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SP IT

NATIONAL INVESTIGATION AGENCY
MINISTRY OF HOME AFFAIRS,
GOVERNMENT OF INDIA
OPPOSITE CGO COMPLEX
LODHI ROAD, NEW DELHI

No.E-95/03/Depu- Insp & SI/NIA/2024 / 17052 Dated- 11 November, 2024

To

1. All Ministries/Departments of Government of India.
2. The Chief Secretaries to the Government of all States/UTs.
3. The Directors General of Police of all States/UTs.
4. The Directors General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, NCRB and Delhi Police.
5. The Director of CBI, IB & ED.
6. The Secretary, R&AW.
7. The Chairman of CBDT.
8. The Chairman of CBIT&C.

Subject: **Inviting nomination for the post of Inspector, Sub-Insp, Assistant Sub-Inspector and Head Constable in NIA on deputation basis.**

Sir,

Nominations are invited for the posts of **Inspector, Sub-Inspector, Assistant Sub-Inspector and Head Constable** on deputation basis in National Investigation Agency. Details of posts and vacancies are as under:-

Srl No	Post with pay scale	Vacancies	Proposed place of posting depending on vacancies
1.	Inspector Pay Scale – Pay Matrix Level-7 (PB-2 with GP Rs.4600/- pre-revised)	55*	All India based.
2.	Sub Inspector Pay Scale- Pay Matrix Level-6 (PB-2 with GP Rs.4200/- pre-revised)	64*	All India based.
3.	**Assistant Sub-Inspector** Pay Scale- Pay Matrix Level-5 (PB-2 with GP Rs.2800 pre-revised)	**40***	All India based.
4.	**Head Constable** Pay Scale- Pay Matrix Level-4 (PB-2 with GP Rs. 2400 pre-revised)	**05***	All India based.

***Subject to variation depending on vacancies.**

Contd… page 2

SHANKAR BRATA RAIMEDHI,IPS
Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the enclosed **Annexure-I (A), I(B), I(C) and I(D) (available at NIA website www.nia.gov.in/recruitment-notice.htm)**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. It is requested that the above advertisement may kindly be circulated among all Departments/Institutions/Offices under your charge and also hosted on their websites. The nominations of eligible officials alongwith following documents should reach to **the SP (Adm), NIA HQ, Opposite CGO Complex, Lodhi Road, New Delhi-110003 through proper channel within 45 days from the date of publication of this item in 'Employment News'.**

i) Bio-data in prescribed proforma **(Annexure-II) (available in NIA website www.nia.gov.in/recruitment-notice.htm) duly filled and countersigned by the competent authority.**

ii) Photo copies of APAR dossier from the year 2018-19 to 2022-23 duly attested (it may be ensured that the same are attested on each pages with rubber stamp by an officer not below the rank of Under Secretary to the Government of India.)

iii) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.

iv) The details of major/minor penalties imposed on the official during the last 10 years.

v) Photocopies of Education certificates duly attested with rubber stamp.

4. The eligibility criteria and application form as well as Recruitment Rules are also available on NIA website **www.nia.gov.in/recruitment-rules.htm.**

Encl:- **Annexure 'I(A)', I(B) I(C), I (D) & Annexure-II**

Yours sincerely

(S.B. Raimedhi, IPS)
Superintendent of Police (Adm)
NIA HQrs, New Delhi

SHANKAR BRATA RAIMEDHI,IPS
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Copy forwarded for information and needful action to:-

(i) The DIG (IT), NIA HQ, New Delhi for uploading the matter on NIA Website.

(ii) All BOs and Divisions of NIA – for information and wide publicity.

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Annexure-I(A)

ELIGIBILITY CRITERIA FOR THE POST OF INSPECTOR

1	Name of the Post	Inspector
2	Nos of Posts	**55* Posts** for deputation. (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'B', Non-Gazetted Non-Ministerial
4	Scale of pay	Level-7 in the Pay Matrix (Rs. 44,900-1,42,400)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation/ absorption to NIA	(a) The officers of the Central Government or State Government or Union Territories:- (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) With 5 years' service in the grade rendered after appointment thereto on regular basis in posts in the Level-6 of pay matrix (Rs. 35,400-1,12,400) in the parent cadre or department; and (b) Possessing the following educational qualifications and experiences:- (i) Bachelor's degree in any discipline from a recognized university; and (ii) Two years' experience in handling of cases of investigation of criminal cases, or intelligence work or operations or Information Technology cases or Training in counter terrorism or vigilance collection in intelligence agencies/specialized Intelligence wiling of a police or enforcement agency.

SHANKAR BRATA RAIMEDHI,IPS
Superintendent of Police
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Ministry of Home Affairs
Govt. of India, New Delhi

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		Note 1- For the purpose of experience in intelligence, only such experience would qualify which has been acquired through working in Intelligence Agencies/specialised intelligence wing of a police or enforcement agency. **Note 2-** The total number or Strength of Inspector absorbed shall not exceed twenty percent of the total sanctioned posts of Inspector. **Note 3-** The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by Promotion. **Note 4-** Period of deputation (including short term contract), including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.
8	Nature of duties	➢ Accompany to CIO (Chief Investigation Officer). ➢ Part of raid/search/seizure team. ➢ Part of witness examination team. ➢ Securing crime scene. ➢ Execution of summon and warrant. ➢ Deal with court matter time to time. ➢ Collection of intelligence. ➢ Ground verification of intelligence inputs. ➢ Analysis of intelligence. ➢ Deal with court matter time to time ➢ Any other duty assigned by Superior Authority time to time.
9	Deputation	The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DOP&T OM No. 6/08/2009-Estt(PAY-II) dated 17.06.2010 as amended from time to time.

SHANKAR BRATA RAIMEDHI,IPS
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Ministry of Home Affairs
Govt. of India, New Delhi

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Annexure-I(B)

ELIGIBILITY CRITERIA FOR THE POST OF SUB INSPECTOR

1	Name of the Post	Sub Inspector
2	Nos of Posts	**64* Posts** for deputation. (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'B', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Matrix Level-6 (Rs.35,400/- to 1,12,400/-) (pre-revised PB-2 (Rs 9300-34800/-) with Grade Pay Rs. 4200/-)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation/ absorption to NIA	(a) The officers of the Central Government or State Government or Union Territories:- (i) Holding analogous posts in regular basis in the parent cadre or department; or (ii) With 6 years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-1 of Rs 5200-20200 with Grade Pay of Rs 2800/- in the parent cadre or department; and (b) Possessing the following educational qualifications and experiences:- (i) Bachelor's degree in any discipline from a recognized university; and (ii) Experience of two years in handling of cases of investigation of criminal cases, or intelligence work or operation or Information Technology cases or Training in counter terrorism. **Note 1**:- The departmental officers in the feeder category

SHANKAR BRATA RAIMEDHI,IPS
Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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		who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 03 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications) **Note 2**:- For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January 2006, the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit shall extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.
8	Nature of duties	➢ Accompany to CIO (Chief Investigation Officer). ➢ Part of raid/search/seizure team. ➢ Part of witness examination team. ➢ Securing crime scene. ➢ Execution of summon and warrant. ➢ Deal with court matter time to time. ➢ Collection of intelligence. ➢ Ground verification of intelligence inputs. ➢ Analysis of intelligence. ➢ Guarding/security of accused while in custody. ➢ Any other duty assigned by Superior Authority time to time.
9	Deputation	The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.

SHANKAR BRATA RAIMEDHI,IPS
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Ministry of Home Affairs
Govt. of India, New Delhi

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Annexure-I(C)

ELIGIBILITY CRITERIA FOR THE POST OF ASSISTANT SUB- INSPECTOR

1	Name of the Post	Assistant Sub Inspector
2	Nos of Posts	**40* Posts for deputation.** (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'C', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Level-5 of pay matrix (Rs.29,200/- to 92,300/-)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation/ absorption to NIA	(a) The officers of the Central Government or State Government or Union Territories:- i) Holding analogous post on regular basis. or (ii) Head Constable in the level-4 (Rs. 25500-81100/-) in the pay matrix with five years of regular service in that grade in the State or Central Police Organization. And (b) Possessing the following educational qualifications and experience : i) Education – Graduation from a recognized university. ii) Experience of at least 02 years in the field of investigation of criminal cases, or intelligence work or operations or information technology management. **Note 1.-** For the purpose of experience in intelligence, only such experience shall qualify which has been acquired through working in Intelligence Agencies or specialised intelligence wing of a police or Enforcement Agency. **Note 2.-** The departmental officers in the feeder category

SHANKAR BRATA RAIMEDHI,IPS
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National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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		who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion. Note 3.- The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. **Note 4.-** The maximum age-limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of application.
8	Nature of duties	➢ Accompany to CIO (Chief Investigation Officer). ➢ Part of raid/search/seizure team. ➢ Securing crime scene. ➢ Execution of summon and warrant. ➢ Collection of intelligence. ➢ Ground verification of intelligence inputs. ➢ Guarding/security of accused while in custody. ➢ Any other duty assigned by Superior Authority time to time.
9	Deputation	The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.

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National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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Annexure-I (D)

ELIGIBILITY CRITERIA FOR THE POST OF HEAD CONSTABLES ON DEPUTATION BASIS

1	Name of the post	Head Constable
2	Nos. of post	**05* Posts for deputation** (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group – 'C', Non-Gazetted, Non-Ministerial
4.	Scale of pay	Level-4 in Pay Matrix (Rs 25,500 – 81,700) (pre-revised PB-1 5200-20,200 with Grade pay of Rs. 2400/-)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay and as amended by the Government from time to time.
7.	Eligibility criteria for deputation to NIA	**Officers of the Central or State Police Organization or State Police organizations or Government' Intelligence agency or other investigation bodies ;** **a) Holding analogous post on regular basis in the parent cadre or department. And** **b) Processing the minimum educational qualification of 12th class pass or equivalent from any recognized Board of University.** **NOTE- 1:** For the purpose of experience in intelligence, only such experience would qualify which has been acquired through working in Intelligence Agencies or specialized intelligence wing of as police or Enforcement Agency. **NOTE- 2:** Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in same or

Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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		some other organization or department of the Central Government shall ordinarily not to exceed three years'. **NOTE- 3:** The maximum age limit for appointment by deputation shall not be exceeding 56 years' as on the closing date of receipt of applications.
8.	Nature of duties	➢ Accompany to Investigation teams. ➢ Securing crime scene. ➢ Execution of summon and warrant. ➢ Collection of intelligence. ➢ Ground verification of intelligence inputs. ➢ Guarding/security of accused while in custody. ➢ Any other duty assigned by Superior Authority time to time.
9.	Deputation	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

SHANKAR BRATA RAIMEDHI,IPS
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National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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ANNEXURE – II

BIO-DATA/CURRICULUM VITAE PROFORMA
{DOP&T OM NO. AB.14017/28/2014-Est. (RR) dated 02.07.15}

Post applied for .....

1. Name and Address (in Block Letters)	
2. Date of birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	**Essential**
A) Qualification	A)
B) Experience	B)
Desirable	**Desirable**
A) Qualification	A)
B) Experience	B)
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. **5.2** In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

SHANKAR BRATA RAIMEDHI,IPS
Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc **or** Temporary **or** Quasi-Permanent **or** Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance			

SHANKAR BRATA RAIMEDHI,IPS
Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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Clearance and Integrity certificate. **9.2 Note:** Information under column 9(c) and (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation	
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details	
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	

14. Total emoluments per month now drawn

Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other allowances etc., (with break-up details)	Total Emoluments

16.A Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) Additional academic qualifications (ii) Professional training &	

SHANKAR BRATA RAIMEDHI,IPS
Superintendent of Police
National Investigation Agency
Ministry of Home Affairs
Govt. of India, New Delhi

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(iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement) (**Note:** Enclose a separate sheet, if the space is insufficient)	
16.B Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) Any other information (**Note:** Enclose a separate sheet, if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. #(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract)	
# (The option of 'STC'/ 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC"or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address: _____

_____

Date: _____

Contact No.

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Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. **If selected, he/she will be relieved immediately.**

2. Also certified that;

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. .....

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)

SHANKAR BRATA RAIMEDHI,IPS
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Ministry of Home Affairs
Govt. of India, New Delhi