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NTPC Limited

(A Govt. of India Enterprise)

Registered Office Address: NTPC Bhawan, Scope Complex, 7-Institutional Area, Lodhi Road, New Delhi-110 003 • **Website**: www.ntpc.co.in

Advt. No.-16/24

NTPC Limited is India's largest integrated energy company with installed capacity of 76,476 MW and has presence in the entire value chain of the power generation business. Commensurate with our country's growth challenges, NTPC has embarked upon an ambitious plan to attain a total installed capacity of 130 GW by 2032.

NTPC is looking for executives in **Safety** at **E0 level.** The qualifying requirements are as under:

Name of Post: Assistant Officer (Safety)-50 posts

Qualification: Full time engineering degree in Mechanical / Electrical / Electronics/ Civil / Production / Chemical / Construction / Instrumentation from a recognized university / institute with minimum 60% marks, with Diploma / Advance Diploma/ PG Diploma in Industrial Safety from Central Labour Institute / Regional Labour Institute, Govt. Of India.

Upper Age Limit: 45 years

Level of Recruitment: E0 Grade

Pay Scale for Recruitment: IDA (Rs. 30000-120000)

RESERVATIONS

Name of the Post	UR	EWS	OBC	SC	ST	Total
Assistant Officer (Safety)	22	5	14	6	3	50

The post is not identified for PwBD candidates.

Uploading of Documents:

All the candidates have to upload the following documents while applying:

i. Class X passing certificate /Marksheet for Name and DOB proof

ii. Aadhar Card and PAN Card

iii. Details of **engineering degree** - Consolidated Marksheet/ Transcript/ all semester marksheets/ Degree clearly indicating aggregate % of marks in all semesters

iv. Marks conversion formula from the university/Institute for conversion of marks in CPGA/CGPI/DGPA/CGI/CPI etc. into percentage (%)

v. **Safety Diploma-** (Final/Provisional certificate), Final year or **Consolidated Marksheet/Transcript** clearly indicating aggregate % of marks in all semesters.

vi. Caste certificate (For SC/ST/OBC-NCL/EWS candidates) as applicable

vii. OBC-NCL certificate should be in central format for the current financial year (FY 2024-25)

viii. EWS candidates need to submit current year Income & Asset certificate in the prescribed format i.e. the certificate should be valid for FY 2024-25 based on the income of FY 2023-24

Note- The candidates should necessarily upload all documents while applying. Applications with incomplete / insufficient documents are liable to be rejected / not considered for further process.

HEALTH

The candidate should have sound health. Before joining, candidates will have to undergo medical examination at any of the NTPC hospitals and the decision will be final and binding. No relaxation in health standards is allowed. Detailed medical norms are available on the website **careers.ntpc.co.in**

GENERAL CONDITIONS:

1. Only Indian Nationals are eligible to apply.
2. All qualifications should be from Universities / Institutions recognized and approved in India.
3. All computations of age/ experience requirement / qualification shall be done w.r.t. the last date of receipt of online application as mentioned in the advertisement.
4. Candidates claiming to belong to any particular category shall necessarily have a valid EWS/OBC/SC/ST certificate, as the case may be, from the Competent Authority. Upper age is relaxed by 5 years for SC/ST candidates and by 3 years for OBC candidates. Relaxation of age to Ex-Serviceman will be as per Govt. guidelines. Where there are identified vacancies for SC / ST candidates, in terms of educational qualification, only pass marks are required by SC/ST candidates in order to apply.
5. Depending on the requirement, the Company reserves the right to cancel / restrict / curtail / enlarge the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof.
6. In order to restrict the number of candidates, if so required, the management reserves the right to conduct multi-stage selection process which may comprise of application shortlisting / screening (based on qualification / percentage of marks etc.)/written / computer-based test / personal interview or combination of the above as deemed fit by the management.Online selection test (if any) will have two parts i.e Subject Knowledge Test(SKT) & Executive Aptitude Test (EAT). The candidates are required to qualify both in Subject Knowledge Test(SKT) and Executive Aptitude Test (EAT), separately.Candidates are required to indicate their choice for test centres at the time of online application. NTPC reserves the right to change the test centres depending upon the response/ feasibility.
7. Posting shall be at any of the Stations/ Projects/ JVs/ Subsidiaries of NTPC. All posts are transferable at the sole discretion of the Management.
8. While applying for the post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment his / her services are liable to be terminated without any notice. Canvassing in any form shall disqualify the candidate.
9. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/ considered further for selection process.
10. Any proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Delhi and courts / tribunals / forums at Delhi only shall have sole and exclusive jurisdiction to try any such cause / dispute.
11. In case any ambiguity/dispute arises on account of interpretation in versions other than English, the English Version will prevail.

HOW TO APPLY

Interested candidates should log on to our website **careers.ntpc.co.in** or visit careers section at **www.ntpc.co.in** for applying. No other means/ mode of application shall be accepted. Candidates are required to possess a valid email ID. NTPC will not be responsible for bouncing back of any email sent to the candidates. Candidates belonging to General/EWS/OBC category are required to pay a non-refundable application fee of Rs. 300/-. The SC/ST/PwBD/XSM category & female candidates need not pay the application fee.

Payment in offline mode: State Bank of India has been authorized to collect the application fee, in a specially opened account (A/C No. 30987919993) at CAG branch, New Delhi (Code: 09996), on behalf of NTPC. Candidate has to approach the nearby SBI branch with a printout of the "pay-in-slip" which is available on the application portal. The pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the bank will issue a unique Journal Number and a Branch Code of the bank collecting the money. This journal number and the branch code are to be filled up by the candidate during online application. NTPC will not be responsible, in case a candidate deposits the fee in wrong account.

Payment in online mode: Candidates also have the option to pay the fees online (through Net banking / Debit Card / Credit Card). The online payment option will be available in the online application form.

Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility criteria before paying the application fee. After applying online, candidate is required to download the application slip generated by the system with unique application number. Copy of application slip may be retained by the candidate for future reference. No document is required to be sent to us by post.

It is mandatory that eligible candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post. Any further addendum/ corrigendum/updates will only be published on our website.

Commencement of online application: 26.11.2024

Last date for online application: 10.12.2024

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Leading the Power Sector