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सत्यमेव जयते

Skill India
कौशल भारत-कुशल भारत

RAIL WHEEL FACTORY
(Ministry of Railways)
(website: https://rwf.indianrailways.gov.in/)

General Manager's Office,
Personnel Department,
Yelahanka, Bangalore-560 064.

No. RWF/AT-16/627(2024-25) Dated: 01.03.2025

NOTIFICATION

Sub: - Engagement of Act Apprentices under the Apprentices Act, 1961, in Rail Wheel Factory (RWF), for the year 2024-25.

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Applications are invited from eligible candidates for engagement as Apprentices under the Apprentices' Act, 1961 in the under mentioned designated trades for the year 2024-25 in this Factory. The requirement given below is tentative and this administration reserves the right to modify them:-

Sl. No.	Designated trades	Break up of filling up of slots in various designated trades						
		SC	ST	OBC	UR	TOTAL	PwBD	ESM
1	Fitter	13	6	23	43	85	8	6
2.	Machinist	5	2	8	16	31		
3.	Mechanic (Motor Vehicle)	1	1	2	4	8		
4.	Turner	1	0	1	3	5		
5.	CNC Programming cum-operator (COE Group)	3	2	6	12	23		
6.	Electrician	3	1	5	9	18		
7.	Electronic Mechanic	3	2	6	11	22		
	TOTAL	29	14	51	98	192	8	6

Abbreviations used : SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Class, UR – Unreserved, PwBD - Persons with Disabilities and ESM- Ex-Servicemen.

Note:- 1. Reservation and age relaxation for various categories/communities is as per the Govt. of India Rules for the purpose and as revised by the Railway Board from time to time.

2. As per the Act, it is not obligatory on the part of the Railways to offer any employment to the Apprentices on completion of their Apprenticeship training. Accordingly, the Act Apprentices imparted training in Railway establishments, will have no claim to seek employment on Railways on the basis of such training.

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2. ELIGIBILITY CONDITIONS :-

2.1 Age limit as on 01.03.2025

The candidate should have completed 15 years of age and should not have completed 24 years as on **01.03.2025**, i.e. date of issue of Notification. The upper age limit is relaxable by 5 years in case of SC/ST candidates and 03 years in case of OBC candidates as per extant instructions of Railway Board and as amended from to time. The candidates who want to avail the benefit of reservation of SC/ST, must produce his/her caste certificate on Govt. of India format issued by appropriate authority as per **Annexure-B**. Similarly, the candidates who want to avail the benefit of reservation of OBC, must produce caste certificate and Non-Creamy Layer Certificate issued on or after 01.07.2024 on Govt. of India format by appropriate authority as per **Annexure-C**.

2.2 MinimumEducational Qualification & Training Period:-

The candidates willing to undergo training under the Apprentices' Act, 1961, in this Factory, must have passed 10th class examination or its equivalent with minimum 50% (aggregate) marks, from recognized Boards, as on the date of issue of Notification and also possess National Trade Certificate (NTC) in the designated trade in which this administration is imparting training, issued by National Council for Vocational Training (NCVT).

The training in the designated trades of Fitter, Machinist, Mechanic (Motor Vehicle), Turner, Electrician and Electronic Mechanic will be for a period of one year. Whereas the period of training for COE Group (CNC Programming-cum-Operator), is for a period of six months. Training will be arranged in accordance with the standards and syllabus prescribed by the Central Apprenticeship Council.

2.3 Engagement of Act Apprentices:-

i) **The candidates who have registered their names with the local Employment Exchanges are only eligible to apply.** The registration should be current and valid as on the date of issue of this Notification. However, preference will be given to those candidates who have registered in Employment Exchanges within the jurisdiction of State of Karnataka. The applications of other candidates who have registered in the local employment exchanges in their respective states will be considered subject to availability of unfilled slots (except those coming under the provision of para (ii) below).

ii) Wards of Serving Railway employees all over the Indian Railways are also eligible to apply to undergo the above Apprenticeship training in various designated trades in this Factory, subject to fulfilling the educational/technical qualifications indicated in the Notification. Serving Railway employees should ensure that the applications of their wards are sent to this Office through their respective Controlling Officials, in the prescribed proforma as per **Annexure-D**. Such applications should invariably be forwarded by a Gazetted Officer only under whose control the Serving Railway Employee is working. **However, registration of the names of their wards with Employment Exchanges in their respective jurisdiction of the State Employment Exchanges in which they are residing is not necessary.**

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2.4 Rate of Stipend :-

During their period of apprenticeship training in this Factory, the candidates undergoing training in the trades of Fitter, Machinist, Mechanic (Motor Vehicle), Turner, Electrician, Electronic Mechanic will be paid a stipend of Rs.12,261/- per month, while for CNC Programming-cum-Operator, a stipend of Rs.10,899/- per month, will be paid as per extant rules amended from time to time.

3. How to apply :-

a) Candidates are required to read the instructions indicated in the Notification thoroughly before submitting their applications.

b) Application Format as per **Annexure-A** and all other **Annexures-B, C, D & E** can be downloaded from the official website of Rail Wheel Factory https://rwf.indianrailways.gov.in/

c) No other format of applications, other than the one enclosed to this Notification, shall be entertained.

d) Candidates should note and take cognizance of the fact that this is a Notification for engagement of Act Apprentices under the Apprentices' Act, 1961, for this Factory and Rail Wheel Factory Administration is the nodal agency for processing of applications from candidates and preparation of their merit list.

e) Candidates should ensure that their Name, Father's/Mother's name/Guardian's name, their Date of Birth, in the application forms submitted by them should exactly match as recorded in their Matriculation or equivalent certificates and other certificates including Aadhaar certificates submitted by them. Any deviation found during document verification will lead to cancellation of their candidature and also their debarment from undergoing training in this Factory.

f) An Ex-servicemen candidate selected under the reservation provided for him/her will be placed in the appropriate category viz., UR/SC/ST/OBC to which he/she belongs. In case of children of Ex-servicemen, they must produce discharge certificate of his/her parents at the time of document verification.

g) A recent colour pass port size photograph should be affixed on the application form duly signed/attested by the candidate.

3.1 Payment of Fees :-

The candidates are required to enclose an Indian Postal Order/Demand Draft from any Nationalised Bank of Rs.100/- as processing fee, drawn in favour of 'Principal Financial Adviser/Rail Wheel Factory,' along with application form, which is not refundable. No fee is required to be paid by SC/ST/Physically handicapped/Women candidates. Applications not accompanied with processing fee, wherever required, will be summarily rejected. Candidates may please note that these instruments should not have been issued earlier to the date of issue of this Notification.

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3.2 Self attested photocopies of the certificates to be enclosed along with the application:-

a) 10th Std/Matriculation or its equivalent marks certificate with at least 50% of marks, with Date of Birth as proof of age.

b) National Trade certificate (NTC) in the designated trade in which this Administration is imparting training, which is issued by the National Council for Vocational Training (NCVT), will be accepted. Please note that mere completion of a course is not sufficient.

c) Copy of the caste certificates in case of SC/ST candidates in the prescribed proforma **Annexure-B** and /OBC candidates in the prescribed proforma **Annexure-C**.

d) Physically Handicapped/Disability certificate duly issued by the competent medical board.

e) Two identical passport size photographs duly self attested and firmly stiched in separate cover to the application form (apart from one copy pasted on the application form).

f) Discharge certificate/serving certificate for wards of Ex-Servicemen/for serving Railway employee respectively (as the case may be).

g) Employment Registration card, registered in Employment Exchanges within the State of Karnataka for candidates belonging to State of Karnataka and respective local employment exchanges of candidates belonging to other states, with renewal being current. (This is applicable to candidates other than wards of Serving Railway Employees).

h) Wards of serving Railway employees should produce certificate issued by the respective controlling officers where their parents are working in the prescribed proforma **Annexure-D**.

Note: - Please note that all copies should be self attested and Original Certificates should not be enclosed along with the application form.

3.3 Last Date :-

Application (**Annexure-A**) duly filled-in all respects can either be dropped in the sealed Drop Box kept in the Office of the Principal Chief Personnel Officer, Personnel Department, Rail Wheel Factory, Yelahanka, Bangalore-560064 on all the working days i.e, from **Monday to Friday** between **09:00 hrs to 16:50 hrs.** and **Saturday between 09:00 hrs. to 12:20 hrs.** or sent by REGISTERED POST only to the below mentioned address duly superscribing on the cover as **"Application for undergoing training under the Apprentices' Act, 1961 for the year 2024-25 in Rail Wheel Factory"** with the enclosures in Annexures. Applications should be submitted to this office **before 17:00 hrs. of the closing date i.e., 01.04.2025 addressing to,**

The Assistant Personnel Officer-II,
Personnel Department,
Rail Wheel Factory,
Yelahanka,
Bangalore -560 064.

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3.3.1 Important Dates :-

a) The last date for submission of application is **01.04.2025**

b) Probable date of display of list of selected candidates – **45 days from the closing date of receipt of applications.**

c) Tentative Date of commencement of Training – **15 days after issue of merit list.**

4. Mode of selection :-

4.1 Mode of consideration :-

The selection of candidates will be made on the basis of merit list prepared based on the percentage of marks obtained by the candidate in 10th Std/Matriculation or its equivalent with a minimum of 50% aggregate marks. For the purpose of calculation of percentage of marks obtained in 10th Std/Matriculation or its equivalent marks obtained by the candidates in all the subjects as indicated in the said marks sheet, will be reckoned and not on the basis of marks of any subject or a group of subjects.

4.2 Consideration when marks are equal :-

In case of two candidates having the same marks, the candidates with older age shall be preferred. In case of dates of births are also being the same, then the candidate who passed the 10th Std/Matriculation or its equivalent examination earlier, shall be considered first.

4.3 Allotment of Trade :-

a) A final merit list would be prepared equal to the number of designated trades proposed to be filled up duly ensuring and providing reservation to SC/ST/OBC/PH/Ex-Servicemen candidates, etc, in the descending order of percentage of marks obtained by the candidates as stated above, and as per the terms and conditions indicated in the Notification, for filling up of these slots in various designated trades.

b) Seats of PwBD and Ex-Servicemen as notified are not separate, but included in the total number of seats as per provision.

c) An Ex-servicemen candidate selected under the reservation provided for him/her will be placed in the appropriate category viz., UR/SC/ST/OBC to which he/she belongs. Reservations to Ex-servicemen, their children for engagement as a trainee under the Apprentices Act, 1961 to undergo training in various designated trades in this Factory, will be provided as under :-

i) Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time.

ii) Children of Ex-servicemen

iii) Children of Serving Jawans

iv) Children of Serving Officer

v) Ex-Servicemen

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d) In case candidates are not available to the extent required in a particular designated trade(s) indicated above to undergo training, the shortfall of this particular trade, will be made good to the extent required in other designated trades, indicated above.

e) When the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available, the training places so reserved for them will be filled by persons belonging to the Scheduled Tribes or as the case may be, to the Scheduled Caste respectively, and if the prescribed training places cannot be filled even in the above given manner, then the training places so lying unfilled will be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes. Similarly, the seats remaining unfilled by OBC candidates will be filled by unreserved category.

f) Candidates finally enlisted to undergo training in this Factory would be subjected to verification of original testimonials.

4.4 Standard of Physical Fitness :-

a) A person shall be eligible for being trained under the Apprentices Act, 1961 and Apprenticeship Rules, 1992 as amended from time to time, if he/she satisfies the minimum standards of physical fitness as prescribed in the aforesaid Acts and Rules and the standards prescribed for imparting training in the above designated trades, which will be certified by a government authorized Doctor (Gazetted) not below the rank of Assistant Surgeon of Central/State Hospital.

b) The selected candidates will have to submit the prescribed medical examination certificate in the prescribed proforma (Annexure 'E') enclosed before their engagement.

4.4.1 Standards of Fitness for the persons with disability for Engagement as Act Apprentice to undergo training – Definition of Disabilities:-

a) **Blindness :-** "Blindness" refers to a condition where a person suffers from any of the following conditions, viz., :-

i) Total absence of sight; or

ii) Visual acuity not exceeding 6/60 of 20/200 (snellen) in the better eye with correcting lenses; or

iii) Limitation of the field for vision subtending an angle of 20 degree or worse;

b) **Low Vision (VH) :-** "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for planning or execution of a task with appropriate assistive device.

c) **Hearing impairment :-** " Hearing impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies. Hearing impairment would also include persons who are 'deaf & dumb.

d) **Locomotor disability :-** "Locomotor disability' means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.

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e) **Cerebral Palsy :-** "Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the prenatal, peri-natal or infant period of development.

f) All the cases of orthopedically handicapped persons would be covered under the category of "loco motor disability or cerebral palsy".

4.5 **Higher Qualification :-**

Engineering Graduates and Diploma Holders **ARE NOT ELIGIBLE** to apply for undergoing Apprenticeship Training in response to this Notification, as they are governed by a separate scheme of Apprenticeship.

5. **Agreement :-**

a) Before commencement of the Apprenticeship training in the designated trade in this Factory, the selected candidates, have to execute a Contract of Apprenticeship with the Employer. If the candidate is a Minor, then his/her guardian has to enter into a contract of Apprenticeship with the Employer.

b) If the candidate is selected as Trade Apprentice in this Factory in the above designated trades, his completion of training will be subject to registration by Regional Directorate of Skill Development and Entrepreneurship (RDSDE), Bengaluru. If due to any reason, RDSDE/Bengaluru refuses registration, the training of the candidate will be terminated immediately.

c) The candidate who has completed the period of training will, on passing a test to be conducted by the National Council for Training (NCVT) in Vocational Trades to determine his designated proficiency in which he/she has served, as an Apprentice, will be given a certificate of proficiency in the trade by the National Council.

d) The candidates selected to undergo training shall be governed by the provision of Apprentices Act, 1961 and Apprenticeship Rules, 1992, as amended from time to time and such other Rules and Regulations formed by the Railway Administration from time to time.

e) Candidates selected to undergo the above training in various designated trades under the Apprentices Act, 1961, will not be allowed to withdraw from the course except for reasons which are beyond their control. In the case of those who willfully absent themselves, their contract of apprenticeship will be terminated and the training cost of an amount equivalent to his/her three months last drawn stipend, shall be recoverable from such candidates or from his/her surety, as the case may be and also as per the Rules of the Railway Administration. The decision of the Railway Administration in this regard will be final and binding.

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f) Selected candidates are required to register the contract of Apprenticeship in an online mode. In view of the above, selected candidates are required to access the Apprenticeship portal and register themselves on this portal.

https://www.apprenticeshipindia.gov.in/candidate-login

They are required to submit the registration number of having registered in the above portal.

Candidates, in their own interest, are advised to register themselves on the above portal at the earliest without waiting for the final select list to be published.

6. **Invalid applications :-**

Candidates are required to read instructions carefully before submitting the applications. Otherwise, their applications will be rejected on any of the following reasons or on any other valid reasons as decided by this Administration :-

Applications of candidates will be treated as invalid for the following reasons :-

a) Applications without photograph of the candidate.

b) Applications sent in any other form other than the one specified in the Notification.

c) Applications not accompanied with processing fee, wherever required, as stipulated in Notification.

d) Candidates with less than 50% marks in 10th Std./Matriculation or its equivalent.

e) Applications not accompanied with proof of belonging to SC/ST and OBC, wherever required in the prescribed proforma, and also if the sub-caste is not appearing in the Central Gazette Notification, of respective States.

f) Applications received with other than the prescribed Educational/Technical (ITI/NTC) qualifications in various designated trades as indicated in the Notification.

g) Applicants not registered with local Employment Exchanges in various districts in the State of Karnataka (in case of candidates residing in Karnataka) as well as other employment exchanges of various states (in case of candidates residing in other states) [This is not applicable to wards of serving Railway Employees]

h) Applications of the candidates received after the closing date i.e,**01.04.2025**

i) Applications received without candidate's signature in application form, wherever required.

j) Applications not filled and signed by the candidates in the checklist **Annexure-F** enclosed to the Notification.

k) Applications with the certificate (to be submitted by wards of Serving Railway Employees) which are not attested by Gazetted Officers under whom the Serving Railway Servant is working, which is pre-requisite condition, as indicated in the prescribed proforma.

l) Applications with the IPOs/DDs which have been procured before issue of this Notification.

m) Applications where there is a variation in the amount and words in the Demand Drafts submitted by the candidates as processing fee, enclosed to the applications.

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n) Candidates who have only submitted marks card and have not enclosed the National Trade Certificate issued by National Council for Vocational Training (NCVT).

o) Please note that the certificate issued by SCVT will not be entertained and such applications will be treated as invalid.

p) Candidates of other States who are not wards of Serving Railway Employees and not registered in the local Employment Exchanges in their respective States, even if they fulfill the age/Educational qualification/Technical qualification (ITI/NTC).

q) Candidates who are already undergoing/completed the Apprenticeship Training in other Organisation.

r) Candidates who are over aged or under aged or whose Date of Birth is not filled or is wrongly filled.

s) If the left hand thumb impression is not affixed/blurred/smudged on the application form.

t) Application received without colour photo or photo with cap, wearing goggles, disfigured, unrecognizable or scanned/Xerox copy.

u) Incomplete and Ineligible application.

v) If more than one application is submitted by the same candidate all such applications will be treated as invalid.

7. **Help Desk :-**

For any queries related in the submission of applications, candidates can call on 080-28072616 from **09:00 hrs. to 16:50 hrs. (Monday to Friday)** on all working days and from **09:00 hrs to 12:20 hrs. on Saturday (except Sundays and Holidays)**.

8. **Important instructions :-**

a) The decision of the Railway administration in all matters relating to eligibility, acceptance or rejection of the applications and mode of selection shall be final.

b) Canvassing in any form will disqualify the candidature and no correspondence will be entertained in the matter.

c) The list of selected candidates will be displayed at **https://rwf.indianrailways.gov.in/.** Candidates may also visit the same website for further updates regarding eligibility/ineligibility etc., that will be notified from time to time.

d) The entire process of engagement functions impartially, without fear or fervor. There is no scope for influence or discretion. Hence, the rejected candidates will not be given any explanation nor any intimation. The short listed candidates will be informed about their selection through ordinary post and results will be exhibited on the Notice Board as well as Rail Wheel Factory's website.

e) Candidate may contact this office or visit the website of RWF at **https://rwf.indianrailways.gov.in/** for any updates relating to Apprentices' training.

f) Before applying, the candidates should ensure that he/she fulfills the eligibility and other criteria at any stage of engagement and if erroneously engaged the candidature of such candidates shall be dismissed. Similarly, candidature of the candidate shall be cancelled without notice, if he/she fails to produce the required original testimonials or if any other discrepancy is noticed.

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g) If it is noticed by the Railway Administration that the applicant has furnished wrong/fake certificates/false certificates, the Railway Administration reserves the right to discharge the selected candidate at any stage without notice even after his selection to undergo training.

h) The RWF Administration will not undertake any responsibility for sending reply to the candidates not selected or not called for.

i) No correspondence in respect of application submitted shall be entertained or replied by this office to any individual or organisation.

j) The Railway Administration will not be responsible for any printing error.

k) **As per the Act, it is not obligatory on the part of the Railways to offer any employment to the Apprentices on completion of their Apprenticeship training. Accordingly, the Act Apprentices imparted training in Railway establishments, will have no claim to seek employment on Railways on the basis of such training.**

l) Applications complete in all respects should be submitted before **17:00 hrs. of the closing datei.e., 01.04.2025.** Applications received after the closing date will not be entertained under any circumstances.

m) Candidates are advised to indicate their active mobile number and valid e-mail ID in the application and keep them active during the entire engagement process as all important messages will be sent by SMS/E-mail, which will be treated as deemed to have been read by the Candidates.

n) The applicant should submit only one application form. Candidates trying to submit more than one application with different particulars like Name, Father's name, Community/Photo (face)/Educational and/or technical qualification etc., or with different E-mail ID/Mobile Number are advised that all such applications will be summarily rejected.

o) The caste certificate (SC/ST/OBC) should be in the form notified by the Government of India, otherwise the application will be summarily rejected. If the caste certified submitted by the candidate does not appear in the Central Gazette, then he/she will be treated as belonging to 'UR' community.

p) The candidate shall abide by other Rules & Regulations framed by this Administration from time to time and also as per the provisions contained in the Apprentices Act 1961 and Apprenticeship Rules 1992, notified from time to time.

q) The candidates are required to furnish the correct and complete postal address with Pin Code in their application to avoid any delay or loss of communication.

r) Candidates, who are awaiting results pertaining to ITI/NTC as on the date of this Notification, are not eligible to apply. Even if they apply such applications will be summarily rejected.

s) Such of those candidates who have failed in ITI/NTC should not apply. In case, any failed candidate is engaged in-advertantly to undergo training in this Factory, then he/she will be terminated from training without any further notice.

t) Whenever required, the candidates should personally bring their documents in original for verification of certificates of educational/Technical, Date of Birth, Community etc.

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NOTE :-

a) A check list has been enclosed with the application for self verification. It is the responsibility of the applicants to confirm themselves that they have fulfilled all the conditions stipulated in the notification before submitting the application. **Applications submitted without duly filled in checklist and signed by the candidate will not be considered.**

b) Utmost care will be taken while finalizing the list of eligible candidates. In case of any mistake or error by oversight or otherwise, the administration reserves the right to take action as deemed fit, at any point of time and decision of the administration is final.

c) The candidates attending this Office for verification of documents will not be paid any TA/DA.

d) No Hostel facility will be provided and the selected candidates should make their own arrangements for their stay during their period of training.

e) To avoid last minute rush, candidates are advised in their own interest to submit applications well in advance before the closing date.

f) Rail Wheel Factory Administration does not accept any responsibility for the candidates not being able to submit their applications within the last day on account of any reasons.

g) Candidates are advised to go through the availability of training slots carefully and select the designated trades accordingly. It should not happen that a candidate may apply for a trade for which no training is imparted by this Administration and in such a situation his application will be summarily rejected.

A.S. Ganesh Murthy 01/03/25

(A.S. GANESH MURTHY)
ASSISTANT PERSONNEL OFFICER - II
for PRINCIPAL CHIEF PERSONNEL OFFICER

Encls :

a) Application in the prescribed Proforma as Annexure-A
b) Proforma of the caste certificate for SC/ST candidates as Annexure -B
c) Proforma of the caste certificate for OBC candidates as Annexure-C
d) Proforma to be submitted by serving Railway Employees – Annexure-D
e) Medical Fitness Certificate – Annexure-E
f) Check list – Annexure-F

Copy forwarded to: -

- Department of Employment and Training, Government of Karnataka, Koushalya Bhavan, Near Diary Circle, Bannerghatta Road, Bangalore-29.
- Industrial Training Institutes (as per the list attached)
- Employment Exchanges (as per the list attached)
- Jt.Secretary, Staff Council/RWF/YNK
- The President/AISCTREA/RWF Zone/RWF/YNK
- The Gen. Secretary/AIOBCREA/ RWF Zone/RWF/YNK.

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APPICATION FOR UNDERGOING TRAINING AS TRADE APPRENTICE UNDER THE APPRENTICES ACT 1961 IN RAIL WHEEL FACTORY

Leaving any column blank in the application form will lead to rejection

1. Trade for which applied (in capital letters)
2. Name of Candidate: (in capital letters as mentioned in Matriculation Certificate)
3. Father's Name/Mother's Name/Guardian's Name: (in capital letters, as the case may be)

Paste here (do not pin or staple) your recent colour passport size photo with signature (Two identical photos duly signed should be attached in separate cover to the application)

4. Date of Birth: (DD/MM/YY): ☐☐ ☐☐ ☐☐
5. Community: (Tick √): SC ☐ ST ☐ OBC ☐ UR ☐ Ex Ser ☐
6. Are you physically Disabled/Challenged (Tick √): VH ☐ HH ☐ OH ☐
7. Address for communication (in capital letters):

State: Pin Code:

8.	Nationality	
9	Gender (Male/Female)	
10	Mobile No.	
11	E-Mail Address	

12. Visible Marks of Identification: (Moles etc on your body)
    1.
    2.
13. Educational Qualification:

Qualification	Board	Year of Passing	Total Marks	Marks Secured	Marks%
10th Class/ Matriculation					

14. Technical Qualification:

Qualification	Trade	Board	Year of passing	Total Marks	Marks Secured	Marks%
ITI/NTC						

Note: Candidates are advised to fill marks secured in 10th Class and ITI correctly; any discrepancy will lead to rejection.

15. Details of IPO/Demand Draft enclosed with the application:
(Processing fee of ₹ 100/- to be paid in form of IPO/Demand Draft only)

Name of the post office/Bank	Serial Number	Date	Amount

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16. Are you seeking fees exemption? If any tick √ appropriate box for the grounds for seeking exemption:

SC	ST	Female	Person with Disability

17. List of Documents enclosed: (fill in the details of the copies of certificates/documents enclosed),

i)	iii)	v)
ii)	iv)	vi)

18. Whether Ward of Serving Railway Employee.
YES/NO.
If yes, whether the required certificate in the prescribed proforma (Annexure-D) is enclosed. YES/NO.

19. Whether Ex-Servicemen/ward of Servicemen.
YES/NO.

If so, whether discharged certificate enclosed.
YES/NO.

20.a.

Whether Registered with Employment Exchange located in the **State of Karnataka**	Yes : ☐ No: ☐
Registration Number	
Place of Employment Exchange in the **State of Karnataka**	
Date of last renewal of Employment Exchange Card in the **State of Karnataka**	

20.b.

Whether Registered with Local Employment Exchange located in the **States other than Karnataka**	Yes : ☐ No: ☐
Registration Number	
Place of Local Employment Exchange in the **States other than** Karnataka	
Date of last renewal of Local Employment Exchange located in the **States other than** Karnataka	

21. Declaration by the candidate:

I hereby declare that all the particulars given above by me are true to the best of my knowledge. I am aware that in the event of any information furnished by me is found false/incorrect at any stage, my candidature/Apprenticeship will be cancelled/terminated without any notice. I will abide by the instructions given in the notification. I also understand fully that the obligation under Apprentices Act, 1961 on the part of Railway is to provide me training only in the allotted trade and not to absorb/provide with employment in the Railway on completion of my training and thus I have no claim at all for employment and shall never make a claim for employment in the Railway on this account.

Signature of the candidate	Left hand thumb impression	Date : Place :

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Annexure-B

FORM OF CASTE CERTIFICATE FOR SC/ST

The format of the certificate to be produced by Scheduled Castes or Scheduled Tribes candidates applying for appointment to posts under the Government of India.

This is to certify that Shri /Shrimati/Kumari* .....

son/daughter* of .....of Village / Town* .....in

District/Division* .....of State / Union Territory* .....belongs to the.....Caste / Tribe* which is recognised as a Scheduled Caste / Scheduled Tribe* under:-

The Constitution (Scheduled Castes) Order. 1950
The Constitution (Scheduled Tribes) Order. 1950
The Constitution (Scheduled Castes) (Union Territories) Order. 1950
The Constitution (Scheduled Tribes) (Union Territories) Order. 1951
(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order. 1956. the Bombay Re-organisation Act. 1960, the Punjab Re-organisation Act. 1966, the State of Himachal Pradesh Act. 1970 and the North Eastern Area (Re-organisation) Act. 1971 and the Scheduled Castes and Scheduled Tribes Orders.(Amendment) Act. 1976)
The Constitution (Jammu & Kashmir) Scheduled Castes order. 1956.
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order. 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment)Act. 1976.
The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order. 1962.
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes. Order. 1962@
The Constitution (Pondicherry) Scheduled Castes Orders. 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order. 1967@
The Constitution (Goa. Daman and Diu) Scheduled Castes Order. 1968@
The Constitution (Goa. Daman and Diu) Scheduled Tribes Order. 1968@
The Constitution (Nagaland) Scheduled Tribes Order. 1970@
The Constitution (Sikkim) Scheduled Castes Order. 1978@
The Constitution (Sikkim) Scheduled Tribes Order. 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes order 1989@
The Constitution (SC) orders (Amendment)Act,1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@
The Constitution (ST) orders (Second Amendment) Act. 1991@
The Constitution (ST) orders (Amendment) Ordinance 1996.

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.
This certificate is issued on the basis of the Scheduled Castes/Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother of Shri/Srimati/Kumari* _____ of village/town* _____ in District/ Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated_____.

%3. Shri/Shrimati/Kumari * _____and / or his / her* family, reside(s) in village/town* _____ of*_____District/Division* of the State / Union Territory* of _____.

Signature .....

**Designation .....

(with seal of Office)

Place.....
Date .....

* Please delete the words which are not applicable.
@ Please quote specific Presidential Order.
% Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

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Annexure-C

OBC CERTIFICATE FORMAT

FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA.

This is to certify that Shri/Smt/Kum* _____

Son/Daughter* of Shri _____ of Village /Town _____

District _____ in _____ State belongs to _____ community

which is recognized as backward class under _____ : (indicate the Sub Caste)

1. Resolution No. 12011/68/93-BCC(a) dtd 10th September 1993, published in the Gazette of India- Extraordinary Part-I, Section 1. No. 186 dated 13th September 1993.
2. Resolution No. 12011/9/94-BCC dated 19th October 1994, published in the Gazette of India-Extraordinary Part-I, Section I. No. 163, dated 20th October 1994.
3. Resolution No. 12011/7/95-BCC dtd 24th May 1995, Published in the Gazette of India Extraordinary Part-I, Section I. No. 88 dated 25th May 1995.
4. Resolution No. 12011/44/96-BCC dtd 6th December 1996, published in the Gazette of India-Extraordinary Part-I, Section 1. No. 210, dated 11th December 1996.
5. Resolution No. 12011/68/93-BCC, Published in Gazette of India – Extra Ordinary No. 129, dated the 8th July 1997.
6. Resolution No. 12011/12/96-BCC, Published in Gazette of India – Extra Ordinary No. 164 dated the 1st Sept. 1997.
7. Resolution No. 12011/99/94-BCC, Published in Gazette of India – Extra Ordinary No. 236 dated the 11th Dec. 1997.
8. Resolution No. 12011/13/97-BCC, Published in Gazette of India – Extra Ordinary No. 239 dated the 3rd Dec. 1997.
9. Resolution No. 12011/12/96-BCC, Published in Gazette of India – Extra Ordinary No. 166 dated the 3rd August 1998.
10. Resolution No. 12011/68/93-BCC, Published in Gazette of India – Extra Ordinary No, 171 dated the 6th August 1998.
11. Resolution No. 12011/68/98-BCC, Published in Gazette of India – Extra Ordinary No. 241 dated the 27th Oct. 1999.
12. Resolution No. 12011/88/98-BCC, Published in Gazette of India – Extra Ordinary No. 270 dated the 6th Dec. 1999.
13. Resolution No. 12011/36/99-BCC, Published in Gazette of India – Extra Ordinary No. 71 dated the 4th April 2000.

Shri/Smt/Kum* _____ and / or his/her family ordinarily reside(s) in the _____ District of the _____ State. This is also to certify that he/she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 (of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93/Estt. (SCT) dated 08.09.1993) and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/3/2004/Estt.(RES). dated 09.03.2004.

Place:
Date:

District Magistrate/
Dy. Commissioner etc
(with seal of office)

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a. The term ordinarily used here will have the same meaning as Section 20 of the representation of the People Act, 1950.

b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments; they should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificates issued by Gazetted officers and attested by District Magistrate Deputy Commissioner are not sufficient)

c. The OBC certificate from the authorities only will be accepted

1. District Magistrate Additional District Magistrate Collector Deputy Commissioner Additional Deputy Commissioner Deputy Collector 1st Class Stipendiary Magistrate Extra-Assistant Commissioner (not below the rank of 1st Class stipendiary Magistrate) *Subdivisional Magistrate Taluka Magistrate/Executive Magistrate.
2. Chief Presidency Magistrate Additional Chief Presidency Magistrate Presidency Magistrate
3. Revenue Officer not below the rank of Tahsildar, and
4. Sub-Divisional officer of the area where the candidate and or his family normally resides.

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CERTIFICATE TO BE PRODUCED BY THE WARDS OF THE SERVING RAILWAY EMPLOYEES IN THE FOLLOWING FORM AND TO BE ATTACHED TO THE APPLICATION FORM

1) Name of the Serving Railway Employee :
2) Designation :
3) Ticket No./PF No./Staff No./Employee No. :
4) Department :
5) Station of which employed :
6) Date of Appointment :
7) Date of Birth :
8) Date of Retirement :
9) Level in which working as per RSRP Rules 2016 :
10) Pay :
11) Nature of Relationship to the Applicant :

Signature of Applicant

DECLARATION FORM TO BE FILLED IN BY THE SERVING RAILWAY EMPLOYEE IN THE FOLLOWING FORMAT AND ATTACHED TO THE APPLICATION FORM.

I certify that Shri./Kum._____Son/Daughter of Shri./Smt._____an applicant to be engaged as a Trainee under the Apprenticeship Act, 1961, in Rail Wheel Factory for the year 2024-25, is my _____(Nature of relationship). I declare that above information furnished is true and correct to best of my knowledge. If it is found to be false, then I am liable to be taken for disciplinary action.

Signature of the Serving Railway Employee

SERVICE CERTIFICATE

(To be certified by the Gazetted Officer concerned under whom the Railway Servant is working at present)

Certified that Shri./Smt._____is employed in (Office/Shop) as _____(Designation)

Office Seal

Signature of the Gazetted Officer under whom the Serving Railway Employee is working.

Designation:

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SCHEDULE – II

Medical Fitness Certificate for Standard of physical fitness for Act Apprentice Training in Rail Wheel Factory.

Name of the Candidate .....

Father Name .....

Category .....

Date of Birth/Age .....

Trade .....

Permanent identification marks 1.....

2.....

Recent passport size photo as pasted in application form.

Photo to be attested by Medical Officer

Sl No.	Standard of physical fitness	Observation of Medical Officer
1.	A candidate should be free evidence of any contagious or infectious disease. He should not be suffering from any disease which is likely to be aggravated by service or is likely to render him unfit for service or endanger the health of the public. He should also be free from evidence of tuberculosis in any form, active or healed.	
2.	**Height, Weight and Chest** Candidates should satisfy the following minimum standards, namely: - Height: 137 CM, Weight: 25.4 Kg, Chest expansion should not be less than 3.8 cm irrespective of size of chest: Provided that where a candidate does not satisfy the said minimum standards but is certified in writing by a Medical Officer not below the rank of an Assistant Surgeon (Gazetted), to be physically fit for being engaged as an apprentice in a particular trade under the Apprentices Act, 1961, he may be engaged as an apprentice in that trade.	
3.	**Eyes-** There should be no evidence of any morbid condition of either eye of the lids of the either eye, which may be liable to risk of aggravation of recurrence. **Standard of Vision** (A) Visual acuity: * Candidates having vision in one eye shall be eligible to undergo apprenticeship training except in the following seventeen trades, namely:- (1) Electrician Aircraft (2) Watch and Clock Mechanic (3) Driver cum fitter (4) Surveyor (5) Process Cameraman (6) Sirdar (7) Rigger (Engg & Chem Industry) (8) Shortfirer/Blaster (Mines) (9) Mate (Mines) (10) Mech. Radio & Radar Aircraft (11) Ceramic Moduler (12) Ceramic Caster (13) Ceramic Modeller (14) Ceramic press operator (15) Ceramic Modeller (16) Ceramic Decorator (17) Optical worker. * Substituted vide GSR 221 dated 21st April 1993. (B) Colour vision: Not required	
4.	**Ears-** Hearing must be good in both ears and there should be no sign of supportive disease. No hearing aid shall be permitted.	

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5.	**Skin-** There should be no evidence of acute or chronic skin disease or chronic ulceration.	
6.	**Speech-** Speech should preferably be without impediment.	
7.	**Alimentary System-** 1. Candidates should have sufficient number of natural teeth (in healthy state0 for mastication. 2. Spleen should not be palpably enlarged and there should be no evidence of tenderness in the splenic area. 3. Liver should not be palpable or tender. 4. There should not be oral sepsis. 5. There should be no sugar in the urine. 6. Candidates should not be suffering from haemorrhoids, fissures in and testis anal hernia or bubonocele or ischio- rectal abscess or hydrocele.	
8.	**Cardio Vascular System** 1. Blood pressure should not exceed 85 diastolic and 140 systolic. 2. Candidates with low blood pressure (i.e. systolic below 100) should be rejected. 3. There should be no sign of any cardiovascular disease.	
9.	**Respiratory System** Candidates should be free from all diseases of respiratory system. There should be no deformity of chest, which may cause impediment to breathing.	
10.	**Genito Urinay System-** There should be no evidence of genito urinary disease or any abnormality.	
11.	**Skeletal system** 1. The function of all limbs should be within normal limits. 2. There should be no evidence of serious deformity of the spinal column or of the extremities.	
12.	**Nervous System** There should be no evidence of any disease of nervous system or of any mental disease.	
13.	**Glandular System** There should be no evidence of tuberculosis or other disease of the glandular system including the endocrine glands.	

Above medical fitness certificate should be signed by Government authorised Doctor (Gaz), not below rank of Asst. Surgeon of Central/State Hospital.

Signature of Medical Officer .....

Name of the Medical Officer .....

Registration No. .....

Designation .....

Name of Central/State Govt Hospital .....

Seal of Medical Officer signing the certificate .....

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Annexure-F

Check-list for the candidates

Mark (✔) on the Box for enclosures of certificate. (Yes/No) :-

1	Whether Mark list of 10th Std/Matriculation (Self Attested) enclosed.	Yes	No
2	Whether National Trade Certificate issued by NCVT (provisional/original) is enclosed (self attested)	Yes	No
3	Whether Photograph/s of the candidate (Self Attested) is attached to the application as well as pasted to the application.	Yes	No
4	Whether SC/ST/OBC certificate in the prescribe / proforma is enclosed. (self attested)	Yes	No
5	Whether signed in the application form.	Yes	No
6	If Physically Challenged/disabled, whether PH certificate/disability certificate has been enclosed (for PH /disabled Persons). If ward of Ex-Servicemen/Ex-Servicemen/Serving Officers, whether discharge certificate have been enclosed. (self attested)	Yes	No
7	Whether the LTI of the Candidate has been ensured in the application.	Yes	No
8	Whether the candidate has Registered with employment exchange within the State of Karnataka and with local employment exchanges where the candidates are residing other than State of Karnataka and whether the registration is current, with last date of renewal (not required for wards of serving Railway Employee). Whether self attested copy has been enclosed.	Yes	No
9	Whether ward of serving Railway Employee. In such cases registration with employment exchange is not necessary.	Yes	No
10	If ward of serving Railway Employee, necessary certificate issued by the Railway Administration in which the employee is presently working certified by the Railway Administration in which the employee is presently working certified by a Gazetted Officer, has been enclosed (in original)	Yes	No
11	Whether IPO/Demand Draft issued only by Nationalized Banks is enclosed.	Yes	No

Date:

Signature of the Candidate
(Mandatory)

NOTE: **Applications submitted without duly filled in checklist and signed by the candidate will not be considered.**