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NORTHEAST FRONTIER RAILWAY
RAILWAY RECRUITMENT CELL
Station Colony, Panbazar,
Guwahati-781001, Assam.

NOTIFICATION FOR ENGAGEMENT OF ACT APPRENTICES OVER N.F.RAILWAY FOR THE YEAR 2019-20

SCHEDULE		
(i)	**Date of publication of Notification on Website**	**13-08-2020**
(ii)	**Opening date & time of Online Application**	**16-08-2020 at 10:00 hrs**
(iii)	**Closing date & time of Online Application**	**15-09-2020 at 22:00 hrs**

ONLINE applications are invited from eligible candidates for engagement of Act Apprentices for imparting training under the Apprentices Act 1961 in the designated trades at Workshops/Units in **the jurisdiction of N.F. Railway against 4499 slots**. Applications complete in all respects should be submitted only ONLINE till 17:00 hrs. of the closing date.

1. Candidates should note and take cognizance of the fact that this is a Centralized Notification for engagement of Act Apprentices under the Apprentices Act 1961 for Northeast Frontier Railway units and Railway Recruitment Cell, Northeast Frontier Railway (RRC/NFR) has been nominated as nodal agency for obtaining ONLINE applications from candidates and preparation of their merit list. No physical copy of the application is required to be sent to RRC/Units. Candidates can submit their applications **ONLINE only on RRC/NFR's website** www.nfr.indianrailways.gov.in --> General Info →Railway Recruitment Cell GHY
2. After preparation of merit list, the same will be advised to respective Divisions/Units on N.F.Railway. Document verification will be held in opted Divisions/Units, as per the choice mentioned in the candidate's applications.
3. Candidates must note that no centralized merit list will be formed.
4. **MODE OF SELECTION:**

4.1 Selection will be **on the basis of merit list prepared** (trade wise, unit-wise, community-wise). The merit list in each unit will be **prepared on the basis of percentage of marks obtained in matriculation** (with minimum 50% aggregate marks) + **ITI marks in the trade in which Apprenticeship is to be done**. The panel **will be on the basis of average of marks in the matriculation and ITI.**

For the purpose of calculation of percentage of matriculation, marks obtained by the **candidates in all subjects will be reckoned and not on the basis of marks of any subject or a group of subjects like best of five etc.**
For the purpose of calculation of percentage of ITI marks, average marks mentioned in consolidated statement of marks for all semesters of the trade applied/marks mentioned in the provisional National Trade Certificate issued by NCVT/SCVT, will only be reckoned.
In case of false/wrong declaration of Marks, the candidature is liable to be cancelled.

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4.2 In case of two candidates having the same marks, the candidates with older age shall be preferred. In case the date of birth is also same, then the candidate who passed matriculation exam earlier shall be considered first.

4.3 **A final merit list will be prepared unit wise, trade wise and community wise, equal to the number of slots in the descending order of percentage of marks obtained by the candidate, as stated above. Shortlisted candidates, thus enlisted in respective units, will be called for document verification to the extent of 1.5 times of the notified vacancies.**

4.4 Candidates finally enlisted would be subject to verification of original testimonials uploaded and production of medical certificate as per annexure attached.

5. During submission of ONLINE application, a Registration number will be issued to each applicant. Candidates are advised to preserve/note their Registration Number for further stages of engagement process/correspondence with RRC.

NOTE-I: To avoid last minute rush, candidates are advised in their own interest to submit ONLINE application much before the closing date, to avoid possible Inability/failure to log on to the website of RRC on account of heavy load on the internet or website jam during last days.

NOTE-II: RRC does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.

6. **The Units along with no. of slots for apprenticeship training and addresses of the units are mentioned as under**:

SN	UNITS (Divisions/ Workshops)	No. of Apprentices	Addresses of the units
i	**Katihar (KIR)& TDH workshop**	**970**	Sr.Divisional Personnel Officer, Office of the DivisionalRailway Manager (P), P.O. Katihar, Bihar
ii	**Alipurduar (APDJ)**	**493**	Divisional Personnel Officer(I/C), Office of the Divisional Railway Manager (P), P.O. AlipurduarJunction,Dist.Alipurduar, West Bengal-736123
iii	**Rangiya (RNY)**	**435**	Sr.Divisional Personnel Officer, Office of the Divisional Railway Manager (P), N.F.Railway, Rangiya P.O. Rangiya, Dist. Kamrup (Assam), Pin No.781354
iv	**Lumding (LMG)& S&T/workshop**	**1302**	Sr.Divisional Personnel Officer , Office of the Divisional Railway Manager (P), P.O.Lumding Pin 782447 Assam
v	**Tinsukia (TSK)**	**484**	Divisional Personnel Officer (I/C), Office of the Divisional Railway Manager (P), Tinsukia, N.F.Railway, Tinsukia PIN No.786125, PO. Hijuguri, Dist Tinsukia (Assam)
vi	**NewBongaigaon Workshop (NBQS) &EWS/BNGN**	**539**	Asstt. Personnel Officer, Office of the Chief Workshop Manager/ N.F.Railway Carriage &Wagon Workshop/NewBongaigaon, PIN- 783381
vii	**Dibrugarh Workshop (DBWS)**	**276**	Senior Personnel Officer, NF Railway Workshop, Dibrugarh,PIN-786001
Total		**4499**	

Note: Please go through the available training slots given below vis-à-vis your ITI Trade thoroughly and select the Units accordingly for ONLINE application. It should not happen that you select a unit where there is no training slot requirement for your ITI Trade. In such a situation your application may eventually become meaningless, as you would not be allowed to make any changes after the final submission. Moreover, you are also not allowed to make subsequently or multiple applications as in such an eventually, all the applications of yours shall be summarily rejected. **No physical copy of the application is required to be sent to RRC/Units.**

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7. Apprentices will be engaged in the following trades in the Units mentioned below:

Katihar division & TDH Workshop Unit (KIR)

DEPARTMENT	TRADES	TOTAL Quota	UR	OBC	SC	ST	ESM	PWD	ITI passed in trade to be eligible for consideration	Training Period
MECHANICAL	MACHINIST	22	11	6	3	2	97	39	MACHINIST	1 year
	WELDER	40	20	11	6	3			WELDER	1 year
	FITTER	122	62	33	18	9			FITTER	1 year
	DIESEL MECHANIC	320	162	86	48	24			DIESEL MECHANIC	1 year
	ELECTRICIAN	100	50	27	15	8			ELECTRICIAN	1 year
	REFRIGERATOR & AC MECHANIC	33	17	9	5	2			REFRIGERATOR AND AC MECHANIC	1 year
	ELECTRONICS MECHANIC	20	10	5	3	2			ELECTRONICS MECHANIC	1 year
TDH WS (MECHANICAL)	MACHINIST	4	2	1	1	0			MACHINIST	1 year
	WELDER	5	3	1	1	0			WELDER	1 year
	FITTER	10	5	3	1	1			FITTER	1 year
ELECTRICAL	ELECTRICIAN	100	50	27	15	8			ELECTRICIAN	1 year
	LINEMAN	33	17	9	5	2			LINEMAN	1 year
S&T	INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINTENANCE	50	25	14	7	4			INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINTENANCE	1 year
ENGG.	MASON	111	56	30	17	8			BUILDING CONSTRUCTOR	1 year
	SUB TOTAL	970	490	262	145	73	97	39		

Alipurduar Unit (APDJ)

MECHANICAL	WELDER	30	15	8	5	2	49	20	WELDER	1 year
	FITTER	60	30	16	9	5			FITTER	1 year
	ELECTRICIAN	20	10	5	3	2			ELECTRICIAN	1 year
	REFRIGERATOR AND AC MECHANIC	12	6	3	2	1			REFRIGERATOR AND AC MECHANIC	1 year
ELECTRICAL	ELECTRICIAN	91	45	25	14	7			ELECTRICIAN	1 year
	LINEMAN	30	15	8	5	2			WIREMAN	1 year
S&T	INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE	50	25	14	7	4			INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE	1 year
ENGG.	CARPENTER	44	22	12	7	3			CARPENTER	1 year
	MASON	85	43	23	13	6			BUILDING CONSTRUCTOR	1 year
	PAINTER	71	36	19	11	5			PAINTER	1 year
	SUB TOTAL	493	247	133	76	37	49	20		

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Rangiya Unit (RNY)										
	MECHANICAL	WELDER	30	15	8	5	2	43	17	WELDER 1 year
		FITTER	124	62	34	19	9			FITTER 1 year
		ELECTRICIAN	20	10	5	3	2			ELECTRICIAN 1 year
	ELECTRICAL	ELECTRICIAN	90	45	24	14	7			ELECTRICIAN 1 year
		LINEMAN	31	16	8	5	2			WIREMAN 1 year
	S&T	INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE	20	10	5	3	2			INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE 1 year
	ENGG.	MASON	120	60	33	18	9			BUILDING CONSTRUCTOR 1 year
		SUB TOTAL	435	218	117	67	33	43	17	

Lumding division & S&T Workshop unit (LMG)										
	MECHANICAL	MACHINIST	33	17	9	5	2	130	52	MACHINIST 1 year
		WELDER	50	25	14	7	4			WELDER 1 year
		FITTER	291	146	79	44	22			FITTER 1 year
		DIESEL MECHANIC	145	73	39	22	11			DIESEL MECHANIC 1 year
		ELECTRICIAN	140	70	38	21	11			ELECTRICIAN 1 year
		REFRIGERATOR AND AC MECHANIC	42	22	11	6	3			REFRIGERATOR AND AC MECHANIC 1 year
		ELECTRONICS MECHANIC	20	10	5	3	2			ELECTRONICS MECHANIC 1 year
	ELECTRICAL	ELECTRICIAN	83	43	22	12	6			ELECTRICIAN 1 year
		LINEMAN	21	10	6	3	2			WIREMAN 1 year
	S&T	INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE	100	50	27	15	8			INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE 1 year
	S&T WORKSHOP	FITTER	32	16	9	5	2			FITTER 1 year
		MACHINIST	32	16	9	5	2			MACHINIST 1 year
		ELECTRICIAN	32	16	9	5	2			ELECTRICIAN 1 year
		WELDER	32	16	9	5	2			WELDER 1 year
		CARPENTER	32	16	9	5	2			CARPENTER 1 year
		PAINTER	30	15	8	5	2			PAINTER 1 year
	ENGG.	MASON	130	65	35	20	10			BUILDING CONSTRUCTOR 1 year
		PAINTER	57	29	15	9	4			PAINTER 1 year
		SUB TOTAL	1302	655	353	197	97	130	52	

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Tinsukia division Unit(TSK)											
	MECHANICAL	MACHINIST	16	8	4	3	1	48	19	MACHINIST	1 year
		WELDER	40	20	11	6	3			WELDER	1 year
		FITTER	163	82	44	25	12			FITTER	1 year
		DIESEL MECHANIC	20	10	5	3	2			DIESEL MECHANIC	1 year
		ELECTRICIAN	40	20	11	6	3			ELECTRICIAN	1 year
		REFRIGERATOR AND AC MECHANIC	33	17	9	5	2			REFRIGERATOR AND AC MECHANIC	1 year
		ELECTRONICS MECHANIC	20	10	5	3	2			ELECTRONICS MECHANIC	1 year
	ELECTRICAL	ELECTRICIAN	81	41	22	12	6			ELECTRICIAN	1 year
		LINEMAN	21	10	6	3	2			WIREMAN	1 year
	S&T	INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE	50	25	14	7	4			INFORMATION TECHNOLOGY & ELECTRONIC SYSTEM MAINENANCE.	1 year
		SUB TOTAL	484	243	131	73	37	48	19		

New Bongaigaon Workshop (NBQS) Unit											
	MECHANICAL	MACHINIST	9	5	2	1	1	53	22	MACHINIST	1 year
		WELDER	76	38	21	11	6			WELDER	1 year
		FITTER	57	29	15	9	4			FITTER	1 year
		CARPENTER	9	5	2	1	1			CARPENTER	1 year
		DIESEL MECHANIC	48	24	13	7	4			DIESEL MECHANIC	1 year
		ELECTRICIAN	39	19	11	6	3			ELECTRICIAN	1 year
		PAINTER	9	5	2	1	1			PAINTER	1 year
		TURNER	6	3	2	1	0			TURNER	1 year
		REFRIGERATOR AND AC MECHANIC	10	5	3	1	1			REFRIGERATOR AND AC MECHANIC	1 year
		ELECTRONICS MECHANIC	30	15	8	5	2			ELECTRONICS MECHANIC	1 year
	ELECTRICAL	ELECTRICIAN	46	24	12	7	3			ELECTRICIAN	1 year
	EWS/BNGN	WELDER	55	28	15	8	4			WELDER	1 year
		MACHINIST	50	25	14	7	4			MACHINIST	1 year
		Fitter Structural	40	20	11	6	3			FITTER (Struct.)	1 year
		FITTER	20	10	5	3	2			Mill Wright(MMW)	1 year
		Machinist(Grinder)	30	15	8	5	2			Machinist(Grinder)	1 year
		ELECTRICIAN	5	3	1	1	0			ELECTRICIAN	1 year
		SUB TOTAL	539	273	145	80	41	53	22		

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Dibrugarh Workshop(DBWS) Unit											
	MECHANICAL	MACHINIST	12	6	3	2	1	28	11	MACHINIST	1 year
		WELDER	50	25	14	7	4			WELDER	1 year
		FITTER	55	28	15	8	4			FITTER	1 year
		CARPENTER	12	6	3	2	1			CARPENTER	1 year
		ELECTRICIAN	38	19	10	6	3			ELECTRICIAN	1 year
		PAINTER	13	6	4	2	1			PAINTER	1 year
		TURNER	6	3	2	1	0			TURNER	1 year
		REFRIGERATOR AND AC MECHANIC	12	6	3	2	1			REFRIGERATOR AND AC MECHANIC	1 year
		ELECTRONICS MECHANIC	30	15	8	5	2			ELECTRONICS MECHANIC	1 year
	ELECTRICAL	ELECTRICIAN	48	24	13	7	4			ELECTRICIAN	1 year
		SUB TOTAL	276	138	75	42	21	28	11		

NB: PWD means person with Disability and ESM means Ex. Servicemen. Seats of PWD and Ex-Servicemen in the above tables are not separate, but included in the total number of seats.

The number of training slots shown in this Notification are provisional and the same are liable to increase or decrease depending upon the actual needs of the administration at the time of finalization of select list.

When the prescribed number of persons belonging to the Scheduled Castes is not available, it will be filled by ST candidates. For ST slots, in case ST candidates are not available, they will be filled by SC candidates. If the prescribed training slots for SC/ST candidates cannot be filled even in the above given manner, then the training slots so lying unfilled will be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes i.e. Unreserved candidates. Similarly, the seats remaining unfilled by OBC candidates will be filled by candidates of unreserved category.

8. ELIGIBILITY CONDITIONS:

8.1 The candidates should have completed 15 years of age and should not have completed 24 years of age as on 01.01.2020.

8.2 Upper age limit is relaxable by 05 years in case of SC/ST candidates, 3 years in case of OBC candidates.

8.3 For persons with Disability, upper age limit is relaxed by 10 years.

8.4 Upper age limit is relaxable by up to additional 10 years for ex-servicemen to the extent of service rendered in Defense Forces plus 03 years provided they have put in a minimum of 6 months service at a stretch, except Ex-servicemen who have already joined the Govt. service on Civil side after availing the Ex.servicemen status for the purpose of their engagement. However, regardless of community, Ex. serviceman will be considered against the Ex. Servicemen quota, if available. If UR vacancies are not available then only Ex. Serviceman belonging to those particular communities where vacancies are available will be considered against the ex. servicemen quota.

8.5 The **candidates, who want to avail the benefit of reservation of SC/ST, must upload his/her Caste certificate on Central Government format only issued by**

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appropriate authority according to Annexure-I at the time of online application. Similarly, the candidates who want to avail the benefit of reservation of OBC, must **upload Caste certificate and Non-Creamy Layer certificate issued on or after 1/4/2019** on Central Government format only by appropriate authority as per sample **Annexure-II** at the time of online application, these certificates are required to be produced in original at the time of document verification also. The list of authorities empowered to issue SC/ST/OBC certificates are indicated below:-

a. District Magistrate/ Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/ Sub-divisional Magistrate/Taluk Magistrate/Executive Magistrate/Extra Assistant Magistrate (not below the rank of 1st Class Stipendiary Magistrate).
b. Revenue Officer not below the rank of Tahsildar.
c. Sub-divisional Officer of the area where the candidate and or his family resides

8.6 The candidates who want to avail the benefit of reservation of Ex. servicemen and Armed Forces personnel, **must upload Discharge certificate** and in case of children of Ex. Servicemen and children of Armed Forces **serving certificate** respectively (as the case may be) of his/her parents at the time of online application.

9. EX-SERVICEMEN

9.1 An Ex-servicemen candidate selected under the reservation provided for them is to be placed in the appropriate category viz. UR/SC/ST/OBC to which he belongs. Ex. servicemen, their children and children of Armed Force personnel will be engaged for Apprenticeship as per details mentioned below:

a) Children of deceased/disabled Ex. servicemen including those killed/disabled during peace time.
b) Children of Ex. servicemen
c) Children of Serving Jawans
d) Children of Serving Officer
e) Ex. Servicemen

10. MINIMUM EDUCATION QUALIFICATION

The candidate must have passed 10th class examination or its equivalent (under 10+2 examination system) with minimum 50% marks, in aggregate, from recognized Board and also possess National Trade Certificate (ITI) in the notified trade issued by the National Council for Vocational Training or Provisional Certificate issued by National Council for Vocational Training/State Council for Vocational Training.

Copies of mark sheet & pass certificates of matriculation (10thstd), provisional certificate/National trade certificate (NTC) certificate issued by NCVT/SCVT in the case of **ITI and ITI Final Mark-Sheet must be uploaded**. Mere completion of course is not sufficient. **Candidates should have already passed the prescribed qualification on the date of issue of notification.**

11. PAYMENT OF FEES

11.1 Application fees (Non-refundable) –Rs.100/- (Rupees one hundred only)

11.2 **Fee payment will have to be made online through payment gateway** as part of online application process as under:

- Once the online application is complete in all respects at RRC/NFRs website www.nfr.indianrailways.gov.incandidates will be directed to payment gateway to make payment.
- Once the payment is successfully done, candidates will be redirected to RRC/NFRs website to complete the application process and download the application form.
- In case the candidates tried to make payment before and come across some issues like loss of internet connection due to which the fee amount has been deducted from

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their Account/Debit/Credit Card but still unable to download the application, please click on " Verify Payment" button to reconfirm the same from the payment gateway.

11.3 After ensuring the correctness of the particulars of the application form candidates are required to pay fees through the payment gateway integrated with the online application. No change/edit will be allowed thereafter.

11.4 The payment can be made by using debit card/ credit card/internet Banking/SBI Challan etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.

11.5 On successful completion of the transaction, e-receipt with the date entered by the candidate will be generated which should be printed and retained by the candidate.

11.6 If the online transaction is not successfully completed, please login again and make payment online.

11.7 No fee is required to be paid by SC/ST/PWD/Women candidates.

12. STANDARDS OF FITNESS FOR THE PERSON WITH DISABILITY

12.1 Only Loco motor or Cerebral palsy (OH) who suffers from not less than 40% of relevant disability and Hearing Handicapped (HH) having 60 decibels or more in the better ear in the conversational range of frequency are eligible to apply.

12.2 For Loco motor or Cerebral palsy (OH).

SN	Trades	Categories of disabled who could apply for engagement
1	Fitter	OL,BL,LV,HH
2	Welder (G&E)	OL,HH
3	Electrician	OL,HH
4	Carpenter	OL,HH
5	Diesel Mechanic	OL
6	Machinist	LV,OL,HH
7	Painter	OL,HH
8	Turner	OL,HH
9	Refrigerator & AC Mechanic	OL,LV,HH
10	Electronics Mechanic	OL,BL,HH

NOTE: OL=One Leg, BL=Both Legs, LV=Low vision, HH=Hard of Hearing

12.3 For the purpose of visually handicap (VH) candidates, definition of VH disabilities are as under:

a) **Blindness**

"Blindness" refers to a condition where a person suffers from any of the following condition, namely:

Total absence of sight, or

Visual acuity not exceeding 6/60 or 20/2000 (snellen) in the better eye with correcting lens; Limitation of the field of vision subtending an angle of 20 degrees or worse.

b) **Low vision (VH)**

a) "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive corrections but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

12.4 Person with Disability (PWD) who wants to avail the benefit of reservation must produce a disability certificate issued by a competent authority (i.e. Medical Board duly constituted by the Central or State Government including one

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specialist in the particular field for assessing disability). **Disability certificate should be strictly as per Form II, III and IV as attached.**

12.5 Other than abovementioned Persons with Disabilities (PWD) candidates as mentioned against the relevant trades should not apply as PWD, and, they will not be eligible for such concessions/facilities.

13. HOW TO APPLY

13.1 Candidates are required to apply ONLINE by visitingwww.nfr.indianrailways.gov.in detailed instructions for filling up ONLINE applications will be available on the website.

13.2 Candidates are required to log on to the RRC/NFR website www.nfr.indianrailways.gov.in provided for filling ONLINE applications and fill up the personal details/BIODATA etc. carefully.

NOTE-I: Candidates should be in possession of Aadhaar Card. At the time of registration, candidates have to fill 12 digits Aadhaar Card number. The candidates not having Aadhaar number and have enrolled for Aadhaar but have not received Aadhaar Card can enter 28 digits Aadhaar Enrolment ID printed on the Aadhaar Enrolment slip.

This provision is applicable to the candidates of all states and Union Territories except the state of Jammu and Kashmir, Meghalaya and Assam.

Applicants from these states can enter in the online application form, their voter ID number, valid passport number, driving license number or any other valid Government identity card at the time of online application.

Candidates have to produce original Aadhaar card or document mentioned above, at the time of document verification.

NOTE-II: Candidates should ensure their name, father's name, date of birth should exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also debarment.

NOTE-III: Candidates are advised **to indicate their active mobile number and valid e-mail ID in the ONLINE application** and keep them active during the entire engagement process as all important messages will be sent by email/SMS which will be treated as deemed to have been read by the candidates.

13.3 Candidates have to choose only one unit.

13.4 Candidates trying to submit more than one application with different particulars like Name/Father's name/Community/Photo (face)/ educational and/or technical qualification etc. or with different Email ID/Mobile Number are informed that all such applications will be summarily rejected.

13.5 Candidates have to keep printouts of their online application. If found eligible, he/she will be called for Document Verification and the print out of online application is required to be produced at the time of Document Verification.

14. SCANNED PHOTOGRAPH/SOFT COPY OF PHOTOGRAPH

14.1 Candidates are required to **upload their colour photograph** as per specifications mentioned on the website with clear front view of the candidate without cap and sunglasses. Candidates may note that RRC may, at any stage, reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing at the time of Document Verification.

15. SCANNED SIGNATURE/SOFT COPY OF IMAGE OF SIGNATURE

Candidates are also required **to upload their signature** as per specifications mentioned on the website.

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16. DOCUMENTS TO BE UPLOADED

Candidates are required to upload the legible scanned copy of following documents:

16.1 SSC (Standard 10th) or its equivalent mark sheet and Class-10 Pass Cerificate.

16.2 Certificate for proof of date of birth (Standard 10th or its equivalent certificate or mark sheet indicating date of birth or school leaving certificate indicating date of birth).

16.3 Consolidated mark sheet for all semesters of the trade in which applied / Provisional National Trade Certificate indicating marks.

16.4 National Trade Certificate issued by NCVT or Provisional National Trade Certificate issued by NCVT /SCVT.

16.5 Caste certificate for SC/ST/OBC candidates, wherever applicable, as mentioned in Para 8.5 above.

16.6 Disability certificate, in case of PWD candidate.

16.7 Discharge certificate / Serving certificate, in case of candidates applied against Ex-Servicemen quota. Production of original documents, as stated above, on the day of document verification is mandatory without which they will not be allowed to appear in the document verification. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi.

17. LAST DATE FOR RECEIPT OF APPLICATION

17.1 The ONLINE application, complete in all respect, can be submitted through ONLINE process as indicated in the schedule on first page. No physical copy of the application is required to be sent to RRC. Even if it is received, no cognizance will be given to it.

18. TRAINING PERIOD & STIPEND

18.1 The candidates finally engaged will be provided Stipends at the prescribed rate as per the provision.

18.2 No Hostel accommodation will be provided and selected candidates will have to make their own arrangement during their training as per Apprentice Act 1961 and they will be released on completion of the training.

19. AGREEMENT OF TRAINING

19.1 Before commencement of the Apprenticeship training in the designated trade, the selected candidate has to enter into a Contract of Apprenticeship Training with the following provisions:

19.2 Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), candidate will be paid apprentice compensation as prescribed.

19.3 In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and conditions of the contract (as notified under the Apprenticeship Rules 1992), the candidate/surety has to pay such amount as is determined by the Apprenticeship Adviser as and towards the cost of training.

19.4 **It is not obligatory on the part of employer to offer any employment to the passed out trade apprentice on completion of the period of Apprenticeship Training** in his establishment nor shall it be obligatory on the part of the Apprentice to accept an employment under the employer.

19.5 In case the selected candidate is minor then, his/her guardian has to enter into a Contract of Apprenticeship with the employer.

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20. MEDICAL FITNESS

20.1 In terms of Railway Board's letter no. E(MPP)/2009/6/14 dated 04/12/2018 candidate has **to bring medical certificate as per the 'Annexure III'** attached with the notification, at the time of document verification. "The medical certificate should be signed by **Government authorized doctor(Gaz.), not below the rank of Asst. Surgeon of Central/State Hospital".** Without medical certificate, as referred above, no document verification will be conducted and candidature is liable to be cancelled.

21. HELP DESK

21.1 For any problems in submitting the applications online or printing of the application, candidates may click on the Help Desk button appearing on the the application web page and seek help accordingly. For response to their queries, they must provide their e-mail IDs.

22. IMPORTANT INSTRUCTIONS

22.1 The decision of the Railway administration in all matters relating to eligibility, acceptance or rejection of the applications and mode of selection shall be final.

22.2 **Imparting training in Railway will not confer any right to the candidates for their absorption in Railway after successful completion of training**. In terms of para-10 of Schedule V of the Apprenticeship Rules,1991, notified on 15.07.92 by the Ministry of Labor, it shall not be obligatory on the part of the employer to offer any employment to the Apprentice on completion of period of his/her apprenticeship training in his / her establishment. It shall not be obligatory on the part of the apprentice to accept an employment under the employer. **Imparting Training in Railway will not confer any right to the candidates for their absorption in Railway after completion of Training.**

22.3 Training in Railway establishments under the Apprentices Act, 1961 does not, by itself, confer any right, whatsoever, for appointment in railway services by default. C**ontract of apprenticeship will be terminated on completion of training.** However, there is a provision of 20% of the vacancies in case of direct recruitment through open advertisements being filled giving preference to course completed act apprentices.

22.4 No correspondences for engagement will be entertained.

22.5 CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATURE AND NO CORRESPONDENCE WILL BE ENTERTAINED IN THE MATTER.

22.6 Candidature of the candidate shall be cancelled if he/she fails to produce the required original testimonials for verification or any other discrepancy noticed.

22.7 Before applying, the candidates should ensure that he/she fulfills the eligibility and other criteria. If erroneously engaged, such candidates shall be summarily dismissed without notice at any stage.

22.8 The Railway administration does not undertake any responsibility for sending reply to the candidates not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.

22.9 No daily allowance / conveyance allowance or travelling allowance will be paid to the candidates called for document verification.

22.10 Candidates need not send any application printouts or certificates or copies to RRC by post. The candidature of the candidates will be considered only on the strength of the information furnished in the ONLINE application.

22.11 No request of candidate to change the division/unit will be entertained.

Encl: Annexure as above (Formats of Certificates).

Chairman/RRC/NFR

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Annexure-I

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/ Srimati/ Kumari* .....son/daughter* of Shri.....
Village/ Town...../District/Division*.....of
the.....State/UnionTerritory* belongs to the.....Caste*/Tribe which is recognised as a Scheduled Caste / Scheduled Tribe (tick whichever is applicable) under :-

*The Constitution Scheduled Castes Order 1950.
*The Constitution Scheduled Tribes Order 1950.
*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;
*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;
[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Re-organisation Act 1960, the Punjab Re- organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re-organisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]
The Constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled *Tribes Orders (Amendment) Act, 1976
The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.
*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962
*The Constitution (Pondicherry) Scheduled Castes Orders, 1964
*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
*The Constitution (Nagaland) Scheduled Tribes Order, 1970.
*The Constitution (Sikkim) Scheduled Castes Order, 1978
*The Constitution (Sikkim) Scheduled Tribes Order, 1978
*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
*The Constitution (SC) Orders (Amendment) Act, 1990
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996
*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002
*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri/Srimati*.....father/mother*.....of Shri/Srimati/Kumari..... of Village/ Town*.....in/District/Division*.....of the State/UnionTerritory*.....who belongs to the.....Caste*/Tribe which is recognised as a Scheduled Caste/ Scheduled Tribe in the Station/ Union Territory* issued by the .....dated.

3. Shri/Srimati/Kumari* and /or* his/her* family ordinarily resides in Village/Town*..... District/ Division* of the State/ Union Territory* of.....

* Please delete the words which are not applicable.
@ Please quote the specific presidential order.
% Please delete the Paragraph, which is not applicable.

Note: (a) The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950: Officers competent to issue caste/tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner. 2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. 3. Revenue Officers not below the rank of Tehsildar. 4. Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s). 5. Certificates issued by Gazetteed Officers of the Central or of a State Government Countersigned by the District Magistrate concerned. 6. Administrator/ Secretary to Administrator (Laccadive, Minicoy and Admindivi Islands).

Signature .....
Designation .....
(with seal of Office)
State/ Union Territory .....

Place .....
Date .....

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OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA

This is to certify that
Shri/Smt./Kumari.....son/daughter of .....of Village/Town .....in District/ Division ..... in the State/ Union Territory..... belongs to the ..... community which is recognised as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No..... dated.....*

Shri/Smt./Kum.*.....and/or his/her family ordinarily reside(s) in the.....District/Division of the.....state/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of Personnel and Training O.M.No.36033/1/2013-Estt. (Res) dated 27.05.2013 and 13.09.2017*.

Date:

DISTRICT MAGISTRATE / DY. COMMISSIONER ETC.
(Seal)

*** The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate as OBC.**

*** As amended from time to time.**

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

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ANNEXURE V(A)

Disability Certificate

FORM-II

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

(See Rule 4)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP Size Attested Photograph (Showing face only) of the person with disability

Certificate No.:

Date:

This is to certify that I have carefully examined

Shri/Smt/Kum.....son/wife/ daughter of Shri.....Date of Birth (DD/MM/YYYY)..... Age.....Years, Male/Female..... Registration No. ..... Permanent Resident of House No. .....Ward/Village/Street ..... Post Office..... District..... State.....

Whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of:

*Locomotor Disability

*Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is .....

(1) He/She has .....% (in figure ..... percent (in words) permanent physical impairment/ blindness in relation to his/her ..... (part of body) as per guidelines (to be specified).

(2) The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/Thumb Impression of the person in whose favour disability certificate is issued

(Signature and Seal of Authorized Signatory of notified Medical Authority)

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ANNEXURE V(B)

Disability Certificate

FORM-III

(In case of multiple disabilities)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

(See Rule 4)

Recent PP Size Attested Photograph (Showing face only) of the person with disability

Certificate no:..... Date:

1 This is to certify that we have carefully examined

Shri/Smt./Kum.....son/wife/daughter of Shri.....

Date of Birth(dd/mm/yyyy)..... Age.....years,

Male/Female..... Registration No. .....Permanent Resident of House No..... Ward/Village/Street..... whose photograph is affixed above and are satisfied that:

(A) He/She is a case of **Multiple Disability.** His/Her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below:

Sl. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical Impairment/Mental Disability(in%)
1	Locomotor Disability	@		
2	Low Vision	#		
3	Blindness	Both Eyes		
4	Hearing Impairment	£		
5	Mental Retardation	X		
6	Mental-illness	X		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows:

In figures: .....percent

In words : .....percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

I) not necessary, Or

ii) is recommended/after .....year .....months, and therefore this certificate shall be valid till .....(DD/MM/YYYY)

@ e.g. Left/Right/both arms/legs

e.g Single eye/both eyes

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence

Nature of Document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature/Thumb impressionof the person in whose favour disability certificate is issued

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Disability Certificate

FORM – IV

(In cases other than those mentioned in Forms II and III)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

(See Rule 4)

Recent PP Size Attested Photograph (Showing face only) of the person with disability

Certificate No.: Date:

This is to certify that I have carefully examined

Shri/Smt./Kum.....son/wife/daughter of Shri.....

Date of Birth(DD/MM/YYYY).....Age.....years, Male/Female.....

Registration No. .....Permanent Resident of House No..... Ward/Village/Street..... whose photograph is affixed above and am satisfied that he/she is a case ..... Disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

Sl. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical Impairment/Mental Disability(in%)
1	Locomotor Disability	@		
2	Low Vision	#		
3	Blindness	Both Eyes		
4	Hearing Impairment	£		
5	Mental Retardation	X		
6	Mental-illness	X		

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3.Reassessment of disability is:

(i). not necessary, Or

(ii) is recommended/after ..... years .....months and therefore this certificate shall be valid till ..... (DD)(MM)(YYYY)

@ e.g. Left/Right/both arms/legs

e.g. Single eye/both eyes

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority) (Name and Seal)	Countersigned [(Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital in case the certificate is issued by a medical authority who is not a government servant (with seal)]]

Signature/Thumb Impression of the person in whose favour disability certificate is issued

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. The principal rules were published in the Gazette of India vide notification number S.O. 908(E),dated the 31st December, 1996.

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Annexure III

Northeast Frontier Railway

(To Be Certificate by the Government Authorised Doctor (Gazetted) NOT BELOW THE RANK ASSISTANT SURGEON OF THE CENTRAL/STATE MEDICAL SERVICES)

1. Name of the Candidate
2. Height/137 cms
   Weight/25.4 kgs
   Chest Expansion/
   Not Less than 5cms.

Photo to be attested by the Civil Surgeon who is giving the certificate with Signature and Seal

3. **EYES.**
   Minimum Standard of
   Visual Acuity (Bee-One)
   (a) 6/9, 6/12 with or without glasses
   (b) Binocular Vision
   (c) Colour Vision
   {There should be no evidence of any morbid condition of either eye or the lids of either eye which may be liable to risk aggravation or recurrence}
4. **EARS.**
   Good Hearing without suppurative disease
   No hearing permitted
5. **SKIN.**
   No evidence of Acute or chronic skin
   Disease or Chronic ulceration
6. **SPEECH.**
   Should be preferably perfect without impediment
7. **ALIMENTARY SYSTEM**

   1) Should have sufficient number of natural teeth (in Healthy State) for mastication
   2) No oral sepsis
   3) Spleen should not be palpable
   4) Liver should not be palpable

   Others
   Should not suffer from the following

   a) Hemorrhoids
   b) Hernia/Hydrocele
   c) Bubonocele
   d) Ischio-rectal.talabsces

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8. CARDIO, VASCULAR SYSTEM.

a) Blood Pressure should not exceed 85 diastolic and 140 systolic
b) No sign of cardio vascular disease.

9. RESPIRATORY SSTEM.

No deformation or chest causing impediment to breathing. Free from all disease of respiratory system. :

10. GENITO URINARY SYSTEM.

No Genitourinary disease or deformity :

11. SKELETAL SYSTEM.

No evidence of serious deformity of the spinal column of the extremities. :
The function of all limbs should be within normal limits. :

12. NERVOUS SYSTEM.

No disease of Nervous system of any mental disease:

13. GLANDULAR SYSTEM.

No evidence to Tuberculosis or disease of Glandular:

14. X'RAY OF LUNGS :

15. URINE SUGAR :

16. BLOOD GROUP :

The above named candidate is free from evidence of any contagious or infectious disease He/She is not suffering from any disease which is likely to he aggravated by service or likely to him/her unfit for service or to endanger, the health of the public. He/She is also free from avoidance of tuberculosis in any form (active or healed), and also certified that he/she fit to undergo Apprenticeship Training in Railway Establishments under the Apprentices Act 1961

Date:

(SIGNATURE OF THE GOVERNMFNT
AUTHORISED DOCTOR (GAZETTED)
(NOT BELOW THE RANK OF ASSTT.
SURGEON OF CENTRAL/STATE HOSPITAL
GOVERNMENT MFDICAL SERVICE)

NAME OF THE DOCTOR

Seal

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