised to provide the details of registered application with registration-id which was completed and submitted finally. There is no provision for withdrawing of incomplete applications.

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4. Before making the request for withdrawal, candidate must ensure that they have access to the registered mobile number and email-id which were provided by them at the time of submission of application. Separate OTPs will be sent by the Commission on the registered mobile number and email-id. Request for withdrawal will be accepted only after it is confirmed by validating the OTP details sent on candidate's mobile and email-id. Such OTPs will be valid for 30 Minutes only.

5. Request for generating OTP for withdrawal of application will be accepted only till 5.30 PM on 14.09.2020.

6. If a candidate has submitted more than one application form then the higher registration-id of Application (latest) will be considered for withdrawal and all earlier applications will be treated as cancelled automatically.

7. After the final acceptance of the request for online withdrawal of application, the candidate must print the authenticated receipt. Once application has been withdrawn by the candidate, it cannot be revived in future.

8. UPSC has no provision to refund any fee amount paid by candidates, so in case of successful withdrawal of application the fees will not be refunded.

9. On successful completion of withdrawal of application, an auto-generated email and SMS will be sent on candidate's registered email-id and mobile. In case any candidate has not submitted the request for withdrawal of application he/she may contact UPSC on email-id: upscsoap@nic.in immediately.

10. Candidates are advised not to share the OTPs received on email and SMS to anybody.

APPENDIX III

Special instructions to Candidates for Conventional Type papers

1. Articles permitted inside Examination Hall

Battery-operated pocket calculators of "non-programmable" type only, mathematical/ engineering/drawing instruments, including a flat rule divided on the edges into inches and tens of an inch and into centimeters and millimeters, a slide rule, set squares, a protractors and a pair of compasses, pencils, coloured pencils, mapping pens, eraser, T-square and drawing board for use wherever necessary. Candidates are not allowed to bring with them any "Tables or Charts" for use in the Examination Hall.

Mobile phones, bluetooth or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

Candidates are advised in their own interest not to bring any of the banned items including mobile phones/Bluetooth to the venue of the examination, as arrangements for safekeeping cannot be assured.

2. Tables to be supplied by UPSC

If it is considered necessary for answering the questions set in any paper, the Commission may supply any of the following for reference purpose only :-

(i) Mathematical/Physical, Chemical and Engineering Tables (including Logarithmic Tables);

(ii) Steam Table (including Mollier Diagrams for Temperature up to 800°C and Pressure up to 500 Kgf/Cm);

(iii) National Building Code of India 1970 or 1983 Group 2 Part VI;

(iv) Any other special articles as may be necessary for the candidates to answer the questions set in the question paper.

After conclusion of the examination, return the above items to the invigilator.

3. Answers to be written in own hand

Write the answers in your own hand in ink. Pencil may be used for maps, mathematical drawings or rough work.

4. Check Answer Book

The candidate must write his/her roll number (and not his/her name) only in the space provided for the purpose on every answer book used by him/her. Before writing in the answer book, please see that it is complete. In case there are any missing pages, it should be got replaced.

Do not tear out any pages from the Answer Book. If you use more than one Answer Book, indicate on the cover of first Answer Book the total number of Answer Books used. Do not leave any blank, unused spaces between answers. If such spaces are left, score them out.

5. Answers in excess of prescribed number will be ignored

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The candidate must attempt questions strictly in accordance with the directions given on each question paper. If questions are attempted in excess of the prescribed number shall be valued and the remaining answers will be ignored.

6. Questions relating to graph/précis should be attempted only on graph/précis sheets to be supplied on demand by the invigilators. All loose sheets such as précis sheet, drawing papers, graph sheets etc. whether used or not, should be placed inside the answer books and fastened along with the additional answer book(s), if any. Candidates who fail to observe this instruction will be penallised. Do not write your roll number on these sheets.

7. Unfair means strictly prohibited

Do not copy from the papers of any other candidates nor allow your papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description. It will be responsibility of every candidate to ensure that his/her answers are not copied by another candidate. Failure to do so will invite penalty, as may be awarded by the Commission for adoption of unfair means.

8. Conduct in Examination Hall

Do not misbehave in any manner or create disorderly scene in the examination hall or harass or bodily harm the staff deployed for the conduct of examination. You will be severely penalized if you attempt to do so.

9. Please read carefully and abide by the instructions printed on the Question Paper and on the Answer Book supplied in the Examination Hall.

Appendix – IV

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr./Ms./Mrs..... (name of the candidate with benchmark disability), a person with ..... (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o....., a resident of ..... (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon /
Medical Superintendent of a Government Healt Care Institution.

Note: Certificate should be given by a specialist of the relevant stream/disability (eg. Visual Impairment – Ophthalmologist, Locomotor disability – Orthopaedic specialist/PMR).

Appendix-V

Letter of Undertaking for Using Own Scribe
(To be filled by the candidates online to the Commission)

I....., a candidate with.....(name of the disability) appearing for the ..... (name of the examination)..... bearing Roll No..... at ..... (name of the centre) in the District ....., ... (name of the State). My qualification is .....

I do hereby state that ..... (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersighned for taking the aforesaid examination.

I do hereby undertake that his qualification is ..... In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims thereto.

(Signature of the candidates with Disability)

Place:

Date: