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RITES LIMITED
(A Govt. of India Enterprise)
Shikhar, Plot No. 1, Sector – 29, Gurgaon – 122001

Recruitment of Engineering Professional on Contract Basis for Southern Region

RITES Ltd., a Navratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

Important Dates	
Commencement of submission of online application and online payment of fees	**27.06.2025**
Last date of submission of online application and online payment of fees	**27.07.2025**
Written Test	**Will be intimated later**

For posting at various Project sites in **Southern Region** (**Karnataka, Tamil Nadu, Puducherry, Kerala, Andhra Pradesh, Telangana & Lakshadweep)** of RITES Ltd. is in urgent need of dynamic and hard-working professionals as under:

VC No.	Post	No. of Vacancies					
		UR	EWS	OBC (NCL)	SC	ST	Total
CL/05-R2/25	Site Assessor	5	-	1	-	-	6

Age Limit

Maximum Age	Cut-off date for calculation of Age
40 Years	As on the last date of online application i.e. **27.07.2025**

Minimum Qualifications & Experience

Candidates must ensure that they are meeting Educational Qualification, Total Experience and Relevant Experience criteria as stated in the below mentioned table. Candidates not satisfying the stated criteria will be disqualified at a time of Joining.

VC No	Designation	Essential Educational Qualification	Minimum Post Qualification experience in relevant filed
CL/05-R2/25	Site Assessors	Matriculation plus ITI Tradesmanship in Electrical/ Electrician Power Distribution/ Electrician Mechanics/ Instrument Mechanics/ Technician Power Electronics Systems/ Electrician	1 year **Post Qualification experience** in Solar PV systems (Installation & Commissioning, Material Testing and inspection, Field Quality inspection, and quality assurance, etc.)

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Note for Educational Qualifications:

The candidate should possess ITI recognized by The National Council for Vocational Training (NCVT) and the State Council of Vocational Training (SCVT) issue certificates for Industrial Training Institutes (ITIs).

Candidate belonging to General/ EWS category (and candidates belonging to SC/ST/OBC(NCL)/PWD applying against unreserved posts) should have minimum 50% marks in Minimum Qualification for consideration against unreserved posts.

Reserved category candidates (SC/ST/OBC(NCL)/PWD as applicable) should have at least 45% marks in Minimum Qualification for consideration against reserved posts

The period of training / internship / teaching / academic / fellowship / PhD research experience shall not be counted as a part of experience.

Experience shall be calculated as on 27.07.2025.

Relaxations & Concessions

Reservation/ relaxation/ concessions to EWS/ SC/ST/OBC (NCL)/PWD/ Ex-SM/ J&K Domicile would be provided against reserved posts (where applicable) as per extant Govt. orders.

Relaxation in upper age limit to OBC (NCL)/ SC/ ST candidates shall be provided against reserved posts as per extant Govt. orders.

PWD candidates suffering from not less than 40% of the relevant disability shall only be eligible for the benefit of PWD. Such PWD candidates shall be eligible for relaxation of 10 years in upper age limit.
PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post as under-

Discipline	Categories for which identified	Functional Classification	Physical Requirements
Electrical	Locomotor Disability	OA, OL, Leprosy Cured, Acid Attack Victims	S, ST, BN, W, SE, MF, C, RW
	Hearing Disability	HI	

Persons with Disabilities belonging to the category/ categories for which the post is identified (as indicated in Table above) can also apply even if no vacancies are specifically reserved for them. Such candidates will be considered for selection for appointment to the post by general standard of merit.

Functional Classification:

Code	Functions
OL	One leg affected (R or L)
OA	One arm affected
OAL	One arm one leg affected
BL	Both legs affected
HI	Hearing Impaired
LV	Low Vision

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Physical Requirements:

Code	Physical Requirements
S	Work performed by sitting (on bench or chair)
ST	Work performed by standing
SE	Work performed by seeing
RW	Work performed by reading and writing
BN	Work performed by bending
MF	Work performed by manipulation by fingers
C	Work performed by communication
W	Work performed by walking
H	Hearing/ Speaking
KC	Kneeling and Crouching
JU	Jumping
CL	Climbing

The above lists are subject to revision.

Selection Process

Written Test:

There will be 125 objective type questions carrying one mark each for duration of 2.5 Hours. There will be no negative marking system applicable and therefore, no marks will be deducted in case of an incorrect answer. Candidates belonging to PwBD Category are eligible for an additional compensatory time of 50 minutes.

A minimum of 50% marks for UR/ EWS (45% for SC/ST/OBC (NCL)/PwBD against reserved posts) in written test will be required to enable the candidate to be considered for further consideration.

The weightage for written test would be 100% for the selection of said posts.

Document Scrutiny:

Based on the result of the written test and no. of vacancies, the documents submitted by candidates will be scrutinized by RITES Limited. It will be the candidates' responsibility to upload supporting documents substantiating the claims submitted in the application form.

Merit list of only those candidates would be prepared who secure a minimum of 50% marks for UR/EWS (45% for SC/ST/OBC (NCL)/ PWD against reserved posts) in Written Test and shortlisted in the document scrutiny. There will be no qualifying marks in aggregate.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

The candidates shall have to produce copies of educational qualification and experience claimed which shall be verified from the original documents at the appropriate stage.

The document scrutiny shall be done for those candidates who qualify in the written exam as per advertised number of positions, for verifying their eligibility; and offers shall then be issued

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provisionally to the shortlisted candidates. The original documents of such candidates shall be verified at the time of joining, failing which, their candidature & offer shall stand cancelled.

Syllabus

1. Knowledge of Basic Electricity, Electronics, and its applications & Safety.
2. Knowledge and Handling of Electrical measuring instruments.
3. Knowledge of electrical circuit drawing, Earthing Drawing
4. Basic calculation of power and energy– Electrical connections.
5. Knowledge of Electrical wiring and Earthing.
6. Basic electrical circuits and calculate the electrical parameters.
7. Knowledge on AC and DC circuits.
8. Knowledge of Solar Module, Solar Inverter, Distribution Boxes.
9. Knowledge on types of wires, cables and verify their specifications.
10. Knowledge of various types of Batteries and its applications.
11. Safety/ precaution, PPE during electrical system installation/Operation.
12. Electrical symbols

Nature & Period of Engagement

The appointment shall be purely on a contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance. However, the services shall be terminated without notice or pay in lieu thereof in case of unsatisfactory performance or inappropriate conduct/misbehaviour/wrongdoing on the part of the employee or discontinuation of services by the client.

Selected candidates shall be liable for posting anywhere in **Karnataka, Tamil Nadu, Puducherry, Kerala, Andhra Pradesh, Telangana & Lakshadweep** or anywhere in India as per Company requirements.

The above-mentioned place of posting is indicative in nature; actual place of posting will be decided at a time of joining.

Remuneration

Pay, allowances and perks for the post would be as per the minimum number of years of work experience detailed below:

VC no.	Post	Monthly Basic Pay (Rs)	Monthly Gross Pay (Rs)	Yearly CTC (Rs)
CL/05-R2/25	Site Assessors	13,802	25,120	3,01,436

Remuneration mentioned above is only indicative. Actual remuneration shall depend upon place of posting and other terms & conditions of appointment.

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Venue for Written Test

S. No.	Selection Round	Venue
1	Written Test	3 different locations across India* (Exact address shall be communicated to the candidates later)

Candidates are required to give two preferences for their choice of center for the Written Test at the time of online application. Although efforts shall be made to allot a center of choice to the candidates, however RITES reserves the right to allot to a candidate a center which was not indicated as his preference.
Test Centres for Written Test:

S. No.	City
1	Delhi/Gurgaon/NCR
2	Bangalore
3	Hyderabad

Details of venue of the selection shall be communicated to candidates separately.

Fees

The candidates will have to deposit amount of **Rs 300/- plus applicable taxes** as fees during online application.

For any difficulty/ queries regarding fee payment, candidates may contact on following only: Helpdesk No: 011 – 33557000, Extension Code - 13221 Helpdesk e-mail id: pghelpdesk@hdfcbank.com Note: a)

Note:

a) Posts not reserved for SC / ST / PwD category, candidates from such category will also have to make payment of full fees at this stage during online application.

b) The fee charged from the candidates belonging to SC / ST / PwD category during online application would be later refunded upon their participation in the further selection process of written exam / interview (as applicable). The refund amount will be made to such candidates only by way of crediting the amount to the source account / debit card / credit card etc., from which such candidate had paid the fee, duly deducting GST / bank charges (as applicable), after submission and scrutiny of their category certificate.

c) Candidates should note that the fee submitted through any other mode except the mode specified will not be accepted by RITES and such applications will be treated as without fee and will be summarily rejected

d) Persons with disabilities are given concession in the fee provided they are otherwise eligible for appointment. A PWDs candidate claiming age relaxation/fee concession will be required to submit along with their Detailed Application Form, certified copy of the PWD certificate as per latest GOI format.

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e) **Candidates shall ensure that the invoice is generated upon successful payment of fee; and in case they are not able to download the invoice, it shall be candidates' responsibility to immediately communicate the same by writing an email to** cont.rectt@rites.com **with registration details**.

How to Apply

1. **Before applying candidates should ensure that they satisfy the necessary conditions and requirements of the position.**
2. Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, http://www.rites.com.
3. While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. Note down this "Registration No." and quote it for all further communication with RITES Ltd.
4. While filling up the required details, candidates are advised to carefully and correctly fill the details of "Identity Proof". Candidates are also advised to note the same and ensure the availability of the same Identity Proof as it will be required to be produced in original at later stages of selection.
5. **After filling up the required details under the "Fill/ Modify Application Form", candidate should submit the application.**
6. The candidates are also advised to keep a copy of Application Form submitted with them and to carry the same at the time of the selection.
7. A copy of this online **APPLICATION FORM** containing the registration number is to be printed, signed, and retained. The same is to be submitted at the time of verification of Documents along with **SELF-ATTESTED PHOTOCOPIES** of the following documents strictly in the following order:
    a. One copy of application form
    b. 1 recent passport size colour photograph
    c. High School certificate for proof of Date of Birth
    d. Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ ITI certificate/Graduation/ Post-Graduation as applicable)
    e. Experience certificate/s.
    f. EWS/ SC/ST/OBC Certificate in the prescribed format by Govt. of India (if applicable)
    g. Proof of Identity & Address (Passport, Voter ID, Driving license, Aadhaar Card etc)
    h. PAN Card
    i. Proof of different periods of experience as claimed in the Application Form (if applicable)
    j. Any other document in support of your candidature
    k. PWD Certificate as per latest format (if applicable).

Scanned copies of all above-mentioned documents need to be uploaded on RITES website for successful submission of applications. Candidates need to ensure that scanned copies are clear

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and visible.

8. In respect of claims made by you in your application with regard to experience, copies of experience certificates from your previous employer are to be submitted at the time document verification. In respect of current employment, experience certificate/ joining letter along with last months' salary slips, or, Form 16 and other documents which clearly prove your continuity in the job are to be submitted. In case your claim is not established from the proofs submitted by you; your candidature is liable to be rejected at the time document scrutiny. Please check your claims vis-a-vis the certificates in support thereof establishing your candidature. Incomplete application or insufficient proof at the time of document verification would entail rejection of your candidature. No additional information other than those furnished in the Application shall be allowed to be considered at a later stage.
9. For proof of CTC/ salary, candidates shall have to submit a copy of their last Form No. 16/ Earning Card/ salary slip/ Appraisal letter/ any other suitable document.
10. For availing reservation, SC/ST/OBC-NCL candidates should furnish Caste Certificate from competent authorities as per the format given at **Annexure I** (for SC/ST candidates) and at **Annexure II** (for OBC-NCL candidates) **valid as on the crucial date i. e. last date stipulated for submission of application.** Further, in case of OBC-NCL candidates, the certificates should specifically indicate that they do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision, if any, received till the closing date for ONLINE Registration of applications for this Advertisement.

    The candidates should ensure that they belong to the OBC- Non-Creamy Layer (NCL) category while applying for the posts against this Advertisement. Further, in addition to the community certificate (OBC), a declaration in the prescribed format as per Annexure III has to be furnished by the candidates during document verification, that he/she does not belong to the creamy layer on the crucial date i. e. last date stipulated for submission of application in this Advertisement.

11. **The certificate produced shall not be older than one year on the crucial date i. e. last date stipulated for submission of application in this Advertisement**. In case of not complying to these stipulations, their claim for reserved status (OBC-NCL) will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (Unreserved) category, will be considered under General (UR) vacancies only.
12. Hard copies of documents are not to be sent to this office through post/ courier.
13. The original testimonials/documents along with one self-attested copy will have to be produced by the candidate(s) at the time of selection.
14. Mere applying for the post/ submission of documents/ appearing or qualifying in the selection does not confer any right on the candidates for claiming selection. If it is found that a candidate does not fulfil the advertised eligibility criteria, his/her candidature will be summarily rejected.
15. Candidates should submit only one application for one vacancy and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates. However, candidates can apply for any number of vacancies.

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16. The candidates must submit all the details pertaining to his candidature viz. personal details, educational qualification details, experience details, category etc. Suppression, in this regard, if any, detected on a future date shall render the candidature liable for forfeiture.
17. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.
17. **Candidate has to bring duly filled two copies of Annexure A, documents in chronological order and submit at a time of Document verification/Selection process.**

General Instructions

1. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.
2. The number of vacancies may vary.
3. Departmental candidates of RITES and candidates working in Government Departments/ PSU shall be allowed to join RITES only after being properly relieved from their parent organization.
4. Before applying, the Candidates must satisfy themselves about their eligibility for the post applied for.
5. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact (s), his/her candidature s liable for cancellation. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
6. **Any corrigendum/addendum to this advertisement will be displayed only on the Company's website www.rites.com.Therefore, applicants are advised to keep checking the Company's website for any update.**
7. Legal jurisdiction will be Delhi in case of any dispute
8. No train/bus fare / TA / DA shall be payable.
9. Age, experience, and all other eligibility criteria shall be reckoned as on the last date of submission of application (cut-off date).
10. Date of acquiring the qualification will be earliest of the following:

    i. Last day of month in which final examination of qualifying degree has been held. In cases where exact date of written examination is stated, the same will treated as date of acquiring the qualification
    ii. Date of declaration of result
    iii. Date of issuance of marksheet
    iv. Date of issuance of degree

There shall be no relaxation on this account. No further relaxation shall be provided in this regard.

11. Where a specialization is required in the qualifying degree in the educational qualification, candidate is required to submit a certificate from the University/ Institution clearly specifying the specialization in the qualifying degree.

Communication with RITES

Any information regarding this recruitment process would be made available on the email address provided by the candidate at the time of registration and/or shall be uploaded on RITES website. Candidates are advised to periodically check the site for further updates.

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Candidates are encouraged to go through the detailed advertisement and read the "Frequently Asked Questions (FAQs)" uploaded on RITES website under Career section to solve their queries. Queries if remaining should be sent to **cont.rectt@rites.com** only and contain the following particulars:

i. **VC No.**
ii. **REGISTRATION/ROLL NO.**
iii. **NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.**
iv. **Valid email address as given in the application.**

Communications not containing above particulars shall NOT BE ATTENDED TO. Any query/ issue should be brought to notice of RITES well in advance of the due date.

RITES will not be responsible for non-submission of application due to issues brought to notice at the last moment. Queries related to information already provided in the advertisement may not be attended to.

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Annexure-A

Rites Limited

Documents Submission Checklist

With reference to my application, I am submitting requisite Document(s) along with duly self-attested photocopies of my certificates as under (in chronological order):

S. No.	Documents name	Submitted (Y/N)	Remarks
01	10th/High School certificate for proof of Date of Birth		
02	12th Marksheet		
03	Diploma / Graduation Marksheets- All semesters		
04	Diploma / Graduation Certificate		
05	Post Graduation Marksheet All semesters		
06	Post Graduation Certificate (as applicable)		
07	PhD Marksheets & Certificate, if any		
08	Other Academic Qualification / Certification, please specify: _____		
09	List of Experience certificates submitted: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____		
10	Last company relieving letter/ experience certificate, NOC (For Govt./PSU Employees)		
11	ADHAR Card		
12	PAN Card		
13	02 recent passport size colour photographs		

I also certify that the above documents are authentic, valid and true to the best of my knowledge. If any of the above document(s) or any information contained therein is found to be false, my candidature/ employment may be summarily rejected/ cancelled.

Signature of candidate	
Name of candidate	
Date of Documents Submission	
Post Name	
VC No against which Documents Submission	

For official use only

_____

I have verified the above documents submitted by the candidate and found **them to be / not to be** (strike out one of these) in order as per company requirement(s)

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Any other remarks/ details of lack of documents:	
Signature of officer accepting documents	
Name of officer accepting documents	
Designation of officer accepting documents	
Date	

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THE INFRASTRUCTURE PEOPLE

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Recruitment of Engineering Professionals on Regular Basis.

RITES Ltd., a NavRatna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

RITES Ltd. is in urgent need of dynamic and hard-working professionals as under:

VC No.	Post	No. of Vacancies						Age limit (in years)
		UR	EWS	OBC (NCL)	SC	ST	Total	
RG/16/25	DGM (Civil-BLT Expert)	01	-	-	-	-	01	41Years
RG/17/25	DGM (Transport Economist)	01	-	-	-	-	01	41Years
RG/18/25	DGM (Civil-Marine Structural Expert)	02	-	-	-	-	02	41Years
RG/19/25	Assistant Manager (Civil-Planning)	02	-	-	-	-	02	32 Years
RG/20/25	Assistant Manager (SHE Expert)	03	-	01	-	-	04	32 Years
RG/21/25	Assistant Manager (Civil-Hydrographic Surveyor)	01	-	-	-	-	01	32 Years
RG/22/25	Assistant Manager (Civil- Rail Alignment Design)	02	-	-	-	-	02	32 Years
RG/23/25	Assistant Manager (Civil-GIS Specialist)	01	-	-	-	-	01	32 Years
RG/24/25	Assistant Manager (Civil-BIM Modeler)	03	-	01	-	-	04	32 Years

Note: Age, experience, and all other eligibility criteria shall be reckoned as on the last date of submission of the application i.e. 27.07.2025(cut-off date).

Minimum Qualifications & Experience

VC No	Designation / Post	Minimum Qualification*	Minimum post -qualification experience	Relevant Post-Qualification Work Experience Description required for all candidates
RG/16/25	DGM (Civil-BLT Expert)	Full time bachelor's degree in civil engineering	11 Years	Minimum 11 years of experience in Civil construction projects out of which 06 years' of experience in design/ execution of Ballastless track for Railways/ Metro.

Experience is defined as under:

a) **For candidates from Central/State Govt./PSU/Autonomous Organizations**

Candidates from Central/State Govt./PSUs/Autonomous Organizations having IDA/CDA Pay Scale etc. should have

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a total experience of 11 years and should worked for at least 2 years in the IDA pay scale of Rs. 60,000-1,80,000 /CDA pay scale in the level 11 of pay matrix of 7 th CPC (pre-revised IDA/CDA pay scales as applicable, if the candidate is drawing his/her salary in pre-revised pay scale)

For Candidates from in State PSUs/Autonomous Organizations/PSBs/ Public Sector Insurance Companies/Other Statutory Bodies etc. not following IDA/CDA Pay Scale should have a total experience of 11 years and should worked for at least 2 years in the equivalent pay scale to IDA pay scale of Rs. 60,000-1,80,000 /CDA pay scale in the level 11 of pay matrix of 7 th CPC. Equivalence in such cases shall be arrived at by comparison of the maximum basic pay in the pay scale in which the incumbent drew salary with the relevant IDA/CDA Pay scale.

The afore-mentioned requirement of residency of two years in the immediate lower scale shall not be applicable in case of candidates from the same pay scale or higher pay scale of the advertised post.

b) Candidates from Private Sector or other Organizations

Candidates from private sector or other organizations should have a total experience of 11 years and should have an annual CTC of at least 22.18 LPA on the last date for submission of the application.

The criteria for both (a) & (b) above shall be applicable for the last (latest) organization in which candidate has worked/ is working.

VC No	Designation / Post	Minimum Qualification*	Minimum post – qualification experience	Relevant Post-Qualification Work Experience Description required for all candidates
RG/17/25	DGM (Transport Economist)	Full time bachelor's degree in civil engineering (4 Years) / Full time B. Arch – Architecture (5 Years) / Full time B Planning - (4 Years) AND Master's degree in economics / Statistics / Management (Finance) / Transport Engineering/ Transport Planning/ Transport Economics/ Traffic Engineering or equivalent	11 Years	Experience in Traffic & Transport studies (with at least 07 years' experience in consultancy assignments) including transportation plans, transport economics, transport management, Comprehensive Mobility Plans, Mass Transit Studies, Transport Planning, Economic & Financial Analysis and well versed in professional consulting requirements along with knowledge of suitable IT-database handling & analysis skills using computer software.

Experience is defined as under:

a) For candidates from Central/State Govt./PSU/Autonomous Organizations

Candidates from Central/State Govt./PSUs/Autonomous Organizations having IDA/CDA Pay Scale etc. should have a total experience of 11 years and should worked for at least 2 years in the IDA pay scale of Rs. 60,000-1,80,000 /CDA pay scale in the level 11 of pay matrix of 7 th CPC (pre-revised IDA/CDA pay scales as applicable, if the candidate is drawing his/her salary in pre-revised pay scale)

For Candidates from in State PSUs/Autonomous Organizations/PSBs/ Public Sector Insurance Companies/Other Statutory Bodies etc. not following IDA/CDA Pay Scale should have a total experience of 11 years and should worked for at least 2 years in the equivalent pay scale to IDA pay scale of Rs. 60,000-1,80,000 /CDA pay scale in the level 11 of pay matrix of 7 th CPC. Equivalence in such cases shall be arrived at by comparison of the maximum basic pay in the pay scale in which the incumbent drew salary with the relevant IDA/CDA Pay scale.

The afore-mentioned requirement of residency of two years in the immediate lower scale shall not be applicable in case of candidates from the same pay scale or higher pay scale of the advertised post.

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b) Candidates from Private Sector or other Organizations

Candidates from private sector or other organizations should have a total experience of 11 years and should have an annual CTC of at least 22.18 LPA on the last date for submission of the application.

The criteria for both (a) & (b) above shall be applicable for the last (latest) organization in which candidate has worked/ is working.

VC No	Designation / Post	Minimum Qualification*	Minimum post – qualification experience	Relevant Post-Qualification Work Experience Description required for all candidates
RG/18/25	DGM (Civil-Marine Structures Expert)	Full time bachelor's degree in civil engineering AND Post graduation in Marine Structures or Coastal Engineering or Ocean Engineering or equivalent	11 Years	Minimum experience of 11 years out of which 07 years' of experience in design and construction of marine structures including breakwater, revetment/ shore protection works, dredging and reclamation, berths, piling, etc.

Experience is defined as under:

a) For candidates from Central/State Govt./PSU/Autonomous Organizations

Candidates from Central/State Govt./PSUs/Autonomous Organizations having IDA/CDA Pay Scale etc. should have a total experience of 11 years and should worked for at least 2 years in the IDA pay scale of Rs. 60,000-1,80,000 /CDA pay scale in the level 11 of pay matrix of 7 th CPC (pre-revised IDA/CDA pay scales as applicable, if the candidate is drawing his/her salary in pre-revised pay scale)

For Candidates from in State PSUs/Autonomous Organizations/PSBs/ Public Sector Insurance Companies/Other Statutory Bodies etc. not following IDA/CDA Pay Scale should have a total experience of 11 years and should worked for at least 2 years in the equivalent pay scale to IDA pay scale of Rs. 60,000-1,80,000 /CDA pay scale in the level 11 of pay matrix of 7 th CPC. Equivalence in such cases shall be arrived at by comparison of the maximum basic pay in the pay scale in which the incumbent drew salary with the relevant IDA/CDA Pay scale.

The afore-mentioned requirement of residency of two years in the immediate lower scale shall not be applicable in case of candidates from the same pay scale or higher pay scale of the advertised post.

b) Candidates from Private Sector or other Organizations

Candidates from private sector or other organizations should have a total experience of 11 years and should have an annual CTC of at least 22.18 LPA on the last date for submission of the application.

The criteria for both (a) & (b) above shall be applicable for the last (latest) organization in which candidate has worked/ is working.

VC No	Designation / Post	Minimum Qualification*	Minimum post - qualification experience	Relevant Post-Qualification Work Experience Description required for all candidates
RG/19/25	Assistant Manager (Civil-Planning)	Full time bachelor's degree in civil engineering	2 Years	•Experience in Civil Engineering Project Planning with hands on expertise in MS Project/ Primavera. and •Experience in project management services from the design stage to construction and completion in the public/private sector.

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				•Experience in at least one JICA or international donors financed projects is mandatory.
VC No	**Designation / Post**	**Minimum Qualification***	**Minimum post - qualification experience**	**Relevant Post-Qualification Work Experience Description required for all candidates**
RG/20/25	Assistant Manager (SHE Expert)	Full time bachelor's degree in any branch of Engineering AND Diploma/Degree in industrial safety/BE/B. Tech in safety/master's degree in environmental engineering /Sciences/ International Qualifications like CSP (Certified safety professional), NEBOSH Diploma, Grad IOSH, CMIOSH.	2 Years	Candidates should have at least 2 years' experience in supervision of safety works.
VC No	**Designation / Post**	**Minimum Qualification***	**Minimum post - qualification experience**	**Relevant Post-Qualification Work Experience Description required for all candidates**
RG/21/25	Assistant Manager (Civil- Hydrographic Surveyor)	Full time bachelor's degree in civil engineering/ marine engineering or equivalent	2 Years	Minimum 02 years' experience as hydrographic surveyor in supervision of dredging/ dredge survey activities.
VC No	**Designation / Post**	**Minimum Qualification***	**Minimum post - qualification experience**	**Relevant Post-Qualification Work Experience Description required for all candidates**
RG/22/25	Assistant Manager (Civil- Rail Alignment Design)	Full time bachelor's degree in civil engineering AND Master's Degree in Geo-technical engineering/ Civil-structural engineering or equivalent	2 Years	Two years' experience (with at least 01 year experience in consultancy assignments) in alignment design, rail systems, Civil engineering projects, Project Costing, Preparing BoQs, Material specifications, conducting & supervising engineering surveys (including topography and utility surveys) and well versed in professional consulting requirements and suitable IT-database handling & analysis skills using computer software.

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VC No	Designation / Post	Minimum Qualification*	Minimum post - qualification experience	Relevant Post-Qualification Work Experience Description required for all candidates
RG/23/25	Assistant Manager (Civil-GIS Specialist)	Full time bachelor's degree in civil engineering AND Master's Degree in Remote Sensing/ Geoinformatics or equivalent	2 Years	•Experience of 02 years' of working with GIS software (e.g. ArcGIS, QGIS, MapInfo) with knowledge of spatial data collection, mapping & geo-referencing, coordinate systems, projections and GIS database management along with exposure to remote sensing, GPS surveying and data visualization.
VC No	**Designation / Post**	**Minimum Qualification***	**Minimum post - qualification experience**	**Relevant Post-Qualification Work Experience Description required for all candidates**
RG/24/25	Assistant Manager (Civil-BIM Modeller)	Full time bachelor's degree in civil engineering	2 Years	•Experience of 02 years' in 2D drafting (AutoCAD) and 3D modelling (Revit, SketchUp or similar software) and experience in working with BIM standards/guidelines along with knowledge of construction drawings, layouts and detailing.

Note: The period of training (except on-the-job training) / internship / teaching / academic / fellowship / PhD research experience shall not be counted as a part of experience.

***Candidates belonging to UR/EWS category (and candidates belonging to SC/ST/OBC(NCL)/PWD applying against unreserved posts) should have first class degree/ minimum 60% marks in Minimum Qualification for consideration against unreserved posts.**

Reserved category candidates (SC/ST/OBC(NCL)/PwBD as applicable) should have at least 50% marks in Minimum Qualification for consideration against reserved posts.

The candidate should possess Degree recognized by AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956.

Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India, and recognized by AICTE shall also be accepted.

If the certificate or marksheet does not indicate the first class/division or percentage, the applicant shall provide the conversion formula for deriving the percentage from the CGPA/DGPA/etc., as issued by the concerned university/institution. In such cases where the university/institution does not have a conversion formula, an undertaking to this effect must be submitted duly signed by an authorized representative of the university/institution, and then minimum 6 on 10-point scale will be considered as 60%.

Selection Process

For the positions of **Assistant Manager (RG/19/25 to RG/24/25)** the selection process will consist of a written test followed by document scrutiny and interview.

For the position of **Deputy General Manager (RG/16/25 to RG/18/25)**, the selection process is limited to document scrutiny and interview only.

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1. **Written Test:**

There will be 125 objective type questions carrying one mark each for a duration of 2.5 Hours. There will be no negative marking system applicable and therefore, no marks will be deducted in case of an incorrect answer. Candidates belonging to PwBD Category are eligible for an additional compensatory time of 50 minutes.

A minimum of 50% marks for UR/ EWS (45% for SC/ST/OBC (NCL)/PwBD against reserved posts) in written test will be required to enable the candidate to be considered for further consideration.

2. **Document Scrutiny:**

For the positions of Assistant Manager (RG/19/25 to RG/24/25):

Based on the result of the written test and no. of vacancies, the documents submitted by candidates will be scrutinized by RITES Limited and shortlisted candidates will be called for interview preceded by verification of original documents. It will be the candidates' responsibility to upload supporting documents substantiating the claims submitted in the application form.

For the positions of Deputy General Manager (RG/16/25 to RG/18/25):

Documents submitted by candidates will be scrutinized by RITES Limited and candidates found eligible will be called for verification of original documents and selection process. It will be the candidates' responsibility to upload supporting documents substantiating the claims submitted in the application form.

Relaxations & Concessions In case of deficiency in documents scrutinized by RITES in establishing the claim made in the application, the same shall be notified on the website along with the list of candidates to be called for the interview preceded by document verification. The candidates called for the interview shall bring all the required documents in original, including the original copies of such documents which fulfill the deficiency notified (as applicable). It shall be the responsibility of the candidate to produce all the documents establishing their eligibility and claim made in the application, and inability to produce the documents fulfilling the deficiency at the time of document verification, before the interview will render their candidature ineligible.

The documents fulfilling the deficiency must be submitted at the time of document verification and the same must be issued in relation to the deficiency notified, with the purpose of substantiating the claim made in the application by such candidate; however, the date on the same shall not be later than the of date of document verification (submission of documents with regard to category status including OBC-NCL and EWS will continue to be governed as per the 'Relaxation & Concessions' section of this advertisement, to be read along with clause 8 under 'How to Apply' section of this advertisement).

3. **Interview:**

Candidates will be called for interview in the ratio of 1:6 to the number of vacancies.

The weightage distribution of various parameters of the selection involving both written test & interview shall be as under:

Written Test	-	60%
Interview	-	40%
(Technical & Professional proficiency - 30 %; Personality Communication & Competency – 10%)		
Total	-	100%

The weightage distribution of various parameters of the selection involving only interview shall be as under:

The weightage distribution of various parameters of the interview round shall be as under:

Interview	-	100%
(Technical & Professional proficiency - 65 %; Personality Communication & Competency – 35 %)		
Total	-	100%

A minimum of 60% marks for UR/ EWS (50% for SC/ST/OBC (NCL)/ PWD against reserved posts) in interview will be required to enable the candidate to be considered for placement on panel. There will be no minimum qualifying marks required in the aggregate.

Candidates have the option to appear for the selection process either in Hindi or English.

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Based on the requirement and discretion of RITES, the selection process of written test or interview or both may be conducted from Regional Offices, which shall be intimated upon issuance of respective call letters to applicable candidates.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Relaxations & Concessions

Reservation/ relaxation/ concessions to EWS/ SC/ST/OBC-NCL/PWD/ Ex-SM/ J&K Domicile would be provided against reserved posts (where applicable) as per extant Govt. orders.

RITES regular/contract employees fulfilling the educational qualification and experience criteria shall be given age relaxation of 5 years, over and above the upper age limit indicated below.
The following relaxation in age shall be given, subject to production of required certificates:

- SC/ST Category: 5 years
- OBC-NCL Category: 3 years
- Ex-Servicemen: number of years of service rendered + 3 years
- J&K Domicile: 5 years
- Persons with Benchmark Disability (PwBD): 10Years; in addition to the age relaxation permissible for SC/ST/OBC-NCL category candidates, subject to the post being identified suitable for PWD as mentioned in the below table.

However, relaxation in upper age limit shall be applicable for PwBD candidates irrespective of the fact whether the post is reserved or not, provided the post is identified suitable for PwBDs as per the below table.

PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post as under:

Discipline	Categories for which identified	Functional Classification	Physical Requirements
Civil	Locomotor disability	OA, OL, OAL, BL,Leprosy Cured,Acid Attack Victims	S, ST, BN, W, SE, MF, C, RW, KC, CL, JU, H
	Hearing Impairment	HI	

Persons with Disabilities belonging to the category/ categories for which the post is identified (as indicated in Table above) can also apply even if no vacancies are specifically reserved for them. Such candidates will be considered for selection for appointment to the post by general standard of merit.

Functional Classification:

OH	Orthopedically Handicapped
VH	Visually Handicapped
HH	Hard of Hearing
OL	One leg
OA	One arm
BA	Both Arms
BH	Both Hands
MW	Muscular Weakness
OAL	One arm one leg
BLA	Both Legs and Arms
BLOA	Both Legs one Arm
LV	Low Vision
B	Blind
PD	Partially Deaf
FD	Fully Deaf

Physical Requirements:

Code	Physical Requirements
S	Sitting
ST	Standing
W	Walking
SE	Seeing
H	Hearing/ Speaking
RW	Reading and Writing
C	Communication
MF	Manipulation by fingers
PP	Pulling & Pushing
L	Lifting
KC	Kneeling & Crouching
BN	Bending
M	Movement
JU	Jumping
CL	Climbing

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BL	Both legs
D	Dwarfism
CP	Cerebral Palsy
LC	Leprosy Cured
AAV	Acid Attack Victims
MD	Multiple Disabilities

The above lists are subject to revision.

Nature & Period of Engagement

The appointment will be initially on probation for a period of one year.

Selected candidates shall be liable for posting at any place in India and abroad as per requirements of the Company.

Candidates will be required to clear the screening test for confirmation of their services at the end of the probation period. Those who fail to qualify in the screening test, their probation period may be extended, and further action taken in accordance with the policy of the Company.

Candidates may also note that no application of an employee will be forwarded for jobs outside until he/ she completes 2 years of service in the Company.

Remuneration

The pay would be fixed at the minimum of the scale. Candidates from Government Departments/ PSUs are eligible for protection of their Basic Pay in accordance with the policy of the Company. In addition to Basic Pay candidates would be paid DA, Fixed/variable allowances as applicable to the scale, Performance Related Pay, Medical facilities, HRA/Lease accommodation, attractive superannuation package consisting of contribution to PF, Gratuity as per Gratuity Act and Post Retirement Medical Scheme. Other benefits would be as under:

a)	Leaves as per leave rules	
b)	Maternity Leave/ Paternity Leave	As per company rules applicable to
c)	Medical facility.	Regular employees.
d)	Group Insurance.	
e)	Leave Encashment.	

The approximate emoluments at the minimum of the pay-scale for the position is detailed below:

VC No	Post	Pay Scale	Approximate CTC
RG/16/25	DGM (Civil-BLT Expert)	INR 70,000-2,00,000	INR 27.84 Lacs
RG/17/25	DGM (Transport Economist)	INR 70,000-2,00,000	INR 27.84 Lacs
RG/18/25	DGM (Civil-Marine Structures Expert)	INR 70,000-2,00,000	INR 27.84 Lacs
RG/19/25	Assistant Manager (Civil / Planning)	INR 40,000-1,40,000	INR 15.66 Lacs
RG/20/25	Assistant Manager (SHE Expert)	INR 40,000-1,40,000	INR 15.66 Lacs
RG/21/25	Assistant Manager (Hydrographic Surveyor)	INR 40,000-1,40,000	INR 15.66 Lacs
RG/22/25	Assistant Manager (Civil- Rail Alignment Design)	INR 40,000-1,40,000	INR 15.66 Lacs
RG/23/25	Assistant Manager (Civil-GIS Specialist)	INR 40,000-1,40,000	INR 15.66 Lacs
RG/24/25	Assistant Manager (Civil-BIM Modeler)	INR 40,000-1,40,000	INR 15.66 Lacs

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Fees

The candidates will have to deposit the under mentioned amount of fees during online application:

Category	Fee
General/OBC Candidates	Rs. 600/- plus Taxes as applicable
EWS/ SC/ST/ PWD Candidates	Rs. 300/- plus Taxes as applicable

For any difficulty/ queries regarding fee payment, candidates may contact on following only:Helpdesk No: 011 – 33557000, Extension Code - 13221
Helpdesk e-mail id: pghelpdesk@hdfcbank.com

Note:

a) Posts not reserved for SC / ST / PwD category, candidates from such category will also have to make payment of full fees at this stage during online application.

b) The fee charged from the candidates belonging to SC / ST / PwD category during online application would be later refunded upon their participation in the further selection process of written exam / interview (as applicable). The refund amount will be made to such candidates only by way of crediting the amount to the source account / debit card / credit card etc., from which such candidate had paid the fee, duly deducting GST / bank charges (as applicable), after submission and scrutiny of their category certificate.

c) Candidates should note that the fee submitted through any other mode except the mode specified, will not be accepted by RITES and such applications will be treated as without fee and will be summarily rejected.

d) Persons with disabilities are given concession in the fee provided they are otherwise eligible for appointment. A PWDs candidate claiming age relaxation/fee concession will be required to submit along with their Detailed Application Form, certified copy of the PWD certificate as per latest GOI format.

e) Candidates shall ensure that the invoice is generated upon successful payment of fee; and in case they are not able to download the invoice, it shall be candidates' responsibility to immediately communicate the same by writing an email to rectt@rites.com with registration details.

Venue & Time

S. No.	Selection Round	Venue
1	Written Test for RG/19/25 to RG/24/25	6 different locations across India* (Exact address shall be communicated to the candidates later)
2	Interview for VC No RG/16/25 to RG/18/25	RITES Office, Gurgaon

Candidates are required to give two preferences for their choice of center for the Written Test at the time of online application. Although efforts shall be made to allot a center of choice to the candidates, however RITES reserves the right to allot to a candidate a center which was not indicated as his preference.

Test Centers for Written Test*:

S. No.	City
1	Delhi/Gurgaon
2	Kolkata
3	Bangalore
4	Mumbai
5	Hyderabad
6	Guwahati

***All centers except Delhi/ Gurgaon are tentative and will depend on number of candidates and discretion of RITES.**

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Exact Date, time and details of venue of the selection shall be communicated to candidates separately.

Syllabus for Written Test

SN.	VC No.	Syllabus for Written Test
1	**RG/19/25 (Assistant Manager (Civil-Planning)**	• Topics • General Aptitude/ General Knowledge/ General Awareness etc. • Surveying: - Types of leveling Instruments, Temporary adjustments, Booking and reducing of levels, Checking the leveling work, longitudinal section, Cross Sections, Error due to curvature and refraction. • Total station/GPS Survey-Features of total station and GPS, Principles of working with GPS, adjustment of errors, Open and closed traverse and their application to engineering problems. • Trigonometrically Leveling-Heights and Distances, Geometrical Observations, Determination of Difference in Elevation. • Triangulation Systems, Base Line Measurement, Calculations of Length of Base, Measurement of Horizontal Angles. • Contours and Contour Interval, Methods of Locating Contours, Interpolation of Contours. • Route Surveying-Elements of Reconnaissance Survey, Preliminary Survey, Final Location Survey, Construction Survey. • Simple, compound, reverse and transition curves, Vertical curves for roads and railways, setting out curve by offset and by method of deflection angles, Length of curves calculation. • Hydrographic survey-sounding, charting, cross section of streams and rivers and gauging of discharges. • Principles and utility of Aerial photogrammetric and remote sensing, satellite data. • Soil as a three phase system water content, density and unit weights, specific gravity, voids ratio porosity and degree of saturation, density index. • Classification of soils, compaction, standard Procter test, water density relationship, modified proctor test, field compaction methods, field compaction control, calibration curve, factors affecting compaction. • Exploratory boring, depth of exploration, spacing and number of boring, method of sampling and types of samples, bore logs, core recovery, rock quality designation, field vane shear test, standard penetration test and its application, field plate load test and limitation, ultimate bearing capacity of shallow foundation, Plate load test, Elements of combined and raft foundation. • Pile foundation – General considerations in pile foundation, types of piles, pile load test and use of relevant IS code. • Stability of slopes, classical theory of earth pressure by Rankine and Coulomb, active and passive pressure against retaining walls. • Differential method of improving soil characteristics at site, element of soil stabilization, sand drain, vibro flotation technique. • Data Required for Preparation of an estimate, Types of an estimates, Items of Work, Description of an Item of work, Measurement of Works, Guidelines for Measurements, I.S. mode or Units of measurements, Plinth Area, Floor Area, Carpet and F.S.I. • General procedure of measurement of works, Methods of taking out Quantities, Various items of works, Prime Costs and Provisional Sums, Provisional Quantities, Contingencies, Work-charged, Establishment, Centage Charges, Building Estimate • Methods, Checks over Accuracy of Detailed Estimates. • Analysis of Rates – quantities of Materials and labour Required for different items of

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		Works. Approximate Rates of Equipment/Machinery required for different items of Works. Transportation of Materials and cost. Rates specified for various categories of Laborers in Building Industry. Analysis of Rates of Principal Items of Work in the Building Construction. • Type of Specifications, Detailed Specifications, Standard Specifications • Type of tenders, components of tender document, preparation of tender document. • Beam:- Types of Supports, Shear Force and Bending Moment, Shear Force and Bending Moment Diagrams, Graphical Method of Plotting S.F. and B.M. Diagrams. • Beams: - Deflections by Moment Area Method and Conjugate Beam Method, Slope and Deflection for Cantilever and Simply Supported Beam, Analysis of Fixed Beam and Continuous Beams. • Column analysis with different support condition, column carrying eccentric load, laterally loaded column, effective height, short column, slender column. • Deflection of framed structures Moving loads on beam/frames, influence lines for bending moment and shear force in members of framed structure. Moment distribution and slope deflection methods. • Method of Design – Working Stress Method, Ultimate Load Method, Limit State Method • Singly and Doubly Reinforced Beams and slabs, columns • Shear Stress, Diagonal Tension, Shear Reinforcement, Development Length, Anchorage Bond, Flexural Bond • Basic Concepts of Prestressed Concrete • Stress strain curve for mild steel, rolled steel section, loads, permissible stresses, working stresses, factor of safety minimum thickness of structural members, Design methods. • Compression Members-Effective length, Slenderness ratio, Column design , Types of sections, assumptions, Design of Axially loaded compression members • Tension Members-Net sectional area, Permissible stress, Design of axially loaded tension member • Design of Plate girder – bending, shear, economical depth. • Welded joints, types of welds, design of fillet weld, design of butt weld. • Classification of highways, types of surveys, cross-section and profiles, soil investigation • Elements of right of way and standards, gradient, speed, sight distances, curves. • Testing of aggregate, bitumen and cement, Field quality test for earthwork, concrete work, brick & stone masonry, Road work. • California bearing ratio method for design of flexible pavement • Design of concrete pavement, pavement joints, preparation of the sub-grade and sub-base • Types of alignment survey, parameters of speed, loading and permanent way for various classes of railway line, schedule of dimensions. • Curves, gradient, earthwork and permanent way-rails, sleepers, ballast, fastenings and fixtures, points and crossings, level crossing. • Daily maintenance, periodical maintenance, maintenance of track alignment, maintenance of drainage, maintenance of track components, maintenance of points and crossings, maintenance of level crossing. • Airport Site Selection, Estimation of Future Air Traffic Needs, Runway Orientation, Runway Configuration, Basic Runway Length, Correction for Elevation, Temperature and Gradient, Airport Classification, Airport Capacity, Runway Capacity, Gate Capacity, Taxiway Capacity, Airport layout.

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2	**RG/20/25 (Assistant Manager- (SHE Expert)**	• General Aptitude / General Knowledge / General Awareness/Latest events etc. • General workers amenities for Construction sites. • Housekeeping [Stacking of materials], P&M (Plants & Machineries), Various safety trainings, Audits & Safety Inspections while working in Urban Areas, Barricading, Utilities etc. • Working at height, fall protection, platform, temporary structures, Access. • Mobile Elevated working platform (MEWP). • Lifting Appliances and Gear, means crane hoist machinery, derrick, winch, Hoist drum, Pulley block Test and periodical examination of lifting appliances & Gears, ASLI (Automatic safe load Indication). • Electricity, Assessment & Power Strength and capability of electrical equipment. • **Distribution Systems**: 3 Phase and Single Phase and low voltage of 110 Volt for lighting Electrical protection System ELCB/RCCBs earthing of Electrical Equipment. • **Industrial Cables:-** Working near H.T. Lines, Site illumination Near • Welding, Gauging and Cuttings. • Deep Excavations (More than 1.5 mtr) • Works permit system, for Hot work heavy lifting permit. • Entry to confined spaces, tendons lifting- Traffic Diversion / Traffic management PPEs (Personal Protective Equipment). • Requirements of ISO 45001:2018
3	**RG/21/25 (Assistant Manager (Hydrographic Surveyor)**	**1. General Aptitude/ General Knowledge/ General Awareness etc.** **2. Civil Engineering Basics** • Engineering surveying (levelling, traversing, triangulation) • Engineering materials and geotechnical investigations • Details of marine structures: jetties, breakwaters, quays, revetments • Coastal protection techniques and erosion studies **3. Hydrographic Surveying** • Principles of hydrographic surveying • Types of surveys (navigational, bathymetric, reconnaissance, etc.) • Chart datum, sounding datum, tidal datum • Horizontal and vertical control in hydrographic survey • Use and maintenance of survey equipment: ○ Echo sounders (single beam & multibeam) ○ DGPS and GNSS ○ Total Station and Theodolite ○ ADCP (Acoustic Doppler Current Profiler) ○ Side-scan sonar ○ Magnetometer and Sub-bottom profilers **4. Geodesy and Positioning** • Geodetic coordinate systems • Map projections and datum transformations • Positioning techniques (RTK, differential GPS, PPP) GNSS error sources and corrections **5. Tides and Tidal Observations** • Tidal phenomena and classification of tides • Tidal prediction and harmonic analysis • Tidal gauges and automatic recording systems

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		• Reduction of soundings to chart datum **6. Dredging and Port Engineering** • Basic principles of dredging and dredger types • Monitoring of dredging quantity and quality • Underwater terrain modeling for dredging • Survey support in port maintenance and development • Preparation and updating of nautical charts and port approach maps **7. Survey Data Processing & GIS** • Hydrographic data processing software (Hypack, QINSy, CARIS, EIVA, etc.) • GIS applications in hydrographic surveys • Digital Terrain Models (DTM), contouring, and surface modeling • Bathymetric data analysis and error correction **8. Remote Sensing and Oceanography** • Introduction to remote sensing applications in hydrography • Satellite-based monitoring of coastal and riverine environments • Basics of physical oceanography (waves, currents, sediment transport) **9. Environmental & Regulatory Aspects** • Environmental Impact Assessment (EIA) for marine works • Coastal Regulation Zone (CRZ) rules • IMO regulations relevant to hydrography • IHO (International Hydrographic Organization) standards (S-44 etc.) **10. Information Technology and Software Proficiency** • AutoCAD (2D & 3D drafting for survey and civil engineering) • Civil 3D / Revit / BIM basics • MS Office and data visualization tools • Basic programming (Python/Matlab/R) for data processing (optional) **11. General Awareness & Administrative Knowledge** • Structure and function of maritime boards and port authorities • Indian Ports Act, Major Port Authorities Act • Maritime navigation rules and inland water transport framework • Tendering, contracts, and project management basics
4	**RG/22/25 (Assistant Manager (Civil- Rail Alignment Design)**	**1. Surveying** • Chain, compass, and theodolite surveying • GPS & Total Station • Curve setting (simple, compound, transition curves) • Common methods and instruments for distance and angle measurement for civil work – their use in plane table, traverse survey, levelling work, triangulation, contouring and topographical map. • Basic principles of photogrammetry and remote sensing. **2. Transportation Engineering** • Highway and Railway engineering • Geometric design of roads and railways, station yards (superelevation, gradients, curves)

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		• Railway tracks, signalling, Railway Gauges, Sleepers, track fittings and fastenings **3. Structural Engineering** • Rolling Loads and Influence Lines • Matrix Method of Analysis • Types of Bridges/Bearings/Embankment/Retaining walls • Tests of concrete and steel as per IS standards **4. Geotechnical Engineering** • Soil classification, permeability, compaction • Bearing capacity, Earth pressure theory and analysis for retaining walls, Application for sheet piles and Braced • Excavation methods • Slope stability (especially for hilly terrain alignments) • Subsurface exploration of soils - methods • Foundation Engineering **5. Construction Planning & Management** • Construction activity – schedules – organization for construction industry – Quality assurance principles. • Use of basic principles of network – analysis in form of CPM and PERT – their use in construction monitoring, Cost optimization and resource allocation. Basic knowledge of MS Office (MS World, MS Excel, MS Power Point, Open Rail; Open Road/Power Rail Track/Civil 3D software's/Global Mapper or equivalent.
5	**RG/23/25(Assistant Manager (Civil-GIS Specialist)**	**1. Surveying:** ○ Types of leveling Instruments, Temporary adjustments, Booking and reducing of levels, Checking the leveling work, longitudinal section, Cross Sections, Error due to curvature and refraction. ○ Total station / GPS Survey – Features of total station and GPS, Principles of working with GPS, adjustment of errors, Open and closed traverse and their application to engineering problems. ○ Trigonometrical Leveling – Heights and Distances, Geometrical Observations, Determination of Difference in Elevation. ○ Triangulation Systems, Base Line Measurement, Calculations of Length of Base, Measurement of Horizontal Angles. ○ Contours and Contour Interval, Methods of Locating Contours, Interpolation of Contours. ○ Route Surveying – Elements of Reconnaissance Survey, Preliminary Survey, Final Location Survey, Construction Survey. ○ Simple, compound, reverse and transition curves, Vertical curves for roads and railways, setting out curve by offset and by method of deflection angles, Length of curves calculation. ○ Hydrographic survey – sounding, charting, cross section of streams and rivers and gauging of discharges. ○ Principles and utility of Aerial photogrammetric and remote sensing, satellite data. **2. Transportation Engineering:** ○ Classification of highways, types of surveys, cross-section and profiles, soil investigation ○ Elements of right of way and standards, gradient, speed, sight distances, curves. ○ Testing of aggregate, bitumen and cement, Field quality test for earthwork, concrete work, brick & stone masonry, Road work. ○ California bearing ratio method for design of flexible pavement

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		○ Design of concrete pavement, pavement joints, preparation of the sub-grade and sub-base **3. Estimation & Costing:** ○ Data Required for Preparation of an estimate, Types of estimates, Items of Work, Description of an Item of work, Measurement of Works, Guidelines for Measurements, I.S. mode or Units of measurements, Plinth Area, Floor Area, Carpet and F.S.I. ○ General procedure of measurement of works, Methods of taking out Quantities, Various items of works, Prime Costs and Provisional Sums, Provisional Quantities, Contingencies, Work-charged, Establishment, Centage Charges, Building Estimate Methods, Checks over Accuracy of Detailed Estimates. ○ Analysis of Rates – quantities of Materials and labour Required for different items of Works. Approximate Rates of Equipment / Machinery required for different items of Works. Transportation of Materials and cost. Rates specified for various categories of Labourers in Building Industry. Analysis of Rates of Principal Items of Work in the Building Construction. ○ Type of Specifications, Detailed Specifications, Standard Specifications ○ Type of tenders, components of tender document, preparation of tender document. **4. Structural Analysis:** ○ Beam – Types of Supports, Shear Force and Bending Moment, Shear Force and Bending Moment Diagrams, Graphical Method of Plotting S.F. and B.M. Diagrams. ○ Beams – Deflections by Moment Area Method and Conjugate Beam Method, Slope and Deflection for Cantilever and Simply Supported Beam, Analysis of Fixed Beam and Continuous Beams. ○ Column analysis with different support condition, column carrying eccentric load, laterally loaded column, effective height, short column, slender column. ○ Deflection of framed structures, Moving loads on beam/frames, influence lines for bending moment and shear force in members of framed structure. Moment distribution and slope deflection methods. **5. Soil Mechanics:** ○ Soil as a three-phase system – water content, density and unit weights, specific gravity, voids ratio, porosity and degree of saturation, density index. ○ Classification of soils, compaction, standard Proctor test, water density relationship, modified Proctor test, field compaction methods, field compaction control, calibration curve, factors affecting compaction. ○ Exploratory boring, depth of exploration, spacing and number of borings, method of sampling and types of samples, bore logs, core recovery, rock quality designation, field vane shear test, standard penetration test and its application, field plate load test and limitation, ultimate bearing capacity of shallow foundation, Plate load test, Elements of combined and raft foundation. ○ Pile foundation – General considerations in pile foundation, types of piles, pile load test and use of relevant IS code. ○ Stability of slopes, classical theory of earth pressure by Rankine and Coulomb, active and passive pressure against retaining walls. ○ Differential method of improving soil characteristics at site, element of soil stabilization, sand drain, vibroflotation technique.

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		6. GIS Concepts and Applications Basics of Geographic Information Systems (GIS); Types of spatial data: raster, vector, point, line, polygon; Coordinate systems, map projections, and georeferencing; Attribute table management, symbology, labelling, and map layout; Spatial analysis tools: buffer, overlay, proximity analysis etc.; Working with DEMs, contour mapping, and terrain modelling; GIS applications in urban planning, roads, utilities, and hydrology; Integration of DGPS/Total Station data with GIS; GIS-BIM integration and geospatial standards (e.g., CDE, IFC formats) **7. Aptitude & Communication** Logical reasoning and numerical ability; English comprehension
6	**RG/24/25 (Assistant Manager (Civil-BIM Modeler)**	**1. Transportation Engineering:** o Classification of highways, types of surveys, cross-section and profiles, soil investigation o Elements of right of way and standards, gradient, speed, sight distances, curves. o Testing of aggregate, bitumen and cement, Field quality test for earthwork, concrete work, brick & stone masonry, Road work. o California bearing ratio method for design of flexible pavement o Design of concrete pavement, pavement joints, preparation of the sub-grade and sub-base **2. Structural Analysis:** o Beam – Types of Supports, Shear Force and Bending Moment, Shear Force and Bending Moment Diagrams, Graphical Method of Plotting S.F. and B.M. Diagrams. o Beams – Deflections by Moment Area Method and Conjugate Beam Method, Slope and Deflection for Cantilever and Simply Supported Beam, Analysis of Fixed Beam and Continuous Beams. o Column analysis with different support condition, column carrying eccentric load, laterally loaded column, effective height, short column, slender column. o Deflection of framed structures, Moving loads on beam/frames, influence lines for bending moment and shear force in members of framed structure. Moment distribution and slope deflection methods. **3. RCC Design:** o Method of Design – Working Stress Method, Ultimate Load Method, Limit State Method o Singly and Doubly Reinforced Beams and slabs, columns o Shear Stress, Diagonal Tension, Shear Reinforcement, Development Length, Anchorage Bond, Flexural Bond o Basic Concepts of Prestressed Concrete **4. Steel Design:** o Stress strain curve for mild steel, rolled steel section, loads, permissible stresses, working stresses, factor of safety, minimum thickness of structural members, Design methods. o Compression Members – Effective length, Slenderness ratio, Column design, Types of sections, assumptions, Design of Axially loaded compression members o Tension Members – Net sectional area, Permissible stress, Design of axially loaded tension member o Design of Plate girder – bending, shear, economical depth. o Welded joints, types of welds, design of fillet weld, design of butt weld

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		5. Soil Mechanics: ○ Soil as a three-phase system – water content, density and unit weights, specific gravity, voids ratio, porosity and degree of saturation, density index. ○ Classification of soils, compaction, standard Proctor test, water density relationship, modified Proctor test, field compaction methods, field compaction control, calibration curve, factors affecting compaction. ○ Exploratory boring, depth of exploration, spacing and number of borings, method of sampling and types of samples, bore logs, core recovery, rock quality designation, field vane shear test, standard penetration test and its application, field plate load test and limitation, ultimate bearing capacity of shallow foundation, Plate load test, Elements of combined and raft foundation. ○ Pile foundation – General considerations in pile foundation, types of piles, pile load test and use of relevant IS code. ○ Stability of slopes, classical theory of earth pressure by Rankine and Coulomb, active and passive pressure against retaining walls. ○ Differential method of improving soil characteristics at site, element of soil stabilization, sand drain, vibroflotation technique. **6. Estimation & Costing:** ○ Data Required for Preparation of an estimate, Types of estimates, Items of Work, Description of an Item of work, Measurement of Works, Guidelines for Measurements, I.S. mode or Units of measurements, Plinth Area, Floor Area, Carpet and F.S.I. ○ General procedure of measurement of works, Methods of taking out Quantities, Various items of works, Prime Costs and Provisional Sums, Provisional Quantities, Contingencies, Work-charged, Establishment, Centage Charges, Building Estimate Methods, Checks over Accuracy of Detailed Estimates. ○ Analysis of Rates – quantities of Materials and labour Required for different items of Works. Approximate Rates of Equipment / Machinery required for different items of Works. Transportation of Materials and cost. Rates specified for various categories of Labourers in Building Industry. Analysis of Rates of Principal Items of Work in the Building Construction. ○ Type of Specifications, Detailed Specifications, Standard Specifications ○ Type of tenders, components of tender document, preparation of tender document. **7. BIM Concepts and Application / Drafting and CAD** AutoCAD commands and layout planning; Layer management, annotations, and dimensioning; Drafting conventions as per IS codes; Basics of BIM and its application in construction projects; Revit interface, families, and modeling elements; Clash detection and coordination; Model-based quantity take-off and scheduling; Common Data Environment (CDE) usage; BIM LOD levels and international standards (e.g., ISO 19650) **8. Aptitude & Communication** Logical reasoning and numerical ability; English comprehension

How to Apply

1. Before applying, candidates should ensure that they satisfy the necessary conditions and requirements of the position.

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2. Interested candidates fulfilling the above laid down eligibility criteria are required to apply onlinein the registration format available in the Career Section of RITES website, http://www.rites.com.

3. While submitting the online application, the system would generate 'Registration No.' on top of online form filled up by the candidate. Note down this "Registration No." and quote it for all further communication with RITES Ltd.

4. While filling up the required details, candidates are advised to carefully and correctly fill the details of "Identity Proof". Candidates are also advised to note the same and ensure the availability of the same Identity Proof as it will be required to be produced in /original at later stages of selection (if called).

5. After filling up the required details under the "Fill/ Modify Application Form", click on "Upload Documents". Post successful upload of documents, candidate needs to click on "Make payment".

The payment details show the amount to be paid to the bank based on category against which you are submitting application form.

Applications without successful fee payment shall be treated as incomplete and shall besummarily rejected.

6. In respect of claims made by you in your application with regard to experience, documents in support therefore have to be uploaded on RITES website and needs to be re-produced on the day of interview. In case your claim is not established from the proofs submitted by you; your candidature is liable to be rejected at the time shortlisting/ document scrutiny. Please check your claims vis-a-vis the certificates in support thereof establishing your candidature. Incomplete application or insufficient upload of proof would entail rejection of your candidature. No additional information other than those furnished in the Application shall be allowed to be considered at a later stage.

7. For proof of CTC/ salary, candidates shall have to upload a copy of their last Form No. 16/ Earning Card/ salary slip/ Appraisal letter/ any other suitable document and the same needs to be re-produced on the day of interview.

8. For availing reservation, SC/ST/OBC-NCL candidates should furnish Caste Certificate from competent authorities as per the format given at **Annexure I** (for SC/ST candidates) and at **Annexure II** (for OBC-NCL candidates) **valid as on the crucial date i. e. last date stipulated for submission of application.** Further, in case of OBC-NCL candidates, the certificates should specifically indicate that they do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision, if any, received till the closing date for ONLINE Registration of applications for this Advertisement.

The candidates should ensure that they belong to the OBC- Non-Creamy Layer (NCL) category while applying for the posts against this Advertisement. Further, in addition to the community certificate (OBC), a declaration in the prescribed format as per **Annexure III** has to be furnished by the candidates during document verification, that he/she does not belong to the creamy layer on the crucial date i. e. last date stipulated for submission of application in this Advertisement.

The certificate produced shall not be older than one year on the crucial date i. e. last date stipulated for submission of application in this Advertisement. In case of not complying to these stipulations, their claim for reserved status (OBC-NCL) will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (Unreserved) category, will be considered under General (UR) vacancies only.

EWS Category

The candidates applying against the vacancies reserved for EWS must possess Income and Asset Certificate **as on the crucial date i. e. last date stipulated for submission of application in this Advertisement. EWS certificate should be as per Gov. of India format.** In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (UR) category, will be considered under General (UR) vacancies only.

As regards OBC NCL & EWS category candidates, candidates will be afforded opportunity of submission of the valid OBC NCL Certificate and EWS Certificate (as applicable) on the date of their joining, **valid as on the crucial date i. e. the last date stipulated for submission of application in this Advertisement**. Those reserved category candidates who shall not be able to produce valid certificate in support of their claim in the application form for belonging to reserved category even after this additional opportunity; they will be treated as UR Category candidates.

9. Hard copies of documents are not to be sent to this office through post/ courier.

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10. A copy of this online **APPLICATION FORM** containing the registration number is to be printed, signed, and retained. The same is to be submitted on the along with **SELF-ATTESTED SCANNED COPIES** of the following documents strictly in the following order. (if called for document verification on the day of interview):

a. 2 recent passport size colour photographs

b. High School certificate for proof of Date of Birth

c. Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ Graduation/ Post-Graduation as applicable)

d. EWS/ SC/ST/OBC Certificate in the prescribed format by Govt. of India (if applicable)

e. Proof of Identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)

f. PAN Card

g. Proof of different periods of experience as claimed in the Application Form (if applicable)

h. Any other document in support of your candidature

i. PwBD Certificate as per latest format (if applicable).

Scanned copies of all above mentioned documents need to be uploaded on RITES website for successful submission of applications. Candidates need to ensure that scanned copies are clear and visible.

11. The original testimonials/documents along with one self-attested copy will have to be produced by the candidate(s) at the time of selection (if called). The original copies shall be returned after verification.

12. Mere applying for the post/ submission of documents/ appearing or qualifying in the selection does not confer any right on the candidates for claiming selection. If it is found that a candidate does not fulfill the advertised eligibility criteria, his/her candidature will be summarily rejected.

13. Candidates should submit only one application for one vacancy and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates. However, candidates can apply for any number of vacancies separately.

14. The candidates must submit all the details pertaining to his candidature viz. personal details, educational qualification details, experience details, category etc. Suppression, in this regard, if any, detected on a future date shall render the candidature liable for forfeiture.

15. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.

16. Departmental Candidates of RITES are required to apply online and submit their hard copy through proper channel.

17. Candidates working in Government Departments/ PSUs on regular basis are required to apply through proper channel. Such Candidates who apply directly would have to bring No Objection Certificate (NOC) at the time of Interview (if called) for being eligible for protection of their pay, transfer of gratuity, Leave etc., subject to satisfaction of other terms and conditions in this regard. NOC submitted after due date shall not be considered.

18. Candidates have to bring duly filled two copies of Annexure A, and documents mentioned therein in chronological order and submit at the time of Document verification/Selection process.

General Instructions

1. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.

2. The number of vacancies may vary.

3. Candidates working in any organization shall be allowed to join RITES only after being properly relieved from their parent organization.

4. Before applying, the Candidates must satisfy themselves about their eligibility for the post applied for.

5. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact (s), his/her candidature is

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liable for cancellation. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

6. Any corrigendum/addendum to this advertisement will be displayed only on the Company's website www.rites.com. Therefore, applicants are advised to keep checking the Company's website for any update.

7. Offer letter is not considered as proof of experience and candidate has to submit joining & relieving order / experience certificate for claiming the experience.

8. Legal jurisdiction will be Delhi in case of any dispute

9. No fares / TA / DA shall be payable.

10. **Age, experience, and all other eligibility criteria shall be reckoned as on the last date of submission of application (cut-off date).**

11. Date of acquiring the qualification will be earliest of the following:
    (i) Last day of month in which final examination of qualifying degree has been held. In cases where exact date of written examination is stated, the same will treated as date of acquiring the qualification
    (ii) Date of declaration of result
    (iii) Date of issuance of marksheet
    (iv) Date of issuance of degree

There shall be no relaxation on this account.

12. Where a specialization is required in the qualifying degree in the educational qualification, candidate is required to submit a certificate from the University/ Institution clearly specifying the specialization in the qualifying degree.

Communication with RITES

Any information regarding this recruitment process would be made available on the e-mail address provided bythe candidate at the time of registration and/or shall be uploaded on RITES website. Candidates are advised to periodically check the Career section of RITES website for further updates.

Candidates are encouraged to go through the detailed advertisement and read the "Frequently Asked Questions (FAQs)" uploaded on RITES website under Career section to solve their queries.

Queries, if any, should be sent to rectt@rites.com only and contain the following particulars:

i. VC No.
ii. REGISTRATION/ROLL NO.
iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
iv. Valid email address as given in the application

Communications not containing above particulars shall NOT BE ATTENDED TO.

Any query/ issue should be brought to notice of RITES duly in advance of the last date affording opportunity to redress genuine and reasonable grievance.

RITES will not be responsible for non-submission of application due to issues brought to notice at the last moment.

Queries related to information already provided in the advertisement shall not be attended to.

Important Dates

S. No.	Particular	Dates
1	Commencement of submission of online application and online payment of fees	**27.06.2025**
2	Last date of submission of online application and online payment of fees	**27.07.2025 (11:59 PM)**
4	Date of Interview for VC No RG/16/25 to RG/18/25	**To be notified later**
5	Date of written test for vacancies (VC Nos. RG/19/25, to RG/24/25)	**To be notified later**

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Annexure-A

Rites Limited

Documents Submission Checklist

With reference to my application, I am submitting requisite Document(s) along with duly self-attested photocopies of my certificates as under (in chronological order):

S. No.	Documents name	Submitted (Y/N)	Remarks
01	10th/High School certificate for proof of Date of Birth		
02	12th Marksheet		
03	Diploma / Graduation Marksheets- All semesters & certificate		
04	Post Graduation Marksheet All semesters & certificate (as applicable)		
05	PhD Marksheets & Certificate, if any		
06	Other Academic Qualification / Certification, please specify: _____		
07	List of Experience certificates submitted: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____		
08	Last company relieving letter/ experience certificate, NOC (For Govt./PSU Employees)		
09	AADHAR Card		
10	PAN Card		
11	01 recent passport size colour photographs		

I also certify that the above documents are authentic, valid and true to the best of my knowledge. If any of the above document(s) or any information contained therein is found to be false, my candidature/ employment may be summarily rejected/ cancelled.

Signature of candidate	
Name of candidate	
Date of Documents Submission	
Post Name	
VC No against which Documents Submission	

For official use only

I have verified the above documents submitted by the candidate and found **them to be / not to be** (strike out one of these) in order as per company requirement(s)

Any other remarks/ details of lack of documents:	
Signature of officer accepting documents	
Name of officer accepting documents	
Designation of officer accepting documents	
Date	

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Annexure I

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/ Srimati/ Kumari* ..... son/daughter* of ……..... Village/Town ……..... District/Division*..... of the ..... State/Union Territory* belongs to the ……..... Caste*/Tribe which is recognised as a Scheduled Caste / Scheduled Tribe under:-

*The Constitution Scheduled Castes Order 1950.

*The Constitution Scheduled Tribes Order 1950.

*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;

*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Re-organisation Act 1960, the Punjab Re- organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re-organisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]

The Constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled *Tribes Orders (Amendment) Act, 1976

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962

*The Constitution (Pondicherry) Scheduled Castes Orders, 1964

*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

*The Constitution (Sikkim) Scheduled Castes Order, 1978

*The Constitution (Sikkim) Scheduled Tribes Order, 1978

*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

*The Constitution (SC) Orders (Amendment) Act, 1990

*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991

*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996

*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002

*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri / Srimati *.....father / mother* of Shri / Srimati / Kumari …… of Village / Town* ……..... in District / Division *..... of the State / Union Territory *……..…. who belongs to the…….....Caste*/Tribe which is recognised as a Scheduled Caste / Scheduled Tribe in the Station/ Union Territory* issued by the ..... dated ……

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3. Shri / Srimati / Kumari* …… and /or* his/her* family ordinarily resides in Village / Town* ..... District / Division* ……. of the State/ Union Territory* of .....

Place.....

Date.....

Signature.....

Designation.....

(with seal of Office)

State/ Union

Territory.....

* Please delete the words which are not applicable.

@ Please quote the specific presidential order.

% Delete the Paragraph, which is not applicable

Note: (a) The term “ordinarily reside(s)’ used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.Officers competent to issue Caste/Tribe certificates.

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner. 2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. 3. Revenue Officers not below the rank of Tehsildar. 4. Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s). 5. Certificates issued by Gazetteed Officers of the Central or of a State Government Countersigned by the District Magistrate concerned. 6. Administrator/ Secretary to Administrator (Laccadive, Minicoy and Admindivi Islands).

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Annexure II

OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kumari..... son / daughter of …… ……. of Village/Town ..... in District/ Division ..... in the State / Union Territory ……. belongs to the ..... community which is recognised as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. …….. Dated……*.

Shri/Smt./Kum.* ..... and /or his/her family ordinarily reside(s) in the ..... District / Division of the ……..... State / Union Territory. This is also to certify that he/she does not belong to the persons / sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017**.

Date:

DISTRICT MAGISTRATE /
DY. COMMISSIONER ETC.

(Seal)

*** The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.**

**** As amended from time to time.**

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

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DECLARATION

Annexure III

Proforma for declaration to be submitted by Other Backward Class Candidates at the time of document verification, who had applied for the post against VC No._____

"I, ……..... son/daughter of Shri ..... resident of Village/Town/City ....., district ..... State ..... hereby declare that I belong to the ..... (indicate your sub caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.03.1993 and its subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017.

Place: Signature of the Candidate

Date: Name of the candidate