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NMDC Limited
(A Government of India Enterprise)
"Khanij Bhavan", 10-3-311/A, Masab Tank, Hyderabad-500028

NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a Multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with large turnover. NMDC is in the process of massive expansion and diversification both in India and abroad. NMDC is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. The Company has also undertaken a Slurry Pipeline Project for laying of Slurry Pipeline between Bailadila and Visakhapatnam (A.P.) via Nagarnar, Jagdalpur. NMDC is now inviting applications from eligible & willing candidates to fill up the following posts on Contract basis for NMDC In-house Engineering, Procurement & Construction Management (EPCM) Service.

2.0 The details of contractual posts, discipline, no. of posts, required educational qualifications, maximum age, no. of years of post qualification experience is as mentioned below:-

Sl. No.	Name of the Contractual post	Discipline	No. of posts	Minimum Qualification	Max Age	Post Qual. Exp. (years)	Nature of Experience
1	Executive Gr. IV	Mechanical	1	BE/B.Tech in respective discipline with Minimum 60% marks or equivalent grade and 55% marks for SC/ST/OBC (NCL)/PwD or equivalent grade	50	15	➢ Engineering services in bulk material handling systems in any of crushing, screening, belt conveying, stacking, loading plant facilities etc. related to Mechanical / Electrical & Automation/ Civil & Structural works along with exposure in development of CAD drawings. ➢ Experience in working with 3D modeling software, structural design & analysis software, piping software etc., will be given preference. ➢ Having plant site exposure will be an
		Electrical	1				
		Civil	1				
2	Executive Gr.III	Mechanical	2		45	12	
		Electrical	2				
		Civil	3				
3	Executive Gr.II	Mechanical	2		40	9	
		Electrical	2				
		Civil	3				
4	Executive Gr.I	Mechanical	2		35	6	
		Electrical	1				
		Civil	2				

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							added advantage.

2.1 The reservation for SC/ST/OBC/EWS/PwD & Ex.Servicemen of above contractual post is as per Government of India guidelines.

2.2 The Job description for Executive Gr.IV to Gr. I is as follows:

(i) Mechanical:

Provide engineering services as per the requirements of Bulk Material Handling Systems for conveyors & equipment, design calculations, engineering drawings, technical specifications, BOM, cost estimates, technical appraisals, design verification, drawings approvals, designer supervision at site, equipment inspection etc.

(ii) Electrical:

Provide engineering services as per the requirements for SLDs of power receiving & distribution, HT switchgear, transformers, MCCs, DBs, earthing & electrical layout for equipment & conveyors, control rooms, configuration diagrams of PLC automation & SCADA, I/O lists, CCTV system, engineering drawings, cable engineering, general illumination, BOM, mimic diagrams, UPS, Cost estimates, technical appraisals, design verification, drawings approvals, designer supervision at site, equipment inspection etc.

(iii) Civil & Structural:

Provide engineering services as per the requirements for civil & structural works, which include industrial buildings, junction houses, motor houses, structures, roads, township facilities, water supply, piping works, survey, design calculations, engineering drawings, technical specifications, BOQ, cost estimates, technical appraisals, design verification, drawings approvals, designer supervision at site, inspection etc.

3.0 Selection Process:

3.1 Mode of Selection:

Post	Mode of selection	Total Marks
Executive Gr. I to Gr. IV	Interview	100

3.2 Interview:

The interview may be held at short notice for which call letters will be uploaded on NMDC website and candidate will be intimated for the same through their SMS, e-mails and post. No other communication will be sent to the candidates for this purpose.

4.0 Verification of Documents with originals:-

The candidates who will be called for Interview are required to produce original documents/ testimonials, along with self attested photo copies, in support of Age, Qualification, Experience, Caste, (SC/ST/OBC-NCL/EWS/PwD/Ex-servicemen) certificates etc. for verification of their eligibility as per notification at the time of Interview. In case the candidate(s) do not produce / submit the required documents before attending for Interview, the candidate(s) will not be permitted to attend the

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Interview and Traveling Allowance will not be reimbursed. The decision of NMDC Management is final in this regard.

5.0 **Other terms & conditions:**

a) **Remuneration:** The selected candidates will be paid following consolidated remuneration mentioned against each contractual post and the same may be increased up to maximum 10% on annual basis in subsequent years based upon their performance.

Sl.No	Name of the Contractual post	Consolidated pay (Rs.) per month
1.	Executive Gr. IV	1,50,000/-
2.	Executive Gr. III	1,20,000/-
3.	Executive Gr. II	90,000/-
4.	Executive Gr. I	60,000/-

b) GST, as applicable, shall be borne by the company.

c) **Period of Contract:** The engagement will be for a maximum period of three (3) years. The initial agreed period can be extended by a suitable period/terminated based on performance and depending on the requirements.

d) The date of reckoning the age, qualification, experience etc. will be the closing date of the receipt of application as mentioned below at para 12.0 (a).

e) The remuneration will be based on actual attendance and prorated deductions shall be made for their absence.

f) Besides, they will be covered by a suitable Accidental Group Insurance for any accident occurred out of or in the course of employment during the period of their contract.

g) Out patient expenses for self treatment @ Rs. 22,000/- per annum will also be paid

h) The candidates selected must be medically fit and will be subject to medical fitness test at the Company's authorized medical hospital/centre.

i) The engagement can be terminated by either side by giving one month notice. Once engaged, the candidate will not be allowed to take up any other assignment outside during the period of their engagement.

6.0 **TA/DA**: In case of official tour, they will be eligible for TA/DA as applicable.

7.0 **HRA**: HRA will be paid @ 20% of monthly consolidated remuneration.

8.0 **Leave:** The persons engaged on Contract will be eligible for one casual leave for one calendar month, and un-availed casual leave will accumulate up till calendar year and if not availed the same shall lapse at the end of the calendar year.

9.0 They will be eligible for weekly day of rest and public holidays as per rules of the Corporation.

10.0 **Working hours:** They will have 8 hours working per day. If required, they will have to work in shifts also as per the instructions of Officers/ In-charge of NMDC Limited.

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11.0 No other monetary benefit shall be admissible.

12.0 **How To Apply:** Applications will be considered in on-line mode only. The candidate has to apply through on-line.

Sl. No.	**On-line mode**
a	Eligible candidates would be required to apply online through NMDC website www.nmdc.co.in (link available on the "Careers" page of the website). The site will be available/activated from 10:00AM on 17.06.2020 to 07.07.2020.
b	Helpline number 9674524077 will be available between 10 AM to 6 PM on all working days to assist Technical aspect of online mode.
c	Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of Notification.
d	**In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.**
e	Before applying on-line mode candidates are advised to read the detailed instructions of notification carefully which will be available at NMDC web-site.
f	An amount of Rs. 500/- (Rupees five hundred only) is to be paid by all the candidates as application fee which is non-refundable.
g	Candidates belonging to SC/ST/PwD/Ex-servicemen categories and Departmental Candidates of NMDC Ltd. applying for the post will be exempted from paying Application Fee. Proof for fee exemption is to be enclosed as stated at point no. 13.12. In the absence of above certificate or fee payment details his/her application will be rejected.
h	The payment can be made by using debit card/credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges if any will be borne by the candidate. On successful completion of transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. Failed transaction will be automatically refunded to the same account from which payment was originally made, within 10 working days.
i	Application fee once paid will not be refunded OR adjusted against any further notifications, also in case of cancellation of the notification for which application fee paid.
j	Candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) 10th certificate (iii) Certificates in support of Qualification & Experience (iv) Caste/Category Certificate, SC/ST/OBC/EWS/Disability Certificate etc. as applicable. (v) Scanned signature etc.
k	After applying "online", the candidate is required to download the hard copy of filled in application form and send the same by mentioning the Registration Number appearing on the online application on top of the envelope, affixing recent passport size photograph along with copies of all the Certificates and Testimonials in support of his/her application, by Post to "Post Box No.1382, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin- 500028" so as to reach on or before 18.07.2020. Downloaded applications received after the

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	last date of receipt of application or received without supporting documents shall be summarily rejected.
l	Call letters / admit cards will be send through post / email. NMDC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Interview who will produce valid call letter / admit card.
m	Candidates are required to mention their date of birth and name as per 10th class certificate issued by the recognized Board.

13.0 GENERAL CONDITIONS:

13.1 The date of birth as well as the name of the applicant will invariably be taken from 10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted.

13.2 The cut-off date for reckoning eligibility for educational qualification, age and experience will be the last date for submitting on-line application as mentioned at point no. 12(a) of this notification. In case, the last date of submitting of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

13.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Interview.

13.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for Interview on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for Interview.

13.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process on contract basis or even after selection.

13.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process on contract basis. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process on contract basis, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

13.7 The selected candidates will be posted in any of the Mines/Units/offices of NMDC Ltd. as per requirements at any stage during engagement of the candidate in NMDC Ltd irrespective of the place of posting indicated in the notification.

13.8 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of

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vacancies, notified specifications / criteria would be made after issue of employment notification.

13.9 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

13.10 All the Outstation candidates called and attended for Interview will be reimbursed Travelling Allowance of second A/C Two Tier Rail / Bus fare on production of Railway /Bus tickets by shortest route as per rules.

13.11 At the time of attending i.e. Interview candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imbursement to the candidates as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

13.12 (A) Candidates belonging to SC/ST/OBC (Non Creamy Layer)/EWS/PWD/Ex-servicemen category should enclose a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of Interview and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/83-Estt(SCT) dated 08.08.83 and should clearly indicating that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.8.83 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

13.12 (B) Candidates seeking reservation under EWS will have to submit, an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the competent authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19.

13.13 If the SC/ ST/ OBC/EWS/PWD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

13.14 Ex-servicemen are required to produce equivalence certificate of his / her qualification acquired by him issued by the competent authority at the time of Interview. In absence of the above, candidates shall not be allowed to appear in the Interview.

13.15 The prescribed Travelling Allowance claim form (Annexure-I), caste certificates for SC/ST (Annexure-II), OBC Certificate (Annexure-III), EWS certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e. www.nmdc.co.in only.

13.16 Merely applying through online mode will not entitle a candidate to have claim with regard to his/her application. They must submit the hard copy of the downloaded/filled in application form along with supporting documents for age, qualification, experience etc., as claimed by them in their application, failing which his/her candidature will be summarily rejected.

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13.17 Depending upon the suitability of the candidates for the post as mentioned in this notification, the selected candidates will be placed on contract basis in consolidated pay.

13.18 No interim correspondence will be entertained on any account during recruitment process on contract basis. **Canvassing in any form will be treated as disqualification**.

13.19 Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.

13.20 In case of disparity in English & Hindi version of advertisement, English version will prevail.

13.21 Wherever CGPA/letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the online application form as per the norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of interview. Where no norms have been specified, the CGPA/Grade will be presumed to have been provided on a 10 point scale.

13.22 Court of jurisdiction for any dispute will be at Hyderabad.

13.23 Candidates are also required to super scribe the Employment Notification No., Name of the post, discipline and Registration No. generated while applying Online to the envelope before sending the hardcopies of the application etc. to "Post Box No.1382, Post Office, Humayun Nagar, Hyderabad, Telangana State, Pin-500028" so as to reach on or before 18.07.2020.

JGM (Pers.)
NMDC Limited, Masab Tank, Hyderabad.