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Advt. No. N-21/76/2023-NeGD

National e-Governance Division
Digital India Corporation
Electronics Niketan, 6, CGO Complex Lodhi Road, New Delhi – 110003
Tel.: +91 (11) 24360199, 24301756
Website: www.negd.gov.in / www.dic.gov.in

Web Advertisement **06.08.2025**

The National e-Governance Division (NeGD) is an independent business division under the Digital India Corporation, Ministry of Electronics and Information Technology. NeGD has been playing a pivotal role in supporting MeitY in Programme Management and implementation of e-Governance projects and initiatives undertaken by various Ministries/ Departments, both at the Central and State levels.

NeGD has been spearheading several innovative initiatives under the aegis of the Digital India Programme. Those have been developed keeping the vision areas of Digital India at the core- providing digital infrastructure as a core utility to every citizen, governance and services on demand and in particular, digital empowerment of the citizens of our country; some of these initiatives include DigiLocker, UMANG, OpenForge Platform, API Setu, National Academic Depository, Learning Management System.

It has myriad roles and responsibilities from supporting Central Line Ministries and State Government Departments on e-Governance projects, reviewing State Action Plans, offering support in technology management, strategy formulation & implementation of Emerging Technologies viz. AI, Blockchain, GIS etc., to facilitating digital diplomacy with focus on Indian startups and products.

NeGD has been a leader in implementation and execution of a gamut of pilot/ infrastructure/ technical/ special projects and support components to framing core policies, project appraisals, R&D, and guiding /conducting assessments, undertaking activities for building capacities of both Government officials and other stakeholders, and creating mass awareness about schemes and services under the Digital India Programme.

NeGD is currently inviting applications for the following SeMT positions on contract basis (initially for a period of 2 years) under the Capacity Building Scheme Phase III (CB 3.0), NeGD. The details are given below:

S.No.	Name of the Post	No. of Positions
1	Head SeMT	7
2	Senior Consultant	12
3	Consultant	14
	Total	**33**

The details can be downloaded from the official website of **NeGD, DIC and MeitY viz. www.negd.gov.in, www.dic.gov.in & www.meity.gov.in.**

Eligible candidates may apply ONLINE: **https://ora.digitalindiacorporation.in/**

Last date for submission of application: 20.08.2025

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About National e-Governance Division (NeGD)

The National e-Governance Division has been set up by the Ministry of Electronics & Information Technology as an Independent Business Division under the Digital India Corporation {erstwhile Media Lab Asia}. Since 2009, NeGD has been playing a pivotal role in supporting MeitY in Programme Management and implementation of the e-Governance Projects; providing technical and advisory support to Ministries/ Departments, both at Central and State levels along with other Government organizations. NeGD's major operational areas include programme management, project development, technology management, capacity building, awareness and communications-related activities under the flagship Digital India Programme. NeGD has developed and is managing several National Public Digital Platforms such as DigiLocker, UMANG, Rapid Assessment System, OpenForge, API Setu, Poshan Tracker, Academic Bank of Credits, National Academic Depositories, National AI Portal, MyScheme, India Stack Global, Meri Pehchaan, etc.

The roles and responsibilities of NeGD are as follows:

1. Providing strategic direction in terms of framing policies and implementation strategy for the Digital India Programme in different domains of e-Governance
2. Proactive support to Central and State Governments for Mission Mode Projects and other e-Governance projects
3. Acting as a facilitator and catalyst for the implementation of the Digital India Program by various Ministries and State Governments
4. Providing technical assistance to Central Ministries/ State Line Departments in their e-Governance projects either directly or in collaboration with professional consultants
5. Undertaking technical appraisal of e-Governance projects for examining issues like overall technology, architecture, framework standards, security policy, service delivery mechanism, sharing of common infrastructure, etc
6. Developing generic / model Expression of Interest, Request for Proposal, Standard Contracts, PPP Models and other related documents for various stages and requirements of projects for use by the States
7. Ensuring effective citizen engagement and communication with all stakeholders using offline and Social Media channels
8. Impact assessment of e-governance projects of all States / UTs
9. Recruitment, deployment and HR management of specialised resources in the State e-Governance Mission Teams in all States and UTs
10. Enhancing governance through knowledge and capacity building

More details can be seen at https://negd.gov.in/.

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About Digital India Corporation (DIC)

The Digital India Corporation (formerly Media Lab Asia) has been set up by the Ministry of Electronics and Information Technology (MeitY), Government of India, to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. Digital India Corporation plays the role of a leader in promoting e-Governance by taking forward the projects and activities of the Digital India Programme, to facilitate its stakeholders to realise its goals. It also provides strategic support to Ministries & Departments, both at the Central and State level for carrying forward the mission of the Digital India Programme by way of Capacity Building for e-Governance projects, promoting best practices, encouraging Public-Private Partnerships (PPP), nurturing innovation and technology in various domains.

Digital India Corporation has several Independent Business Divisions under it and these include NeGD, MyGov, Bhashini, ISM, IndiaAI and MSH.

Digital India Corporation entails following responsibilities:

1. To provide leadership and support to the Government of India through MeitY; to steer and anchor the Digital India Programme along with related policy and implementation initiatives.
2. To support MeitY about policy and implementation-related issues concerning various ongoing programmes & schemes in the ICT domain as well as new initiatives undertaken as part of the Digital India Programme.
3. To support Ministries/Departments, both at Centre and States, as well as other stakeholders in crafting e-Governance strategies, to further promote Accountability, Efficiency, Efficacy and Transparency.
4. To source talent and resources both from the market as well as within Government in the ICT domain to Ministries/ Departments on a chargeable basis under Central & State Government; a talent pool of technically skilled manpower for hardware, software, networks, cyber security and laws, standards, quality and testing, etc
5. To promote innovation and evolve models for the empowerment of citizens and also to promote participatory governance and citizen engagement across the government through various platforms including social media.
6. Each IBD under DIC has specific roles and responsibilities and operates independently for its operations under the umbrella company of DIC.

More details can be seen at https://dic.gov.in/

For more job news visit : www.kpscvaani.com

About Capacity Building Scheme Phase III

The Capacity Building Scheme (CB) Phase III (Yr. 2023) is a strategic initiative under the Digital India programme that envisions building adequate and relevant capacities at all government levels. This phase builds on the successes and lessons learned from Phase I (Yr. 2008) and Phase II (Yr. 2015), expanding its reach and incorporating advanced learning methodologies to meet the evolving needs of governance in the digital age.

Evolution of the Capacity Building Scheme

Phase I (2008-2015): The initial phase of the Capacity Building Scheme focused on creating a foundational structure for e-Governance by providing professional resources to States and Union Territories (UTs). It aimed to equip political and policy-level decision-makers with necessary capacities and establish State e-Mission Teams (SeMTs) to support e-Governance initiatives. Approximately 11,000 officers were trained, and 258 experts were onboarded to SeMTs.

Phase II (2015-2023): The second phase extended the focus to include Central Line Ministries (CLMs) and emphasized developing scalable and sustainable capacity-building efforts.This phase introduced the e-Governance Competency Framework, virtual cadres, and online learning platforms.Around 13,000 officers received training, and 145 professionals were integrated into SeMTs.

Vision and Objectives of Phase III

Vision: The Capacity Building Scheme Phase III envisions creating a digitally competent government workforce that can efficiently drive and manage digital governance initiatives across India, contributing to the broader goals of Digital India and sustainable development.

Objectives:

- Enhance the capacities and competencies of government officials at various levels through targeted training programs.
- Leverage advanced learning platform to provide continuous learning and knowledge sharing.
- Develop a pool of experts in emerging technologies to provide professional and technical expertise to support the policy-making bodies of the State / UTs, thereby strengthen digital transformation initiatives
- Foster collaboration and partnerships to exchange best practices and innovations in e-Governance.
- Promote inclusion and awareness to ensure widespread adoption and participation in digital governance.

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1. Head SeMT

Domain	Techno Program Management
Project	Capacity Building Scheme 3.0
No. of Position/s	7 (Refer Annexure I for State-wise vacant positions)
Reports To	State IT Secretary / Head of State designated Agency / Director (CB)
CTC	Max Budget 37 LPA
Salary Hike	Commensurate with market standards or max 37 LPA whichever is lower
Age	Age limit shall not exceed 55 years on the closing date of receipt of application

Job Objective

The Objective of this job is primarily to provide Techno-Program Management Consultancy in the overall management of various e-Governance Initiatives/Missions:

- of all the State/UT's Line Departments.
- on the various IT initiatives of the Central Ministries, MeitY/NeGD/DIC.
- Oversee the functioning of the team working directly under him/her.
- Work closely with the State IT Department / the designated State IT Nodal Agency along with NeGD for successful implementation.

The Head-SeMT would report directly to the State IT Secretary or the Head of the designated State IT Nodal agency, where the SeMT is placed, with a dotted line reporting to the Director CB and President & CEO, NeGD.

Primary Responsibilities:

Program Management

- Implementation of MMPs, Digital India Program components and other State/UTs IT projects.
- Assist in understanding and analyzing the policy guidelines issued by various central agencies/ committees/ NeGD etc.
- Ensuring that e–Governance projects are aligned with the Digital India Standards.
- Assist in overall appraisal of e-Governance projects / project management and procurement processes for the State Projects.
- Develop and establish administrative governance and monitoring framework for the State IT Department and NeGD.
- Identifying new e-Governance projects for enhancing the existing applications using latest emerging technologies.
- Provide strategic guidance, expertise, and leadership to State/UT Government Officials.
- Support interdepartmental queries related to technical, architectural, interdependency, standards, security, core ICT infrastructure.
- Manage the financial affairs of the SeMT's and provide regular inputs to Secretary State IT / NeGD.

SeMT Management

- The overall functioning of SeMT with respect to State Government requirements for implementation of e-Governance initiatives.
- Defining Roles and Responsibilities to the SeMT personnel to ensure effective service delivery and establish performance targets.
- Identifying gaps in SeMT personnel for need-based training.
- Mentorship to SeMT personnel based on the project/department requirements.

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Capacity Building

- Assist in forming a Capacity Building Team at the State Level in coordination with Capacity Building & Management Cell (CBMC), NeGD.
- Identify the training requirements and course finalization for the State with CBMC Division.
- Support the State Government in the rollout of awareness and communication of the Digital India Program.
- Ready to take expert-level workshops as and when required based on the expertise.
- Align himself and be responsible for strategic National Projects driven by CB teams Headquarter.

Technology Management

- Provide technical consultancy in successful implementation & roll-out of the various e-Governance Projects of the State/UT in developing robust ICT infrastructure
- Provide support to State Government in defining the standards for application/ infrastructure architecture development in line with emerging technologies.
- Analyze and ensure best Practices / Standards & Guidelines along with strategic control, security, disaster recovery and business continuity for all the existing/ proposed IT Projects.
- Ensure utilization of the common infrastructure being setup under Digital India Program for projects implementation at State level.
- Co-ordination with CB Practice leads to bring in new technology architecture, product and services.

Miscellaneous

- Assist in EoI / DPR/ RFP/ Contracts and other documents for the State / UT.
- Pro-actively introduce Emerging technologies Policies, architecture and use cases for improvisation in State Digital governance eco-system.
- Identify the Department's Change Management/ BPR needs and formulate change management strategies.
- Provide progress reports of the SeMTs to NeGD.

In addition to the above-mentioned Primary Responsibilities the incumbent may be assigned any other task related to e-Governance Projects from time to time by Secretary IT of the State/ Head of Nodal Agency/ NeGD.

Education Criteria

Essential: **Graduation:** B.E. / B.Tech / MCA or equivalent in related technical fields from a reputed institution. **Post-Graduation:** M.Tech / M.S. / MBA or equivalent in related fields. **Certifications** in PMP / PRINCE2 / Scrum Master / Agile frameworks or other comparable certifications / courses in Project/Program Management (minimum 6 months duration)
Desirable • Certifications in TOGAF / ITIL / ISO 27001 / Emerging Technologies like Blockchain, AI/ML, Cloud Computing, Big Data, etc.(in case of courses, they should be of minimum 6 months' duration) • Certifications in Business Intelligence, Data Analytics, or Government-specific programs (e.g., Digital India, e-Governance).

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Skills & Experience Criteria

Essential:

- 15+ years of experience in IT project management, consulting, or implementation roles, particularly in e-Governance, Digital Transformation, or large-scale IT projects.
- 8+ years managing the complete lifecycle of large-scale IT projects, including conceptualization, design, development, and execution.
- Managed at least 2 public procurement/ bid management cycles.
- Proven experience in managing RFPs (Request for Proposals), RFQs (Request for Quotations), EOIs (Expression of Interest), and DPRs (Detailed Project Reports) for large-scale projects.
- Demonstrated ability to oversee bid management, vendor evaluation, and selection processes for IT and e-Governance projects.
- Should have successfully led at least one complex program involving online operations including Project Management and Cybersecurity.
- Should have led management tracks for IT Operations at the data centres, including Business Continuity and Disaster Recovery, IT service Management (ITIL), Enterprise Management System, Helpdesk performance, SIP etc.

Desirable:

- Experience working in Government setups or public sector entities either directly or indirectly, with a clear understanding of their workflows and decision-making processes.
- In-depth knowledge of Government Process Reengineering (GPR) or Business Process Reengineering (BPR) / e-Gov best practices, and industry standards
- Familiarity with IT policies, cloud guidelines, and procurement guidelines
- Working knowledge of the Government e-Marketplace (GeM) portal and other e-governance platforms such as e-Sanjeevani, Aadhaar, E-Hospital,UPI, NCD Platform etc.
- Successfully executed at least 2 projects leveraging emerging technologies like AI/ML, Cybersecurity, Blockchain, Data Analytics, IoT, Cloud Computing, GIS, Drone & Aerial Technology, Enterprise Architect, Big Data or any other IT related projects.
- Exposure to IT policies, cybersecurity guidelines, and standards related to ISO 27001, cloud computing, and data protection laws.
- Ability to review, plan and execute IT Infrastructure Design including system capacity planning, integration, performance tuning, IT security, disaster planning.
- Knowledge of recent trends in emerging technologies and related laws/ rules
- Capacity building experience, including conducting training and change management.
- Ability to review the architecture for business applications and suggest improvements; conduct feasibility assessment and roadmap definition for future state.
- Fluency in the local language of the applied State.

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2. Senior Consultant

Domain	Techno Program Management
Project	Capacity Building Scheme 3.0
No. of Position/s	12 (Refer Annexure I for State-wise vacant positions)
Reports To	Head – SeMT/ SPOC
CTC	Max Budget 30 LPA
Salary Hike	Commensurate with market standards or max 30 LPA whichever is lower
Age	Age limit shall not exceed 55 years on the closing date of receipt of application

Job Objective

The Objective of this job is primarily to provide Techno-Program Management Consultancy in the overall management of various e-Governance Initiatives/Missions:

- of all the State/UT's Line Departments.
- on the various IT initiatives of the Central Ministries, MeitY/NeGD/DIC.
- Work closely with the State IT Department / the designated State IT Nodal Agency along with NeGD for successful implementation.

Primary Responsibilities:

Program Management

- Implementing MMPs, Digital India Program components and other State/UTs IT projects.
- Assist in understanding and analyzing the policy guidelines issued by various central agencies/ committees/ NeGD etc.
- Ensuring that e–Governance projects are aligned with the Digital India Standards.
- Assist in the overall appraisal of e-Governance projects/ project management and procurement processes for the State Projects.
- Develop and establish administrative, governance and monitoring framework for the State IT Department and NeGD.
- Identifying new e-Governance projects for enhancing the existing applications using latest emerging technologies.
- Provide strategic guidance, expertise, and leadership to State/UT Government Officials.
- Support interdepartmental queries related to technical, architectural, interdependency, standards, security, core ICT infrastructure.
- Manage the financial affairs of the SeMT's and provide regular inputs to Secretary State IT / NeGD.

Design & Architecture

- Provide technical consultancy in successful implementation & roll-out of the various e-Governance Projects of the State/UT in developing robust ICT infrastructure
- Provide support to State Government in defining the standards for application/ infrastructure architecture development in line with emerging technologies.
- Analyze and ensure best Practices / Standards & Guidelines along with strategic control, security, disaster recovery and business continuity for all the existing/proposed IT Projects.
- Ensure utilization of the common infrastructure being setup under Digital India Program for projects implementation at State level.

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Technical Appraisal

- Assist in overall appraisal of e-Governance projects in State / UT including proposals from bidders.
- Assist / conduct procurement processes, technical evaluations and project management processes for the State Projects.
- Provide support for interdepartmental queries related to technical, architectural, inter dependency, standards, security, core ICT infrastructure.
- Provide support to State Government in defining the standards for application / infrastructure architecture development in line with emerging technologies.

Miscellaneous

- Assist in EoI / DPR/ RFP/ Contracts and other documents for the State / UT.
- Identify the Department's Change Management/ BPR needs of the department and formulate change management strategies.
- Provide progress reports of the SeMTs to NeGD.
- Support in monitoring/ help establish suitable network/ IT infrastructure monitoring system at the State level.
- Provide progress on various e-Governance Projects in the State/UTs to the Head SeMT/ SPOC.

In addition to the above-mentioned Primary Responsibilities the incumbent may be assigned any other task related to e-Governance Projects from time to time by State IT Secretary/ Head of Nodal Agency/ Head SeMT.

Education Criteria

Essential:
Graduation: B.E. / B.Tech / MCA or equivalent in related technical fields from a reputed institution.
Certifications in PMP / PRINCE2 / Scrum Master / Agile frameworks or other comparable certifications / courses in Project/Program Management (minimum 6 months duration)

Desirable

Post-Graduation: M.Tech / M.S. / MBA or equivalent in related fields.

- Certifications in TOGAF / ITIL / ISO 27001 / Emerging Technologies like Blockchain, AI/ML, Cloud Computing, Big Data, etc.(in case of courses, they should be of minimum 6 months' duration)
- Certifications in Business Intelligence, Data Analytics, or Government-specific programs (e.g., Digital India, e-Governance).

Skills & Experience Criteria

Essential:

- Minimum 10 years of experience in IT project management, consulting, or implementation roles, particularly in e-Governance, Digital Transformation, or large-scale IT projects.
- 3+ years managing the complete lifecycle of large-scale IT projects, including conceptualization, design, development, and execution.
- Executed At least 1 project, in any of the technologies – Big Data Analytics/ Artificial Intelligence/ Cybersecurity/ Machine & Deep Learning/ Blockchain Technology/ Internet of things/ Enterprise Architect/ GIS, Drone & Arial Technology/ Cloud Computing etc
- Experience in Procurement processes (including preparation of DPR, EoI, RFP).
- Proven experience in managing RFPs (Request for Proposals), RFQs (Request for Quotations), EOIs (Expression of Interest), and DPRs (Detailed Project Reports) for large-scale projects.

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- Demonstrated ability to oversee bid management, vendor evaluation, and selection processes for IT and e-Governance projects.
- Should have successfully led at least one complex program involving online operations including Project Management and Cybersecurity.
- Should have led management tracks for IT Operations at the data centres, including Business Continuity and Disaster Recovery, IT service Management (ITIL), Enterprise Management System, Helpdesk performance, SIP etc.

Desirable:

- Experience working in Government setups or public sector entities either directly or indirectly, with a clear understanding of their workflows and decision-making processes.
- In-depth knowledge of Government Process Reengineering (GPR) or Business Process Reengineering (BPR) / e-Gov best practices, and industry standards.
- Familiarity with IT policies, cloud guidelines, and procurement guidelines.
- Working knowledge of the Government e-Marketplace (GeM) portal and other e-governance platforms such as e-Sanjeevani, Aadhaar, E-Hospital, UPI, NCD Platform etc.
- Exposure to IT policies, cybersecurity guidelines, and standards related to ISO 27001, cloud computing, and data protection laws.
- Ability to review, plan and execute IT Infrastructure Design including system capacity planning, integration, performance tuning, IT security, disaster planning.
- Knowledge of recent trends in emerging technologies and related laws/ rules.
- Capacity building experience, including conducting training and change management.
- Ability to review the architecture for business applications and suggest improvements; conduct feasibility assessment and roadmap definition for future state.
- Fluency in the local language of the applied State.

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3. Consultant

Domain	Techno Program Management
Project	Capacity Building Scheme 3.0
No. of Position/s	14 (Refer Annexure I for State-wise vacant positions)
Reports To	Head – SeMT/ SPOC
CTC	Max Budget 20 LPA
Salary Hike	Commensurate with market standards or max 20 LPA whichever is lower
Age	Age limit shall not exceed 55 years on the closing date of receipt of application

Job Objective

The Objective of this job is primarily to provide Techno-Program Management Consultancy in the overall management of various e-Governance Initiatives/Missions:

a) of all the State/UT's Line Departments.

b) on the various IT initiatives of the Central Ministries, MeitY/NeGD/DIC.

c) Work closely with the State IT Department / the designated State IT Nodal Agency along with NeGD for successful implementation.

Primary Responsibilities:

- Implementing of MMPs, Digital India Program components and other State/ UTs IT projects.
- Assist in understanding and analyzing the policy guidelines issued by various central agencies/ committees/ NeGD etc.
- Ensuring that e–Governance projects are aligned with the Digital India Standards.
- Assist in the overall appraisal of e-Governance projects / project management and procurement processes for the State Projects.
- Develop and establish administrative, governance and monitoring framework for the State IT Department and NeGD.
- Identifying new e-Governance projects for enhancing the existing applications using latest emerging technologies.
- Provide strategic guidance, expertise, and leadership to State/UT Government Officials.
- Provide technical consultancy in successful implementation & roll-out of the various e-Governance Projects of the State/UT in developing robust ICT infrastructure.
- Analyze and ensure best Practices / Standards & Guidelines along with strategic control, security, disaster recovery and business continuity for all the existing / proposed IT Projects.
- Ensure utilization of the common infrastructure being setup under Digital India Program for projects implementation at State level.

Technical Appraisal

- Assist in overall appraisal of e-Governance projects in State / UT including proposals from bidders.
- Assist / conduct procurement processes, technical evaluations and project management processes for the State Projects.
- Support interdepartmental queries related to technical, architectural, interdependency, standards, security, core ICT infrastructure
- Provide support to State/UT Government in defining the standards for application / infrastructure architecture development in line with emerging technologies.

Miscellaneous

- Assist in EoI / DPR/ RFP/ Contracts and other documents for the State / UT.
- Identify Change Management/ BPR needs of the department and formulate change management strategies.

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- Provide progress report of the SeMTs to NeGD.
- Provide progress report on various e-Governance Projects in the State/UTs to the Head SeMT/SPOC.

In addition to the above mentioned Primary Responsibilities the incumbent may be assigned any other task related to e-Governance Projects from time to time by State IT Secretary/ Head of Nodal Agency/Head SeMT.

Education Criteria

Essential:
Graduation: B.E. / B.Tech / MCA or equivalent in related technical fields from a reputed institution.
Certifications in PMP / PRINCE2 / Scrum Master / Agile frameworks or other comparable certifications / courses in Project/Program Management (minimum 6 months duration)

Desirable
Post-Graduation: M.Tech / M.S. / MBA or equivalent in related fields.

- Certifications in TOGAF / ITIL / ISO 27001 / Emerging Technologies like Blockchain, AI/ML, Cloud Computing, Big Data, etc. (in case of courses, they should be of minimum 6 months' duration)
- Certifications in Business Intelligence, Data Analytics, or Government-specific programs (e.g., Digital India, e-Governance).

Skills & Experience Criteria

Essential:

- Minimum 5 years of experience in IT project management, consulting, or implementation roles, particularly in e-Governance, Digital Transformation, or large-scale IT projects.
- Executed At least 1 project, in any of the technologies – Big Data Analytics/ Cybersecurity/Artificial Intelligence/ Machine & Deep Learning/ Blockchain Technology/ Internet of things/ Enterprise Architect/ GIS, Drone & Arial Technology/ Cloud Computing etc
- Experience in Procurement processes (including preparation of DPR, EoI, RFP).
- Proven experience in managing RFPs (Request for Proposals), RFQs (Request for Quotations), EOIs (Expression of Interest), and DPRs (Detailed Project Reports) for large-scale projects.
- Demonstrated ability to oversee bid management, vendor evaluation, and selection processes for IT and e-Governance projects.

Desirable:

- Experience working in Government setups or public sector entities either directly or indirectly, with a clear understanding of their workflows and decision-making processes.
- In-depth knowledge of Government Process Reengineering (GPR) or Business Process Reengineering (BPR) / e-Gov best practices, and industry standards
- Familiarity with IT policies, cloud guidelines, and procurement guidelines
- Working knowledge of the Government e-Marketplace (GeM) portal and other e-governance platforms such as e-Sanjeevani, Aadhaar, E-Hospital,UPI, NCD Platform etc.
- Exposure to IT policies, cybersecurity guidelines, and standards related to ISO 27001, cloud computing, and data protection laws.
- Ability to review, plan and execute IT Infrastructure Design including system capacity planning, integration, performance tuning, IT security, disaster planning.
- Knowledge of recent trends in emerging technologies and related laws/ rules
- Capacity building experience, including conducting training and change management.
- Ability to review the architecture for business applications and suggest improvements; conduct feasibility assessment and roadmap definition for future state.
- Fluency in the local language of the applied State.

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General Conditions applicable to all applicants covered under this advertisement:

- **Application Format:** Candidates must submit their CV in the format prescribed in Annexure II (Download the word format from **Link:** NeGD CV Format).
- **Declaration of Employment of Family Members:** A declaration regarding any family member employed with NeGD/ DIC must be submitted in the format provided in Annexure III (Download the word format from **Link:** Declaration of Employment of Family Members).
- **Eligibility of Former/ Existing SeMT/ NeGD Resources**: SeMT/ NeGD professionals who exited/ joined the organisation within one year prior to the publication of this advertisement shall not be considered eligible.
- Candidates currently employed on a regular or contractual basis with Central/State Government, Public Sector Undertakings, or Autonomous Bodies are required to apply through the proper channel or include a 'No Objection Certificate' (NOC) from their employer with their application. Alternatively, they may produce the NOC at the time of the interview.
- **Selection Process**
  - Candidates meeting the essential qualifications and technical requirements will be required to appear for an **online aptitude / psychometric test**.
  - Those scoring a minimum of **50%** will be shortlisted for the **Selection Interview**.
  - Only shortlisted candidates shall be invited for interviews.
  - NeGD reserves the right to fix higher thresholds of qualifications and experience to limit the number of candidates invited for interviews.
- **Experience and Age Criteria:** The years of experience and maximum age will be calculated as on the last date of receipt of applications.
- **Nature of Engagement:** All positions are purely temporary, and appointees shall not have any claim for permanent absorption in NeGD or for consideration against any future vacancies**.**
- **Discretion of NeGD:** NeGD reserves the right to fill all, some, or none of the advertised positions, and not to select any candidate without assigning any reason.

HR Division
National e-Governance Division
4th Floor, Electronics Niketan
6-CGO, Complex Lodhi Road, New Delhi – 110003
Tel: 24301931
Email: hr.semt@semt.gov.in

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Annexure - I

State-wise vacant positions are as below:

S.No.	State/UT	Head SeMT	Senior Consultant	Consultant	Total
1	Andhra Pradesh	1	2	0	**3**
2	Chhattisgarh	1	1	1	**3**
3	Delhi	0	1	0	**1**
4	Goa	0	2	0	**2**
5	Gujarat	0	0	1	**1**
6	Himachal Pradesh	0	1	2	**3**
7	Jharkhand	0	0	1	**1**
8	Karnataka	0	1	1	**2**
9	Madhya Pradesh	1	0	0	**1**
10	Maharashtra	0	1	1	**2**
11	Punjab	1	0	1	**2**
12	Rajasthan	1	1	1	**3**
13	Tamil Nadu	1	0	0	**1**
14	Telangana	0	1	1	**2**
15	Uttarakhand	0	0	4	**4**
16	West Bengal	1	1	0	**2**
	Total	**7**	**12**	**14**	**33**

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Annexure – II

CV Format

1. **Personal Details**
   Full Name:
   Contact No:
   Email ID:
   Date of Birth (DD-MM-YYYY):
   Gender:
   LinkedIn ID:
   Current Address (City):

2. **Professional Summary**
   (A brief snapshot that highlights who you are, your main skills, and the value you bring to an employer.)

3. **Professional Experience**

S.No	Employer Name	Duration		Designation	Brief of the responsibilities
		From	To		
1					
2					
3					

4. **Educational Profile**

S. No.	Examination/ Degree	Name of the Institute / Board University	Degree Name	Year of Passing	% of marks	Division/ Grade
1.	12th					
2.	Graduation					
3.	Post Graduation					
4.	Any Other degree					

5. **Hands-on experience on IT Tools (eg Program Management, Jira, MySQL, Sales force, GitHub, Jenkins, Docker, Kubernetes, Apache Hadoop etc.)**
   1.
   2.
   3.
   4.
   5.

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6. **Relevant Certifications**
   1.
   2.
   3.
   4.
   5.

7. **Soft Skills**
   1.
   2.
   3.

8. **Additional Information (attended any training, workshops, seminars, webinars, research papers, etc.**

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Annexure – III

Declaration by Applicant regarding Family Members Employed in NeGD and DIC

I _____ S/o or D/o _____ applicant for the position of _____ hereby declare that the following individuals, currently employed with the National e-Governance Division (NeGD) or Digital India Corporation (DIC), are my family members as defined under organizational guidelines:

Name of Employee	Designation	Date of Joining	Project	Relationship

I affirm that the above information is accurate and complete to the best of my knowledge. I acknowledge and accept the organization's policies concerning such declarations. I understand that any misrepresentation or omission of relevant details may lead to disqualification from the recruitment process or termination of employment, as applicable.

Name: _____

Email: _____

Mobile: _____

Signature: _____

Date: _____

Note: Members of family include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent or not.