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NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 27001:2022 & 9001: 2015 Company)

Requires Experienced Chief Technical Supervisors (Civil and Electrical) and Experienced Junior Technical Supervisors (Civil and Electrical) for Head Office and Regional Offices/Training Establishments for Ground-level Monitoring for Premises related Projects of National Bank for Agriculture and Rural Development

NABARD Consultancy Services (NABCONS) is a wholly owned subsidiary of National Bank for Agriculture & Rural Development (NABARD) and a premium consultancy organization in the field of agriculture and rural development in the country (for more details visits *www.nabcons.com*).

NABARD Consultancy Services (NABCONS) invites ONLY ONLINE applications from Indian Citizens for the posts of Chief Technical Supervisors (Civil-1 post and Electrical-1 post) and Junior Technical Supervisors (Civil- 34 posts and Electrical- 27 posts) as **Project Based Contract Staff (PBCS)** for Ground-level Monitoring of projects of Department of Premises, Security and Procurement (DPSP) of National Bank for Agriculture and Rural Development in various states across India.

1. **Details of vacancies and place of posting is as under:**

   a. **For Junior Technical Supervisors**

Sl. No.	Placing of Posting (NABARD Regional Office /Technical Establishment /Head Office)	Required number of Junior Technical Supervisor (Civil)	Required number of Junior Technical Supervisor (Electrical)
1	NABARD RO, Andaman and Nicobar (Port Blair)	1	0
2	NABARD RO, Andhra Pradesh (Hyderabad)	1	1
3	NABARD RO, Arunachal Pradesh (Itanagar)	1	0
4	NABARD RO, Assam (Guwahati)	1	1
5	NABARD RO, Bihar (Patna)	1	1
6	NABARD RO, Chhattisgarh (Raipur)	1	1
7	NABARD RO, Goa (Panji)	1	0
8	NABARD RO, Gujarat (Ahmedabad)	1	1
9	NABARD RO, Haryana (Chandigarh)	1	1
10	NABARD RO, Himachal Pradesh (Shimla)	1	1
11	NABARD RO, Jammu & Kashmir (Jammu)	1	1
12	NABARD RO, Jharkhand (Ranchi)	1	1
13	NABARD RO, Karnataka (Bengaluru)	1	1
14	NABARD RO, Kerala (Thiruvananthapuram)	1	1

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15	NABARD RO, Madhya Pradesh (Bhopal)	1	1
16	NABARD RO, Maharashtra (Pune)	1	1
17	NABARD RO, Meghalaya (Shillong)	1	0
18	NABARD RO, Mizoram (Aizawl)	1	0
19	NABARD RO, New Delhi (New Delhi)	1	1
20	NABARD RO, Odisha (Bhubaneswar)	1	1
21	NABARD RO, Punjab (Chandigarh)	1	1
22	NABARD RO, Rajasthan (Jaipur)	1	1
23	NABARD RO, Sikkim (Gangtok)	1	0
24	NABARD RO, Tamil Nadu (Chennai)	1	1
25	NABARD RO, Telangana (Hyderabad)	1	1
26	NABARD RO, Tripura (Agartala)	1	0
27	NABARD RO, Uttarakhand (Dehradun)	1	1
28	NABARD RO, Uttar Pradesh (Lucknow)	1	1
29	NABARD RO, West Bengal (Kolkata)	1	1
30	NBSC Lucknow (Lucknow)	1	1
31	BIRD Lucknow (Lucknow)	1	1
32	BIRD Mangaluru (Mangaluru)	1	1
33	DPSP, NABARD HO	2	2
	Total	**34**	**27**

b. **For Chief Technical Supervisors:-**

Sl No.	Post	Vacancy	Place of Posting
1	Chief Technical Supervisors(Civil)	1	NABARD Head Office, Mumbai
2	Chief Technical Supervisors(Electrical)	1	NABARD Head Office, Mumbai

2. Primary Duties and Key Responsibilities of Chief Technical Supervisors (Civil and Electrical) and Junior Technical Supervisors(Civil and Electrical)

A. Chief Technical Supervisors (Civil) and Junior Technical Supervisors (Civil):

- Implementation, monitoring, co-ordination and supervision of civil construction/ renovation/redevelopment works of building related infrastructural system and other related jobs in office buildings and residential colonies of Bank.
- Identification of civil/interior repair/ maintenance works required in the office buildings/ residential colonies and preparation of concept, detailed estimates, preparation of tenders/quotation document, preparation of financial estimate/BOQ as per Bank's approved/market rates for these works to receive necessary approval.
- Ground level monitoring and supervision of repair and maintenance work of office buildings. NABARD has its office buildings in all state capitals of the country, either owned or rented.
- Ground level monitoring and supervision of repair and maintenance works ongoing in

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staff quarters to ensure the quality standards and timely completion of works. They will have responsibility to undertake regular maintenance, repair and renovation of staff quarters located in various cities of the country, as per Bank's guidelines.

- Repair and maintenance of VOFs (Visiting Officers' Flats), SRAs (Single Room Accommodations) located at various premises all over the country etc.
- Supervision and monitoring of Annual Maintenance Contract (AMC) works such as housekeeping, electrical, plumbing, carpentry, pest control, gardening, VOF management, deadstock maintenance etc.
- Taking measurements of completed works related to construction/ renovation/ redevelopment/repair/maintenance and ensuring the proper completion of works.
- Certification of bills as per onsite measurement and recommendations for payment by competent authority.
- Conducting visual structural audit and implementation of recommendations of detailed audit done by expert, in NABARD official and residential buildings.
- Regular liaison with engineers and officers of state or municipal bodies for local level approvals regarding maintenance, repair, renovation or property related matters.
- Verification of dead stock articles provided in office and colonies to ensure that these are in good working condition. To recommend for repair, replacement etc. in case of nonfunctional items.
- Ensuring quality, timely completion and compliance in all the works.

Chief Technical Supervisor (Civil) will be responsible for overall monitoring of all the works mentioned above and preparation & assisting in invitation of tenders and any other responsibility given by Bank with works related to civil construction work and/ or civil maintenance of office buildings/ commercial buildings/residential complexes etc.

B. Chief Technical Supervisors (Electrical) and Junior Technical Supervisors (Electrical):

- Implementation, monitoring, co-ordination and supervision of Electrical/ electro-mechanical/electric & electronics installation/ tele communication/ audio-visual systems and other related jobs in construction/ renovation/ redevelopment works of office buildings and residential colonies of Bank.
- Identification of electrical /electronic repair/ maintenance works required in the office buildings/ residential colonies and preparation of concept, detailed estimates, preparation of tenders/quotation document, preparation of financial estimates/ BoQ as per Bank's approved/market rates for these works to receive necessary approval.
- Ground level monitoring and supervision of electrical related repair/maintenance works such as central AC plants. lifts, ups, DG sets, CCTV, fire alarm systems, access control systems, EPABX, audio-visual systems etc. in office buildings/residential colonies.
- Supervision and monitoring of Annual Maintenance Contract (AMC) related to electrical and electronics etc.
- Taking measurements of completed works and ensuring the proper completion of works.
- Certification of bills as per onsite measurement and recommendations for payment by competent authority.
- Regular liaison with engineers and officers of state or municipal bodies for local level approvals regarding maintenance, repair, renovation or property related matters
- Verification of dead stock articles provided in office and colonies to ensure that these are in good working condition. To recommended for repair, replacement etc. in case of nonfunctional items.
- Ensuring quality, timely completion and compliance in all the works.

Chief Technical Supervisor (Electrical) will be responsible for overall monitoring of all the works mentioned above, preparation & assisting in invitation of tenders and any other

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responsibility given by Bank with works related to HT/LT substations, central AC plants, lifts, UPS, DG sets, CCTV, fire alarm systems, access control systems, EPABX, audio-visual systems etc.

2.1 Additional Roles and Responsibilities of Chief Technical Supervisor (Civil/Electrical):

Chief Technical Supervisors will be responsible for overall monitoring and supervision of construction/ renovation/ redevelopment/ repair/ maintenance works entrusted to them. Besides, they have to prepare the status chart/report of ongoing projects at pan India level on monthly basis and present before the senior officers committee. They will be responsible for advising the department to sort out bottlenecks in the implementation of projects and facilitate smooth progress of the works. They shall attend department level review meetings and ensure the action taken on the decisions in such meetings. They shall report to concerned vertical heads of DPSP, HO.

3. Details of eligibility criteria for the post of Chief Technical Supervisors (Civil/ Electrical) and Junior Level Supervisors are as under:

Sl. No.	Position	Educational Qualification	Required Experience	Other skills and competencies
1	Junior Technical Supervisor (Civil)	Bachelor's degree in Civil Engineering from a recognized Institute or University with minimum 60% marks	Minimum 03 years' experience of working in residential/ office buildings/ commercial buildings projects (maintenance/construction).	• Good knowledge of MS office, Google tools, including advanced Excel features for day-to-day operations. Experience in Zoho projects or any other project management software shall be preferred. • Knowledge of relevant Engineering Software will be preferred. • Excellent written & oral communication and presentation skills in English and local language • The ability to coordinate and prepare technical and financial proposals in response to EOIs and bids will be preferred.
2	Junior Technical Supervisor (Electrical)	Bachelor's degree in Electrical Engineering or Electrical & Electronics Engineering from a recognized Institute or University with minimum 60% marks.	Minimum 03 years' experience of working in residential/ office buildings/ commercial buildings projects (maintenance/construction).	
3	Chief Technical Supervisor (Civil)	Bachelor's degree in Civil Engineering from a recognized Institute or University with minimum 60% marks	Minimum 07 years' experience of working in residential/ office buildings/ commercial buildings projects (maintenance/construction).	
4	Chief Technical Supervisor (Electrical)	Bachelor's degree in Electrical Engineering or Electrical & Electronics Engineering from a recognized Institute or University with minimum 60% marks.	Minimum 07 years' experience of working in residential/ office buildings/ commercial buildings projects (maintenance/construction).	

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Note- Experience of working in Govt./ PSU contracts and knowledge of functioning of State/ central Govt./ PSUs/ Banks would be added advantage.

3.1 Domicile and Language

- For Junior Technical Supervisor position, the candidate must be a resident of the city where they are applying for this Junior Technical Supervisor position. The candidate applying in a particular State should be proficient in the official language of the State. For proficiency in official language of the state, the candidate will be required to produce 10th Standard/ matriculation Certificate as proof of having medium of study in that language or having studied that language as one of the subjects.

- There are no mandatory domicile and language criteria for Chief Technical Supervisors.

3.2 Age

Position	Maximum Age as on date of application
Junior Technical Supervisors	35 Years
Chief Technical Supervisors	45 Years

3.3 Candidates with notice period requirement of upto 15 days will be preferred.

4. Remuneration

The candidates will be paid consolidated monthly remuneration (u/s 194J of the IT Act) based on the experience and educational qualification and overall suitability of the candidate for the posts as under:

Position	Remuneration (Rs. per month)
Junior Technical Supervisors	45,000
Chief Technical Supervisors	1,15,000

(Increment will be provided subject to evaluation of performance)

- The above remuneration will be inclusive of all statutory deductions that NABCONS may be required to make on behalf of the contracted staff. Remuneration will be released after making statutory deductions. The PBCS appointed will be liable for tax liabilities as per Income Tax Act & Rules and the tax will be deducted at source.
- The Supervisors will not be eligible for any other allowances/ perquisites from the NABARD/ NABCONS. Also, they would not be eligible or provided any sort of accommodation by NABARD/ NABCONS.
- Admissible leave for Supervisors will be as per NABCONS rules.
- TA/DA to Supervisors shall be admissible as per NABCONS rules for any official visit out of District Head Quarters (place of posting).
- The remuneration fixed for each category is a consolidated amount, which includes local travel and accommodation expenses.

5. Contract Period:

Chief Technical Supervisors and Junior Technical Supervisors will be engaged on contract basis for a period of 11 Months with further periodic extensions based on the performance and NABARD's discretion.

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6. Termination of contract

First 3 months will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period. Subsequently if any of the supervisor engaged by NABCONS is found unsuitable for job or behavior is not proper, the person will be replaced by NABCONS on one month notice without assigning any reason for the same. If any supervisor wishes to leave the organization he/she may tender the resignation by giving one month's notice period.

7. How to Apply:

Interested candidates may apply online in the prescribed format within 14 days from the dates of publication of the advertisement by clicking on the following links and filling the details therein.

S.No.	Name of the Post	Link
1	Junior Technical Supervisor-Civil	https://forms.office.com/r/Gp3KEMkJjY
2	Junior Technical Supervisor-Electrical	https://forms.office.com/r/kVisNmGhfG
3	Chief Technical Supervisors (Civil and Electrical)	https://forms.office.com/r/14PvKXkDQu

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

8. Instructions:

i. Before applying, candidates should read all the instructions carefully and ensure that they fulfill all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.

ii. Candidates are requested to apply only ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted.

iii. **Important Dates/ Timelines**

Last date for submission of online applications	**26 August 2025 Midnight**
NABCONS reserves the right to make change in the dates indicated above.	

Please note that corrigendum if any, issued related to the above advertisement will be published only on NABCONS website (www.nabcons.com).

9. General Information:

- Only Shortlisted candidates will be called for the interview. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The applicant may submit the declaration in the Google form with respect to the educational

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qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification once rank listed.

- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the selection list and waitlisted candidates will be co-terminus with the project.
- No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result etc. the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc.
- Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances, applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.

Advt. Ref. No. NABCONS/CO-HR/11/PBCS/2025-26 Dated: 13.08.2025