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Employment Notification No: 04/2022 **Dated: 03.02.2022**

NMDC Limited
(A Government of India Enterprise)
"Khanij Bhavan", 10-3-311/A, Masab Tank, Hyderabad-500028
CIN: L13100TG1958G0I001674

NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, Multi product and consistently profitmaking Mining & Mineral Exploration Organization with large turnover. NMDC is in the process of massive expansion and diversification both in India and abroad. NMDC is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. NMDC is now inviting applications from suitable persons for the following posts for Donimalai Complex in Karnataka State.

2.0 QUALIFICATION & EXPERIENCE:

Sl. No.	Name of the post	No. of Vacancies	Qualification & Experience
1.	Field Attendant (Trainee) (RS-01)	43	Middle Pass or ITI
2.	Maintenance Assistant (Mech) (Trainee) (RS-02)	90	ITI in Welding / Fitter / Machinist/Motor Mechanic / Diesel Mechanic/Auto Electrician.
3.	Maintenance Assistant (Elect) (Trainee) (RS-02)	35	ITI in Electrical Trade
4.	MCO Gr-III (Trainee) (RS-04)	04	Essential: Three years Diploma in Mechanical Engineering. Desirable: Possess a valid Heavy Vehicle Driving License.
5.	HEM Mechanic Gr-III (Trainee) (RS-04)	10	Essential: Three years Diploma in Mechanical Engineering. Desirable: Possess a valid Heavy Vehicle Driving License.
6.	Electrician Gr-III (Trainee) (RS-04)	07	Three years Diploma in Electrical Engineering with Industrial/Domestic Electrical Installations Certificate.
7.	Blaster Gr-II (Trainee) (RS-04)	02	Matric / ITI with Blaster / Mining Mate certificate and First Aid certificate. **Post Qualification Experience**: Experience of 3 years in blasting operation
8.	QCA Gr-III (Trainee) (RS-04)	09	Graduate in B.Sc (Chemistry/Geology) **Post Qualification Experience:** One year experience in sampling work is essential

2.1 Reservation of Post

Sl. No.	Post	TOTAL POSTS	SC	ST	OBC (NCL)	EWS	UR
1.	Field Attendant (Trainee)	43	7	3	11	5	17
2.	Maintenance Assistant (Mech) (Trainee)						
	Fitting	30	5	2	8	3	12
	Welding	15	2	1	4	2	6
	Motor / Diesel Mechanic	37	6	2	10	4	15
	Machinist	4	1	1	1	-	1
	Auto Electrician	4	-	-	1	-	3
3.	Maintenance Assistant (Elect) (Trainee) (RS-02)	35	6	2	10	4	13
4.	MCO Gr-III (Trainee) (RS-04)	04	1	-	1	-	2
5.	HEM Mechanic Gr-III (Trainee) (RS-04)	10	1	1	3	1	4
6.	Electrician Gr-III (Trainee) (RS-04)	07	1	1	1	1	3
7.	Blaster Gr-II (Trainee) (RS-04)	02	1	-	1	-	-
8.	QCA Gr-III (Trainee) (RS-04)	09	1	-	3	1	4

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- Two Posts are reserved for Persons with Benchmark Disability in Field Attendant (Trainee) Post. The identified type of Disabilities are (i) Low Vision (LV) (ii) Deaf and Hard of Hearing (HH) (iii) Locomotor Disability (OL) including Leprosy cured, Dwarfism and Acid Attack victims (iv) Combination of (i), (ii) & (iii).
- The number of vacancies indicated above is tentative which may vary depending upon the requirement.
- Reservation of the posts will be as per Government of India Directives.

2.2 Where the posts specified in this notification are not reserved for a category, a reserved category candidate can also apply provided he/she fulfill the criteria specified for UR category. He/She shall be treated at par with un-reserved category candidates in the selection process.

3.0 STIPEND, PAY SCALES, MAXIMUM AGE, ETC:

Sl. No.	Name of the Post	Stipend During Training Period (Rs.)		Pay scale on Regularization (Rs.)	Maximum Age	Cutoff date for Maximum Age	Minimum Age
		First 12 Months	Next 06 Months				
1.	Field Attendant (Trainee) (RS-01)	18000	18500	18100-3%- 31850	30 yrs	02.03.2022	18 yrs
2.	Maintenance Assistant (Mech) (Trainee) (RS-02)	18000	18500	18700-3%-32940			
3.	Maintenance Assistant (Elect) (Trainee) (RS-02)	18000	18500	18700-3%-32940			
4.	MCO Gr-III (Trainee) (RS-04)	19000	19500	19900-3%-35040			
5.	HEM Mechanic Gr-III (Trainee) (RS-04)	19000	19500	19900-3%-35040			
6.	Electrician Gr-III (Trainee) (RS-04)	19000	19500	19900-3%-35040			
7.	Blaster Gr-II (Trainee) (RS-04)	19000	19500	19900-3%-35040			
8.	QCA Gr-III (Trainee) (RS-04)	19000	19500	19900-3%-35040			

3.1 Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and for PwBD / Ex. Servicemen as per Govt. of India Guidelines on the maximum age mentioned at Clause No.3.0 above. For departmental candidates (NMDC) age relaxation will be given as per the rules of the Corporation. Age relaxation of 05 years for meritorious sportsperson will be considered in terms of Govt. of India Guidelines.

4.0 HOW TO APPLY:

Applications will be considered only in online mode and off-line mode applications are not considered. The candidate has to apply in online mode as per following.

a	i) Eligible candidates would be required to apply online through NMDC website **www.nmdc.co.in** (link available on the "Careers" page of the website).
	ii) The link will be available/ activated from **10:00AM on 10.02.2022 to 11:59 PM 02.03.2022**
	iii) **In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.**
b	Helpline e-mail nmdc@jobapply.in will be available between 10:00 AM and 6:00 PM on all working days to assist technical aspects of online mode only.
c	Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of notification without which their application will not be considered.
d	For detailed notification along with its Annexures for the posts Candidates are

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	advised to visit careers page of NMDC website i.e. **www.nmdc.co.in**. In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.
e	Before applying on-line mode candidates are advised to read the instructions of Notification carefully and will ensure that they must fulfill the essential requirements of the post and other conditions as mentioned in the Employment Notification which will be available at NMDC website as mentioned at 4.0(d) above.
f	An amount of Rs. 150/- (Rupees one hundred and fifty only) is to be paid by all the candidates as application fee which is non-refundable.
g	Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates applying for the post through on-line will be exempted from paying Application Fee and proof for the exemption is to be attached as stated at clause no. 8.12 (A). In the absence of the above certificate or fee payment details his/her application will be rejected.
h	The payment can be made by using UPI/credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. For failed transaction the amount will be automatically refunded to the same account from which payment was originally made, within 10 working days.
i	Application fee once paid will not be refunded or adjusted against any further notifications in case of cancellation of the notification for which application fee paid.
j	Candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) Matriculation /10th certificate (iii) Middle Pass Certificate (in case of Field Attendent (Trainee) Post (iv) certificate in support of qualification and experience (v) Caste/ Category Certificate SC/ST/OBC(NCL)/EWS/ Disability Certificate etc. as applicable (v) Scanned signature etc.
k	After applying "online", the candidate is required to download the hard copy of filled in application form and keep the printout of the Registration form which will be generated by the system after successful registration.
l	Call letters / admit cards will be sent through post / email. NMDC will not be responsible for any loss of email sent, due to invalid/wrong address/ email ID provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Written Test /2nd Level Test who will produce valid call letter / admit card.
m	**The candidates will be issued call letter on their declaration in the online application. Mere issue of call letter does not indicate that eligibility of the candidate has been confirmed. The eligibility of the candidate will be confirmed after document verification at the time of 2nd level test.**
n	Candidates are required to mention their date of birth and name as per Matriculation/10th class certificate issued by the recognized Board. For the Post of Field Attendent (Trainee) if the candidate is not having Matriculation/10th class certificate then date of birth as mentioned in Middle pass certificate or Register of Municipality, Local Authority or Registrar of Birth will be accepted.

5.0 MODE OF SELECTION:

The mode of selection consists of (1) Written Test and (2) Physical Ability Test for post at Sl. no 01 of clause no. 2.0. The mode of selection for posts at Sl. No. 2, 3, 4, 5, 6, 7 & 8 of clause no. 2.0 consists of (1) Written Test and (2) Trade Test. The maximum marks for written test will be 100 marks and the second level test (Physical Ability Test/Trade Test) will be of qualifying in nature.

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Sl. No.	Name of the Post	First Level Test	Second Level Test
1.	Field Attendant (Trainee) (RS-01)	Written Test	Physical Ability Test
2.	Maintenance Assistant (Mech) (Trainee) (RS-02)	Written Test	Trade Test
3.	Maintenance Assistant (Elect) (Trainee) (RS-02)		
4.	MCO Gr-III (Trainee) (RS-04)		
5.	HEM Mechanic Gr-III (Trainee) (RS-04)		
6.	Electrician Gr-III (Trainee) (RS-04)		
7.	Blaster Gr-II (Trainee) (RS-04)		
8.	QCA Gr-III (Trainee) (RS-04)		

5.1 Question paper booklet for written test will be in Hindi, English & Kannada which consists of objective type multiple choice questions. For answering the questions Optical Mark Reader/Optical Mark Recognition (OMR) sheet will be provided or any other mode as decided by NMDC Ltd.

5.2 NMDC reserves the right to cancel / withdraw any question/questions from the written test even at the time of evaluation if required under any circumstances.

5.3 (a) The Written Test question paper for Field Attendant (Trainee) post shall consists of the following:

Sl. No.	Subject	Marks
a)	General Knowledge	70 Marks
b)	Numerical and reasoning ability	30 Marks

5.3 (b) The Written Test question paper for the post of Maintenance Assistant (Mech) (Trainee), Maintenance Assistant (Elect) (Trainee), MCO Gr-III (Trainee), HEM Mechanic Gr-III (Trainee), Electrician Gr-III (Trainee), Blaster Gr-II (Trainee) and QCA Gr-III (Trainee) shall consists of the following:

Part – I		
Sl. No.	**Subject**	**Marks**
a)	Subject Knowledge (on specific trade)	30 Marks
Part-II		
b)	General Knowledge	50 Marks
c)	Numerical and reasoning ability	20 Marks

The subject knowledge paper of Written Test will be on specific trade / Job. However, the subject knowledge paper of written test for Motor Mechanic and Diesel Mechanic Trades for the post of Maintenance Assistant (Mech.) (Tr.) will be one for both the Trades.

5.4 The candidates will be called for 2nd level test on the basis of performance in written test by following reservation policy. However, the candidate should secure minimum marks in written test, which is as follows:

"SC/ST/PWD-40 marks, OBC(NCL)-45 marks and UR/EWS - 50 marks".

5.5 Ratio of candidates to be called for 2nd Level Test: The candidates for the post of Field Attendant (Trainee) will be called for 2nd level test i.e., Physical Ability Test in the ratio of 1:3, based on marks obtained in the Written Test. The candidates for the posts mentioned at Sl. No. 2, 3, 4, 5, 6, 7, 8 of clause no. 2.0 will be called for 2nd level test i.e., Trade Test, trade-wise/discipline-wise in the ratio of 1:3 which is on the basis of marks obtained in the written test. In case, two or more candidates in the same trade/discipline secured equal marks in the written test and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks will be called for 2nd level test irrespective of the

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above ratio. Candidates have to secure minimum qualifying Marks in the written test as per clause 5.4 to be called for 2nd level test.

6.0 Trade Test / 2nd Level Test: There will be 2nd level test i.e., Trade Test for posts in RS-02 & RS-04 level which is qualifying in nature. There will be a Physical Ability Test for Field Attendant (Trainee) (RS-01) which will also be qualifying in nature. The qualifying marks in Trade Test/ 2nd Level Test (out of a total of 100 marks) will be as under:

(i) 40 percent marks for UR/EWS Candidates
(ii) 37 percent marks for OBC(NCL) Candidates and
(iii) 30 percent marks for SC/ST/PWD

6.1 The candidates who have attended for 2nd level test and failed to secure above qualifying marks stand disqualified for considering their candidature in final merit list.

6.2 Procedure for 2nd Level Test (i.e., Trade Test / Physical Ability Test): The Physical Ability Test for the post of Field Attendant (Trainee) is mandatory and it is only qualifying in nature and its marks will not be included in the Written Test marks for final selection. The Trade Test will be conducted in the respective trade in respect of posts mentioned at Sl. No. 2, 3, 4, 5, 6, 7, 8 of clause no. 2.0 which is mandatory. The Trade Test is qualifying in nature and its marks will not be included in the Written Test marks for final selection. Final selection is on the basis of Written Test subject to qualifying in 2nd Level Test and further subject to clause no. 6.1 above.

6.3 The merit list of the candidates for 2nd Level Test and also for final selection will be prepared Trade/Discipline wise on the basis of performance in the written test.

7.0 VERIFICATION OF DOCUMENTS WITH ORIGINALS :-

The candidates who will be called for 2nd level test (Physical Ability Test/Trade Test) are required to produce original documents/ testimonials, along with self-attested photo copies, in support of Age, Qualification, Experience, Caste etc. for verification of their eligibility as per notification at the time of 2nd level test. In case the candidate(s) do not produce / submit the required documents before attending for 2nd level test, the candidate(s) will not be permitted to attend the 2nd level test (Physical Ability Test/Trade Test). The decision of NMDC Management is final in this regard.

8.0 GENERAL CONDITIONS:

8.1 The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted. For the Post at Sl. no.1 of clause no. 2.0 if the candidate is not having Matriculation/10th class certificate then date of birth as mentioned in Middle class certificate or Register of Municipality, Local Authority or Registrar of Birth will be accepted.

8.2 The cut-off date for reckoning eligibility for educational qualification, experience and maximum age will be the last date for submitting application as mentioned at clause no. 4(a) i.e. 02.03.2022 of this notification. In case, the last date of receipt of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

8.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate, does not make any candidate eligible to be called for Written Test / 2nd Level Test.

8.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for written test on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for written test.

8.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

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8.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

8.7 The selected candidates will be posted in Donimalai, Karnataka State. However, the Management reserves the right to post / transfer the selected candidates to any of the other Mines/Units/Offices of NMDC Ltd. as per requirements at any stage during service of the candidate and they may be assigned job/functions/assignments as per the business requirement of the Company.

8.8 In case of any typographical errors, omissions, corrigendum, clarifications etc., to the notification shall be issued as stated at Clause no.4.0(a) (iii) above. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications / criteria would be made after issue of employment notification.

8.9 **Before applying Online, all the candidates must fulfill the essential requirements of the posts and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No enquiry asking for advice as to eligibility will be entertained. While applying for above posts, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.**

8.10 Outstation SC/ST/PWBD/Ex-servicemen candidates called and attended for Written Test and all the outstation candidates called and attended for 2nd level test will be reimbursed Travelling Allowance of second class Railway / Bus fare on production of Railway /Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure-I in the notification of NMDC website.

8.11 At the time of attending i.e., before Written Test / 2nd Level Test candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to them as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

8.12(A) Candidates belonging to SC/ST/OBC (Non-Creamy Layer)/PwD/Ex-servicemen/EWS category should enclose a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC (NCL) certificate submitted by the candidate should be issued within 06 months from the date of 2nd Level Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

8.12(B) Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the Competent Authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure IV).

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8.12(C) Category (SC/ST/OBC-NCL/EWS/PwBD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

8.12 (D) Wherein in any recruitment year any vacancy earmarked for EWS category cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and the vacancy will be filled by other than EWS candidate.

8.13 If the SC/ ST/OBC(NCL) certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

8.14 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by him issued by the competent authority at the time of 2nd Level Test. In absence of the above, candidates shall not be allowed to appear in the trade 2nd Level Test.

8.15 The prescribed Travelling Allowance claim form (Annexure-I) caste certificates for SC/ST (Annexure-II), OBC (NCL) Certificate (Annexure-III) & EWS Certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e., www.nmdc.co.in only.

8.16 Information regarding Written Test will be provided in the Admit Card/Call Letter which will be obtained at Careers Page of NMDC website and candidates will be intimated for the same through post/email etc. No other communication will be sent to the candidates for Written Test/2nd Level Test.

8.17 Depending upon the suitability of the candidates for the post as mentioned in this notification, the selected candidates will be offered the post as Trainee with training period of 18 months duration, during which they will be paid a consolidated stipend. On successful completion of training period, they will be offered regular scale of pay.

8.18 The candidates applying for the recruitment should ensure that they fulfill all eligibility conditions for the post against which they apply. Their admission at all the stages of selection process will be purely provisional subject to satisfying the prescribed eligibility condition. Mere applying through online mode and issue of unique ID for online application/ call letter /admit card to the candidate will not imply that his / her candidature has been finally cleared by NMDC. NMDC takes up verification of eligibility conditions with reference to original documents of the shortlisted candidates at the time of Second Level Test.

8.19 The term departmental candidates means only those candidates who are currently working with NMDC as permanent employees.

8.20 On successful completion of training period and placement in regular scale of pay, in addition to basic pay and dearness allowance, the candidates will be eligible for other fringe benefits like medical facilities, leave encashment, incentive bonus, gratuity, provident fund etc. as per rules of the Corporation in force from time to time.

8.21 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification**.

8.22 Only such PWBD category candidates would be eligible to get the applicable benefit of reservation / concessions whose relevant disability percentage is 40% and above. Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.

8.23 No request for change of examination center will be entertained.

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8.24 Candidates sponsored by Local Employment Exchange will have to submit application form along with required document in support of age, qualification, caste, experience etc. at the time of Trade test/Physical Ability Test failing which their candidature will not be considered.

8.25 Only Indian Nationals are eligible to apply.

8.26 Court of jurisdiction for any dispute will be at Hyderabad.

8.27 The following activities will be displayed in NMDC website from time to time:

(a) Eligible candidates for Written Test.
(b) Marks of the candidates appeared in the Written Test.
(c) Candidates eligible for 2nd Level Test.
(d) List of candidates qualified / disqualified in the 2nd Level Test along with marks.
(e) List of provisionally selected candidates.

CGM (Personnel)