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एनटीपीसी NTPC **NTPC Limited**
(A Govt. of India Enterprise)

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Advertisement No. 07/22

NTPC Limited is India's largest power conglomerate with an installed capacity of 67,832 MW. Commensurate with our country's growth challenges, NTPC has embarked upon an ambitious plan to attain a total installed capacity of 130 GW by 2032.

To fuel its ambitious growth plan NTPC is looking for promising, energetic, young professionals with brilliant academic record to join the organization as:

Executive Trainees in Finance-(CA/CMA) (20)	Executive Trainees in Finance-(MBA-Fin) (10)	Executive Trainees in Human Resources (30)

QUALIFICATION

- **Executive Trainees - Finance (CA/CMA):** CA/CMA (previously ICWA) qualified from institute recognized by appropriate statutory authority in India, are eligible to apply.
- **Executive Trainees - Finance (MBA-Fin):** Graduates with at least two years full time Post Graduate Degree/Post Graduate Diploma/Post Graduate Program in Management with specialization in Finance or MBA with specialization in Finance from recognized Indian University/ Institutes recognized by appropriate statutory authority in India, with not less than 65% marks, as per respective university/institute norms.
- **Executive Trainees - Human Resources:** Graduates with at least two years full time Post Graduate Degree/ Post Graduate Diploma / Post Graduate Program in Management with specialization in Human Resource / Industrial Relations / Personnel Management or Masters in Social Work or MHROD or MBA with specialization in HR from recognized Indian University/ Institutes recognized by appropriate statutory authority with not less than 65% marks, as per respective university/institute norms.

AGE LIMIT

Max. 29 years as on last date of online application.

Selection Process:

Eligible candidates will have to appear for All India based Online Selection Test. The online selection test will have two parts i.e Subject Knowledge Test(SKT) & Executive Aptitude Test (EAT). The candidates are required to qualify both in Subject Knowledge Test(SKT) and Executive Aptitude Test (EAT), separately. Based on merit and requirement of the post; candidates will be short listed for Personal Interview. All shortlisted candidates after written test will have to secure minimum qualifying marks in Interview, as applicable. The final selection will be on the basis of 85% weightage of online selection test and 15% weightage of interview marks.

Test Centers:

Candidates have to choose any two cities as preference-1 and preference-2, as Test Center and no change in any circumstance will be considered subsequently. However, NTPC reserves the right to cancel or add any center depending on the response of the candidates for that area / center.

Projected Vacancies

Category-wise projected vacancies in each post are given below:

Post	Total	UR	EWS	OBC	SC	ST
ET-Finance (CA/CMA)	20	10	1	5	3	1
ET-Finance (MBA-Finance)	10	6	1	2	1	
ET-HR	30	14	2	8	4	2

The vacancies for PwBDs are reserved as per Govt. guidelines. Vacancies for EWS candidates are as per Govt. guidelines subject to final outcome of Hon'ble SC order.

The total number of projected vacancies indicated above may increase / decrease at the discretion of NTPC management.

Identified type of disabilities for the post of ET Finance (CA/CMA) : a) B, LV b) D, HH c) OA, BA, OL,BL, OAL,BLOA, BLA,LC, Dw, AAV d) MD involving (a) to (c), **ET Finance (MBA-Fin) :** a) B, LV b) D, HH c) OA, BA, OL,BL, OAL,BLOA, BLA,LC, Dw, AAV d) MD involving (a) to (c), **ET-HR :** a) B, LV b) D, HH c) OA, BA,OL, BL,OAL,CP, LC, Dw,AAV,MDy d) SLD, MI,ASD e) MD involving (a) to (d)

COMPENSATION PACKAGE:

Selected candidates will be placed in the **pay scale of Rs.40,000-1,40,000 at the basic pay of Rs. 40,000/- (E1 Grade)**. The other benefits such as Dearness Allowance, other perquisites and allowances, terminal benefits, etc. will be admissible as per company rules in force from time to time during training / after absorption.

PLACEMENT:

The selected candidates shall undergo one-year training at various places. The final place of posting will be decided after completion of training. Candidates can be placed, across the country, in any of projects/ stations including Subsidiaries/JVs companies of NTPC.

RESERVATIONS AND RELAXATIONS:

1. Candidates claiming to belong to any particular category shall necessarily have a valid EWS/OBC/SC/ST/Disability certificate, as the case may be, from the Competent Authority. Reservations and relaxations for SC/ST/OBC/XSM/EWS/PwBD (degree of disability 40% or above) candidates will be provided as per Government guidelines. **Relaxations will be extended in vacancies identified for SC/ST/OBC/PwBD category.**
2. Category (SC/ST/OBC/EWS/PwBD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.
3. Where there is vacancy identified for such category, SC, ST and PwBD candidates with at least 55% marks in qualifying examination are eligible to apply for the post. The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. It is relaxed by 10 years for PwBD-General/EWS, 13 years for PwBD-OBC(NCL) and 15 years for PwBD-SC/ST candidates. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General. The EWS/ OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in prescribed format of Government of India, from a competent authority **issued in the current year only.** Upper age is relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01.01.80 to 31.12.89. In addition, the age relaxation for Ex-servicemen (XSM) will be as per Government of India norms.

SERVICE AGREEMENT BOND:

The selected candidates who belong to General, EWS and OBC categories will be required to execute a service agreement bond of Rs. 5,00,000/- (Rs. 2,50,000/- for candidates belonging to SC, ST, PwBD categories) to serve the company for at least 3 years after successful completion of one-year training.

HEALTH:

The candidate should have sound health. Before joining, candidates will have to undergo medical examination at any of the NTPC hospitals and the decision will be final and binding. No relaxation in health standards is allowed. Detailed medical norms are available on the website **careers.ntpc.co.in**

HOW TO APPLY:

1. **Eligible candidates need to apply online on the website careers.ntpc.co.in or visit careers section at www.ntpc.co.in.**
2. Candidates will be required to upload their photograph and signature during online application.
3. Read the instructions carefully and fill-in the online application form giving accurate information. After successful registration, system will generate a **Unique Registration Number.** Candidates are required to keep the printout of the **Registration slip** which will be generated by the system after successful registration.
4. **Please ensure that details are filled up correctly**. No request with respect to the change in any data entered by the candidate will be entertained once the application is submitted successfully.
5. Candidate belonging to General/EWS/OBC category is required to pay a non-refundable registration fee of Rs. 300/-. The SC/ST/PwBD/XSM category and female candidates need not pay the registration fee. The payment can be made either in **online or offline mode.**
6. **A. Payment in offline mode**: State Bank of India has been authorized to collect the registration fee, in a specially opened account (No. **30987919993**) at CAG branch, New Delhi, on behalf of NTPC. Candidate has to approach the nearby SBI branch with a printout of the "pay-in-slip" which is available on the application registration portal. The pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the bank will issue a unique Journal Number and a Branch Code of the bank collecting the money. This journal number and the branch code are to be filled up by the candidate during online registration. NTPC will not be responsible in case the candidate deposits the fee in a wrong account.
7. **B. Payment in online mode**: Candidate also have the option to pay the fees online (through Net banking / Debit Card / Credit Card). The online payment option will be available in the website. The candidate is required to make the payment before proceeding for online application. After making successful payment, the Challan number, Bank Reference No, date of payment are required to be filled up in online application.
8. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the registration fee.

GENERAL INFORMATION AND INSTRUCTIONS:

1. Only Indian Nationals are eligible to apply.
2. The candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in the advertisement.
3. All qualifications should be from an Indian University / Institute recognized by AICTE / appropriate statutory authority.
4. All computations of age shall be done w.r.t. the last date of receipt of online application as mentioned in the advertisement.
5. No manual / paper application will be entertained.
6. TA/DA will not be paid to any candidate appearing for the online test.
7. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the advertisement. Canvassing in any form shall disqualify the candidate.
8. The admit card indicating roll number, name of the allocated test center and guidelines for the test will be made available on the same site to the candidates found apparently eligible based on the online data. The candidate has to download his/her Admit card for appearing in the online test from the website. **Please note that the admit card will not be sent by post.**
9. The E-mail ID entered in the online application form must remain valid for at least next one year. No change in the E-mail ID will be allowed, once entered. All future correspondence would be sent via E-mail only.
10. Candidates employed with Government Departments / PSUs / Autonomous Bodies are required to submit relieving letter from current organization at the time of joining, if selected for the said post.
11. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for further selection process.
12. NTPC reserves the right to cancel / restrict / enlarge/ modify / alter the recruitment process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
13. Any proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Delhi and courts / tribunals / forums at Delhi only shall have sole and exclusive jurisdiction to try any such cause / dispute.
14. In case any ambiguity/dispute arises on account of interpretation in versions other than English, the English Version will prevail.
15. Any further addendum/ Corrigendum/update will only be published on our website.

IMPORTANT DATES:

a.	Commencement of Online application	07.03.2022
b.	Last date for online application	21.03.2022

Leading the Power Sector

Size 25x38 cm_Eng