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पंजाब नैशनल बैंक ...भरोसे का प्रतीक !
punjab national bank ...the name you can BANK upon !

HUMAN RESOURCES DIVISION, HEAD OFFICE
मानव संसाधन प्रभाग, प्रधान कार्यालय
PLOT NO. 4, SECTOR 10, DWARKA, NEW DELHI – 110075
प्लाट नं 4, सेक्टर 10, द्वारका, नई दिल्ली – 110075

Last Date for Receipt of Application Form	24.01.2025

PUNJAB NATIONAL BANK INVITES APPLICATIONS FROM INDIAN CITIZENS FOR RECRUITMENT OF HOCKEY PLAYERS (MALE) IN CLERICAL/ SUBORDINATE CADRE UNDER SPORTS QUOTA FOR SENIOR HOCKEY TEAM OF THE BANK

Post Code	Name of the Post	Grade	No. of Vacancies	Scale of Pay
01	Customer Service Associate (Sportsperson-Male)	Clerical	**09**	24050-1340/3-28070-1650/3-33020-2000/4-41020-2340/7-57400-4400/1-61800-2680/1-64480
02	Office Assistant (Sportsperson-Male)	Subordinate		19500-665/4-22160-830/5-26310-990/4-30270-1170/3-33780-1345/3-37815

1. ELIGIBLITY CRITERIA

Name of the Post	Grade	Age (as on 01.01.2025)*	Educational Qualification (as on last date of receipt of application)	Sports (Hockey) Qualification (as on last date of receipt of application)
Customer Service Associate (Sportsperson-Male)	Clerical	Min – 20 years Max – 28 years	Graduation	A candidate should possess any one or more of the following sports qualifications: - i) Sportsmen who have represented a State or the country in the National or International competition in Hockey. ii) Sportsmen who have represented their University in the Inter-University Tournaments conducted by the Inter-University Sports Boards in Hockey. iii) Sportsmen who have represented the State School Teams in the National Sports/games for schools conducted by the All India School Games Federation in Hockey. iv) Sportsmen who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.
Office Assistant (Sportsperson-Male)	Subordinate	Min – 18 years Max – 24 years	XII pass	

*for Clerical, candidate must have been born not later than 01.01.2005 and not earlier than 02.01.1997 (both inclusive)
*for Subordinate, candidate must have been born not later than 01.01.2007 and not earlier than 02.01.2001 (both inclusive)

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NOTE:

Candidates must possess above qualifications **as on last date of receipt of applications i.e. 24.01.2025** and must produce relevant documents to support the claim. The **result of the qualifications prescribed must have been declared on or before 24.01.2025** and should be explicitly mentioned in the Degree/ Certificate. No correspondence shall be entertained in this matter.

2. RELAXATION IN UPPER AGE LIMIT

Sr	Category	Age relaxation
(i)	Scheduled Caste/ Scheduled Tribe	**05 Years**
(ii)	Other Backward Classes (non-creamy layer)	**03 Years**

NOTE:

(i) Candidates seeking age relaxation will be required to submit necessary certificate(s) in original/ copies at the time of Interview and at any stage of the recruitment process as required by the Bank, failing which they will not be allowed to appear in the Interview/ their candidature is liable to be rejected at any stage.

(ii) Caste Certificate should be issued by competent authority in the prescribed format as stipulated by Government of India. Candidates belonging to OBC category should possess a latest and valid OBC certificate with a non-creamy layer clause (excluded from the benefits of reservation in Civil posts & services under Government of India) as per Government of India guidelines, issued from time to time.

3. SELECTION PROCEDURE

a. Selections will be made on the basis of sports performance/field trials and interview. Merely satisfying the eligibility norms does not entitle a candidate to be called for selection.

b. Only shortlisted candidates will be called for field trials. On the basis of performance in the field trials, candidates will be further shortlisted for interviews for final selection.

4. APPLICATION FEE

There will be no application fee/ intimation charges.

5. HOW TO APPLY

a. Candidates are required to submit the applications through offline mode in the prescribed format provided on the Bank's website along with the detailed advertisement.

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b. Candidates should visit the Bank's website and download the prescribed application form, fill the same and send it to the Bank at the below mentioned address by Registered/ Speed Post along with self-attested copies of supporting documents in the envelope superscribed – **Recruitment of 09 Hockey Players (Male) in Punjab National Bank (FY 2024-25)**" **so as to reach us latest by 24.01.2025**.

The Chief Manager (Recruitment Section), Human Resources Division, Punjab National Bank, Corporate Office, 1st Floor, West Wing, Plot No. 4, Sector 10, Dwarka, New Delhi - 110075

c. Applications should be complete in all respects and incomplete applications i.e. not in prescribed format, not supported by relevant documents, not signed by the candidate, or incomplete in any respect will not be entertained by the Bank. **Applications received after the stipulated date will not be entertained as well.**

d. Candidates should keep a photocopy of the filled in application form as the same is to be produced at the time of field trails/ interview.

e. ALL CANDIDATES MUST MANDATORILY SEND SELF-ATTESTED PHOTOCOPIES OF EDUCATIONAL/ SPORTS QUALIFICATION/ CASTE CERTIFICATES ALONG WITH THE APPLICATION FORM.

6. CHARACTER VERIFICATION AND MEDICAL TEST

a. The character and antecedents of the sportsperson to be appointed should be such as do not render him unsuitable for appointment to the Bank's service. The verification of character and antecedents is to be done at the time of appointment and till the receipt of the verification report, the sportsperson is not entitled to be confirmed in Bank's service. In addition to the police verification for absence of criminal record, the sportsperson shall submit at the time of joining service, the names of two referees, not related to him, for the purpose of establishing character and antecedents.

b. All new recruits, irrespective of cadre are required to submit a medical certificate of fitness issued either by authorized Medical Officer of District Government Hospital or Bank's Medical Consultant appointed at the Controlling Office(s), in the format prescribed by the Bank from time to time.

7. LIST OF AUTHORITIES COMPETENT TO AWARD CERTIFICATE ON ELIGIBILITY FOR RECRUITMENT OF SPORTSPERSONS

Sl.	Competition	Authority awarding certificate*
1	International Competition	Secretary of the National Federation/ Association of the Game concerned
2	National Competition	Secretary of the State Association of the Game concerned
3	Inter University Tournaments	Dean/ Director of Sports or other officer in overall charge of Sports of the University concerned
4	National Sports/ Games for Schools	Director or Additional/ Joint or Deputy Director in overall charge of sports/ games for Schools in the Directorate of Public Instruction/ Education of State
5	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare, Government of India

***Specimen of Format available on Bank's website**

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8. ORDER OF PREFERENCE

a. **First preference** will be given to those candidates who have **represented the country in an International Competition** with the clearance of the Department of Youth Affairs and Sports.

b. **Next preference** will be given to those who have **represented a State/U.T. in the Senior or Junior level National Championships** organized by the National Sports Federations recognized by Department of Youth Affairs & Sports or National Games organized by Indian Olympics Association and have **won medals or positions up to 3rd place**. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior National Championship will be given preference.

c. **Next preference** will be given to those, who have **represented a University in an Inter University competition** conducted by Association of Indian Universities/Inter University Sports Board and have **won medals or positions up to 3rd place in finals.**

d. **Next preference** will be given to those who have **represented the State Schools in the National sports/games for Schools** conducted by the All-India School Games Federation and have **won medals or positions up to 3rd place.**

e. **Next preference** will be given to those who have been **awarded National Award in physical efficiency** under National Physical Efficiency Drive.

f. **Next preference** will be given to those who have **represented a State/Union Territory/University/State Schools Teams at the level mentioned in categories (b) to (d) but could not win a medal or position**, in the same order of preference.

NOTE:

(i) In the event of tie, those who have secured a higher position or won more than one medal will be given the preference.
(ii) Participation in individual and team event/ item will be given the same preference.
(iii) No preference will be given for winning more than one medal/position.
(iv) In case of any doubt about the status of a tournament, the matter will be decided by the competent authority designated for the purpose at Bank level.

9. INCENTIVES FOR OUTSTANDING PERFORMANCE

The Bank offers one or more of the following incentives for outstanding performance as under –

a. **Out of turn Promotion** – A sportsperson is allowed a maximum of 03 (three) out of turn promotions in the entire service career, subject to eligibility and conditions, for excellence in International/ National Sports events.

b. **Additional Increments** – A sportsperson is allowed 01 (one) additional increment on one occasion for achieving excellence in National events and 02 (two) additional increments for achieving excellence in International events subject to maximum of 05 (five) additional increments in his entire career.

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c. **Cash Incentive** – A sportsperson is awarded cash incentive on representing country in reputed International Event / Bank in Team/Individual Events and securing first/second /third position in Sports Events of national accreditation or on breaking any National/ International record in Team Event/individual capacity.

NOTE:

(i) Bank offers **Special Casual Leaves** to a sportsperson for various purposes including participation in sporting events of national/international importance, attending pre-selection trials/camps connected with sporting events of National/ International importance etc.

(ii) All active sportspersons who are playing and representing Bank/ State/ Country will be eligible for **Time Off Facility** for the practice, based on need, on the request of the individual/team.

(iii) Sportspersons in Clerical/Subordinate Cadre participating in tournament on behalf of the Bank will be entitled for Boarding & Lodging and TA/DA as per entitlement applicable to Officers in JMG Scale I. Such employees will also be reimbursed out of pocket expenses for participating in tournaments representing the Bank.

(iv) Performance of the player will be assessed annually and in case performance is found unsatisfactory, the performance assessment committee can recommend to utilize services of the player as general employee. Services of the player will then be utilized as general employee of the Bank as per Bank's requirement.

(v) The Hockey Players of Bank's Senior Hockey team after their active playing career will be posted, only on the first occasion, in the Circle of their choice, and would be subject to normal transfer/posting thereafter as per the Bank's extant guidelines.

10. GENERAL INSTRUCTIONS

i. Before applying for the post, the candidate should ensure that he fulfills the eligibility criteria mentioned above as application once submitted will not be allowed to be withdrawn. In case it is detected at any stage of recruitment, that a candidate does not fulfill the eligibility norms and/or that he has furnished any incorrect/false information or has suppressed any material fact(s)/information, his candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his appointment is liable to be terminated without any notice, In such an eventuality, the candidate may also render himself liable to criminal prosecution

ii. The Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he has applied. The decision of the Bank regarding eligibility of the candidates, the stage at which scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, documents to be produced for field trials/ interview etc. and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Bank in this regard.

iii. Only Indian citizens are eligible for appointment under this scheme.

iv. At the time of appointment, the candidate must be an active sportsman and should be fit enough to take part in the future tournaments as well.

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v. All appointments under this scheme shall be entirely at the discretion of the Bank and shall be made at the starting stage of the pay scale of the respective grade/ post.

vi. The candidates should possess the certificate relating to achievement / efficiency in Hockey issued by prescribed certifying authorities before appointment and consideration of eligibility. Sports/ Games certificates/ achievements may be verified by the Bank with the issuing authorities independently.

vii. All sportspersons appointed will be governed by the rules/ policies/ award as applicable to the general candidates of the respective grade. Sportspersons appointed will be on probation for the same period, as applicable for general candidates.

viii. The sportsperson recruited under the provisions of the scheme would be obliged to play for the Bank's team whenever and wherever necessary. If a sportsperson employee is required to participate in State/ National/ International events, he will have to seek prior permission of the Bank which will not be normally refused but the Bank reserves the right to withhold such permission at its own discretion without assigning any reason. Refusal to play for the Bank's team or failure to obtain prior permission of the Bank to play elsewhere would be tantamount to misconduct and shall attract disciplinary action provided for under the service rules applicable. All sportspersons recruited under these rules will be required to give a written undertaking to the Bank to the aforesaid effect at the time of their appointment in Bank.

ix. Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not confer on the candidate any right to be called for field trials/ interview. Only shortlisted candidates will be called for field trials/ interview.

x. Canvassing in any form will be a disqualification.

xi. Appointment of selected candidates is subject to their being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to Service, Conduct Rules & Policies of the Bank.

xii. A recent, recognizable colour passport size photograph should be firmly pasted on the application form and duly signed across by the candidate. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of field trials/ interview may lead to disqualification. A candidate should ensure that the signature appended by him in all the places viz. application form, attendance sheet etc. and in all correspondences with the Bank in future should be identical and there should be no variation of any kind.

xiii. Candidates belonging to SC/ ST/ OBC categories will have to submit certificate in support of their claim at the time of Interview or at any stage as demanded by the Bank.

xiv. Candidates who are serving in Government/ quasi govt. offices/ Public Sector Undertakings (including Nationalized Banks and Financial Institutions) will be required to produce a "No Objection Certificate" from their employer at the time of field trials/interview, in the absence of which, their candidature may not be considered.

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xv. Any dispute arising out of and/ or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at NCT of Delhi.

xvi. In case any dispute arises on account of interpretation of version other than English, English version will prevail.

xvii. Request for change of contact number/ address/ email ID/ Interview centre will not be entertained.

xviii. Bank takes no responsibility for any delay in/ non-receipt or loss of any communication.

xix. The Bank takes no responsibility for loss of application in transit and/or for any delay in receipt/non-receipt of application/any communication.

xx. Candidate should have a valid email ID, which shall be indicated in the application form and kept active during the period of the recruitment process to receive call letter and other communications, if any.

xxi. Candidates are advised to regularly visit the Bank's website www.pnbindia.in under Recruitments/ Careers for updates/ notices/ instructions.

xxii. The candidates selected will be posted in Delhi. However, they may be transferred to any place in India as per the future requirements of the Bank.

11. DISCLAIMER

i. The Bank reserves the right to cancel/ discontinue/ change the recruitment process at any stage, depending upon exigencies or otherwise and decision of the Bank in respect of all matters pertaining to this recruitment will be final and binding on all the candidates.

ii. Any notice/ communication meant for the candidates displayed on Bank's website or sent by Registered/ Speed Post or conveyed to the Email ID mentioned in the application form, shall be deemed to be sufficient service of communication upon the candidate, for all purposes.

iii. Bank reserves the right to cancel the recruitment process partly/entirely at any time, if required, without issuing any further notice or assigning any reason thereof.

Dated: 01.01.2025 **GENERAL MANAGER (HRD)**