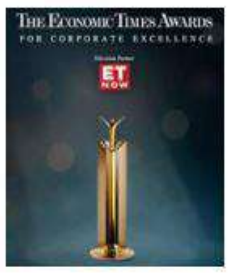
For more job news visit : www.kpscvaani.com

State Bank of India
Central Recruitment & Promotion Department
Corporate Centre, Mumbai
Email: crpd@sbi.co.in

AWARDS & ACCOLADES



SBI was awarded the **"Company of the Year Award – 2023"** by the **ET Awards** for Corporate Excellence 2023 on 15.03.2024.



SBI Featured among the **top 25 strongest Brands globally** for 2024 – Brand Finance Annual Report on most valuable and **Global Brands – Global 500 2024.** *(19.01.2024)*



SBI Chairman was honoured with the **Indian of the year award (IOTY) 2023** in the business category at **CNN – News 18 awards** on 10.01.2024.



SBI was recognized as the **"Best Bank in India"** for the year 2023 by **Global Finance Magazine** at its 30th Annual Best Banks Awards event. The award ceremony took place in Marrakech, **Morocco** during the occasion of 2023 IMF/WB Annual Meetings held from 9th to 15th October 2023.



Most trusted BFSI Brands 2023-24, on 21.06.2023, by the Economic Times Group.



Won 4 **awards** at **DIGIXX 2024 Summit & Awards** on 22.03.2024 at New Delhi.

- Brand of the Year
- Best Influencer marketing Campaign
- best use of Social Media
- PR/ Online Reputation Management



SBI received the **"Iconic Banking Brand"** award at the 3rd edition of **Navbharat BFSI 2023** presented by the Honorable Speaker of Maharashtra Legislative Assembly on 13.01.2024



SBI received the Top Performing Bank award under **EASE 5.0** of PSBs Reforms Agenda.



Dunn & Bradstreet Award in the Category – **PSU Banks over 4 lacs crore assets** size at the PSU & Government Summit 2023 on 07th October 2023.



SBI received the **"India's Best Annual Report Awards 2023"** award



SBI received the **"ICAI Awards for Excellence in Financial Reporting"** award

For more job news visit : www.kpscvaani.com

RECRUITMENT OF SPECIALIST CADRE OFFICERS ON REGULAR BASIS (ADVERTISEMENT NO: CRPD/SCO/2024-25/18)

ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 22.11.2024 TO 12.12.2024

State Bank of India invites online applications from eligible Indian citizens for appointment to the Specialist Cadre Officers Posts on Regular Basis. Candidates are requested to apply online through the link given on Bank's official website https://bank.sbi/web/careers/current-openings. The candidates, who intend to apply for the Post are advised to apply only after carefully reading and understanding the undernoted contents of this notification.

IMPORTANT INSTRUCTIONS:

1.	Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post, as on the date of eligibility. Candidates are required to apply online through the website **https://bank.sbi/web/careers/current-openings.** The process of Registration is completed only when fee is deposited with the Bank through online mode on or before **(12.12.2024)** the last date for payment of fee.
2.	Online applications for the post of Assistant Manager (Engineer – Fire) are invited from **Physically fit** Indian Citizens.
3.	Candidates are required to apply for the post online through the link given on Bank's official website only and no other mode of application will be entertained. Hard copy of application & other documents need not to be sent to this office. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
4.	Before submission of the application, candidates must check that they have filled in correct details in each respective field of the application form. After expiry of window for online application, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Email, By hand etc. shall not be entertained and will be summarily rejected.
5.	Candidates must have valid Email ID and Mobile phone number which should be kept active till the declaration of result and issuance of call letters on final selection, if any. It will help him/her in getting call letter/Interview advice etc. by email or over mobile by SMS.
6.	The Bank reserves the right to post / transfer the recruited officers to any of the offices of State Bank of India, in India or to depute to any of the associates / subsidiaries or any other organization depending upon the exigencies of the services. Request for posting / transfer to specific place / office may not be entertained.
7.	Candidates are advised to check Bank's website **https://bank.sbi/web/careers/current-openings** regularly for details and updates. **No separate intimation will be issued in case of any change/ update. All changes/ updates/ revisions / corrigendum / results / schedules / list of shortlisted / selected candidates etc. will be hosted on Bank's website only.** The Call (letter/ advice), wherever required, will be uploaded or will be sent by e-mail only **(NO HARD COPY WILL BE SENT**).
8.	Candidates are required to upload all required documents (Resume, ID proof, Age proof, Caste Certificate (if applicable), PwBD Certificate (if applicable), Educational qualification, other qualifications, Experience certificate etc.) failing which their application / candidature will not be considered for Online Written Test / Shortlisting / Interview.
9.	Admission to online test will be purely provisional without verification of documents. The Candidates applying for the post should ensure that their admission to all the stages of the recruitment (e.g. written test, shortlisting, interview etc.) will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issuance of call letter(s) / e-Admit Card(s) to the candidate will not imply that his/her candidature has been finally accepted for the post. The Bank takes up verification of eligibility conditions with reference to original documents only after the candidate has been shortlisted and called for the Interview.
10.	The selected candidates may be offered appointment in the bank subject to their completing other formalities such as verification of credentials, certificates, satisfactory reports from the references, medical examination, and verification of antecedents etc.
11.	Candidate(s) seeking age relaxation, fee exemption must submit valid requisite certificate of the Competent Authority in the prescribed format, when such certificate is sought at the time of document verification. Otherwise, their claim will not be entertained, and their candidature will be liable for cancellation / rejection.
12.	Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude are not eligible to apply for the post. If any such adverse orders / reports against the shortlisted/ selected candidates is found/ received by the Bank post their selection, their candidature/ services will to be rejected forthwith.
13.	**CANDIDATES ARE NOT ALLOWED TO APPLY FOR MORE THAN ONE POST.**
14.	In case more than one application (multiple applications) are submitted by a candidate for the same post / multiple posts, only the last

For more job news visit : www.kpscvaani.com

	valid (completed) application will be retained, and the application fee, if any, paid for the other registrations will stand forfeited. Further, multiple attendance/ appearance by a candidate at the time of interview / joining will result in rejection/ cancellation of candidature, summarily.
15.	The Bank reserves the right to change the notified vacancies without assigning any reason(s), whatsoever.
16.	Candidates furnishing false information / suppressing the facts will be disqualified and shall be liable for debarment and legal/criminal action. Candidates who attempt fraud/impersonation shall be liable to be debarred from future recruitment process conducted by the Bank.
17.	All appointments under this project shall be entirely at the discretion of the Bank and shall be made at the starting stage of the pay scale admissible to the post.
18.	The Bank will decide the Centre(s) for Online Written Test / Interaction, if shortlisted.
19.	In case a candidate is called for interaction / interview and is found not satisfying the eligibility criteria (Age, Educational Qualification and Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.
20.	In case more than one candidate score same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.
21.	**CIBIL**: Candidates who have defaulted in repayment under any lending arrangement with Banks / NBFCs/ Financial Institutions including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment, but whose CIBIL status has not been updated **on or before the date of joining**, shall have to either get the CIBIL status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the **CIBIL**, failing which the letter of offer shall be withdrawn / cancelled. Thus, the candidates with record of default in repayment of loans/ credit card dues and/ or against whose name adverse report of CIBIL or other external agencies are available are not eligible for appointment.

A. DETAILS OF POSTS/ GRADE / VACANCY/ AGE / PLACE OF POSTING:

Sl. No.	Name of Post	Grade	Vacancies						PwBD (Horizontal)				Age in years (As on 01.10.2024)		Place of Posting
			SC	ST	OBC	EWS	UR	Total	VI	HI	LD	d&e	Min	Max	
Regular Vacancies															
1.	Assistant Manager (Engineer- Civil)	JMGS-I	6	3	11	3	19	**42**	0	1	1	0	21	30	Anywhere in India
2.	Assistant Manager (Engineer- Electrical)		3	1	6	2	13	**25**	0	1	0	0			
3.	Assistant Manager (Engineer- Fire)		16	7	26	10	42	**101**	0	0	0	0	21	40	
Backlog Vacancies															
1.	Assistant Manager (Engineer- Civil)	JMGS-I	0	1	0	0	0	**1**	0	1	1	0	21	30	
2.	Assistant Manager (Engineer- Electrical)		0	0	0	0	0	**0**	0	0	1	0			

ABBREVIATIONS: **SC–**Scheduled Caste; **ST–**Scheduled Tribe; **OBC–**Other Backward Classes (Non-Creamy Layer); **EWS**: Economically Weaker Sections; **UR –** Unreserved, **PwBD** - Persons with Benchmark Disabilities, **VI** - Visually Impaired, **HI**- Hearing Impaired, **LD**- Locomotor Disability, **d&e**- i. Specific Learning Disability, ii. Mental Illness, iii. Autism spectrum disorder, iv. Multiple disabilities; **JMGS-I -** Junior Management Grade Scale-I

IMPORTANT POINTS:

1. Reservation for PwBD candidates is horizontal and is included in the overall vacancy of the respective parent category.
2. The number of vacancies including reserved vacancies mentioned above are **provisional and may vary** according to the actual requirement of the Bank.
3. **Posting / Placement / Utilization of the selected candidates will be done at the sole discretion of the Bank.**
4. Maximum age indicated is for Unreserved category candidates. **Relaxation in upper age limit** will be available to reserved category candidates as per Govt. of India guidelines (wherever applicable).
5. The reservation under various categories will be as per prevailing Government of India Guidelines.
6. Candidate belonging to OBC category but coming in the 'Creamy Layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'UR' or UR (PwBD) as applicable.
7. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that

For more job news visit : www.kpscvaani.com

he/she does not belong to the creamy layer as on last date of online registration of application. **OBC certificate containing the 'non-creamy layer' clause, issued during the period 01.04.2024 to the date of interview, should be submitted by such candidates, if called for interview**. No request for extension of time for production of requisite certificate beyond the said date shall be entertained and candidature will be cancelled.

8. Reservation for Economically Weaker Section (EWS) in recruitment is governed by Office Memorandum no. 36039/1/2019-Estt (Res) dt. 31.01.2019 of Department of Personnel & Training, Ministry of Personnel (DoPT), Public Grievance & Pensions, Government of India. Disclaimer: "EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The appointment is provisional and is subject to the income & Asset certificate being verified through the proper channels." Benefit of reservation under EWS category can be availed upon production of an "Income & Asset Certificate" issued by a Competent Authority in the format prescribed by Government of India for the Financial Year 2023-24 and valid for the Year 2024-25, based on gross annual income as per DoPT guidelines. The candidate should be in possession of requisite Income and assets certificate in the prescribed format in support of his/ her claim for availing reservation on the date of document verification at the time of interview. If a candidate fails to produce the 'Income & Asset Certificate' in the prescribed format on the date of document verification at the time of interview, he/ she will not be considered for appointment in the Bank for the post.
9. Candidates belonging to reserved category including Person with Benchmark Disabilities (PwBD) for whom no reservation has been mentioned are free to apply for vacancies announced for Unreserved category provided they fulfil all the eligibility criteria applicable to Unreserved Category.
10. Benefit of reservation/ relaxation under reserved category (i.e. SC, ST, OBC, EWS) including PwBD category can be availed of only upon production of valid Caste certificate issued by the Competent Authority on format **prescribed by the Government of India.**
11. PwBD candidate should produce a certificate issued by a competent authority as per the Government of India Guidelines.
12. Only persons with **benchmark disabilities** would be eligible for reservation under PwBD category. "**Benchmark disability**" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in a measurable term, as certified by the certifying authority. A person who wants to avail the benefit of reservation will have to submit latest Disability Certificate, on prescribed format, issued by Medical Authority or any other notified Competent Authority (Certifying Authority). **The certificate should be dated on or before last date of registration of application. In absence of valid certificate, the candidature will be liable for cancellation / rejection and no communication in this regard will be entertained by the Bank.**

Guidelines for using Scribe & Compensatory Time:

(i). The facility of scribe would be allowed to a person who has disability of 40% or more if so desired by the person and is meant for only those persons with disability who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:

(a). Candidates eligible for and who wish to use the services of scribe in the exam should carefully indicate the same in their online application form.

(b). Both the candidate and the scribe will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe at the time of online examination.

(c). Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.

(d). Candidate will have to arrange their own scribe and at their own cost.

(e). If any candidate who is not eligible to use scribe as per guidelines, as referred above, uses scribe in the online examination shall be disqualified to participate further in the recruitment process.

(f). Any candidate who is using scribe should ensure that he is eligible to use scribe in the exam as per the guidelines mentioned above.

(g). Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service without notice, if already joined the Bank.

(h). During the examination, at any stage, if it is found that the scribe is independently answering / solving the question himself/ herself, the examination session for such candidate will be terminated, and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.

(i). Scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice & Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013.

For more job news visit : www.kpscvaani.com

(ii). Further, In terms of Office Memorandum F. No .29-6/2019-DD-III dated 10/08/2022 of GOI Ministry of Social Justice & Empowerment, Department of Empowerment of persons with Disabilities (Divyangjan), the facility of scribe and/or compensatory time shall be granted solely to the Persons with Disabilities covered under section 2(s) of the RPwD Act 2016 but not covered under the definition of section 2(r) of the said act (i.e. persons having less than 40% disability and having difficulty in writing), to those having difficulty in writing, subject to a production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/ her behalf from the competent medical authority of a Government healthcare institution as per prescribed Proforma at Appendix-I of the said O.M. The qualification of the scribe should be one step below the qualification of the candidate taking the examination. Candidate opting for own scribe should submit details of the own scribe as per Proforma at Appendix-II of the said O.M.

B. Details of Educational Qualification / Work Experience (Composite* - Total work experience before & after stipulated qualification) **/ Specific Skills Required:**

Post No / Post Name	**1 - Assistant Manager (Engineer- Civil)**
BASIC QUALIFICATION (AS ON 01.10.2024)	**Essential:** Bachelor's degree in civil engineering from a recognized University/ Institution **with minimum 60% marks**.
WORK EXPERIENCE (COMPOSITE)* (AS ON 01.10.2024)	**Essential:** Minimum 2 years of Experience in construction / maintenance of multistorey commercial / Institutional / residential buildings involving RCC framed construction or projects involving pile foundation, controlled concrete work, mix design, testing of materials or projects, planning and control (preferably computer based) including experience in design, testing and preparation of cost estimates for construction work and checking of contractors bills etc.
SPECIFIC SKILLS (AS ON 01.10.2024)	NIL

Post No / Post Name	**2 - Assistant Manager (Engineer- Electrical)**
BASIC QUALIFICATION (AS ON 01.10.2024)	**Essential:** Bachelor's degree in electrical engineering from a recognized University/ Institution **with minimum 60% marks**.
WORK EXPERIENCE (COMPOSITE)* (AS ON 01.10.2024)	**Essential:** Minimum 2 years of Experience in installation, handling & maintenance of all electrical equipment's viz UPS, Generators, energy saving devices, starters, motors, control panels, HT-LT, switch gears, cabling, water pumps, air-conditioning equipments, lifts, etc. and in preparation of tender specification and evaluation thereof.
SPECIFIC SKILLS (AS ON 01.10.2024)	NIL

Post No / Post Name	**3 - Assistant Manager (Engineer- Fire)**
BASIC QUALIFICATION (AS ON 01.10.2024)	**Essential:** **B.E**. **(Fire)** from National Fire Service College (NFSC) Nagpur **or** **B.E / B. Tech (Safety & Fire Engineering)** **or** **B.E / B. Tech (Fire technology & Safety Engineering)** **or** **Equivalent 4-year degree in Fire Safety** from UGC recognized University / AICTE approved institution **or** **Graduate** of Institution of Fire Engineers (India / UK) or **Divisional Officers** course from NFSC, Nagpur and have minimum 3 years' experience as a Station Officer or equivalent post in a City Fire Brigade / State Fire Brigade / In-Charge Fire Officer in Corporates / Big Industrial Complex or as a Fire Officer in State Govt Institutions / PSUs.
WORK EXPERIENCE (COMPOSITE)* (AS ON 01.10.2024)	**Essential:** i) **If Educational qualification is B.E**. **(Fire)** from National Fire Service College (NFSC) Nagpur **or B.E / B. Tech (Safety & Fire Engineering) or B.E / B. Tech (Fire technology & Safety Engineering) or Equivalent 4-year degree in Fire Safety** from UGC recognized University / AICTE approved institution**:** Composite experience of minimum 2 years in the field of Fire safety from any reputed organization. ii) **If Educational qualification is Graduate** of Institution of Fire Engineers (India / UK) or **Divisional Officers** course from NFSC, Nagpur**:** Minimum 3 years' experience as a Station Officer or equivalent post in a City Fire Brigade / State Fire Brigade / In-Charge Fire Officer in Corporates / Big Industrial Complex or as a Fire Officer in State Govt Institutions / PSUs.
SPECIFIC SKILLS (AS ON 01.10.2024)	Candidate should have good knowledge of Fire prevention and protection systems such as Hydrant system, Fire detection system, Sprinkler system along with knowledge or Evacuation problem and Fire Audit.

For more job news visit : www.kpscvaani.com

IMPORTANT POINTS:

1 The educational qualification prescribed for the post is minimum. Candidate must possess the Basic qualification and relevant full-time experience as on specified dates.
2 **The relevant experience certificate from the employer must contain specifically that the candidate had experience in that related field as required.**
3 In cases where experience in a specific field is required, the relevant experience certificate must contain specifically that the candidate had experience in that specific field.
4 In cases the certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university/college specifically mentioning the specialization.
5 **Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA/ OGPA is awarded, the same should be converted into percentage and indicated in the online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of these norms.**

C. DETAILS OF BRIEF JOB PROFILE / KRAs:

Sl	POST	Detail description of Job Profile, Role, Responsibilities, and Functions.
1.	Assistant Manager (Engineer- Civil)	**JOB PROFILE:** (Detailed description of Role, responsibilities, and Functions) • Timely completion of construction projects, interior renovation works. • Planning and control of projects. • Empanelment / Appointment of architects and contractors / agencies. • Purchase and leasing of premises. • Maintenance of Bank's properties. • Preparation of estimates and tender. • Site supervision for timely completion of works and quality control. • Scrutiny and payment of bills of architects and contractors / agencies. • Reporting to CTE/CVC. **KRAs:** • Obtaining approvals for construction proposals, sketch plans, estimates, tenders and bills from Competent Authority of the Bank. • To ensure that the Bank's extant instructions & CVC guidelines are complied with all stages of a project. • Appointment of Architect/consultant for a project and co-ordinate with them. • Scrutinize and finalize the sketch plan and detailed cost estimates. • Co-ordinate with the active support of Bank's Offices for sanction of building plans, obtaining various statutory permissions, service connections for water supply, sanitary, electrical, power, etc., from Local Authorities. • Carryout procedures for empanelment/ pre-qualification of the contractors. • Invite tenders and its scrutiny for Bank's projects. • Plan activity wise targets & oversee scheduled completion of the projects, maintain close watch on progress of the project to avoid time & cost overrun including carrying out regular site visits and reporting of progress. • To oversee furnishing and shifting of Bank's Office and residential premises. • To scrutinize the bills of contractors, check measurement of the works, recommend for payment thereof and maintain proper register / records. • To submit progress reports on the projects. • To assist other departments of the Bank on premises related technical matters. • To assist in settlement of disputes, if any, arising out of contracts in consultation with the Bank's Law Department. • To assess and plan space requirements for Bank's Offices and in leasing and purchase of premises for Bank. • To timely deal with the reports of the Chief Technical Examiner under Central Vigilance commission and ensure their closure. • Procurement and purchases related to Civil works through GeM portal. • Any other matters pertaining to technical aspects entrusted from time to time by the Bank.
2.	Assistant Manager (Engineer- Electrical)	**JOB PROFILE**: (Detailed description of Role, responsibilities, and Functions) • Timely completion of construction projects, interior renovation works. • Planning and control of projects. • Empanelment / Appointment of Consultants and contractors / agencies. • Procurement and purchase of electrical equipments including AMCs. • Maintenance of Bank's properties. • Preparation of estimates and tender. • Site supervision for timely completion of works and quality control. • Scrutiny and payment of bills of architects and contractors / agencies. • Reporting to CTE/CVC. • Implementation of green initiatives like solar plant, green buildings etc. Implement energy saving measures.

For more job news visit : www.kpscvaani.com

		KRAs: • Obtaining approvals for proposals, estimates, tenders and bills related to Electrical works from Competent Authority of the Bank. • To ensure that the Bank's extant instructions & CVC guidelines are complied with all stages of a project. • Empanelment / Appointment of consultant for a project and co-ordinate with them. • Scrutinize and finalize the detailed cost estimates. • Co-ordinate with the active support of Bank's Offices for sanction of service connections and electrical, power etc., from Local Authorities. • Carryout procedures for empanelment/ pre-qualification of the contractors. • Invite tenders and its scrutiny for Bank's projects. • Plan activity wise targets & oversee scheduled completion of the projects, maintain close watch on progress of the project to avoid time & cost overrun including carrying out regular site visits and reporting of progress. • To oversee furnishing and shifting of Bank's Office and residential premises. • To scrutinize the bills of contractors, check measurement of the works, recommend for payment thereof and maintain proper register / records. • To submit progress reports on the projects. • To assist in settlement of disputes, if any, arising out of contracts in consultation with the Bank's Law Department. • To assist Bank in leasing and purchase of premises for Bank. • To timely deal with the reports of the Chief Technical Examiner under Central Vigilance commission and ensure their closure. • Procurement of Electrical / HVAC related items and their AMCs. • To ensure timely completion of electrical safety audits. • To implement green initiative measures in the Bank. • Any other matters pertaining to technical aspects entrusted from time to time by the Bank.
3.	Assistant Manager (Engineer- Fire)	**JOB PROFILE:** (Detailed description of Role, responsibilities, and Functions) • To improve the Fire Safety arrangements at branches and offices, carryout branch visits, organize periodic Fire drills, lectures, etc. Maintain effective liaison with various Govt. Agencies and other administrative work related to the Fire Officer desk. **KRAs** • To visit the Branches / offices to review fire safety arrangements and suggest upgradation, if required, at branches / offices. • Improving the Fire Prevention and protection system and Fire Safety climate at Branches / offices. • Organize periodic Fire and Evacuation drills, lectures etc. for developing fire safety consciousness amongst employees. • Disseminate information on Disaster Management Plan, as laid down by LHO to the branches / offices. • Ensure reduction in the number of fire related incidents due to safety lapses. • Liaison with Govt. Agencies including Fire Service / Municipal Corporations / Civil Authorities etc.

Remarks: Actual KRAs shall be assigned on joining. Roles / Responsibilities / Job Profile mentioned above are illustrative. Roles / Responsibilities / Jobs in addition to the above mentioned may be assigned by the Bank from time to time depending upon the requirement.

The candidates selected on Regular posts will be governed by the Service Rules applicable to the employees of the SBI.

D. REMUNERATION:

Sl. No	Name of Posts	Grade	Scale of Pay
1.	Assistant Manager (Engineer- Civil)	JMGS-I	**Basic: 48480-2000/7-62480-2340/2-67160-2680/7-85920** (The official will be eligible for DA, HRA, CCA, PF, Contributory Pension Fund i.e., NPS, LFC, Medical Facility, leave etc. as per rules in force from time to time and Salary and perks as per Bank's salary structure)
2.	Assistant Manager (Engineer- Electrical)		
3.	Assistant Manager (Engineer- Fire)		

E. SELECTION PROCESS:

Sl. No	Name of Posts	Selection Process
1.	Assistant Manager (Engineer- Civil)	**Online Written Test and Interaction**
2.	Assistant Manager (Engineer- Electrical)	
3.	Assistant Manager (Engineer- Fire)	**Shortlisting and Interaction**

For more job news visit : www.kpscvaani.com

F. SELECTION PROCESS FOR THE POST AT SR. NO. 1 & 2 (Online Written Test and Interaction):

- **Online written Test:** The online written test will be conducted tentatively in the month of **January 2025**. The call letter of test will be uploaded on Bank's website and also advised to the candidates through SMS and e-mails. Candidates will be required to download the call letters. The test may be held (Tentatively) at Amravati, Guwahati, Patna, Mohali, Patiala, Amritsar, Bhatinda, Raipur, Delhi/ New Delhi/NCR, Panaji, Ahmedabad/Gandhinagar, Jammu, Shimla, Ranchi, Bengaluru, Thiruvananthapuram, Bhopal, Mumbai/ Thane/Navi Mumbai/MMR, Pune, Nagpur, Imphal, Shillong, Aizawl, Kohima, Bhubaneshwar, Puducherry, Ludhiana, Jaipur, Gangtok, Chennai, Hyderabad, Agartala, Lucknow, Dehradun, Kolkata/Greater Kolkata centers.
- Candidate should choose the name of the centre where he/she desires to appear in the examination. No change in the choice of examination centre will be entertained. The Bank, however, reserves the right to add or delete any centre and allot the candidate to any centre other than the one he/she has opted for.

- **Pattern for Online Written Examination:**

Test		No. of Questions	Marks	Time
General Aptitude *	Test of Reasoning	50	50 *	90 min
	Quantitative Aptitude	35	35 *	
	English Language	35	35 *	
Professional Knowledge	Civil or Electrical Engineering, as the case may be.	50	100	45 min
* Qualifying in nature and marks scored will not be reckoned for arriving at the Merit. **Note: There will be no negative marks for wrong answers in Online Written Examination.**				

- Except Professional Knowledge (PK) paper, other papers will be qualifying in nature. Candidates must score minimum qualifying marks in these papers. The minimum qualifying marks will be decided by the Bank or may be waived at the discretion of the Bank. The questions will be bilingual i.e. in Hindi & English. The candidates will have option to answer the questions in Hindi or English (except for test of English Language).
- To be eligible for being shortlisted for the Interaction, the candidates have to score equal to or above the cut off marks as decided by the Bank for the Professional Knowledge (PK) paper, besides scoring minimum qualifying marks in other papers.

- **Interaction:** Category-wise adequate number of candidates as decided by the Bank will be called for Interaction based on the performance in Online Written Test. Interaction will carry 25 marks. The qualifying marks in Interaction will be as decided by the Bank.

- **Weightage Pattern:** Written Test – 70%, Interview – 30%.

- **Merit List:** The final merit list will be arrived at after aggregating the marks of Professional Knowledge test (out of 100 marks) and interview (out of 25 marks) with 70:30 weightage respectively.

G. SELECTION PROCESS FOR THE POST AT SR. NO. 3 (Shortlisting and Interaction):

- **Shortlisting**: **Mere fulfilling the minimum qualification and experience will not vest any right to candidate for being called for interaction.** The shortlisting committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank, will be shortlisted for interaction. The decision of the Bank to call the candidates for the interaction shall be final. **No correspondence will be entertained in this regard.** The shortlisted candidates will be called for interaction.

- **Interaction:** Interaction will carry 100 marks. The qualifying marks in interaction will be decided by the Bank. No correspondence will be entertained in this regard.

- **Merit List:** Merit list for selection will be prepared in descending order on the basis of scores obtained in interaction only. In case more than one candidate score the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit list.

For more job news visit : www.kpscvaani.com

H. WAIT LIST: Wait list will be maintained post-wise and category-wise for all posts. Candidates will be released from this waitlist against non-joining, resignation, or termination due to unsatisfactory performance/breach of conduct rules, subject to the candidates securing minimum qualifying marks as may be stipulated by the Bank for selection. This wait list will be valid for a period of one year from the date of declaration of final result or till the date of issuance of a fresh advertisement for the vacancy for the same post, whichever is earlier.

I. Call Letter for Online Examination and Interaction:

- **For Online Written Examination:** The candidates should download their call letter for online examination and an "Acquaint Yourself" booklet by entering their registration number and password/date of birth, from the Bank's website. **NO HARD COPY OF THE CALL LETTER/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.**

- **For Interaction:** Intimation/call letter for interaction will be uploaded on bank's website or sent by email, as decided by the Bank. **NO HARD COPY WILL BE SENT.**

J. Proof of Identity to be submitted at the Examination: The candidates must bring one photo identity proof such as Passport/Aadhar/ PAN Card/Driving License/Voter's Card/ Bank Passbook with duly attested Photograph in original as well as a self-attested Photocopy thereof. The photocopy of Identity proof should be submitted along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the test.

K. Action against Candidate found Guilty of Misconduct:

Candidates are cautioned that they should not furnish any particulars that are false, tampered/fabricated and they should not suppress any material information while filling up the application form. At the time of examination/interaction if a candidate is (or has been) found guilty of: (i) using unfair means during the examination and/or (ii) impersonating or procuring impersonation by any person and/or (iii) misbehaving in the examination hall and/or (iv) resorting to any irregular and/or improper means in connection with his/her candidature for selection and/or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, will also be liable: a) to be disqualified from the examination for which he/she is a candidate b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank. The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such analysis, if it is found that the responses have been shared and scores obtained are not genuine/valid, the Bank reserves the right to cancel his/her candidature.

L. Use of Mobile Phone, Pager, Calculator, Bluetooth/Bluetooth enabled gadgets, Smartwatch or Any Such devices:

(i) Mobile phones, pagers, Bluetooth/Bluetooth enabled gadgets, Smartwatch or any other communication devices are not allowed inside the premises where the examination/ interview is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations. (ii) Candidates are advised in their own interest not to bring any of the banned item including pagers / calculators / Smartwatch to the examination/ interview venue, as arrangement for safekeeping cannot be assured. Candidates will be required to switch off his/her mobile phone, and deposit the same at the designated location, to be collected while exiting. (iii) Candidates are not permitted to use or have in possession of calculators in examination premises.

M. IRIS Scan/Biometric Verification:

The Bank, at various stages, may capture IRIS Scan/ thumb impression of candidate in digital format for verification of genuineness of the candidates. Decision of the IRIS data/ Biometric verification authority with regard to its status (matched or unmatched) shall be final and binding upon the candidates. Refusal to participate in the process of IRIS/Biometric scanning/ verification at any stage may lead to cancellation of candidature. With regard to IRIS scanning, following points should be noted: (a) 'LEFT EYE (IRIS)' will be captured (b) Candidate should remove contact lenses and spectacles while capturing IRIS (c) There is no touch involved in IRIS scanning. Half feet distance between scanner and eye will be maintained. Any failure to observe these points will result in non-admittance for the examination and cancellation of candidature. In case a candidate is found to be not genuine, apart from taking legal action against him/her, his/her candidature will be cancelled.

With regard to Biometric verification, following points to be noted: Candidate will ensure that correct thumb impression is captured at various stages and any inconsistency will lead to rejection of the candidature. In case of any candidate found to be not genuine, apart from taking legal action against him/her, his/her candidature will be cancelled. As such, they are advised not to apply any external matter like mehandi, ink, chemical etc. on their hands."

For more job news visit : www.kpscvaani.com

N. HOW TO APPLY: Candidates should have **valid Email ID** which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advice etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION	GUIDELINES FOR PAYMENT OF FEES
i. Candidates will be required to register themselves online through the link available on SBI website **https://bank.sbi/web/careers/current-openings** and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc. ii. Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/ her photo and signature as specified on the online registration page (under 'How to Upload Document"). iii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/ application is saved, a provisional registration number and password is generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee. iv. **After registering online, the candidates are advised to take a printout of the system generated online application form.** v. Candidates seeking Age relaxation are required to submit copies of necessary certificates at the time of joining. No change in category of any candidate is permitted after registration of online application.	i. Application fees and Intimation Charges (Non-refundable) is ₹750/- (₹Seven Hundred Fifty only) for General/EWS/OBC candidates and no fees/intimation charges for SC/ ST /PwBD candidates. ii. After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/ edit in the application will be allowed thereafter. iii. Fee payment will have to be made online through payment gateway available thereat. The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates. iv. On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate. v. If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment. vi. A provision is there to reprint the e-Receipt and Application form containing fee details, at later stage. vii. **Application Fee once paid will NOT be refunded on any account NOR can it be adjusted for any other examination or selection in future.**

O. HOW TO UPLOAD DOCUMENTS:

a. Details of Document to be uploaded:	d. Document file type/ size:
i. Recent Photograph ii. Signature iii. Brief Resume (PDF) iv. ID Proof (PDF) v. Proof of Date of Birth (PDF) vi. Educational Certificates: Relevant Mark-Sheets/ Degree Certificate (PDF) vii. Experience certificates (PDF) viii. Caste Certificate / EWS Certificate (if applicable) (PDF) ix. PwBD Certificate (if applicable) (PDF) x. Form-16/Offer Letter/Latest Salary slip from current employer (PDF)	i. All Documents must be in PDF (except Photograph & Signature) ii. Page size of the document to be A4 iii. Size of the file should not be exceeding 500 kb. iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 kb as PDF. If the size of the file is more than 500 kb, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.

For more job news visit : www.kpscvaani.com

b. Photograph file type/ size:

i. Photograph must be a recent passport style colour picture.
ii. Size of file should be between 20 kb - 50 kb and Dimensions 200 x 230 pixels (preferred)
iii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
iv. Look straight at the camera with a relaxed face
v. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
vi. If you have to use flash, ensure there's no "red-eye"
vii. If you wear glasses make sure that there are no reflections, and your eyes can be clearly seen.
viii. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
ix. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colour etc., during the process of scanning.

c. Signature file type/ size:

i. The applicant has to sign on white paper with Black Ink pen.
ii. The signature must be signed only by the applicant and not by any other person.
iii. The signature will be used to put on the Call Letter and wherever necessary.
iv. Size of file should be between 10 kb - 20 kb and Dimensions 140 x 60 pixels (preferred).
v. Ensure that the size of the scanned image is not more than 20 kb.
vi. Signature in CAPITAL LETTERS shall NOT be accepted.

e. Guidelines for scanning of photograph/ signature/ documents:

i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)
ii. Set Color to True Color
iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).
iv. The photo/ signature file should be JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).
v. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.
vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50 kb & 20 kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in another photo editor also.
vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

f. Procedure for Uploading Document:

i. There will be separate links for uploading each document.
ii. Click on the respective link "Upload".
iii. Browse & select the location where the JPG or JEPG, PDF, DOC or DOCX file has been saved.
iv. Select the file by clicking on it and click the 'Upload' button.
v. Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed.
vi. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.
vii. **After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly.** In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. **If the face in the photograph or signature is unclear the candidate's application may be rejected.**

For more job news visit : www.kpscvaani.com

P. GENERAL INFORMATION:

I. Before applying for the post, the applicant should ensure that he/ she fulfils the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.

II. Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for General category provided they must fulfil all the eligibility conditions applicable to General category.

III. **In case it is detected at any stage of recruitment that an applicant does not fulfil the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment / final selection, his/ her services are liable to be terminated forthwith.**

IV. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly filled.

V. Appointment of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.

VI. Candidates are advised to keep their e-mail ID active for receiving communication viz. call letters/ Interview date advice etc., as no hard copy will be sent.

VII. The Bank takes no responsibility for any delay in receipt or loss of any communication whatsoever.

VIII. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

IX. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

X. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

XI. DECISION OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

XII. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.

XIII. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.

XIV. In case of multiple application, only the last valid (completed) application will be retained, the application fee/ intimation charge paid for other registration will stand forfeited.

XV. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai alone shall have sole and exclusive jurisdiction to try and entertain any cause/ dispute.

XVI. Outstation candidates, who may be called for interview after short-listing will be reimbursed travel fare of Air ticket (Economy class) for the shortest route in India, from place of residence or place of present posting, up to Rs 10,000/- (total for both sides) or actual expenses incurred (whichever is lower) subject to production of the copies of tickets on the basis of actual journey. Local conveyance like taxi/cab/personal vehicle expenses/fares will not be payable / reimbursable. A candidate, if found ineligible for the post will not be permitted to appear for the interview and will not be reimbursed any fare.

XVII. Request for change / correction in any particulars (including category in the application form, once submitted will not be entertained under any circumstances. No correspondence/phone/email will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish the correct information in this application.

XVIII. **BANK RESERVES RIGHT TO CANCEL / MODIFY THE RECRUITMENT PROCESS EITHER ENTIRELY OR PARTIALLY AT ANY STAGE / TIME FOR ANY PARTICULAR POST / ALL THE POST WITHOUT ASSIGNING ANY REASONS THEREOF, WHATSOEVER AND THE BANK SHALL NOT BE LIABLE TO REFUND THE FEE OR PAY ANY COMPENSATION TO THE APPLICANT.**

XIX. **At the time of interview, the candidate will be required to provide details regarding criminal cases pending against him/her, if any.**

Suppression of material facts will result in cancellation/ termination of candidature at any point, even if the candidate is selected, his/her selection will be canceled in such circumstances. The Bank may also conduct independent verification, inter alia, including verification of Police Records, etc. The Bank reserves the right to deny the appointment depending upon such disclosure and/or independent verification.

For any query, please write to us through link "CONTACT US/ Post Your Query" which is available on Bank's website (https://bank.sbi/web/careers/current-openings)
The Bank is not liable for printing errors, if any.

Mumbai
22.11.2024

GENERAL MANAGER (RP&PM)

For more job news visit : www.kpscvaani.com

HOW TO APPLY

Login to https://bank.sbi/web/careers/current-openings

Scroll down and click on the respective advertisement

Download advertisement no. CRPD/SCO/2024-25/18
(Carefully read the detailed advertisement)

Apply Online
(Before final submission, please go through your application.
Corrections will not be allowed after final submission)