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Government of India
Ministry of Electronics and Information Technology
NATIONAL INFORMATICS CENTRE

RECRUITMENT *for Scientific/Technical Assistant-A Post*

Vacancies to be filled up on Direct Recruitment basis

Detailed Advertisement *(Advt No: NIC/STA/2026/2)*

National Informatics Centre (NIC) was established in 1976 and has since emerged as a "prime builder" of e-Government / e-Governance applications up to the grassroots level as well as a promoter of digital opportunities for sustainable development. NIC has been instrumental in steering e-Government/e-Governance applications in government Ministries/Departments at the Centre, States, Districts and Blocks, facilitating improvement in government services, wider transparency, promoting decentralized planning at Centre, States, Districts and Blocks, resulting in better efficiency and accountability to the people of India. "Informatics-led-development" programme of the government has been spearheaded by NIC to derive competitive advantage by implementing ICT applications in social & public administration. The following major activities are being undertaken:

- Setting up of ICT Infrastructure
- Implementation of National and State Level e-Governance Projects/Products
- Consultancy to the Government departments
- Research & Development
- Capacity Building

National Informatics Centre (NIC) invites applications from eligible and qualified candidates for filling up of Scientific/Technical Assistant-A which is a Group-B S&T (non-Gazetted) post in level 6 (Rs. 35400- Rs.112400) of 7th CPC on Direct Recruitment Basis**.** Merit list shall be prepared based on valid Graduate Aptitude Test in Engineering (GATE) score of 2024/2025/2026.

1. IMPORTANT DATES:

(Table-I)

Event	**Date**
Opening Date for On-Line Applications	**01/09/2026 (10:00 AM)**
Closing Date for On-Line Applications	**30/09/2026 (05:30 PM)**
Cut-off date for eligibility shall be the closing date for filling the application form	**30/09/2026**
Schedule for document verification of shortlisted candidates	**Will be announced on NIC website - www.recruitment.nic.in**

2. VACANCIES AND RESERVATION:

(Table-II)

Discipline	**Total Vacant Posts**	**UR**	**Reserved for Scheduled Caste(SC)/ Schedule Tribe(ST)/ Other Backward Classes(OBC)(NCL)#/ Economically Weaker Sections(EWS)**				**Reserved for PwBDs *(Horizontal Reservation)***
			SC	**ST**	**OBC *(NCL)***	**EWS**	
Computer Sciences & Information Technology	300	122	45	22	81	30	15 a. Locomotive disability (OA, OL, BL, OAL) – 4 Including leprosy cured, dwarfism acid attack victims and muscular dystrophy b. Hard of Hearing (HH) - 4 c. Multiple Disabilities from amongst (a) to (b) except deaf-blindness - 7*

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Discipline	Total Vacant Posts	UR	Reserved for Scheduled Caste(SC)/ Schedule Tribe(ST)/ Other Backward Classes(OBC)(NCL)#/ Economically Weaker Sections(EWS)				Reserved for PwBDs *(Horizontal Reservation)*
			SC	ST	OBC *(NCL)*	EWS	
Electronics and Communication Engineering	26	13	3	1	7	2	2 a. Locomotive disability (OA, OL, BL, OAL) – 1 Including leprosy cured, dwarfism acid attack victims and muscular dystrophy b. Hard of Hearing (HH) – 1
Data Science and Artificial Intelligence	50	22	7	3	13	5	2 a. Locomotive disability (OA, OL, BL, OAL) – 1 Including leprosy cured, dwarfism acid attack victims and muscular dystrophy b. Hard of Hearing (HH) – 1

*3 PH-MD backlog vacancy.
#***NCL – Non-Creamy Layer***
Note: The number of advertised posts is tentative, the actual number of posts may increase or decrease at the sole discretion of NIC.

3. ELIGIBILITY CRITERIA

3.1 Valid Score in the GATE 2024/2025/2026 in the following test paper:

(Table-III)

GATE test paper	GATE paper code
Computer Sciences and Information Technology	CS
Electronics and Communication Engineering	EC
Data Science and Artificial Intelligence	DA

3.2 ESSENTIAL EDUCATIONAL QUALIFICATION:

(Table-IV)

Discipline	Essential Qualification	Corresponding GATE Paper Code
Computer Sciences & Information Technology	A Pass in M.Sc./MS/MCA/B.E./B.Tech. in the below mentioned fields (single or in combination): Electronics, Electronics and Communication, Electronics & Telecommunication, Computer Sciences, Computer and Networking Security, Software System, Information Technology, Informatics.	Computer Science and Information Technology (GATE Paper Code : CS) **Note:** Must Possess VALID GATE score (i,e, GATE- 2024 or 2025 or 2026) in the Paper Code – CS
Electronics and Communication Engineering		Electronics and Communication Engineering (GATE Paper Code : EC) **Note:** Must Possess VALID GATE score (i,e, GATE- 2024 or 2025 or 2026) in the Paper Code – EC
Data Science and Artificial Intelligence		Data Science and Artificial Intelligence (GATE Paper Code : DA) **Note:** Must Possess VALID GATE score (i,e, GATE- 2024 or 2025 or 2026) in the Paper Code - DA

3.2.1 The candidate should have obtained the **essential qualification** on the closing date**.**

3.2.2 No claim of possession of a qualification equivalent to the prescribed qualification in Table-IV shall be entertained.

3.3 EXPERIENCE: *No Experience Required.*

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3.4 **UPPER AGE LIMIT** *(as on **the closing date i.e. 30/09/2026**)*

(Table-V)

Category-wise Upper age limit (in years)						
Posts	**UR / EWS**	**SC / ST**	**OBC (NCL**)**	**PwBD**	**Service Candidate$**	**Ex-Service men**
Scientific / Technical Assistant 'A'	30	35	33	**40** *{SC/ST PwBD Candidates : 45; OBC (NCL) PwBD candidate 43}*	UR/EWS Service Candidate : 35 ; SC/ST Service Candidate : 40 ; OBC (NCL) Service Candidate : 38	As per Govt. Rules

***NCL – Non-Creamy Layer*

$Provided that

3.4.1 There shall be age relaxation for 5 years for candidates serving in Government Organizations working in post which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of duties of the advertised post.

3.4.2 The upper age limit in respect of SC, ST, OBC (NCL) and PwBD and other special categories of persons shall be relaxable in accordance with the orders issued by the Central Government from time to time in this regard.

3.4.3 The age relaxation for SC/ST/OBC(NCL) candidate is applicable for the post reserved for them. However, relaxation in age limit for PwBD candidate will be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for them.

NOTE (Age calculation):

The crucial date for determining the age limit shall be the closing date i.e. **30/09/2026**.

4. PLACE OF POSTING:

The person selected may be posted **anywhere in India and outside India** in the interest of the Organization.

5. HOW TO APPLY:

Before applying, candidates are advised to go through this advertisement carefully in detail to determine their eligibility as per laid down criteria for the post.

The admission at any stage of the recruitment will be purely provisional, subject to satisfying the prescribed eligibility conditions.

Candidates are requested to apply only by ONLINE at **https://recruitment.nic.in** between **01/09/2026 (10:00 AM) to 30/09/2026 (5:30 P.M).** No other means/mode of application will be accepted.

Candidates are required to have valid **E-mail Id** and active **Mobile Number**. The procedure/steps for filling up of applications online is briefed as under.

The complete Application can be submitted in **following 4 steps:**

STEP 1: Registration

STEP 2: Fill online Application Form & upload documents

STEP 3: Payment of application fee online (*if applicable, see section 5.2 for details*)

STEP 4: Download Confirmation Page

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Note: Candidates are advised to fill up the online application form very carefully, as no change in name / category / address / mobile number / email ID etc. will be permissible after submitting the application.

The application shall be treated as **complete only if** all the four mandatory steps (Step 1, Step2, Step 3 (if applicable) and Step 4) are completed successfully. **In case, candidate is not able to submit fee by closing date and time, or the application is otherwise incomplete, his/her candidature will summarily be rejected and no further query or complaint will be entertained in this regard.**

Applicant can view the Application details from the "**Already Registered Candidate"** option available on the home page by logging with correct login credentials i.e. Application number and Password created. Applicant is required to make sure that 'Steps for filling up Application Form is completed in all respect to download the Confirmation Page' otherwise application **will be treated as incomplete and summarily rejected and no further query or complaint will be entertained in this regard.**

IMPORTANT: Aadhaar based authentication shall be used at every stage of the recruitment process.

5.1 **CHECKLIST:**

Following should be kept handy before applying online:

a) Credit Card/Debit card/Net Banking Details (if fee is applicable),
b) Scanned image of recent colour Photograph (JPEG/JPG format, Min size 50 KB and Max size 200 KB)
c) Scanned image of Signature (in blue or black ink) (JPEG/JPG format, Min size 10 KB and Max size 50 KB)
d) Separate self-attested scanned copies of the following documents (PDF format, Min size 10 KB and Max size 500 KB):
   - Certificate of Date of Birth Proof (issued by Municipality etc or Matriculation/High School / SSC Certificate);
   - Matriculation Certificate;
   - Senior Secondary Certificate;
   - Valid GATE Score Card for the year 2024/2025/2026 (refer clause 3);
   - Essential Qualification Certificate (M.Sc./MS/MCA/B.E./B.Tech. Pass Certificate), which makes him/her eligible for applying for the post along with marksheets;
   - CGPA conversion certification from the Registrar of the University (if applicable) (refer clause 6.4)
   - Category Certificate (SC/ST/OBC(NCL)/EWS) (if applicable) (refer clause 7.9);
   - PwBD certificate (Minimum 40% permanent disability) (if applicable) (refer clause 7.9);
   - Experience Certificate (if any);
   - NOC (if applicable) (as per Annexure VII); and
   - Age relaxation certificate (if applicable) (as per Annexure VIII & IX).

5.2 **APPLICATION FEES*:***

The applicants shall pay the below mentioned Application Fee ***(non-refundable)*** (if applicable) through online mode only:

(Table-VI)

CATEGORY	SC/ST/ PwBD/ Women candidates	UR / OBC (NCL) / EWS
FEE	Nil	**Rs.800/-**

Candidates who are applying for more than one discipline need to pay Rs 800/- for every discipline. The bank charges towards remittance of application fee if any, will have to be borne by the candidate. Fee through any other mode like Cash, Demand Draft, Pay Order, Cheque or Challan will **not** be accepted.

Note: Application fee once paid will not be refunded.

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6. SELECTION PROCESS:

6.1 Only those candidates fulfilling the eligibility criteria mentioned at point 3 and have registered their application on the portal of NIC shall be considered for further selection process in NIC.

6.2 Category wise merit list shall be prepared for each discipline in the order of merit of GATE Score.
Note: The candidate must submit their best GATE score from any one of the eligible years, in the discipline applied (as specified in Section 3.1).

6.3 Equal weightage will be given to GATE 2024, GATE 2025 and GATE 2026 Scores.

6.4 **Resolution of TIE cases:** In case of a tie in the GATE Score between two or more candidates, following criteria will be adopted in order of sequence for deciding position in merit list:

First – The older year GATE Score shall be ranked higher in the merit list.
Second - If the GATE score and year is same, the candidate older in age shall be ranked higher in the merit list.
Third - If there is still a tie, the candidate with the higher percentage in the essential qualification declared by the candidate at the time of filling up of application shall be ranked higher in the merit list.
(In case of CGPA, if the university does not provide a formula, the candidate must provide a certificate from the Registrar to that effect)

6.5 Candidates shortlisted shall be called for document verification as per the vacancies before offering provisional appointment. Authorization Letters for document verification can be downloaded from the link available on the website. Candidates will have to regularly visit NIC recruitment website (www.recruitment.nic.in) for link or any other information.

6.6 Mere fulfilling of requirements as laid down in the advertisement does not qualify a candidate to be eligible for appointment.

6.7 In case a candidate does not appear on the specified date, time and place for Document Verification along with original documents, he/she shall not be eligible for provisional appointment, and his/her candidature shall be rejected.

6.8 Upon completion of Document Verification, candidates found eligible shall be offered provisional appointment, subject to fulfilment of all other eligibility criteria prescribed for the post.

7. VERIFICATION OF DOCUMENTS:

Candidates will be offered provisional appointment only after successful completion of documents verification. If the identity of the candidate is in doubt or he/she cannot produce the requisite documents or there is mismatch of information in the documents, his/her candidature will be rejected. No additional time will be given to produce original documents.

The following original documents will be verified at the time of documents verification. Non-production of original documents will debar the candidate from the selection process:

7.1 Date of Birth proof: Birth Certificate issued by Municipality / Matriculation Examination Certificate indicating Date of Birth

7.2 Matriculation and Senior Secondary Examination Certificate/Marksheet.

7.3 GATE Score card for the year 2024 / 2025 / 2026 as the case may be.

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7.4 Essential Qualification Certificate:

7.4.1 Marksheets indicating date of declaration of result
7.4.2 Final Degree Certificate
7.4.3 Provisional Pass Certificate (in case final degree certificate is not issued).
7.4.4 Certificate of conversion of CGPA from Registrar of the University (if applicable)

7.5 No Objection Certificate from the organization (applicable for applicants working in Central/State Government/PSUs/Aided Institutions/Autonomous Bodies) (Annexure VII)

7.6 Age relaxation certificate for in-service candidates (if applicable in the prescribed format at Annexure VIII).

7.7 Certificate of being Ex-Serviceman (if applicable in the prescribed format at Annexure IX).

7.8 Applicants are required to furnish a Gazette Notification in respect of change of name, if applicable.

7.9 Caste/Category Certificates:

(Table-VII)

(a)	**For SC/ST**	Relevant Caste Certificate in the prescribed Government of India format (Annexure I) issued by the Competent Authority on or before the closing date i.e. 30/09/2026.
(b)	**For OBC (NCL)**	Submission of a copy of the latest OBC (NCL) certificate in the format (Annexure II) prescribed by the Govt. of India for "Appointment to posts under Govt. of India" from a competent authority at the time of application and document verification. The OBC candidates applying for the post must produce a valid OBC (NCL) Certificate as on the closing date in the format for appointment to posts under the Government of India, issued by the Competent Authority, in support of their belonging to OBC Community in the Central list of OBC and to prove that they do not belong to "Creamy Layer" of the OBCs. Certificate for OBC must clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of Schedule to the Government of India, Department of Personnel & Training O.M No 36012/22/93-Estt(SCT) dated 8/9/93 as amended from time to time. OBC (Non-Creamy Layer) certificate issued for appointment to posts under the State Government (i.e., belonging to state list of OBC) OR for admission to educational purposes will not be considered.
(c)	**For PwBD / PwBD**	Submission of disability certificate (minimum 40% permanent disability) in prescribed format (Annexure IV / V / VI) issued by the Government Medical Board. Candidates applying against vacancies reserved for PwBD category should note that they have to submit valid Permanent Disability Certificate (minimum 40% disability) issued by the Competent Authority as per Government guidelines (*on or before last date of submission of application*). The Certificate for PwBD must indicate the percentage of permanent disability.
(d)	**For EWS**	Submission of EWS certificate in prescribed format (Annexure III) issued by the Competent Authority as per DoPT OM No.36039/1/2019-Estt (Res) dated 31st January 2019.

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		The EWS candidates applying for the post must produce a valid EWS Certificate based on the income of Financial Year 2025-26 and valid for the year 2026-27, in the format for appointment to posts under the Government of India, issued by the Competent Authority, in support of their belonging to EWS Category. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS. (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate. (iii) Revenue Officer not below the rank of Tehsildar. (iv) Sub-Divisional Officer of the area where the candidate and /or his/her family normally resides.

7.10 Aadhaar Card for aadhaar based authentication.

7.11 Any other Photo ID proof such as, PAN Card / Driving License / EPIC ID / any other Government issued ID.

Document Verification shall be conducted at Delhi or at any other location / mode approved by competent authority.

No request for postponement or change in location shall be allowed/entertained.

No TA/DA shall be paid for appearing for the document verification.

8. ACTION AGAINST MISCONDUCT.

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered or, fabricated and should not suppress any material information. A candidate is liable to be prosecuted for misconduct if during or at any stage of recruitment, he/she has been found guilty of;

- Impersonating or procuring impersonation by any person; or
- Resorting to any irregular means in connection with his/her candidature during Selection process; or
- Using unfair means or obtaining support for his/her candidature by any means; or
- Canvassing in any form/using undue influence for his/her candidature by any means; or
- Submitting false certificates/documents/information or concealment/suppression of factual information at any stage;
- Giving wrong information regarding his/her category (SC/ST/OBC(NCL)/EWS/PwBD) while applying for the post or thereafter;

The candidature of such candidates will be summarily rejected/cancelled at any stage of recruitment process / will be terminated from service (if already appointed), in addition to rendering himself/herself are liable to criminal prosecution and may also be liable to be debarred either permanently or for a specified period from any recruitment to be conducted by NIC.

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9. IMPORTANT INFORMATION

9.1 CITIZENSHIP:

A Candidate must be either: (a) a citizen of India, or (b) a subject of Nepal, or (c) a subject of Bhutan, or (d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

9.2 CRUCIAL DATE FOR AGE, QUALIFICATION AND EXPERIENCE:

The Crucial date for calculating the age as well as completion of eligibility conditions with regard to essential qualifications, category, age relaxation etc. shall be the closing date i.e. 30/09/2026 which will remain unchanged even in case of extension of the closing date for submission of applications.

9.3 CORRESPONDENCE

All correspondences with the candidate in connection with the recruitment will be made by NIC through e-mails/SMS on the registered e-mail ID and Mobile number submitted by the candidate. The candidates must, therefore indicate his/her primary email ID and active primary mobile number in the online application form on which the communication regarding this recruitment process would reach to the applicant. Intimation regarding joining/appointment of selected candidates will also be made through the registered Email ID and Mobile number by NIC. Hence the candidate must regularly check their emails/SMS.

It is implicit that the candidate upon registration in the recruitment portal agrees to permit NIC to send Transactional SMS/e-mail communications to his/her registered email ID/Mobile phone.

After declaration of result, candidates are required to regularly check the recruitment website (https://recruitment.nic.in/) for further course of action.

Disclaimer: In case of failure of candidate(s) to respond to NIC communication(s) online as above, during recruitment process, resulting in rejection of candidature, NIC shall not be responsible.

9.4 APPLICATION FEE PAYMENT & ELIGIBILITY

NIC will not be responsible in case of incomplete transactions during the online payment process. It is the sole responsibility of the candidate to ensure that the correct payment of application fee has been made successfully. Application fee once paid is non-refundable.

Applicants, in their own interest, should check their eligibility for the post before remitting the application fee. Only qualifications mentioned against post shall be considered for determining the eligibility.

10 IMPORTANT INSTRUCTIONS

10.1 Applications which are not in conformity with the requirement indicated in the advertisement, are liable to be rejected.

10.2 Candidates at the time of document verification shall bring the downloaded Authorization Letter and Originals documents as stated at point 7 alongwith one recent passport size colour photograph, failing which the candidate will be debarred from the selection process.

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10.3 Final Selection of candidates for appointment to the above advertised post will be based on meeting the prescribed eligibility criteria and GATE Score.

10.4 If at any point of time it is found that the information furnished by the candidate was incorrect in any respect or forged /fabricated documents were presented by any candidate, his/her candidature will be cancelled and in case the candidate has already joined the post, his services shall be summarily terminated.

10.4.1 The candidates should upload only relevant, complete & legible documents. It should be kept in view that uploading of irrelevant or incomplete or illegible documents may lead to disqualification of the candidature/rejection of the application Form. Non-submission of the documents as stated at Checklist 5.1 may lead to cancellation/rejection of the Application Form.

10.4.2 Candidates shall have eligibility qualification complete in all respects by closing date. Qualifications obtained through Open Universities/Distance Education mode that are approved by Distance Education Council and wherever necessary, by AICTE, are recognized for the purpose of employment under Central Government vide Gazette Notification No. 44 dated 1st March 1995 alone shall be considered as eligible.

10.4.3 **Before final submission of the on-line Application Form, the candidates must go through the same carefully. It shall be noted that Incomplete / Incorrect application form will be summarily rejected.**

10.4.4 After submitting the ONLINE Application Form, the candidates are advised to download the application form and the Application Id should be referred to in all future correspondence with NIC at helpdesk-nic@nic.in in connection with this recruitment process.

10.4.5 Candidates working with Central Govt./ State Govt./PSU/Autonomous bodies have to furnish 'NOC' from the authority concerned. The 'NOC' should also confirm that no disciplinary/Vigilance case is either pending or contemplated. Withdrawal of candidature on account of non-furnishing of any information will not confer any right to carry forward or retain the candidature for future recruitment.

10.4.6 Any request for change of Address or Email ID or Mobile number after submission of the application form will not be entertained. Also, no change in particulars shall be permitted and the particulars furnished by the applicant in the online application form will be taken as final.

10.4.7 Court of jurisdiction for any dispute will be in Delhi.

10.4.8 No query seeking advice on eligibility or posting location will be entertained.

10.4.9 The post carries with it All India liability to be posted anywhere in India.

10.4.10 The decision of NIC in respect of all matters pertaining to this recruitment would be final and irrevocable on all candidates.

10.4.11 NIC reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need arises, without issuing any further notice or assigning any reasons thereafter. The decision of the NIC authority will be final, and no appeal will be entertained in this regard.

10.4.12 For any problems related to submission of online application form/downloading of admit card, please send e-mail to helpdesk-nic@nic.in mentioning advertisement number in the subject. No other query will be entertained at this mail-id.

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Annexure-I

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Smt/Kumari _____ son/daughter of _____Village/Town_____/District/Division*_____ of the _____State/Union Territory belongs to the _____ caste of Scheduled Caste /Tribe* under:

*The Constitution Scheduled Caste Order, , 1950.
*The Constitution Scheduled Tribe Order, 1950.
*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;
*The Constitution of (Scheduled Tribes (Union Territories) (part C States) Order, 1951;
As amended by the Scheduled Caste and Scheduled Tribes List (Modification Order 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 1976.
*The constitution (Jammu and Kashmir) * Scheduled Castes Orders, 1965.
*The constitution (Andaman and Nicobar Islands) * Scheduled Tribe order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders 9Amendement) Act, 1976.
*The constitution (Dadra and Nagar Haveli) * Scheduled Castes order, 1962.
*The constitution (Dadra and Nagar Haveli) * Scheduled Tribes order, 1962
*The constitution (Pondicherry) Scheduled Castes order, 1964.
*The constitution (Uttar Pradesh) Scheduled Tribes order, 1967.
*The constitution (Goa, Daman and Diu) Scheduled Castes order, 1968.
*The constitution (Goa, Daman and Diu) Scheduled Tribes order, 1968
*The constitution (Nagaland) Scheduled Tribes order, 1970.
*The constitution (Sikkim) Scheduled Castes order, 1978.
*The constitution (Sikkim) Scheduled Tribes order, 1978.
*The constitution (Jammu & Kashmir) Scheduled Tribes order, 1989.
*The constitution (SC) Orders (Amendment) Act, 1990.
*The constitution (ST) Orders (Amendment) Ordinance Act, 1991.
*The constitution (ST) Orders (Amendment) Ordinance Act, 1996.
*The constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
*The constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in case of Scheduled Caste/Scheduled Tribes person who have migrated from one State/ union Territory Administration. This certificate issued on the basis of he Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati*_____ father/mother*_____ of Shri/Shrimati/Kumari _____ Village/Town_____/District /Division*_____ of the _____ State/Union Territory who belongs to the _____ caste of Scheduled Caste* /Tribe which is recongised as Scheduled Caste/Scheduled Tribe in the Station / Union Territory Issued by the _____ dated_____.

3. Shri/Shrimati/Kumari*_____ and _____ /or* his/her* family ordinarily reside(s) in village/Town*_____ District/Division*_____ of the State/Union Territory* of _____.

Place: _____
Date: _____

Signature: _____
Designation: _____
with seal of Office
State/Union Territory: _____

*Please delete the words, which are not applicable. @ Please quote specific Presidential Order % Delete paragraph, which is not applicable.
Note: (a) The Term "ordinarily resides(s) used here will have the same meaning as in Section 20 of the Representation of People Act, 1950. The Caste Certificate must be issued by the Competent Authorities in the above prescribed format.

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Annexure-II

FROM OF CERTIFICTE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC) APLPLYING FOR APPOINTMENT TO POST UNDER GOVERNMENT OF INDIA.

This is to certify that Shri/Smt/Kum* _____ son/daughter of _____of village _____ District/Division _____ in the _____ state belongs to _____ the community which is recognized as a backward class under;

i) Resolution No.12011/68/93-BCC, dated the 10th September, 1993 published in the Gazette of India Extraordinary - Part I, Section I, No. 186 dated 13th September, 1993.
ii) Resolution No.12011/9/94-BCC, dated 19-10-1994 published in the Gazette of India Extraordinary - Part I, Section I, No. 163, dated 20th October 1994.
iii) Resolution No.12011/7/95-BCC, dated the 24th May 1995 published in the Gazette of India Extraordinary - Part I, Section I, No. 88, dated 25th May, 1995.
iv) Resolution No.12011/96/94-BCC, dated 9th March, 1996.
v) Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India Extraordinary - Part I, Section I, No. 210, dated the 11th December, 1996.
vi) Resolution No.12011/13/97-BCC, dated 3rd December, 1997.
vii) Resolution No.12011/99/94-BCC, dated 11th December, 1997.
viii) Resolution No.12011/68/98-BCC, dated 27th October, 1999.
ix) Resolution No.12011/88/98-BCC, dated the 6th December, 1999, published in the Gazette of India Extraordinary - Part I, Section I, No. 270, dated the 6th December, 1999.
x) Resolution No.12011/36/99-BCC, dated 4th April, 2000, published in the Gazette of India Extraordinary - Part I, Section I, No. 71, dated 4th December,2000.
xi) Resolution No.12011/44/99-BCC, dated the 21.9.2000, published in the Gazette of India Extraordinary - Part I, Section I, No. 210, dated the 21.9.2000.

Shri/Smt/Kum_____and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ state.

This is to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column No.3 of the Schedule to the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt (SCT), dated 8.9.93 and modified vie Govt. of India, DOP&T O.M.No.36033/3/20024 dated 09.03.2004, 14.10.2008, 27.05.2013 & 13-09-2017.

Dated:

District Magistrate Or
Deputy Commissioner etc.,
with seal

Note: The term "ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The authorities competent to issue Caste Certificate are indicated below:

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/Additional Deputy commissioner / Deputy Collector/1st Class Stipendiary magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate)
(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
(iii) Revenue Officer not below the rank of Tehsildar.
(iv) Sub-Divisional Officer of the area where the candidate and/or his/her family resides.

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Annexure-III

Government of_____
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKERS SECTIONS

Certificate No._____ Date: _____

VALID FOR THE YEAR 2026-27

This is to certify that Shri/Smt/Kumari _____ son/daughter/wife of _____ permanent resident of _____ village/street_____ Post Office _____District_____ in the State/Union Territory _____ Pin code_____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'** is below Rs.8 lakh (rupees: Eight Lakh only) for the financial year 2025-26. His/her family does not own or possess any of the following assets***

i) 5 acres of agricultural land and above;
ii) Residential flat of 1000 sq.ft and above;
iii) Residential plot of 100 sq. yards and above in notified municipalities;
iv) Residential plot 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari_____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribes and Other Backward Classes (Central List)

Signature with seal of office_____

Name: _____

Designation: _____

Recent Passport size attested photograph of the applicant

The income and assets of the families as mentioned would be required to be certified by an office not below the rank of Tehsildar in the States/UTs

==========

*Note-1: Income covered all sources i.e., salary, agricultural, business, profession, etc.,

**Note-2: The term "family" for this purpose include the person, who seeks benefit of reservation, his/her parents are sibling below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note-3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land Or property holding test to determine EWS status.

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Annexure-IV

Certificate of Disability (Form-V)

(In cases of amputation Or complete permanent paralysis of limbs and in cases of blindness)

{See rule 18 (1)}

(Name and Address of the Medical Authority issuing the Certificate)

Recent Passport size Attested Photograph (showing the face only) of the person with disability

Certificate No._____ Date: _____

1. This is to certify that I have carefully examined Shri/smt/Kum_____ son/wife/daughter of Shri _____ Date of Birth _____ (DD/MM/YYYY), Age _____ years, male/female _____ registration No._____ permanent resident of House No._____ Ward/village/Street _____ Post Office_____ District _____ State _____ whose photograph is affixed above, and I am satisfied that;

(A) He/she is a case of
- Locomotor disability
- Dwarfism
- Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case _____

(c) He/she has _____% (in figure) _____percent (in words) permanent Locomotor Disability / dwarfism / blindness in relation to his/her _____ (part of body) as per guidelines (_____ number and date of issue of the guidelines to be specified)

2. The applicant has submitted the following documents as proof of residence: -

Name of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of the Authorized Signatory of Notified Medical Authority)

Signature/Thumb impression of the person in whose favour certificate of disability certificate issued.

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Annexure-V

Certificate of Disability (Form VI)
(In cases of multiple disabilities)
{See rule 18 (1)}
(Name and Address of the Medical Authority issuing the Certificate)

Recent Passport size Attested Photograph (showing the face only) of the person with disability

Certificate No._____ Date: _____

1. This is to certify that we have carefully examined Shri/Smt/Kum_____ son/wife/daughter of Shri _____ Date of Birth _____ (DD/MMM/YYY) _____ Age _____ Years, male/female _____ Registration No._____ permanent resident of House No. _____ Ward/village/Street_____ Post Office_____ District _____ State _____ whose photograph is affixed above, and are satisfied that,

(A) He/she is a Case of Multiple Disability, His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (_____ number and date of issue of the guidelines to be specified for the disabilities ticked below, and shown against the relevant disability in the table below:

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/ mental disability (in%)
1	Locomotor disability	@		
2	Muscular Dystrophy			
3	Leprosy Cured			
4	Dwarfism			
5	Cerebral Palsy			
6	Acid attack Victim			
7	Low vision	#		
8	Blindness	#		
9	Deaf	£		
10	Hard of hearing	£		
11	Speech and Language disability			
12	Intellectual Disability			
13	Specific Learning Disability			
14	Autism Spectrum Disorder			
15	Mental illness			
16	Chronic Neurological conditions			
17	Multiple sclerosis			
18	Perkinson's disease			
19	Hemophilia			
20	Thalassemia			
21	Sickle Cell disease			

Cond...2/-

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(B) in the light of the above, his/her over all permanent physical impairment as per guidelines (_____ number and date of issue of the guidelines to be specified), is as follows:

In figures: _____ percent

In words: _____ percent

2. The condition is progressive / non-progressive/ likely to improve / not like to improve.

3. Reassessment of disability is:

(i) not necessary
Or
(ii) is recommended / after _____years_____ months, and therefore this certificate shall be valid till_____ (DD/MM/YYYY)

@ e.g. Left/right/both arms/legs
# e.g. Single eye
£ Left/Right/both ears

4. The applicant has submitted the following document as proof of residence: -

Name of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

(Signature)	(signature)	(signature)
Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature/Thumb impression of the person in whose favour certificate of disability certificate issued.

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Annexure-VI

Certificate of Disability

(In cases of other than mentioned in Forms V and IV)

(Name and Address of the Medical Authority issuing the Certificate)

{See rule 18 (1)}

Recent Passport size Attested Photograph (showing the face only) of the person with disability

Certificate No._____ Date: _____

1. This is to certify that we have carefully examined Shri/Smt/Kum_____ son/wife/daughter of Shri _____ Date of Birth _____ (DD/MMM/YYY) _____ Age _____ Years, male/female _____ Registration No._____ permanent resident of House No. _____ Ward/village/Street_____ Post Office_____ District _____ State _____ whose photograph is affixed above, and are satisfied that,

(A) He/she is a Case of Multiple Disability, His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (_____ number and date of issue of the guidelines to be specified for the disabilities ticked below, and shown against the relevant disability in the table below:

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/ mental disability (in%)
1	Locomotor Disability	@		
2	Muscular Dystrophy			
3	Leprosy Cured			
4	Cerebral Palsy			
5	Acid attack Victim			
6	Low vision			
7	Deaf			
8	Hard of hearing			
7	Dwarfism	#		
8	Blindness	#		
9	Speech and Language disability	£		
10	Intellectual Disability			
11	Specific Learning Disability			
12	Autism Spectrum Disorder			
13	Mental illness			
14	Chronic Neurological conditions			
15	Multiple sclerosis			
16	Perkinson's disease			
17	Hemophilia			
18	Thalassemia			
19	Sickle Cell disease			

(Please stick out the disabilities which are not applicable)

Cond...2/-

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2. The condition is progressive / non-progressive/ likely to improve / not like to improve.

3. Reassessment of disability is:

(i) not necessary
Or
(ii) is recommended / after _____years_____ months, and therefore this certificate shall be valid till_____ (DD/MM/YYYY)

@ e.g. Left/right/both arms/legs
# e.g. Single eye
£ Left/Right/both ears

4. The applicant has submitted the following document as proof of residence: -

Name of Document	Date of Issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)
(Name and Seal)
(Counter signature and seal of the Chief Medical Officer / Head of Government Hospital, in case the Certificate is issued by a medical authority who is not a Government Servant (with seal)

Signature/Thumb impression of the person in whose favour certificate of disability certificate issued.

Note: In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District

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Annexure VII

NO OBJECTION CERTIFICATE

(To be produced on the letter head of the department)

This is to certify that Mr./Mrs./Miss/Dr. _____ _____(name and designation) is working on regular post at _____(office name and address) since_____. The particulars furnished by him/her in the application form are correct and he/she possesses educational qualification and experience mentioned in the Vacancy Circular no. _____dated_____ ___. This organization has no objection in his/her applying to the post of _____ as mentioned in the above stated circular. There is no vigilance case pending against him/her. His/her integrity is beyond doubt and there is no major/minor penalties imposed on him since _____.

Signature: _____
Name: _____
Designation: _____

Seal of the office: _____

Place: _____
Date: _____

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ANNEXURE VIII

The form of certificate to be produced by Government Servants for claiming Age concession

(Letter Head of the Institution/Issuing Authority)

This is to certify that Shri/Ms._____ s/o, d/o, w/o Shri._____ is a regularly appointed employee of this organisation/Department/Ministry and duties performed by him/her during the period(s) are as under:

Certified that :

*(a) Shri/Shrimati/Kum. _____ holds substantively a permanent post of _____ in the Office/Department of _____ with effect from _____.

*(b) Shri/Shrimati/Kum. _____ has been continuously in temporary service on a regular basis under the Central Government in the post of _____ in the Office/Department of _____ with effect from _____.

Signature _____

Name:_____

Designation:_____

Ministry/Office: _____

Address:_____

Office Seal_____

Place:_____

Date:_____

Note : Candidates working with Central Govt./State Govt./PSU/Autonomous bodies have to furnish 'NOC' from the authority concerned. The 'NOC' should also confirm that no disciplinary/Vigilance case is either pending or contemplated. Withdrawal of candidature on account of non-furnishing of any information will not confer any right to carry forward or retain the candidature for future recruitment.

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ANNEXURE IX

CERTIFICATE TO BE PRODUCED BY SERVING/RETIRED/RELEASED ARMED FORCES PERSONNEL FOR AVAILING THE AGE CONCESSION FOR POSTS

FILLED BY DIRECT RECRUITMENT

A. **Form of Certificate applicable for Released/Retired Personnel**

It is certified that No. _____ Rank _____ Name _____ whose date of birth is _____ has rendered service from _____ to _____ in Army/Navy/Air Force.

2. He has been released from military services :
%(a) On completion of assignment otherwise than
(i) by way of dismissal, or
(ii) by way of discharge on account of misconduct or inefficiency, or
(iii) on his own request, but without earning his pension, or
(iv) he has not been transferred to the reserve pending such release.

%(b) on account of physical disability attributable to Military service.
%(c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place : _____
Date : _____

Signature, Name and Designation of the Competent Authority
Seal

% Delete the paragraph which is not applicable.

B. **Form of Certificate for Serving Personnel**
(Applicable for serving personnel who are due to be released within one year)

It is certified that No. _____ Rank _____ Name _____ whose date of birth is _____ is serving from _____ in Army/Navy/Air Force.

2. He is due for release retirement on completion of his specific period of assignment on _____

3. No disciplinary/vigilance case is pending against him.

Place : _____
Date : _____

Signature, Name and Designation of the Competent Authority
Seal _____

Candidate (Serving Personnel furnishing certificate B as above will have to give the following undertaking:
Undertaking to be given by serving Armed Force Personnel who are due to be released within one year

I understand that if selected on the basis of recruitment process to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

Place : _____
Date : _____

Signature and Name of Candidate.

C. **Form of Certificate applicable for Serving ECOs/SSCOs who have already completed their initial assignment and are on extended assignment**

It is certified that No. _____ Rank _____ Name _____ whose date of birth is _____ is serving from _____ in Army/Navy/Air Force.

2. He has already completed his initial assignment of five years on _____ and is on extended assignment till _____.
3. There is no objection to his applying for civil employment and he will be released on three months notice on selection from the date of receipt of appointment.

Place : _____
Date : _____

Signature, Name and Designation of the Competent Authority
Seal _____

** Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:
(a) In case of Commissioned Officers including ECOs/SSCOs.

Army – Military Secretary Branch, Army HQ, New Delhi.
Navy – Directorate of Personnel, Naval HQ, New Delhi.
Air Force – Directorate Personnel Officers, Air HQ, New Delhi

(b) In case of JCOs/ORs and equivalent of the Navy and Air Force.
Army – by various Regimental Record Offices
Navy – BABS, Mumbai
Air Force – Air Force Records, New Delhi