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# GOVERNMENT OF KARNATAKA
## Rural Drinking Water and Sanitation Department

O/o. the Chief Engineer, RDW&SD, 1st Floor, "E" Block, KHB Building, Cauvery Bhavan, K.G. Road, Bengaluru – 560 009, ☎ : 080-22533700, Email : cerws14@gmail.com

No. RDW&SD/CE/Tech/66/2022-23/Call-2 Date: 10.09.2024.

**Notification for Appointment of Consultants on contract basis for District Technical Support Unit (DTSU) of Rural Drinking Water and Sanitation Department, Government of Karnataka.**

**1. Program Objectives**

Objective of the World Bank-funded 'Karnataka Sustainable Rural Water Supply Program (KSRWSP)' is to increase access to safely managed rural drinking water services and strengthen institutions to deliver sustainable services of drinking water to rural communities of Karnataka. Safely managed drinking water is defined as an improved water source that is accessible on household premises, available when needed, and is free from fecal and chemical contamination. With regards to "sustainable service", the Program defines this as technical sustainability, financial sustainability, and the sustainability of the water source.

**2. Program Description**

The Program will be implemented over a period of five years (2023-28) with USD 363 million from the World Bank. The Program will cover all 31 districts of Karnataka. The World Bank's Program for Results (PforR) was selected as the most appropriate financing instrument for a Program of this nature which aims to support GoK to achieve its ambition of sustainable access to safely managed water supply services for all. The Program will be implemented based on the Legal Agreement signed by the World Bank and the Government of India and Program Operational Manual (POM)

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**Program Scope:**

(i) Delivery of infrastructure in new and existing single-village schemes with metered household connections, and in-village facilities (such as distribution systems, additional storage reservoirs) where bulk water is available through MVSs, and third-party quality assurance

(ii) Strengthening of existing MVSs,

(iii) Institutional performance enhancement at State, District and GP levels;

(iv) Enhancing implementation capacity on greywater management, water quality, energy efficiency, M&E system

(v) Investments in and source sustainability and recharge through tank rejuvenation and sustainability of tank operations.

**Additional information about the Program is available here:**
https://projects.worldbank.org/en/projects-operations/document-detail/P179039?type=projects

**Implementation Arrangements:** The Program will be implemented by the Rural Drinking Water and Sanitation Department (RDWSD) who is the custodian of the state-level JJM program. The District and Block units of RDWSD are mandated to implement the program and handover the water assets after construction to the GP. RDWSD will help coordinate Program-level activities, including monitoring and evaluation, and will provide necessary technical and financial support to the relevant service delivery agencies.

**District Technical Support Unit (DTSU):**

DTSU will support the executive engineers and CEOs of Zilla Panchayats to accelerate the implementation of the JJM, ensure high quality infrastructure and capacity building, the Program will support RDWSD with District Technical Support Staff to be deployed in the districts mentioned below.

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| District Technical Support Unit (DTSU) | | | |
|---|---|---|---|
| **Sl.No** | **Post & Numbers** | **Educational Qualification & Experience** | **Monthly Remuneration (Consolidated)** |
| 1 | Procurement Consultant – 9 positions | BE/B.tech in Civil Engineering with at least 5 years of experience in procurement activities in reputed private firms or Government Departments and well-versed with KTPP Act with at least 2 years of experience in Government Department/project<br>**Districts :**<br>Ballari, Belagavi, Bengaluru Rural, Haveri, Koppal, Raichur, Uttara Kannada, Vijayanagara, Vijayapur | ₹50,000/-to ₹75,000/- per month.* |
| 2 | Monitoring and Evaluation ( M &E) Consultant –10 positions | BCA / BE (CS / IT) with at least 5 years of experience in Monitoring and Evaluation and with at least 2 years of experience in Government Department/project<br>**Districts :**<br>Belagavi, Chamarajanagara, Chitradurga, Hassan, Haveri, Kodagu, Mangalore (D K), Ramanagara, Udupi, Vijayanagara | ₹50,000/-to ₹75,000/- per month.* |
| 3 | Environmental Consultant – 10 positions | BE/ B.tech/ M.tech in Environmental Engineering with at least 5 years of experience as Environmental Specialist or equivalent and with at least 2 years of experience in Government Department/project<br>**Districts :**<br>Ballari, Belagavi, Chikballapura, Chikkamagaluru, Hassan, Koppal, Mangalore (D K), Raichur, Udupi, Uttara Kannada | ₹50,000/-to ₹75,000/- per month.* |
| 4 | Social Development Consultant – 7 positions | MSW/MA in Sociology/ Post Graduate in Rural Development/ MBA-HRM / MBA in Development Management/ MBA in Development Studies with strong conceptual and organizational & communicational skills at least 5 years' experience in development/social studies sector with 2 years of experience in Government Department/project<br>**Districts:**<br>Bidar, Dharwad, Kalaburagi, Kodagu, Raichur, Udupi, Vijayapur | ₹50,000/-to ₹75,000/- per month.* |

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| 5 | Finance Consultant – 11positions | MBA (Finance) / M.Com must be tally certified, at least 5 years of experience in accounting and auditing of which 2 years in any Government Department/project, should have experience in consolidation of accounts and reporting.<br>**Districts:**<br>Bagalkot, Chamarajanagara, Hassan, Kodagu Kolar, Koppal, Mandya, Mangalore (D K), Shivamogga, Udupi, Uttara Kannada | ₹50,000/-to ₹75,000/- per month.* |

*Remuneration will be based on qualification and experience.

1. **Period of Contract:** The initial period is **1 (One) year** and if the performance is satisfactory and is require further as per the necessity of the department, this can be extended year-on -year basis
2. **Age Limit:** The age of the candidate should not be more than **45 (Forty Five) years** as on the date of this Notification.
3. **The applicants who had submitted their application as per notification dated 19.10.2023 who are not selected can also apply.**
4. Applicant has to select 3 preferred Districts in portal, the candidature will be evaluated based on the district selected, there is no provision to change the district after allocation.
5. Candidate with Post Graduation will be given additional weightage.
6. Candidate must know to read, write, speak Kannada mandatorily.
7. The applicants who got degree from the Distance Education Learning will not be eligible and such applications will be rejected directly.
8. The application will be auto-evaluated based on the details furnished by the applicant and preset criteria set in the portal.
9. No additional documents other than documents and details submitted in the web portal will be considered for evaluation
10. If there is any discrepancy in details and documents submitted application will be rejected.
11. The portal is restricted to one application per applicant.
12. OTP will be sent to e-mail ID for submission of application

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13. The candidate, in his application along with a write up on "Why I consider myself suitable for this post", not exceeding 100 (One hundred) words
14. Based on the details furnished in their applications, the candidates shortlisted would need to appear for **document verification** along with the originals which shall be informed by e-mail / SMS.
15. Candidates, finally selected for the post must be ready to join within 30 days and shall sign an Agreement in the prescribed format. This Agreement will be, initially for a period of 1 (One) year. Based on his / her performance, the period of contract of the selected candidate will be extended year-on-year basis as per the program requirement. The selected candidate who signs the Agreement will be paid a monthly remuneration fixed by the Department, and if such candidate's period of contract is extended further based on periodic assessment after appraisal and performance review, he / she will be paid a increment up to 10 percent on previous year salary in the subsequent years.
16. The Department, at any point of time, reserves the right to cancel / postpone the appointment / terminate the contract wholly or partly, if so required even after the candidate finalized and an agreement executed, without assigning any reason thereof.
17. The candidate shall not have any rights to claim to be absorbed by the Department during the tenure of the contract or after completion of Contract.
18. For any further clarification, may be contacted through e-mail recruitment.rdwsd@gmail.com.
19. The application should be submitted in website: https:// swachhamevajayate.org/ on or before 23-09-2024.

Director,
(Rural Drinking Water & Sanitation Department)
&
Project Director,
(Karnataka Sustainable Rural Water Supply Program)

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**Tasks and Responsibilities of Procurement Consultant**

- Maintain a comprehensive knowledge of all State regulations, rules, and laws governing the procurement and contracting process
- Review procurement records to ensure that all applicable laws, rules, and regulations are adhered
- Preparation of tender document/RFP/EoI.
- Inviting tenders through Karnataka Public Procurement Portal and GeM portal.
- Evaluation of tender
- Assist in ensuring Contract is compliance & Audit ready at all times
- Review, monitor the Contracts as during works implementations in accordance with the prevailing laws and rules applicable to labour, community health and safety and other applicable laws.
- Any other related task/tasks assigned by the Department.

**Tasks and Responsibilities of Monitoring and Evaluation Consultant**

- Assist in the revision of the project log frame matrix, particularly in the areas of performance indicators and their measurement;
- Assist in the development and/or finalization of the project Work Plan and keep it updated in accordance with project activities and timeframes as relevant.
- Develop the overall framework, for project M&E, impact assessment, develop project Performance Monitoring Plan with relevant data collection systems.
- Review the quality of existing data in the project subject areas, the methods of collecting it, and the degree to which it will provide good baseline statistics for impact evaluation.
- Develop baseline data for each project component and for all project indicators.
- Review the existing approaches and management information systems and agree on any required changes, support and resources.
- Develop a plan for project-related capacity-building on M&E and for any computer-based support that may be required.
- Any other related task/tasks assigned by the Department.

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**Tasks and Responsibilities of Environmental Consultant**

- To ensure that actions identified in the ESSA are duly implemented and that environmental aspects are properly integrated into the Program Operations.
- Undertake all tasks, roles and functions pertaining to Environmental Management in the Program at District level in terms of planning of actions/activities, capacity building, allocation of responsibilities to district staff, monitoring of activities, coordination with other Program divisions (particularly technical), reporting to higher management on progress on environment management
- To monitor Environment Management activities in the Program and provide technical as well as management inputs for enhancing their effectiveness. To report on any major environmental issues or non-compliances and facilitate timely corrective action.
- To ensure compliance to National, State as well as local legislations, as relevant.
- To ensure participation/inclusion views and concerns of stakeholders at all levels (i.e. state, division, district and field) as necessary for management of Environmental aspects in the Program.
- To undertake field visits, interactions/meetings with implementing staff/contractors, as necessary to discharge the functions expected of this post.
- Collect, maintain, organize, collate and analyze environment management related data from the district and initiate appropriate management actions based on the analysis
- Prepare periodic District level status/monitoring reports for internal monitoring as well as reporting to higher management / funders.
- To coordinate with all Program implementing partners at District level to mainstream environmental management in the Program.
- To coordinate with other Departments for clearance at District level to mainstream environmental management in the Program.
- Capacity building of the Departmental staff
- To ensure that environment-related modules are incorporated in the training and capacity building programs designed for the Program at District level.
- To coordinate with the help of relevant authorities any IEC activities on environmental management that might be undertaken as a part of the Program.

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- To report on and assist in resolving disputes arising from environmental issues during Program implementation.
- Any other related task/tasks assigned by the Department.

**Tasks and Responsibilities of Social Consultant**

- To review sub-project DPRs and undertaken preliminary assessment of possible social risks and impacts (positive or negative) associated with a project such as land taking, physical or economic displacement, impacts on vulnerable groups (women, elderly, BPL groups, etc).
- Prepare terms of reference/scope of work for DPR consultant to ensure identification and enumeration of above-mentioned impacts through census & socio-economic surveys and also to undertake consultations/Focus group discussions with project affected persons and beneficiaries.
- Prepare Social assessment plan
- Capacity building of the Departmental staff
- Review Social Impact Assessment and Resettlement Plan report once prepared
- Coordinate for convergence with other Department of tasks related to scheme
- Conduct and capacitate filed level training programs and development modules
- Coordinate with NGOs
- Develop frameworks for community mobilization, involvement
- Facilitate establishment of Grievance redressal committees for labour/workers
- Organize and facilitate consultation and workshop and prepare reports including compliance reports of various stakeholders
- Coordinate for regular field supervision and periodic follow up with the team.
- Any other related task/tasks assigned by the Department

**Tasks and Responsibilities of Finance Consultant**

- Budgeting:
    - Develop expenditure forecasts for programmatic activities
- Financial Deliverables:

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- Prepare financial deliverables, reports and invoices
- Monitor collection of required supporting documentation

- Financial Accounting:
  - Work with Department to resolve payment issues as needed
- Analysis:
  - Review and analyse program expenses against budget, explain variances
- Grant/Contract Management:
  - Comply with applicable contract
  - Raise potential compliance issues
  - Work with Grants & Contracts and Legal teams to review vendor and sub-recipient agreements and amendments.
- Public Financial Management System (PFMS)
  - Pass necessary entries in PFMS system, Khajana-II or Kuber.
- Book keeping and Recording
  - Maintain Books of Accounts, Ledger, Scheme Register, Expenditure Register, Assets Register and Bank Reconciliation in every month.
- Any other related task/tasks assigned by the Department.

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