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State Bank of India

Central Recruitment & Promotion Department
Corporate Centre, Mumbai
Phone: 022-22820427; e-mail: crpd@sbi.co.in

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State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI
(Phone: 022-2282 0427; E-mail: crpd@sbi.co.in)

RECRUITMENT OF JUNIOR ASSOCIATES (CUSTOMER SUPPORT & SALES)

(Advertisement No. CRPD/CR/2023-24/27)

ONLINE REGISTRATION OF APPLICATION AND PAYMENT OF FEES: 17.11.2023 TO 07.12.2023

Applications are invited from eligible Indian Citizens for appointment as Junior Associate (Customer Support & Sales) in clerical cadre in State Bank of India. Candidates can apply for vacancies in one State/UT only. Candidates can appear for the test only once under this recruitment project. The candidates applying for vacancies of a particular State/UT, should be proficient (reading, writing, speaking and understanding) in the specified opted local language of that State/UT (mentioned in the under given vacancy table against each state/UT). The test for knowledge of specified opted local language will be conducted as a part of selection process. It will be conducted after qualifying the online Main examination but before joining the Bank. Candidates who fail to qualify this test will not be offered appointment. Candidates who produce 10th or 12th standard mark sheet/ certificate evidencing having studied the specified opted local language will not be required to undergo the language test. **There is no provision for Inter Circle Transfer / Inter State Transfer for Junior Associates to be recruited.**

Preliminary Examination will be conducted tentatively in the month of **January 2024** and Main Examination will be conducted tentatively in the month of **February 2024**. Candidates are advised to check regularly Bank's website **https://bank.sbi/web/careers/current-openings** or **https://www.sbi.co.in/web/careers/current-openings** for details and updates. The examinations will be as detailed under point No. 4 under Selection procedure.

VACANCIES:

Circle	State/ UT	Language *	Regular Vacancies												Backlog Vacancies											
			Category Wise						PwBD				ESM		SC/ ST/ OBC				PwBD					ESM		
			SC	ST	OBC	EWS	GEN	Total	VI	HI	LD	d&e@	ESM	DESM	SC	ST	OBC	Tot	VI	HI	LD	d&e	Tot	ESM	DESM	Tot
Ahmedabad	Gujarat	Gujarati	57	123	221	82	337	**820**	9	8	8	8	82	36	0	82	0	82	11	10	11	10	42	18	54	72
Amaravati	Andhra Pradesh	Telugu/ Urdu	8	3	13	5	21	**50**	1	1	0	0	5	2	0	0	0	0	0	0	0	0	0	0	0	0
Bengaluru	Karnataka	Kannada	72	31	121	45	181	**450**	5	5	4	4	45	20	17	2	13	32	3	3	3	2	11	71	72	143
Bhopal	Madhya Pradesh	Hindi	43	57	43	28	117	**288**	3	3	3	3	28	12	4	9	1	14	0	1	1	1	3	0	3	3
	Chhattisgarh		25	67	12	21	87	**212**	3	2	2	2	21	9	0	3	0	3	0	1	1	1	3	1	5	6
Bhubaneswar	Odisha	Odia	11	15	8	7	31	**72**	1	1	1	0	7	3	0	0	0	0	0	0	0	0	0	0	0	0
Chandigarh/ New Delhi	Haryana $	Hindi/ Punjabi	50	0	71	26	120	**267**	3	3	3	2	26	11	0	0	0	0	0	1	0	0	1	0	2	2
Chandigarh	Jammu & Kashmir UT	Urdu/ Hindi	7	9	23	8	41	**88**	1	1	1	1	8	3	0	0	0	0	0	0	0	0	0	0	0	0
	Himachal Pradesh	Hindi	45	7	36	18	74	**180**	2	2	2	2	18	8	0	0	0	0	0	0	0	0	0	0	0	0
	Ladakh UT	Urdu/ Ladakhi/ Bhoti (Bodhi)	4	5	13	5	23	**50**	1	1	0	0	5	2	0	0	0	0	0	0	0	0	0	0	0	0
	Punjab	Punjabi/ Hindi	52	0	37	18	73	**180**	2	2	2	2	18	8	0	0	0	0	0	0	0	0	0	0	0	0
Chennai	Tamil Nadu	Tamil	32	1	46	17	75	**171**	2	2	2	1	17	7	0	0	0	0	0	0	0	0	0	0	0	0
	Puducherry		0	0	1	0	3	**4**	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hyderabad	Telangana	Telugu/ Urdu	84	36	141	52	212	**525**	6	5	5	5	52	23	0	0	0	0	0	0	0	0	0	0	0	0
Jaipur	Rajasthan	Hindi	159	122	188	94	377	**940**	10	10	9	9	94	42	2	3	0	5	0	4	0	3	7	0	11	11
Kolkata	West Bengal	Bengali/ Nepali	26	5	25	11	47	**114**	2	1	1	1	11	5	0	0	0	0	0	0	0	0	0	0	0	0
	A&N Islands	Hindi/ English	0	1	5	2	12	**20**	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
	Sikkim	Nepali/ English	0	0	0	0	4	**4**	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lucknow/ New Delhi	Uttar Pradesh $	Hindi/ Urdu	373	17	480	178	733	**1781**	19	19	17	17	178	79	0	0	1	1	0	1	0	0	1	3	2	5
Maharashtra/ Mumbai Metro	Maharashtra $	Marathi	10	8	26	10	46	**100**	2	2	0	0	10	4	0	0	0	0	0	0	0	0	0	0	0	0
New Delhi	Delhi	Hindi	65	32	117	43	180	**437**	5	5	4	4	43	19	0	1	0	1	0	1	0	0	1	0	2	2
	Uttarakhand		38	6	27	21	123	**215**	3	2	2	2	21	9	0	0	2	2	0	1	0	0	1	0	2	2
North Eastern	Arunachal Pradesh	English	0	31	0	6	32	**69**	1	1	1	0	6	3	0	0	0	0	1	0	0	0	1	0	0	0
	Assam	Assamese/ Bengali/ Bodo	30	51	116	43	190	**430**	5	5	4	4	43	19	0	0	0	0	1	3	0	2	6	0	0	0
	Manipur	Manipuri / English	0	8	3	2	13	**26**	1	1	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0
	Meghalaya	English/ Garo/ Khasi	0	33	3	7	34	**77**	1	1	1	1	7	3	0	0	0	0	1	0	0	0	1	0	0	0
	Mizoram	Mizo	0	7	0	1	9	**17**	1	0	0	0	1	0	0	0	0	0	1	0	0	0	1	0	0	0
	Nagaland	English	0	18	0	4	18	**40**	1	1	0	0	4	1	0	0	0	0	1	0	0	0	1	0	0	0
	Tripura	Bengali/ Kokborok	4	8	0	2	12	**26**	1	1	0	0	2	1	0	0	0	0	1	0	0	0	1	0	0	0
Patna	Bihar	Hindi/ Urdu	66	4	112	41	192	**415**	5	4	4	4	41	18	0	0	0	0	0	0	0	0	0	0	0	0
	Jharkhand	Hindi/ Santhali	19	42	19	16	69	**165**	2	2	2	1	16	7	0	0	0	0	0	0	0	0	0	0	0	0
Thiruvananthapuram	Kerala	Malayalam	4	0	12	4	27	**47**	1	1	0	0	4	2	0	0	0	0	0	7	0	4	11	0	11	11
	Lakshadweep		0	1	0	0	2	**3**	1	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0
Total			**1284**	**748**	**1919**	**817**	**3515**	**8283**	**103**	**92**	**78**	**73**	**817**	**357**	**23**	**101**	**17**	**141**	**20**	**33**	**16**	**23**	**92**	**93**	**164**	**257**

* Candidate has to opt for ONE language at the time of online application for local language test. @ Persons with benchmark disabilities under clauses (d) & (e) of section 34 of the **Rights of Persons with Disabilities Act 2016**.

$ Candidates applying for the states of **Maharashtra** (Maharashtra Circle / Mumbai Metro Circle), **Uttar Pradesh** (Delhi Circle / Lucknow Circle) and **Haryana** (New Delhi Circle / Chandigarh Circle) should check operational areas for which they desire to apply from SBI's official website https://sbi.co.in. [On Home page> **Branch Locator** (Bottom right Drop pin icon) > In search options select Circle > Select Circle name > Enter Captcha]. Please note that there is no provision for Inter Circle Transfer for Junior Associates to be recruited.

Abbreviations: SC - Scheduled Castes, **ST** - Scheduled Tribes; **OBC** - Other Backward Classes; **EWS** – Economically Weaker Section; **GEN** - General Category; **PwBD** - Persons with Benchmark Disability; **VI** - Visually Impaired; **HI** - Hearing Impaired; **LD** - Locomotor Disability; **d&e**- Category (d) & (e) of section 34 of the Rights of Persons with Disabilities Act 2016; **ESM** - Ex-Serviceman; **DESM**-Disabled Ex-Serviceman/ Dependent of Ex-servicemen.

The above vacancies are provisional and depending on the actual requirement of the Bank the said vacancies may vary. Candidates may apply for vacancies of one State/UT only. **There is no provision for Inter Circle Transfer/ Inter State transfer for Junior Associates to be recruited.** Candidature of the applicant will be considered only against the vacancies in the State/UT for which he/she has applied/opted. Candidate may appear in the examination from any notified centre. However, He/ She will have to appear for the test of specified opted local language at a centre (to be decided by the Bank) of the State applied for, at his/her own expenses. Merit list will be drawn State wise, category wise and candidates will be posted in the State for which they are applying, in the event of their selection and will not be entitled for inter-state transfer/ inter-circle transfer.

The reservation under various categories will be as per prevailing Government Guidelines.

a. Reservation for PwBD/ESM/DESM candidates is horizontal reservation and these are included in the vacancies of various parent categories.

b. 4.5% of the total vacancies are reserved for Disabled Ex-servicemen and dependents of Servicemen killed in action other than 10% earmarked for ESMs (total 14.50%).

First priority in the matter of appointment will be given to the Disabled Ex-Servicemen and second priority will be given to dependents of defense personnel killed in action or severely disabled (with over 50% disability attributable to defence services).

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Important Note:

i. Vacancies reserved for OBC category are available to **OBC** candidates belonging to **''Non-creamy layer''**. Candidates belonging to OBC category but coming in ''CREAMY LAYER'', are not entitled for any relaxation/ reservation available to OBC category. They should indicate their category as **General** OR General (LD/ VI/ HI/ d&e) as applicable.

ii. OBC category candidate should submit the OBC certificate on **format prescribed by Govt. of India**, having "Non-Creamy Layer'' clause issued during period 01.04.2023 to the date of taking up appointment, if selected.

iii. Reservation for Economically Weaker Section (EWS) in recruitment is governed by Office Memorandum no. 36039/1/2019-Estt (Res) dt. 31.01.2019 of Department of Personnel & Training, Ministry of Personnel (DoPT), Public Grievance & Pensions, Government of India.

Disclaimer: *"EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The appointment is provisional and is subject to the income & Asset certificate being verified through the proper channels."*

iv. Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Govt. of India for the **relevant financial year 2022-23 and valid for the year 2023-24** as per the extant DoPT guidelines.

v. EWS candidates are required to produce for verification, the 'Income & Assets Certificate' for the relevant financial year as per the extant DoPT guidelines, on the date of document verification, which shall be intimated to the provisionally selected candidates by the Bank. Hence, the 'Income & Assets Certificate' for the relevant financial year can be obtained by the candidate on or before the date of document verification. No request for extension of time for production of 'Income & Assets Certificate' beyond the said date shall be entertained and if a candidate fails to produce the 'Income & Assets Certificate' on the date of document verification, he / she will not be considered for appointment in the Bank for the post of Junior Associates (Customer Support & sales).

vi. Candidates who are working in SBI in the Clerical cadre are **not eligible** to apply under this project. Candidates who were earlier employed in State Bank of India and resigned from the Bank while in clerical cadre will also be **not eligible** to apply for the post.

vii. Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude etc. are **not eligible** to apply for the post.

viii. Candidates who have defaulted in repayment under any lending arrangement with Banks or NBFCs including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment but whose CIBIL status has not been updated till then, shall, on or before the date of joining, have to either get the CIBIL status updated or produce the NOCs from the lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn/ cancelled

1. ELIGIBILITY CRITERIA:

A. Age Limit: (As on 01.04.2023)

Not below 20 years and not above 28 years as on 01.04.2023, i.e. candidates must have been born not earlier than 02.04.1995 and not later than 01.04.2003 (both days inclusive).

Relaxation of Upper age limit:

Sr.	Category	Age Relaxation
1.	SC/ ST	5 years
2.	OBC	3 years
3.	PwBD (Gen/ EWS)	10 years
4.	PwBD (SC/ ST)	15 years
5.	PwBD (OBC)	13 years
6.	Ex-Servicemen/ Disabled Ex-Servicemen	Actual period of service rendered in defense services + 3 years, (8 years for Disabled Ex-Servicemen belonging to SC/ST) subject to max. age of 50 years
7.	Widows, Divorced women and women judicially separated from their husbands & who are not remarried	7 years (subject to maximum age limit of 35 years for General/ EWS, 38 years for OBC & 40 years for SC/ST candidates)
8.	Trained Apprentices of SBI	SC/ST - 6 years, OBC - 4 years, GEN/ EWS - 1 year, PwBD (SC/ST) – 16 years, PwBD (OBC) – 14 years, PwBD (Gen/EWS) - 11 years

NOTE:

i. Cumulative age relaxation will not be available either under the above items or in combination with any other items

ii. Candidates seeking age relaxation are required to submit copies of necessary certificate(s) at the time of joining, if qualified. **No change in the category of any candidate is permitted after registration of online application.** No correspondence/ email/phone will be entertained in this regard.

iii. **Trained Apprentice of SBI:** Relaxation in upper age limit will be applicable to trained Apprentice of SBI who has completed the apprenticeship successfully in SBI on or before **31.10.2023** and his/ her conduct and performance is found to be satisfactory during the entire training period. Successful completion of Apprenticeship training refers to passing of skill evaluation test (Trade Test) and Obtention of joint National Apprenticeship Certificate jointly issued by SBI-NSDC/ BFSI-SSC.

B. Essential Academic Qualifications: (As on 31.12.2023):

Graduation in any discipline from a recognised University or any equivalent qualification recognised as such by Central Government. Candidates having integrated dual degree (IDD) certificate should ensure that the date of passing the IDD is on or before 31.12.2023.

Those who are in the final year/ semester of their graduation may also apply provisionally subject to the condition that, if provisionally selected, they will have to produce proof of having passed the graduation examination on or before 31.12.2023.

Note: (a) The date of passing eligibility examination will be the date appearing on the mark sheet/certificate or provisional certificate issued by the University/Institute. In case the result of a particular examination is posted on the website of the University/ Institute, a certificate issued by the appropriate authority of the University/Institute indicating the date on which the result was posted on the website will be taken as the date of passing.

(b) Matriculate Ex-servicemen, who have obtained the Indian Army Special Certificate of Education or corresponding certificate in the Navy or Air Force, after having completed not less than 15 years of service in Armed Forces of the Union are also eligible for the post. Such certificates should be dated on or before 31.12.2023.

2. RESERVATION FOR PERSONS WITH BENCHMARK DISABILITIES (PwBD):

4% horizontal reservation has been provided to Persons with Benchmark Disabilities as per section 34 of "The Rights of Persons with Disabilities Act (RPWD), 2016". The post is identified suitable for the Persons with undernoted categories of disabilities as defined in the Schedule of RPWD Act 2016:

Suitable Category of Benchmark Disabilities	Functional Requirement
a) Blind, Low Vision b) Deaf, Hard of Hearing c) One Arm, Both Arms, One Leg, Both Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attacked Victims, Muscular Dystrophy, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/ limb dysfunction. d) Autism Spectrum Disorder (Mild), Intellectual Disability, Specific Learning Disability, Mental Illness e) Multiple Disabilities involving (a) to (d) above	S- Sitting W- Walking MF- Manipulation by Fingers RW- Reading and Writing SE- Seeing H- Hearing C- Communication

A. Visual Impairment (VI): Only those Visually Impaired (VI) persons who suffer from any one of the following conditions, after best correction, are eligible to apply.

a. Blindness:
- **i.** Total absence of sight; OR
- **ii.** Visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; OR
- **iii.** Limitation of the field of vision subtending an angle of less than 10 degree. OR

b. Low Vision:
- **i.** Visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; OR
- **ii.** Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

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B. Hearing Impaired (HI):

a. Deaf: means person having 70 DB hearing loss in speech frequencies in both ears.

b. Hard of Hearing: means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.

C. Locomotor Disabilities (LD): Only those persons are eligible to apply under Locomotor Disability (LD) category who have inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy, Acid Attack Victims, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/ limb dysfunction. Orthopedically challenged persons are covered under locomotor disability with following benchmark:

i. **OA -** One arm affected (Right or Left)
ii. **BA** – Both arms affected
iii. **OL** - One leg affected (Right or Left)
iv. **BL –** Both Leg affected

Persons with OA & BA category should have normal bilateral hand functions.

a. **"Leprosy cured person"** means a person who has been cured of leprosy but is suffering from:
   i. Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
   ii. Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
   iii. Extreme physical deformity as well as advanced age which prevents him/ her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly;

b. **"Cerebral palsy"** means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

c. **"Dwarfism"** means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

d. **"Muscular dystrophy"** means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and death of muscle cells and tissue;

e. **"Acid attack victims"** means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

D. 'd' & 'e': Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:

a. **"Specific Learning Disability" (SLD)** means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.

b. **"Mental Illness" (MI)** means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behavior, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

c. **"Autism spectrum disorder (Mild)" (ASD- M)** means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviour.

d. **"Multiple Disabilities"** means multiple disabilities involving (A) to (D) above.

Note: Only "**Person with benchmark disability**" would be eligible for reservation with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

A person who wants to avail the benefit of reservation will have to submit latest Disability Certificate, on prescribed format, issued by Medical Authority or any other notified Competent Authority (Certifying Authority). The certificate should be dated on or before last date of registration of application.

Use of Scribe & compensatory time:

i. The facility of scribe would be allowed to a person who has **disability of 40% or more** if so desired by the person and is meant for only those persons with disability who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:

a. Candidates eligible for and who wish to use the services of scribe in the exam should carefully indicate the same in their online application form.
b. Both the candidate and the scribe will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe at the time of online examination.
c. Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.
d. Candidate will have to arrange their own scribe and at their own cost.
e. Any candidate who is not eligible to use scribe as per guidelines, as referred above, uses scribe in the online examination shall be disqualified to participate further in the recruitment process.
f. Any candidate who is using scribe should ensure that he is eligible to use scribe in the exam as per the guidelines mentioned above.
g. Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service without notice, if already joined the Bank.
h. During the examination, at any stage, if it is found that the scribe is independently answering / solving the question himself/ herself, the examination session for such candidate will be terminated, and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.
i. Scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice & Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013.

ii. Further, In terms of Office Memorandum F. No .29-6/2019-DD-III dated 10/08/2022 of GOI Ministry of Social Justice & Empowerment, Department of Empowerment of persons with Disabilities (Divyangjan)), the facility of scribe and/or compensatory time shall be granted solely to the Persons with Disabilities covered under section 2(s) of the RPwD Act 2016 but not covered under the definition of section 2(r) of the said act **(i.e. persons having less than 40% disability and having difficulty in writing)**, to those having difficulty in writing, subject to a production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/ her behalf from the competent medical authority of a Government healthcare institution as per prescribed Proforma at Appendix-I of the said O.M. In case the candidate opts to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. Candidate opting for own scribe should submit details of the own scribe as per Proforma at Appendix-II of the said O.M

3. EX-SERVICEMEN (ESM)

Only those candidates shall be treated as Ex-Servicemen who fulfill the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel and Administrative Reforms Notification No.36034/5/85/ Estt (SCT) dated 27th October, 1986 as amended from time to time.

Disabled Ex-Servicemen (DESM): Ex-Servicemen who while serving in Armed Forces of the Union were disabled in operation against the enemy or in disturbed areas shall be treated as Disabled Ex-Servicemen.

Dependents of Servicemen killed in Action: Servicemen killed in the following operations would be deemed to have been killed in action attributable to Military Service **(a)** war **(b)** warlike operations or border skirmishes either with Pakistan on cease fire line or any other country **(c)** Fighting against armed hostiles in a counter insurgency environment viz. Nagaland, Mizoram, etc. **(d)** Serving with peace-keeping mission abroad **(e)** Laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation **(f)** Frost-bite during actual operations or during the period specified by the Government **(g)** Dealing with agitating Para-Military forces personnel **(h)** IPKF personnel killed during the operations in Sri Lanka. The reservation available to such candidates shall be as mentioned under point no. (b) given under the vacancy table.

For the purpose of this reservation, the member of family would include his widow, son and daughter or near relations who agree to support his family. The relaxation in upper age and educational qualifications available to Ex-servicemen will not be available to dependents of Servicemen killed in action.

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NOTE:

A. i. Candidates, who are released/retired from Armed Forces, are required to submit a certificate as per **Proforma 'A'** attached to this advertisement if they do not possess discharge certificate/booklet.

ii. The candidates, who are still serving in Armed Forces and desirous of applying under Ex-Servicemen category will be required to submit a certificate (**Proforma 'B'**) from the competent authority showing his/her date of completion of the Specific Period of Engagement (SPE) along with declaration (**Proforma 'C'**). Such candidates whose SPE is completed on or before 31.10.2024 only are eligible to apply under this recruitment. They will also be required to submit the release letter along with a self-declaration at the time of joining the Bank that he/she is entitled to the benefits admissible to Ex-Servicemen in terms of Govt. of India rules.

iii. Those candidates, who have already completed their initial period of engagement and are on extended assignment, are required to submit certificate as per **Proforma 'D'**. If selected, such candidates mentioned in (ii) and (iii) above, should get released and join the Bank on or before 31.12.2024. These certificates are required to be submitted at the time of joining invariably.

B. The Territorial Army Personnel will be treated as Ex-Servicemen w.e.f. 15.11.1986.

C. An Ex-Serviceman who has once joined a Government job on the civil side after availing of the benefits given to him as an Ex-Serviceman for his reemployment, his Ex-Serviceman status will be governed in terms of OM No.36034/1/2014-Estt.(Res.) dated 14.08.2014 of Government of India, Ministry of Personnel, Public Grievances and Pensions.

4. SELECTION PROCEDURE: The selection process will consist of on-line test (Preliminary & Main exam) and test of specified opted local language.

Phase-I: Preliminary Examination: Online Preliminary Exam consisting of Objective Tests for 100 marks will be conducted online. This test would be of 1-hour duration consisting of 3 Sections as follows:

Sl.	Name of Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	English language	English	30	30	20 min.
2.	Numerical Ability	*	35	35	20 min.
3.	Reasoning Ability	*	35	35	20 min.
	Total	*	100	100	1 Hour

Each test will have a separate timing as mentioned above. There will be negative marks for wrong answers in the Objective tests. 1/4th of mark assigned for question will be deducted for each wrong answer. No minimum qualifying marks are prescribed for individual test OR for aggregate score. Section wise marks will not be maintained.

Adequate number of candidates in each category as decided by the Bank (approximately 10 times the numbers of vacancies. subject to availability) will be shortlisted for the Main Exam from the list of all candidates arranged in descending order of aggregate marks scored.

Phase - II: Main Examination: Structure of Online Main Exam would be as follows:

Sl.	Name of Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	General/ Financial Awareness	*	50	50	35 min.
2.	General English	English	40	40	35 min.
3.	Quantitative Aptitude	*	50	50	45 min.
4.	Reasoning Ability & Computer Aptitude	*	50	60	45 min.
	Total		**190**	**200**	**2 Hr. 40 min.**

Each test will have a separate timing as mentioned above.

There will be negative marks for wrong answers in the Objective tests. 1/4th of mark assigned for question will be deducted for each wrong answer.

Candidates are required to score a minimum percentage marks on aggregate (For SC/ST/OBC/PwBD/ESM/DESM candidates, 5% relaxation available thereon). Minimum qualifying marks on aggregate will be as decided by the bank. No minimum qualifying marks for individual subject are prescribed. Section wise marks will not be maintained.

Trained apprentices of SBI may be given weightage in the Main Examination by awarding 2.5% of the maximum marks (i.e. 5 marks out of 200 marks) as bonus marks. The bonus marks will be added to the aggregate score of the candidate to arrive at the final aggregate score. These bonus marks will be given only if an apprentice has completed the apprenticeship in SBI successfully **on or before 31.10.2023** and his/ her conduct and performance is found to be satisfactory during the entire training period. **Successful completion of Apprenticeship training refers to passing of skill evaluation test (Trade Test) and Obtention of joint National Apprenticeship Certificate jointly issued by SBI-NSDC/ BFSI-SSC**.

Merit list will be drawn State wise, category wise. Candidates qualified in the test (main examination) will be placed according to their aggregate marks in descending order in respective States and Categories.

NOTE: Other detailed information regarding the examination will be given in the 'Acquaint Yourself' booklet, which will be made available to the eligible candidates along with the call letter for the test.

*** List of medium of examination according to state applied for:**

Sr.	State/UT	Medium of Exam
1	Andaman & Nicobar	English, Hindi
2	Andhra Pradesh	English, Hindi, Telugu, Urdu
3	Arunachal Pradesh	English, Hindi
4	Assam	English, Hindi, Assamese, Bengali
5	Bihar	English, Hindi
6	Chhattisgarh	English, Hindi
7	Delhi	English, Hindi
8	Gujarat	English, Hindi, Gujarati
9	Haryana	English, Hindi, Punjabi
10	Himachal Pradesh	English, Hindi
11	Jammu & Kashmir	English, Hindi, Urdu
12	Jharkhand	English, Hindi
13	Karnataka	English, Hindi, Kannada
14	Kerala	English, Hindi, Malayalam
15	Ladakh	English, Hindi, Urdu
16	Lakshadweep	English, Hindi, Malayalam
17	Madhya Pradesh	English, Hindi
18	Maharashtra	English, Hindi, Marathi
19	Manipur	English, Hindi, Manipuri
20	Meghalaya	English, Hindi
21	Mizoram	English, Hindi
22	Nagaland	English, Hindi
23	Odisha	English, Hindi, Odia
24	Puducherry	English, Hindi, Tamil
25	Punjab	English, Hindi, Punjabi
26	Rajasthan	English, Hindi
27	Sikkim	English, Hindi
28	Tamil Nadu	English, Hindi, Tamil
29	Telangana	English, Hindi, Telugu, Urdu
30	Tripura	English, Hindi
31	Uttar Pradesh	English, Hindi, Urdu
32	Uttarakhand	English, Hindi
33	West Bengal	English, Hindi, Bengali

Test of specified opted local language:

Those who qualify for selection and produce 10th or 12th standard mark sheet/ certificate evidencing having studied the specified opted local language will not be subjected to any Language test. In case of others (qualified for selection), specified opted local language test will be conducted after provisional selection but before joining. Candidates who fail to qualify this test will not be offered appointment. Candidates not found proficient in specified opted local language would be disqualified.

Provisional Selection (Subject to qualifying specified opted local language).

The marks obtained in the Preliminary Examination (Phase-I) will not be added for the selection and only the aggregate marks obtained in Main Examination (Phase-II) will be considered for preparation of the final merit list. Provisional selection will be made on the basis of candidate's performance in the test (Main Examination).

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Final selection will be subject to-

i. Verification of eligibility for the post and information furnished in the online application.
ii. Qualifying in test of specified opted local language, where applicable, as detailed above.

Results of the candidates who have provisionally qualified for selection will be made available on the Bank's website.

Wait List: A wait list of up to 50% of vacancies (State-category wise) will be maintained. Candidates will be released from this waitlist on quarterly basis against non-joining and resignation out of the current batch only, subject to the candidates securing minimum qualifying marks as may be stipulated by the Bank for selection. This wait list will be valid for a period of one year from the date of declaration of final result.

5. **Preliminary Exam** is tentatively scheduled in **January 2024:** A Tentative List of examination centres is provided under Annexure I.

- Candidate should choose the name of the Centre where he/ she desires to take the examination. SBI, however, reserves the right to cancel any of the examination centres and/or add some other centres, at its discretion, depending upon the response, administrative feasibility etc. SBI also reserves the right to allot the candidate to any centre other than one he/she has opted for.
- **No request for change of centre for examination shall be entertained.**
- Candidate will appear for the examination at the allotted centre at his/her own risk and expenses and SBI will not be responsible for any injury or losses etc. of any nature.
- Any unruly behaviour/ misbehaviour in the examination hall may result in cancellation of candidature, disqualification from future exam conducted by SBI.
- **Call letter for Preliminary Exam**: **Call letter of Preliminary Exam will not be collected at the examination venue. However, it will be duly authenticated/ Stamped by the exam centre staff. Candidate will need to retain the call letter (along with authenticated/ stamped copy of the ID proof) safely. Those candidates who are called for Main Exam will be required to bring this call letter along-with Main Exam call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.**

  However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

  Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

  Candidates reporting without photograph pasted on the call letter or without two additional photographs (same as pasted on call letter) will not be allowed to appear for the exam.

  (It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of Application as these would be needed for further stages of this selection process)

6. **PAY SCALE:** Rs.17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42600-3270/1-45930-1990/1-47920.
   The starting Basic Pay is Rs.19900/- (Rs.17900/- **plus two advance increments admissible to graduates)**

7. **EMOLUMENTS:** The total starting emoluments of a Clerical Cadre employee payable at Metro like Mumbai will be around Rs.37,000/- per month inclusive of D.A., other allowances at the current rate and **two additional increments for newly recruited graduate junior associates**. Allowances may vary depending upon the place of posting. **They will be eligible for reimbursement of various perquisites, provident fund, Pension under New Pension scheme (Defined Contribution Benefit), Medical, Leave-Fare and other facilities, as per instructions of the Bank as may be issued from time to time.**

8. **PROBATION PERIOD:** Selected candidates will be governed by the terms and conditions of the Service Regulations of the Bank in force at the time of joining. The newly appointed Junior Associates will be on probation for a Minimum period of 6 months. Newly recruited Junior Associates will be required to complete e-lessons as prescribed by the bank during the probation, for getting confirmed in the Bank, failing which their probation will be extended till completion of the same.
   Further, before the probation period comes to an end, the performance of the newly recruited employees will be evaluated and the probation period of those employees whose performance fails to meet Bank's expectation, may be extended.

9. **PRE-EXAMINATION TRAINING:** Bank will arrange pre-examination training for SC/ST/OBC/Ex-servicemen/Religious Minority Community candidates in consonance with the guidelines issued by Government of India. Pre-Examination Training will be conducted online. All eligible Candidates who opt for and wish to avail of Pre-Examination Training should fill in the relevant column in the online application. Candidates opting for Pre-Examination Training should download their call letter for training from Bank's website by entering their registration number and date of birth. No hard copy of the call letter will be sent.

10. **CALL LETTERS FOR EXAMINATION:**

   a. **Preliminary Examination:** The candidates should download their call letter and an "acquaint yourself booklet" by entering their registration number and password/date of birth from the Bank's website tentatively from 27.12.2023 onwards.

   b. **Main Examination:** Candidates qualified for main examination would be able to download their call letter from the Bank's website (following the instructions available on the screen) tentatively from 15.02.2024 onwards.

   c. **At the time of Main Exam:** Candidates must bring duly authenticated Preliminary Exam call letter (with authenticated copy of ID proof) as well as Main Exam call letter at the time of Main Exam. These documents along-with other requisite documents need to be submitted during the Main Exam.

   d. Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

   Candidates reporting without photograph pasted on the call letter or without two additional photographs (same as pasted on call letter) will not be allowed to appear for the exam.

   NO HARD COPY OF THE CALL LETTER (PRELIMINARY/ MAIN)/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.

11. **IDENTITY PROOF TO BE PRESENTED/ SUBMITTED AT THE TIME OF (PRELIMINARY/ MAIN) EXAMS:** The candidates must bring one photo identity proof such as passport/ Aadhar/ PAN Card/ Driving License/ Voter's Card/ Bank Passbook with duly attested Photograph/ Identity Card issued by School or College/ Gazetted Officer in the official letter head in original as well as a self-attested Photocopy thereof. The photocopy of Identity proof should be presented along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the test.

12. **BIOMETRIC VERIFICATION:** Bank, at various stages, may capture thumb impression or **IRIS** of candidates in digital format for biometric verification of genuineness of the candidates. Candidate will ensure that correct thumb impression or **IRIS** is captured at various stages and any inconsistency will lead to rejection of the candidature. In case of any candidate found to be not genuine, apart from taking legal actions against him/her, his/her candidature will be cancelled. As such, they are advised not to apply any external matter like mehndi, ink, chemical etc. on their hands.

13. **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

   a. Candidates are cautioned that they should not furnish any particulars that are false, tampered/fabricated and they should not suppress any material information while filling up the application form.

   b. At the time of exam, if a candidate is (or has been) found guilty of:
      i. using unfair means during the examination OR
      ii. impersonating or procuring impersonation by any person OR
      iii. misbehaving in the examination hall OR
      iv. resorting to any irregular or improper means in connection with his/her candidature for selection OR
      v. obtaining support for his/her candidature by any unfair means.

   Such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be:
   - disqualified from the examination for which he/she is a candidate.
   - debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

   c. The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such analysis, if it is found that the responses have been shared and scores obtained are not genuine/valid, the Bank reserves the right to cancel his/ her candidature.

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d. USE OF MOBILE PHONES, PAGERS, CALCULATORS OR ANY SUCH DEVICES:

i. Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.

ii. Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers etc. to the venue of the examination, as arrangement for safekeeping cannot be assured.

iii. Candidates are not permitted to use or have in possession of calculators in examination premises.

14. APPLICATION FEE AND INTIMATION CHARGE: (Non-Refundable)

Sl.	Category	Fee/ intimation Charges
1.	SC/ ST/ PwBD/ ESM/DESM	Nil
2.	General/ OBC/ EWS	Rs 750/-

Fee/ Intimation charges once paid will NOT be refunded on any account nor can it be held in reserve for any other exam or selection.

15. HOW TO APPLY: Candidates can apply online and no other mode of application will be accepted.

Candidates will be required to register themselves online through Bank's website **https://bank.sbi/web/careers/current-openings** OR **https://www.sbi.co.in/web/careers/current-openings** **- Recruitment of Junior Associates 2023.** After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk: In case of any problem in **fi**lling up the form, payment of fee/ intimation charges or receipt of Admission/call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM and 05:00 PM only on **Bank working days**) or lodge his/her query on **http://cgrs.ibps.in**

Candidates are advised not to forget to mention '**Recruitment of Junior Associate-2023**' in the subject of the email.

Pre-requisites for Applying Online: Candidates should have valid email ID & mobile no. which should be kept active till the declaration of results. It will help him/ her in getting call letter/ advices etc. by email/ SMS.

A. GUIDELINES FOR FILLING ONLINE APPLICATION:

a. Candidates should first scan their **photograph, signature, left hand thumb impression, hand-written declaration and SBI Apprenticeship Certificate (if applicable)** as detailed under guidelines for scanning the photograph and signature **(Annexure-II).**

b. The text for the hand-written declaration is as follows:
"I,_____(Name of the candidate), Date of Birth _____hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".

c. Left Thumb Impression: If a candidate is not having left thumb, he/she may use his /her right thumb for applying)

d. Candidates to visit Bank's website **https://bank.sbi/careers/Current-openings** or **https://www.sbi.co.in/careers/Current-openings** and open the appropriate Online Application Form, available under **Recruitment of Junior Associates**.

e. Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidates should note down the registration number and password. They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available three times only. Once the application is filled in completely, candidates should submit the data. No change/edit will be allowed thereafter. The registration at this stage is provisional.

f. After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application, following the instructions available on the screen.

g. Fee can be paid by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.

h. On successful completion of transaction, e-receipt and application form with fee details will be generated, which may be printed for record. **Printout of Application Form is NOT to be sent to SBI.**

i. If the online transaction is not successfully completed, please register again and make payment online.

B. GUIDELINES FOR SCANNING THE PHOTOGRAPH, SIGNATURE, LEFT HAND THUMB IMPRESSION, HANDWRITTEN DECLARATION AND SBI APPRENTICESHIP CERTIFICATE (IF APPLICABLE):

Before applying online, a candidate will be required to have a scanned(digital) image of his/ her photograph, signature, left hand thumb impression, handwritten declaration and SBI Apprenticeship Certificate (If applicable) as per the specifications given in **Annexure-II.** Online application will not be registered unless candidates upload photo, signature, thumb impression, handwritten declaration and SBI Apprenticeship Certificate as specified.

Note: i. In case the face in the photograph or signature or thumb impression or hand-written declaration is unclear, the candidate's application may be rejected.

ii. In case the photograph/ signature/ thumb impression/ hand written declaration is unclear, candidate may edit his application and re-upload his photograph/ signature/ thumb impression/ hand written declaration/ Sbi Apprenticeship Certificate.

16. GENERAL INFORMATION:

a. Before applying for the post, the candidate should ensure that he/ she fulfils the eligibility and other norms mentioned above for the post as on the specified date and that the particulars furnished by him/ her are correct in all respects.

b. The candidate should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.

c. Candidates are advised to take a printout of their system generated online application form after submitting the application.

d. Candidates should satisfy themselves about their eligibility for the post applied for. Bank would admit to the test all the candidates applying for the post with the requisite fee on the basis of information furnished in the online application and shall determine their eligibility only at the time of joining. Admission to tests will be purely provisional without verification of age/ qualification/ category (SC/ ST/ OBC/ EWS/ PwBD/ ESM/ DESM) etc. of the candidates with reference to documents.

e. Request for change/ correction in any particulars (including category) in the application form, once submitted, will not be entertained under any circumstances. No correspondence/ phone/ email will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish the correct information in the application.

f. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability/failure to log on to the website on account of heavy load on internet or website jam.

g. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

h. Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee/intimation charges paid for the other registrations will stand forfeited. Multiple attendance/appearance by a candidate in exam will be summarily rejected/candidature cancelled.

i. The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include the conduct of another examination if considered necessary.

j. Call letter of Preliminary Exam will not be collected at the examination venue. Candidates will need to retain the call letter safely with themselves. Those candidates who are called for Main Exam will be required to bring this call letter along-with Main Exam call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

k. Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions will be required to produce proper discharge certificate from the employer at the time of taking up the appointment, if selected.

l. Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates, at the time of joining, if called for.

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m. SC/ST candidate who has migrated from a state where his/her community is scheduled, to another state where his/her community is not scheduled, will continue to be deemed as SC/ST.

n. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/ she does not belong to the creamy layer as on last date of registration.

o. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2023 to the date of taking up the appointment, if found suitable for, will have to be submitted at the time of joining.

p. Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Govt. of India for the relevant financial year as per the extant DoPT guidelines.

q. Candidates are advised to keep their registered e-mail ID/mobile active for receiving advice, viz. call letters/advice etc.

r. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank and satisfactory completion of KYE (Know your employee) formalities. Such appointment will also be subject to the service and conduct rules of the Bank.

s. DECISIONS OF BANK IN ALL MATTERS REGARDING CONDUCT OF TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

t. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage

u. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

v. The new recruits must have flair for marketing and will be required to make customer calls and provide banking services, advisory services and cross sell products etc. inside and outside Bank premises. The duties may involve extensive outdoor travelling. Depending upon requirement, there will be flexible working hours and working in shifts.

w. As record for this project will not be maintained after one year of declaration of result of online test, the information/data regarding this project will not be available thereafter.

x. After a candidate is selected but before joining the Bank, the candidate will be required to provide details regarding criminal case(s) pending against him /her, if any. The Bank may also conduct independent verification, inter alia including verification of police records etc. The Bank reserves right to deny the appointment depending upon such disclosures and/or independent verification.

17. ANNOUNCEMENTS: All further announcements/details pertaining to this process will only be published/provided on SBI authorized website https://bank.sbi/web/careers or https://www.sbi.co.in/web/careers from time to time.

18. DISCLAIMER: In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), indulge in unfair practice during examination, his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment, his/ her services are liable to be terminated. Decisions of bank in all matters regarding eligibility, conduct of written examination, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard.

19. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION

This advertisement is also available on Bank's Website: **https://bank.sbi/web/careers** or **https://www.sbi.co.in/web/careers.**

The Bank is not responsible for printing errors, if any.

Mumbai
17.11.2023

General Manager (RP&PM)

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ANNEXURE-I

Tentative List of Centres for Pre-Examination Training, Preliminary Examination and Main Examination

State Code	State/ UT	Exam Centre
11	Andaman & Nicobar Island	Port Blair
12	Andhra Pradesh	Anantpur, Bhimavaram, Chirala, Gudur, Guntur, Kadapa, Kakinada, Kurnool, Nandyal, Narasaraopet, Nellore, Rajahmundry, Rajampet, Srikakulam, Tadepalligudem, Tirupati, Vijaywada, Vishakhapatnam, Vizianagaram,
13	Arunachal Pradesh	Naharlagun
14	Assam	Dibrugarh, Guwahati, Jorhat, Silchar, Tezpur
15	Bihar	Arrah, Bhagalpur, Darbhanga, Gaya, Muzaffarpur, Patna, Purnea
16	Chandigarh	Chandigarh - Mohali
17	Chhattisgarh	Bhilai Nagar, Bilaspur, Raipur
18	Delhi NCR	Delhi/ NCR (All NCR cities)
19	Goa	Madgaon, Panaji
20	Gujarat	Ahmedabad-Gandhinagar, Anand, Jamnagar, Mehsana, Rajkot, Surat, Vadodara
21	Haryana	Ambala, Faridabad, Gurugram, Kurukshetra
22	Himachal Pradesh	Bilaspur, Hamirpur, Mandi,
23	Jammu & Kashmir	Jammu, Samba, Srinagar
24	Jharkhand	Dhanbad, Hazaribagh, Jamshedpur, Ranchi
25	Karnataka	Ballari, Bengaluru, Belgaum, Davangere, Gulbarga, Hassan, Hubli-Dharwad, Mangalore, Mysore, Shimoga, Udupi
26	Kerala	Alappuzha, Idukki, Kannur, Kochi, Kollam, Kottayam, Kozhikode, Malappuram, Palakkad, Pathanamthitta, Thiruvananthapuram, Thrissur
27	Ladakh	Leh, Kargil
28	Lakshadweep	Kavaratti
29	Madhya Pradesh	Bhopal, Gwalior, Indore, Jabalpur, Satna, Ujjain
30	Maharashtra	Ahmednagar, Akola, Amravati, Chhatrapati Sambhaji Nagar (Aurangabad), Dhule, Jalgaon, Kolhapur, Latur, Mumbai/Thane/Navi Mumbai/MMR, Nagpur, Nanded, Nashik, Pune, Raigad, Sangli, Satara, Solapur
31	Manipur	Imphal
32	Meghalaya	Shillong
33	Mizoram	Aizawl
34	Nagaland	Dimapur, Kohima
35	Odisha	Balasore, Berhampur (Ganjam), Bhubaneshwar, Cuttack, Rourkela, Sambalpur
36	Puducherry	Puducherry
37	Punjab	Amritsar, Bhatinda, Jalandhar, Mohali, Patiala
38	Rajasthan	Ajmer, Bikaner, Hanumangarh, Jaipur, Jodhpur, Kota, Sikar, Udaipur
39	Sikkim	Bardang - Gangtok
40	Tamil Nadu	Chennai, Coimbatore, Cuddalore, Erode, Kanchipuram, Karur, Krishnagiri, Madurai, Nagercoil, Namakkal, Ramanathapuram, Salem, Thanjavur, Thiruchirapalli, Tirunelvelli, Vellore, Virudhunagar
41	Telangana	Hyderabad, Karimnagar, Khammam, Mahabubnagar, Nalgonda, Warangal
42	Tripura	Agartala
43	Uttar Pradesh	Agra, Aligarh, Bareilly, Faizabad, Ghaziabad, Gonda, Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura, Meerut, Moradabad, Muzaffarnagar, Noida & Greater Noida, Prayagraj (Allahabad), Varanasi
44	Uttarakhand	Dehradun, Haldwani, Roorkee
45	West Bengal	Asansol, Durgapur, Greater Kolkata, Hooghly, Howrah, Kalyani, Siliguri

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ANNEXURE-II

Guidelines for scanning and Upload of Photograph, Signature, Left Hand Thumb Impression, Hand-written Declaration and SBI Apprenticeship Certificate

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left hand thumb impression, handwritten declaration and SBI Apprenticeship certificate as per specifications given below.

a. **The text for the hand-written declaration is as follows:**
"I,_____(Name of the candidate), Date of Birth _____, hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".

b. Left Thumb Impression: If a candidate is not having left thumb, he/she may use his /her right thumb for applying).

(i) Photograph Image: (4.5 cm x 3.5 cm)

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If picture is taken on a sunny day, have the sun behind you, or place yourself in shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20 kb–50 kb
- Ensure that size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- Photo uploaded should be of appropriate size and clearly visible.
- **It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of online application as these would be needed for further processes of this selection process**.

(ii) Signature, Left thumb impression and Hand-writing declaration Image and SBI Apprenticeship Certificate:

- The applicant has to **sign** on white paper with Black Ink pen.
  - Dimensions 140 x 60 pixels (preferred)
  - Size of file should be between 10 kb – 20 kb
  - Ensure that the size of the scanned image is not more than 20 kb.
  - Signature uploaded should be of appropriate size and clearly visible.
- The applicant has to **put his left thumb impression** on a white paper with black or blue ink.
  - **File type**: jpg / jpeg
  - **Dimensions**: 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm x 3 cm (Width x Height).
  - **File Size**: 20 kb – 50 kb
- The applicant has to **write the declaration in English** clearly on a white paper with black ink.
  - **File type:** jpg / jpeg
  - **Dimensions:** 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e. 10cm x 5 cm (Width x Height)
  - **File size:** 50 kb- 100 kb
- The signature, left thumb impression and the hand-written declaration **must be of applicant only and not by any other person**.
- If the Applicant's signature on the attendance sheet or Call letter, signed at the time of the examination, does not match the signature uploaded, the applicant will be disqualified.
- **Signature/ Hand-written declaration in CAPITAL LETTERS shall NOT be accepted.**

SBI Apprenticeship certificate (If applicable):

i. The Document must be in PDF format. ii. Page size of the document to be A4. iii. Size of the file should not be exceeding 500 KB. iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 KB as PDF. If the size of the file is more than 500KB, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Document uploaded are clear and readable.

Ensure that Photo, Signature thumb impression, hand-written declaration and SBI Apprenticeship Certificate are uploaded at the specified spaces only in the online application form.

Scanning the documents:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set color to true color.
- File size as specified above.
- Crop the image in the scanner to the edge of the photograph/signature/ left thumb impression/ hand-written declaration/ SBI Apprenticeship Certificate, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01. jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MSOffice can easily obtain documents in .jpeg format by using MS Paint or MSOffice Picture Manager. Scanned documents in any format can be saved in .jpg format by using 'Save As' option in the File menu. Size can be adjusted by using crop and then resize option.

Procedure for Uploading the documents:

- While filling in the Online Application Form the candidate will be provided with links to upload his/her photograph, signature, left thumb impression, handwritten declaration and SBI Apprenticeship Certificate.
- Click on the respective link "Upload Photograph/ Signature/ left thumb impression/ hand-written declaration".
- Browse and Select the location where the Scanned Photograph/ Signature/ left thumb impression/ hand-written declaration file has been saved.
- Select the file by clicking on it.
- Click the 'Open/Upload' button.
- If the file size and formats are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear/ smudged, the same may be re-uploaded to the expected clarity/ quality.

Your Online Application will not be registered unless you upload your photograph, signature, left thumb impression, hand-written declaration and SBI Apprenticeship Certificate (If applicable) as specified.

Note:

(1) In case the face in the photograph or signature or left thumb impression or the handwritten declaration is unclear / smudged the candidate's application may be rejected.

(2) After uploading the Photograph / signature / left thumb impression / hand-written declaration in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left thumb impression or the handwritten declaration is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature or left thumb impression or the handwritten declaration, prior to submitting the online application form.

(3) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. **If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.**

(4) Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.

(5) If the photo is not uploaded at the place of Photo Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.

(6) Candidates should ensure that the signature uploaded is clearly visible

After registering online candidates are advised to take a printout of their system generated online application forms.

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Proforma – A
Form of Certificate applicable for Released/Retired Personnel

It is certified that No. …… Rank ……..…
Name ……..
whose date of birth is …… has rendered service from …… to …… in Army/ Navy/ Air Force.

2. He has been released from Military Services:
- **a.** # on completion of assignment otherwise than
  - **i.** by way of dismissal, or
  - **ii.** by way of discharge on account of misconduct or inefficiency, or
  - **iii.** on his own request, but without earning his pension, or
  - **iv.** he has not been transferred to the reserve pending such release
- **b.** # on account of physical disability attributable to Military Service
- **c.** # on invalidment after putting in at least five years of Military Service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services & Posts) Rules, 1979 as amended from time to time.

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

Delete the paragraph which is not applicable.

Proforma – B
Form of Certificate for Serving Personnel
(Applicable for serving personnel who are due to be released within one year)

It is certified that No. …… Rank ……..…
Name ……..
whose date of birth is …… is serving in Army/ Navy/ Air Force from ……..…

2. He is due for release retirement on completion of his specific period of assignment on ……..

3. No disciplinary case is pending against him.

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

Proforma – C
Undertaking to be given by serving Armed Force personnel who are due to be released within one year

1. I understand that if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-serviceman in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.), by availing of the concession of reservation of vacancies admissible to Ex-serviceman

Place: Signature
Date: Name of candidate

Proforma – D
Form of Certificate applicable for Serving personnel who have already completed their initial assignment and are on extended assignment

It is certified that No. …… Rank ……..…
Name ……..
whose date of birth is …… is serving in Army/ Navy/ Air Force from ……

2. He has already completed his initial assignment of ..... years on …… and is on extended assignment till.....

3. There is no objection to his applying for civil employment and he will be released on three months' notice on selection from the date of receipt of offer of appointment

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

** Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:

A. In case of Commissioned Officers including ECOs/SSCOs:
- **i. Army:** Military Secretary Branch, Army Hqrs., New Delhi;
- **ii. Navy:** Directorate of Personnel, Naval Hqrs., New Delhi;
- **iii. Airforce:** Directorate of Personnel Officers, Air Hqrs., New Delhi.

B. In case of JCOs/ORs and equivalent of the Navy and Air Force:
- **i. Army:** By various Regimental Record Offices;
- **ii. Navy:** BABS, Mumbai;
- **iii. Air Force:** Air Force Records, New Delhi.

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