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ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

ENGAGEMENT ON CONTRACTUAL BASIS
(ADVT. NO. HRAQ/CONT-WP-B/23-70 dated 13/04/2023)

Oil India Limited (OIL), a Navratna Public Sector Undertaking intends to engage following personnel (domicile of Assam and Arunachal Pradesh) purely on contractual basis for immediate engagement for Field Headquarters, Duliajan. The contractual engagement requirement mentioned hereunder may entail working in shifts involving arduous and hazardous nature of jobs in remote/far-flung OIL installations in the production and exploration areas and also on "On-Call" duty basis.

Sl. No.	Contractual Engagement Requirement	Eligibility Criteria		Contractual Emolument per month (₹)
		Candidates should possess all the qualification/requirements as given below	Age Limit (years) as on the date of registration	
1.	Contractual Electrical Supervisor **(03 nos.)**	(i) 03 (three) years Diploma in Electrical Engineering from a Government recognized Institute. Must have passed Class 10 from a Government Recognized Board. (ii) Must possess valid Electrical Supervisory Certificate of Competency of Part-1, Part-2, Part-3 & Part-4 as issued by Electrical Licensing Board, Govt. of Assam. Preference will be given to candidates having Part-8 of Supervisor's License. (iii) Minimum 02 (two) years post qualification relevant work experience in Government / Semi Government/PSU/Public Limited Organisations.	Minimum: 20 years Maximum: General: 35 years OBC-NCL: 38 years	• **Fixed emolument:** ₹19,500.00 (Rupees Nineteen Thousand and Five Hundred) only per month based on attendance including paid leave, holiday, if any. • **Variable emolument:** ₹750.00 (Rupees Seven Hundred and fifty) only per day for each working day
2.	Contractual Electrical Technician **(05 nos.)**	(i) Trade certificate in Electrician Trade from a Government recognised Institute. Must have passed Class 10 from a Government Recognized Board. (ii) Must possess Valid Electrical Workmen Permit for Part (i) & (ii) as issued by Electrical Licensing Board, Govt. of Assam.	Minimum: 20 years Maximum: General: 35 years ST: 40 years OBC-NCL: 38 years	• **Fixed emolument:** ₹16,640.00 (Rupees Sixteen Thousand Six Hundred and Forty) only per month based on attendance including paid leave, holiday, if any. • **Variable emolument:** ₹640.00 (Rupees Six Hundred and Forty) only per day for each working day.

Reservation:

Contractual Engagement	UR	SC	ST	OBC-NCL	EWS
Contractual Electrical Supervisor	02	-	-	01	-
Contractual Electrician Technician	03	-	01	01	-

Note:
(i). Reservation and age relaxation will be as per Government of India guidelines/instructions.
(ii). Abbreviations used: UR: Unreserved; SC: Scheduled Caste; ST: Scheduled Tribes; OBC(NCL): Other Backward Classes (Non-Creamy Layer); EWS: Economically Weaker Sections.
(iii). Admit Card or Pass Certificate or Marksheet of Class 10 issued by the concerned Government Recognised Education Board will only be considered as valid proof of date of birth. No other document will be accepted as valid proof of date of birth.

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1.0 Period of Contractual Engagement:

The engagement will be purely on a contractual basis only. The initial period of the above contractual engagement will be for 06 (Six) months only. Further, the period of above contractual engagement may be extendable after requisite interval for subsequent period of 06 (Six) months only depending on the departmental requirement, job performance, conduct, physical fitness etc., as applicable. The total period of above contractual engagement will be maximum 12 (twelve) months only.

2.0 Selection Procedure:

(a) Walk-in-Practical/Skill Test cum Personal Assessment (s) has been scheduled as under:

Contractual Engagement Requirement	Date and Time of Registration	Date of Walk-in-Practical/ Skill Test cum Personal Assessment(s)	Venue
Contractual Electrical Supervisor	28/04/2023 07:00 A.M. to 09:00 A.M.	28/04/2023#	Employee Welfare Office, Nehru Maidan, Oil India Limited, Duliajan, Assam.
Contractual Electrical Technician			

***Note*:**

#. If the total number of candidate(s) registered for the Walk-in-Practical/Skill Test cum Personal Assessment(s) on the above scheduled date is beyond the adequate limit/capacity, please note that the Walk-in-Practical/Skill Test cum Personal Assessment(s) for the remaining registered candidate(s) will be carried forward/completed on the subsequent day(s), as required.

(b) On the above scheduled date of registration, the candidate(s) will have to register themselves for the Walk-in Practical/Skill Test cum Personal Assessment(s) at the venue compulsorily between 07:00 A.M. to 09:00 A.M. Under no circumstance, candidate(s) will be allowed to register beyond the timings stated herein above.

(c) Interested candidate(s) should **fill the Personal Bio-Data (given on the last two pages of this advertisement)** and bring it along with the following documents on the above scheduled date for the Walk-in-Practical/Skill Test cum Personal Assessment:

(i). 01 (One) recent 3cm X 3cm coloured photograph.

(ii). Original and self-attested photocopy of documents/certificates/testimonials as under:

- Valid Identity Proof and valid Address Proof from Competent Government Authority.
- Admit Card, Marksheet and Pass Certificate of Class 10 issued by the concerned Government Recognised Education Board; Document(s)/Certificate(s)/Testimonial(s) of essential qualification, as applicable; valid Electrical Workman's Permit/valid Electrical Supervisory Certificate of Competency from Electrical Licensing Board, Government of Assam, as applicable; relevant Work Experience Certificate; valid Caste Certificate (SC/ST/OBC) from Competent Government Authority, if applicable; valid Non-Creamy Layer Certificate from Competent Government Authority, if applicable; valid Income and Asset Certificate to be produced by Economically Weaker Sections issued by the Competent Government Authority, if applicable; valid Disability Certificate from Competent Government Authority, if applicable; valid Discharge Book/Service and Release Certificate for Ex-Servicemen (Pages containing Personal Particulars and Service Particulars), if applicable and any other documents/certificates/testimonials from Competent Authority in support of candidature.

(iii). No-Objection Certificate from concerned employer, in original, in case the applicant is working in any organisation.

(d) Before registering for Walk-in-Practical/Skill Test cum Personal Assessment(s), a candidate should ensure that he/she fulfils the requisite qualification, experience and other eligibility conditions mentioned in this advertisement. If a candidate does not meet the eligibility conditions and other specifications as mentioned in this advertisement, the concerned candidate will not be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment. During the process of Walk-in-Practical/Skill Test cum Personal Assessment(s), information furnished by the candidate will be verified from the original documents and only those candidates meeting the notified eligibility criteria will be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment(s). Accordingly, candidate(s) without original document(s)/certificate(s)/ testimonial(s) will not be allowed to appear in the Walk-in-Practical/Skill Test cum Personal Assessment(s).

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(e) The process of Walk-in-Practical/Skill Test cum Personal Assessment(s) will proceed as per the list of candidate (s) registered for the same.

(f) The pass marks of the Walk-in-Practical/Skill Test cum Personal Assessment(s) will be minimum 50%. Final selection from among the candidates who have appeared and secured the pass marks of minimum 50% in the Walk-in-Practical/Skill Test cum Personal Assessment(s) will be only on the basis of merit as per the marks obtained in the Walk-in-Practical/Skill Test cum Personal Assessment(s).

3.0 Terms and Conditions:

(a) Candidates have to make their own arrangements to appear for the Walk-in-Practical/Skill Test cum Personal Assessment(s) viz. travel, accommodation etc.

(b) TA/DA will not be provided to any candidate(s) for appearing in the Walk-in-Practical/Skill Test cum Personal Assessment(s).

(c) Any false/fake/incorrect declaration given and/or information/details furnished and/or document(s)/ certificate(s)/testimonial(s) submitted and/or any adverse report of character and antecedents detected at any stage/time under any circumstance shall be verified from appropriate authority and necessary action as deemed to be fit will be taken in this regard.

(d) If a candidate is found guilty of either of the following mentioned hereunder, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable to be disqualified for the above contractual engagement for which he/she is a candidate and to be debarred, either permanently or for a specified period, from any examination or test conducted by OIL i.e. (i) using unfair means (ii) impersonating or procuring impersonation by any person (iii) misbehaving (iv) resorting to any irregular or improper means in connection with his/her candidature for selection (v) obtaining support for his/her candidature by any unfair means.

(e) Canvassing in any form whether directly or indirectly shall amount to rejection of candidature.

(f) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz. document/certificate/testimonial checking, submission of required document/ certificate/testimonial, medical fitness certificate etc. The candidates should be of sound health and has to submit a fitness certificate meeting the medical standards as prescribed in the Physical Fitness criteria available on OIL's website from a Government registered medical practitioner at the time of engagement.

(g) The selected candidate(s) will have to submit a character and antecedents verification certificate i.e. Police verification certificate/report from concerned authorities at the time of engagement.

(h) Candidate(s) working in any organisation, if selected, has to submit release letter, in original, from the present employer at the time of engagement.

(i) The selected candidate(s) will have to arrange accommodation at his/her own cost during the period of the above contractual engagement.

(j) The selected candidate(s) will be liable to be placed in any location as deemed fit by the competent authority.

(k) The above engagement is purely of contractual nature only. Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in Oil India Limited by virtue of the above contractual engagement.

(l) In addition to above, any other terms & conditions/rules & regulations/policy & procedures will also be applicable for contractual engagement as existing from time to time.

(m) Oil India Limited reserves the right to cancel or postpone the Contractual Engagement Process at any stage without assigning any reason.

(n) Candidates are advised to keep checking OIL's website regularly for any update/information pertaining to the above contractual engagement requirement(s).

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Mobile Phones, calculators, any other electronic devices or objectionable items are strictly banned in the entire premises of the venue. Please note that, if any candidate is found carrying or using such items within the entire premises of the venue, the candidate will be debarred from appearing in the Walk-in-Practical/Skill Test cum Personal Assessment(s) and candidature of such a candidate will be disqualified/rejected. Further, a candidate committing such an unscrupulous act is also liable to be blacklisted and may not be considered for any further requirement in OIL. Furthermore, such a candidate is also liable for appropriate legal action.

BEWARE OF FRAUDULENT OFFERS

It has been brought to our notice that some unscrupulous individuals/criminal elements are attempting to defraud jobseekers/general public by issuing fake engagement/appointment letters, assuring jobs etc. in Oil India Limited. It may be noted that Oil India Limited has well laid out and transparent policies/procedures and engagement/appointment letters are issued by the Company to selected candidates at the conclusion of such a process. Oil India Limited does not authorize any person/organization outside of Oil India Limited to offer any job on its behalf.

Through this public notice, Oil India Limited warns all job seekers/general public to be vigilant against such unscrupulous elements and reject such engagement/appointment letters, assurance of jobs etc. in the Company. Oil India Limited will not be responsible for any loss/damage suffered either directly or as a consequence of such fake offers from any source whatsoever.

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For office use only:
Selection Category:
_____
_____

OIL INDIA LIMITED

(A Government of India Enterprise)
DULIAJAN

Recent 3cm x 3cm Coloured photograph

PERSONAL BIO-DATA
(CONTRACTUAL ENGAGEMENT)

Statement of Shri/Smt._____ given at the time of Walk-in-Practical/Skill Test cum Personal Assessment held on _____ for the contractual engagement requirement of _____.

1. **Name in Full** (in block letters) : .....
2. **Date of Birth** (DD/MM/YYYY) : ..... 3. **Religion** : .....
4. **Gender** : ..... 5. **Mother Tongue**: .....
6. **Father's Name** : .....
7. **Mother's Name** : .....
8. **Identification Mark** : .....
9. **Caste (SC/ST/OBC/Gen)** : ..... Sub-Caste : .....
10. **Do you belong to Non-Creamy Layer category: Yes** ☐ **No** ☐ (Please put ✓ as applicable)
11. **Do you belong to Economically Weaker Sections (EWS) category: Yes** ☐ **No** ☐ (Please put ✓ as applicable)
12. **Marital Status** : **Married** ☐ **Unmarried** ☐ (Please put ✓ as applicable)
13. **Name of Spouse, if married** : .....
14. **Other Recognised Category** :

Ex-Servicemen (Mention length of Service in Defence)	Persons with Benchmark Disability (Mention category & percentage of disability)

15. **(A) Educational Qualification** (acquired as on date):

Exam Passed	Board/University/Institute	Percentage of Marks	Year of Passing

(B) Other Qualification - Licence/Permit etc. (acquired as on date)**:**

Licence/Permit etc.	Board/Authority/Institution	Part/Class etc.	Licence/Permit etc. No.	Valid till

16. **Work Experience**:

Designation	Employer's Name & Address	Duration	
		From	To

_____
Signature of candidate
Date:

*N.B: Self-attested copies enclosed, where applicable

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17. **Apprenticeship training, if any:**

Trade / Discipline	Organization's Name & Address	Duration of Apprenticeship Training	
		From	To

18. **a) Communication/ Mailing/ Present Address:**

Vill/Town/ Place :.....

P.O. :..... PIN : .....

Police Station :..... District : .....

State :..... **Mobile No.** : .....

E-mail ID (in block letters) : .....

b) Permanent Address:

Vill/Town/ Place :.....

P.O. :..... PIN : .....

Police Station :..... District : .....

State :.....

19. **Address Proof Certificate (Enclosed): (Please put a ✓ tick in the box)**

Driving Licence		Voter ID Card		Bank Pass Book	
Indian Passport		LPG Cylinder Issuing Book		Recent Electricity Bill	
Recent Landline Bill		Govt. Ration Card		Aadhaar Card	

20. **Criminal Cases: (Please put a ✓ tick in the appropriate answer)**

	YES	NO
a) Is there any criminal case pending before any Court?		
b) Have you ever been arrested?		
c) Have you ever been prosecuted?		
d) Have you ever been in Jail or Police Custody?		
e) Have you ever been fined by the Government Authority?		
f) Have you ever been convicted by a Court of Law?		
g) Have you ever been debarred from appearing in any examination?		
h) Have you ever been rusticated by any Educational authority/Institution?		

21. I, Shri/Smt. _____, hereby solemnly declare that the above information is duly filled by me and is true to the best of my knowledge. If any false/incorrect declaration/information has been made/provided by me herein, I will be liable for cancellation/disqualification at any stage of my contractual engagement and for such action as deemed fit in this regard.

Signature: _____

Full Name: _____

Date: _____

* N.B: Self-attested copies enclosed, where applicable