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INDIAN OIL CORPORATION LIMITED
(A Government of India Undertaking)
PANIPAT REFINERY & PETROCHEMICAL COMPLEX

Date: 07-02-2026

Advertisement No.- PR/P/Apprentice/59(2025-26)

Notification for Engagement of Apprentices

Indian Oil Corporation Limited, one of the largest commercial undertakings in India and a Fortune "Global 500" Company, as a measure of Skill Building Initiative for the Nation, invites applications from candidates for engagement as Apprentices at its Panipat Refinery & Petrochemical Complex under Apprentices Act, 1961/1973 (as amended) in the Trade / Discipline mentioned below.

Educational Qualification, Number of seats in Apprentice category including likely reservation (as per the prescribed reservation of the Haryana state) and other eligibility criteria / parameters shall be as under:

Code	Trade/Discipline	Qualifications	Period of Training	Seats					
				Total Nos.	UR	EWS	SC	OBC (NCL)	PwBD
101	**Trade Apprentice - Attendant Operator (Chemical Plant) Discipline - Chemical**	3 years B.Sc. (Mathematics, Physics, Chemistry or Industrial Chemistry)	12 months	129	56	13	25	35	Nil
102	**Trade Apprentice (Fitter) Discipline - Mechanical**	Matric with ITI in Fitter Trade of minimum 2 years duration with Pass class	12 months	143	63	14	28	38	8
104	**Technician Apprentice Discipline - Chemical**	3 years Diploma in Chemical Engg./Petrochemical Engg./Chemical Technology / Refinery and Petrochemical Engg.	12 months	107	48	10	20	29	Nil
105	**Technician Apprentice Discipline - Mechanical**	3 years Diploma in Mechanical Engg.	12 months	49	22	5	9	13	3
106	**Technician Apprentice Discipline - Electrical**	3 years Diploma in Electrical Engg. / Diploma in Electrical and Electronics Engg.	12 months	126	55	13	24	34	6
107	**Technician Apprentice Discipline- Instrumentation**	3 years Diploma in Instrumentation Engg./ Instrumentation & Electronics/ Instrumentation & Control Engg. / Applied Electronics and Instrumentation Engg.	12 months	39	17	4	7	11	2
108	**Trade Apprentice- Secretarial Assistant (Location- Panipat)**	3 years B.A./B.Sc./B.Com	15 months	3	2	0	1	0	1
108	**Trade Apprentice- Secretarial Assistant (Location- New Delhi)**	3 years B.A./B.Sc./B.Com	15 months	8	4	1	1	2	2
109	**Trade Apprentice- Accountant**	3 years B.Com	12 months	1	1	0	0	0	0
110	**Trade Apprentice- Data Entry Operator (Fresher Apprentices)**	Class XII pass	12 months	25	11	2	5	7	2
111	**Trade Apprentice- Data Entry Operator (Skill Certificate Holders)**	Class XII pass with Skill Certificate holder in `Domestic Data Entry Operator'	12 months	7	3	1	1	2	1
Total				**637**	**282**	**63**	**121**	**171**	**25**

- UR- Un-reserved, EWS- Economically Weaker Section, SC- Scheduled Caste, OBC(NCL)- Other Backward Class (Non-Creamy Layer), PwBD- Persons with Benchmark Disability.
- There is no reservation for Scheduled Tribe (ST) category in the State of Haryana.

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Note:

1. No. of seats indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of the management and in compliance with the Presidential Directives on reservation at the time of engagement.
2. **In case of non-availability of suitable candidates for filling up the seats against code 110 or 111, the same shall be filled by suitable candidates from code 111 or 110, as the case may be, as per selection criteria and other criteria/parameters.**
3. For PwBD (Persons with Benchmark Disability) category, Govt of India Guidelines shall apply. **Candidates belonging to PwBD categories can apply against identified seats under Codes 102, 105, 106, 107, 108, 109, 110 & 111 only.**

The Rights of Persons with Disabilities Act 2016 - Section 2(r) defines "person with benchmark disability" as a person duly certified by the certifying authority with:

- not less than 40% of a specified disability where specified disability has not been defined in measurable terms and
- a disability where specified disability has been defined in measurable terms.

The candidates are required to submit a Disability Certificate issued by competent authority as per the Rights of Persons with Disabilities Rules, 2017, failing which their candidature as PwBD candidates will not be considered. Persons with Benchmark Disabilities must be capable of performing the task assigned to them/take instructions using suitable aids and appliances. Engagement of apprentices belonging to PwBD category will be from categories below:

1. PV-Low vision, Blind	P=Physical; V=Vision;
2. PH-Hard of hearing, Deaf	H=Hearing; L=Locomotors;
3. PL-Musculoskeletal (OH-OA/OL), Dwarfism, Acid Attack Victim, Cerebral Palsy, Leprosy Cured	OH=Orthopaedic Handicap; OA=One Arm;
4. Multiple Disabilities (a combination of above)	OL=One Leg

Deployment of PwBD with other disabilities, may put such PwBDs at risk, considering ours being a hazardous industry, hence not included.

IMPORTANT NOTES

A. Qualification criteria:

1. The candidate should have already passed the prescribed qualification as on date of reckoning eligibility criteria. Candidates whose result of the qualifying examination is awaited as on date of reckoning eligibility criteria are not eligible to apply.
2. The prescribed qualification for Class XII / Graduate / Diploma holders should be from a recognized Board/ University/Institute as a regular full-time course in the relevant trade/discipline with minimum 50% marks (45% for SC and PwBD category candidates for the seats reserved for them) in aggregate.

   Wherever CGPA/OGPA or Letter Grade is awarded in the Class XII/ ITI (Fitter)/Degree/Diploma examinations, its equivalent aggregate percentage of marks must be indicated in the Google forms as per the norms adopted by Board/University/Institute. Candidates will have to furnish certificate from the concerned University/Institute regarding the equivalent aggregate percentage of marks with reference to their CGPA/OGPA or Letter Grade at the time of document verification failing which their candidature will not be considered.
3. For ITI qualification in the relevant trade, eligibility shall be pass marks. Only regular full time ITI course recognised by NCVET/SCVT shall be considered.
4. Diploma / Graduation/ ITI in Branch / Subjects as specified against respective Trade/ Discipline above will ONLY be considered as eligible qualification. Diploma / Graduation/ ITI in other than specified Branch / Subjects shall not be considered.
5. No Claim of possession of a qualification equivalent to a prescribed qualification shall be entertained.
6. Under Code 110, "Fresher apprentice" will be considered. "Fresher apprentice" means a non-graduate apprentice, who has not undergone any institutional training or skill training, before taking up on-the-job training or practical training under the Apprentices Act, 1961.
7. Under Code 111, Skill Certificate Holders will be considered. Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' should possess skill certificate for training of less than one year issued by an awarding body recognised under National Skill Qualifications Framework or any other authority recognised by the Central Govt. in this regard.
8. Candidates possessing Diploma in Engineering in relevant trade / discipline under recognized lateral entry scheme (Class–XII (Sc.)/ ITI admitted in 2nd year of Diploma course) shall also be considered eligible subject to meeting prescribed percentage of marks on the basis of aggregate of all semesters in the diploma course.

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9. Candidates holding a qualification acquired through part-time/correspondence/distance education mode are not eligible.

10. Candidates possessing higher professional qualifications such as B.E./B.Tech, MBA, CA, LLB, MCA or any such equivalent qualification or pursuing higher qualification and having completed the same on or before joining apprenticeship training, shall not be eligible. A declaration from the candidate in this regard shall be obtained at the time of engagement.

11. Candidates who have completed Apprenticeship Training earlier under the Apprentices Act in a trade/discipline other than trade/discipline applied for are eligible for engagement as Apprentices, provided that

    a) There shall be minimum one year gap as on date of reckoning eligibility criteria from the date of completion of previous apprenticeship training.
    b) Candidates whose previous apprenticeship training contract has been terminated due to failure on the part of the employer shall be eligible for engagement as Apprentices, and in such cases no gap shall be required.
    c) Candidates whose previous apprenticeship training contract has been terminated by the candidates due to health or financial hardship or relocation, transportation or career changes or language barrier shall be eligible for engagement as Apprentices, provided there shall be minimum three-month gap as on date of reckoning eligibility criteria from the date of termination of previous Apprenticeship training. There shall be no waiting period for women.
    d) In case of selection, candidates applying for apprenticeship opportunity shall be required to submit an Affidavit confirming compliance with all eligibility conditions prescribed for undergoing apprenticeship as per the prescribed format at the time of document verification, (**Annexure – I**).

12. Preference shall be given to Candidates applying for Apprenticeship training for the first time.

13. Candidates whose previous apprenticeship training contract has been terminated due to failure on the part of the apprentice to carry out the terms of contract, shall not be eligible for engagement as Apprentices.

14. Engineering Graduate or Diploma Holder or Vocational Certificate holder candidates having job experience for a period of one year or more after the attainment of the qualification shall not be eligible to be engaged as Apprentice.

15. Candidates who have completed five years after acquiring the prescribed qualification as on date of reckoning eligibility criteria shall also not be eligible for engagement as Apprentices.

16. A candidate with B.Sc. (Physics, Mathematics and Chemistry/Industrial Chemistry) will be allowed to apply for only one Trade/Discipline (either for code 101 or 108). A candidate with B.Com will be allowed to apply for one Trade/Discipline (either for code 108 or 109).

17. Candidates applying for more than one Trade/Discipline will not be considered and their applications will be summarily rejected.

18. Candidate applying for apprentice positions under code 108, Trade Apprentices (Secretarial Assistant) must specify their preferred training location either at Panipat or New Delhi in Google forms link at https://forms.gle/yYXqu3R42BVV9bW7A.

19. Applications submitted for the same position {code 108, Trade Apprentices (Secretarial Assistant)} in both locations will not be considered and their applications will be summarily rejected.

20. In case the date of declaration of result is not mentioned in the Mark Sheet, the candidate shall be required to submit a certificate mentioning the date of publication of result from the Principal of the School/Polytechnic/ College/Institute from where the candidate pursued his/her Class XII/ITI(Fitter)/Graduation/Diploma course, at the time of Document Verification.

21. The disciplines/trades notified above involve undertaking training in operations & maintenance activities in plant area. Petroleum Refining is considered as complex and hazardous process and as such Persons with Benchmark Disabilities with the prescribed qualification may be engaged only against the identified seats/numbers in select disciplines, as indicated above. PwBDs are required to submit a certificate issued by an authority prescribed under Section 2(e) of the Rights of Persons with Disabilities Act 2016 read with Rule 18 of Rules made thereunder, failing which their candidature as PwBD candidate, will not be considered.

B. Age Limit:

1. Minimum 18 years and maximum age shall be 24 years as on **31-01-2026** for General/EWS candidates. Relaxation of upper age limit to SC/OBC(NCL)/PwBD candidates shall be extended as per Govt. guidelines.

2. Marksheet/Certificate issued by Board of Secondary Education for passing Matriculation (Class X) Examination shall be the only acceptable document in support of age.

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C. Reservation, Concessions & relaxations to candidates belonging to SC/OBC(NCL)/PwBD/Economically Weaker Sections (EWS)

1. Reservation for candidates belonging to SC, OBC (NCL), PwBD & EWS categories will be in terms of numbers indicated above.

2. However, if the prescribed number of persons belonging to the Scheduled Caste are not available as per Selection criteria and other criteria/parameters, the seats reserved in any trade for them may be filled by persons belonging to the Other Backward Classes on the basis of position in the merit list based on marks obtained in the prescribed qualification, meeting the notified eligibility criteria and documents found in order upon verification etc. Seats still remaining unfilled will be filled by candidates belonging to unreserved category on the basis of position in the merit list based on marks obtained in the prescribed qualification, meeting the notified eligibility criteria and documents found in order upon verification etc.

   Similarly, if seats reserved in any trade for the Other Backward Classes cannot be filled from the Other Backward Classes, then the seats so lying unfilled may be filled by persons belonging to the Scheduled Caste on the basis of position in the merit list based on marks obtained in the prescribed qualification, meeting the notified eligibility criteria and documents found in order upon verification etc. Seats still remaining unfilled will be filled by candidates belonging to unreserved category on the basis of position in the merit list based on marks obtained in the prescribed qualification, meeting the notified eligibility criteria and documents found in order upon verification etc.

   Similarly, if seats reserved in any trade for the Economically Weaker Section (EWS) cannot be filled from the Economically Weaker Section (EWS), then the seats so lying unfilled may be filled by persons belonging to unreserved category on the basis of position in the merit list based on marks obtained in the prescribed qualification, meeting the notified eligibility criteria and documents found in order upon verification etc.

   Similarly, if seats reserved in any trade for the Persons with Benchmark Disabilities (PwBD) cannot be filled from the Persons with Benchmark Disabilities (PwBD), then the seats so lying unfilled may be filled by persons having minimum standards of physical fitness specified in Rules on the basis of position in the merit list based on marks obtained in the prescribed qualification, meeting the notified eligibility criteria and documents found in order upon verification etc.

3. Relaxation in upper age upto 5 years for SC candidates and 3 years for OBC (NCL) candidates considered against reserved positions will be allowed.

4. Relaxation in upper age upto 10 years for Persons with Benchmark Disabilities (PwBD) candidates will be allowed irrespective of reservation of seats for them. Further, upper age relaxation of 5 years to PwBD candidates belonging to SC category and 3 years to PwBD-OBC(NCL) candidates will be allowed for reserved positions for respective SC/OBC(NCL).

5. A PwBD candidate availing of only age relaxation (no relaxation in eligibility qualification marks) shall be considered against unreserved seat in order of merit in the select list before being considered against a reserved seat.

6. Reservation for PwBD categories to be engaged as Apprentices shall be in consistence with Section 34(1) of the Rights of Persons with Disabilities Act, 2016.

7. Reservation in PwBD category will be extended on horizontal basis, against notified numbers of seats in identified Trade/Disciplines.

8. Minimum prescribed qualification marks will be relaxed by 5% for candidates belonging to SC/PwBD categories considered against reserved positions.

9. A person with a specified disability listed in the Schedule appended to the Act but not covered under Section 34(1), if certified by a certifying officer as a person with disability of 40% or above, shall be allowed concessions/ relaxations available to PwBDs. They shall be declared successful, if selected on merit against unreserved seats. Their candidature will not be considered/adjusted against reservation provided to PwBDs under Section 34(1) of the Act of 2016.

10. For claiming the benefit of OBC category, candidates belonging to OBC category as per Govt. of India guidelines, should submit caste certificate in the proforma prescribed by Govt. of India, which would, among others specifically mention that the candidate does not belong to the persons/sections (creamy layer) as mentioned in column 3 of the schedule to the Department of Personnel & Training, Government of India OM No.36012/22/93-Estt.(SCT) dated 08-09-1993, OM No. 36036/2/2013-Estt.(Res.) dated 30.05.2014 and OM No. 36033/1/2013-Estt.(Res.) dated 13-09-2017. The non-creamy layer status should be valid as on cut-off date of reckoning eligibility criteria i.e. **31-01-2026.**

11. Candidates belonging to OBC category but falling in creamy layer are not entitled to OBC reservation benefits. Accordingly, such candidates may choose to apply for the positions provided they meet the age criteria applicable to UR candidates and indicate their category as "UR (Unreserved)".

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12. Candidates belonging to EWS category are required to submit an Income & Asset Certificate issued by Competent Authority prescribed under Point No.5 of the Department of Personnel & Training's O.M. No.36039/1/2019-Estt (Res) dated 31.01.2019. If the candidates are not able to submit the Income & Asset Certificate at the time of Document Verification, undertaking in this regard must be furnished. Format of Income and Asset certificate/ Declaration can be downloaded from the website www.iocl.com /.

13. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.

D. Date of reckoning eligibility criteria:

The date for the purposes of possession of qualification and meeting age criteria shall be **31-01-2026**.

E. Obligation for employment:

Upon completion of the apprenticeship period, the Corporation shall have NO obligation to offer employment to such apprentices NOR can an Apprentice claim right for employment on the grounds of completion of Apprenticeship.

F. Selection Methodology:

There shall be **No Written Test**. Candidates registered on NAPS/NATS portal and applying against the notification shall be considered for selection as detailed below:

1. Selection shall be on the basis of percentage of marks in descending order **(aggregate of marks of all subjects of all years/semesters will be considered for eligibility)** obtained in the prescribed qualification applicable to the trade/discipline applied for and meeting the notified eligibility criteria. Preference shall be given to candidates applying for apprenticeship training for the first time.

2. In case of tie (two or more) of percentage of marks obtained in the prescribed qualification, the date of birth (senior by age) shall be the factor to be considered (in that order only) to place a candidate's rank in the merit list. In case same date of birth, candidates having a higher percentage of marks in Matriculation shall be considered.

3. Candidates belonging to PwBD categories, who have availed of relaxation in eligibility qualification marks will be considered against reserved seats, irrespective of their position in select list (in order of merit within the category).

4. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability/insufficient number of candidates.

G. Document verification:

Candidates shortlisted on the basis of their position in the merit list and subject to number of seats in respective Trades/Disciplines, shall be called for Document Verification. The following original documents along with a self-attested copy should be furnished at the time of Document Verification:

1. 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth.

2. Class XII marksheet issued by the concerned education board; Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVET or SCVT/Graduation/Diploma in Engineering

3. Class XII/Final ITI (Fitter) issued by NCVET or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority.

4. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.

5. Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable. Certificate from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course must also mention that course was completed by candidate through Regular Full-time mode and regarding his/her good conduct.

6. SC/ ST/ Disability Certificate / OBC (NCL) Certificate alongwith "Declaration" / EWS-Income & Asset Certificate/ "DECLARATION for ECONOMICALLY WEAKER SECTIONS Candidates". Certificate must be in the prescribed format (available on website www.iocl.com) and issued by the Competent Authority.

7. For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognised under National Skill Qualifications Framework or any other authority recognised by the Central Govt. in this regard.

8. Print of NATS/ NAPS portal registration with applicant details.

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9. Affidavit confirming compliance with all eligibility conditions prescribed for undergoing apprenticeship as per the standard template uploaded, (**Annexure – I**)

10. Any other Certificate/document, as specified.

H. Pre-Engagement Medical Fitness:

1. Candidates selected as apprentices will have to fulfil the minimum physical fitness standard / parameters as specified in the Apprentices Act and amendments/modifications issued from time to time.

2. Candidates are advised to go through the 'Guidelines and Criteria for pre-engagement medical examinations' and satisfy themselves of meeting the fitness criteria. The guidelines in this regard are available on the website www.iocl.com.

3. Medical examination of PwBD candidates shall be with due consideration to the provisions of Rights of Persons with Disabilities Act, 2016.

4. Only those candidates who are declared fit in pre-engagement medical examination shall be considered for engagement as apprentice.

I. Offer of engagement:

Finally shortlisted candidates whose documents including pre-engagement medical fitness certificate is found in order shall be issued offer of engagement.

J. Liability to Declare:

1. Candidates with reported ailments, deficiencies or abnormalities shall make a declaration to this effect while submitting their application.

2. A candidate found UNFIT during medical examination conducted by any refinery unit or any other PSU while seeking engagement as an apprentice or while seeking a regular employment in the past, is also required to declare the same with reasons for being declared UNFIT.

3. Candidates have to necessarily declare in case he/she has been arrested, prosecuted, kept under detention or fined, convicted by a Court of Law or for any offence debarred / disqualified by any Public Service Commission from appearing in its examination.

K. Other Conditions:

1. **Stipend**: Rate of stipend payable to apprentices per month shall be as prescribed under Apprentices Act, 1961/1973/ Apprentices Rules 1992 (as amended) and Corporation's guidelines.

2. **Personal Protective Equipment:** The Apprentices selected against codes 101, 102, 104, 105, 106 & 107 shall be provided with one pair of safety shoes & a Helmet (returnable upon completion of training), wherever applicable.

3. **Company Accommodation/HRA:** No HRA or Company's accommodation shall be provided to Apprentices.

4. **Leave & Holidays:** The following leave & holidays shall be admissible to Apprentices:
   a. General Leave- 32 days @ 8 days per quarter during the period of Apprenticeship including on medical grounds.
   b. Casual Leave- 12 days per calendar year (pro-rata)
   c. An Apprentice shall avail such Holidays as are observed in the establishment in which he/she is undergoing Apprenticeship training.
   d. Leave not availed shall lapse at the end of apprenticeship period.

5. **Insurance Coverage:** Apprentices shall be covered under suitable Accident Insurance Coverage.

6. **Discipline:** Apprentices shall be covered under the Certified Standing Orders applicable to workmen at the establishment where they are undergoing Apprenticeship training.

7. **Period of Apprenticeship Training**: may be extended under certain circumstances as provided under Rule 7 of the Apprentices Rules 1992.

8. Rules/guidelines, as may be prescribed by the Govt/framed by the Corporation from time to time, shall apply.

9. The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the selection process etc. No correspondence will be entertained in this regard.

L. General Instructions:

1. Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before applying for an opportunity in NATS/NAPS portal. They must also ensure that their profile registered on NATS/NAPS portal is 100% correctly updated.

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2. The apprenticeship agreement shall be registered on-line with respective authorities.
3. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect information, the candidature of the candidate will be cancelled. Candidate shall also render himself/herself liable for criminal prosecution.
4. The candidature of the applicant would be provisional and subject to subsequent verification of certificates and testimonials etc. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
5. Candidates are required to bring one Photo ID proof in ORIGINAL – anyone from among Aadhar Card/PAN Card/Voter ID Card/Driving License/Passport at the time of document verification.
6. Any corrigendum/addendum or Notice with regard to this advertisement shall be made available on our website www.iocl.com ONLY.
7. Disputes, if any, shall be subject to jurisdiction of the local Court at the location of the Refinery Unit, for which the candidate has applied for Apprenticeship.

M. How to apply:

1. Candidates meeting the above prescribed eligibility criteria should visit our IOCL website www.iocl.com from **07-02-2026** till **20-02-2026**.
2. Candidates willing to apply must have a valid and active Apprentice Registration/Enrolment Number registered on NAPS/NATS portal. They must ensure that their profile is 100% correctly updated.
3. A candidate can apply for apprenticeship in **any one of the trade/discipline** of his/her choice.
4. Candidates meeting the prescribed eligibility criteria for a trade/discipline, may visit the website www.iocl.com, go to '**What's New' > go to Engagement of Apprentices under Panipat Refinery & Petrochemical Complex-2025(III) > Click on "Detailed advertisement" (to refer to the Advertisement) > Click on "Click here to Register/Apply on NAPS/NATS" (to register/apply against opportunities) > Click on "Click here to submit additional information on Google forms "(to fill the form).** The candidate must have an active email ID and mobile phone number which must remain valid for at least next one year. All future communication with candidate will take place only through website/email/SMS alerts. Applications submitted through on-line mode will only be accepted.

FOLLOWING STEPS (BOTH STEP I & STEP II) ARE TO BE COMPLETED FOR SUCCESSFULLY COMPLETING THE ONLINE APPLICATION PROCESS:

STEP I: Registration on NAPS/NATS portal and Application to Opportunities notified on NAPS/NATS portal

I) Codes : 101, 102, 108, 109, 110 & 111 :

a) For trades/disciplines mentioned at Codes 101, 102, 108, 109, 110 & 111, candidates have to register on NAPS portal https://apprenticeshipindia.gov.in/ .
b) Candidates have to select the Apprenticeship Opportunities in the top menu. Then select in search column location as IOCL, Panipat Refinery & Petrochemical Complex and select the respective trade. This will prompt to login the site with the basic details. Follow the steps given by the portal and complete the registration.
c) Candidates are therefore advised to furnish the details in the portal carefully and check the same before final submission.

II) Codes : 104, 105, 106 & 107 :

a) For trades/disciplines mentioned at Codes 104, 105, 106 & 107, candidates have to register on NATS portal / Board of Apprenticeship Training (BOAT) i.e. https://nats.education.gov.in .
b) After successful registration, candidates have to apply to the advertisement notified by IOCL, Panipat Refinery & Petrochemical Complex on their dashboard.
c) Candidates are therefore advised to furnish the details in the portal carefully and check the same before final submission.

Candidates meeting the prescribed eligibility criteria may LOGIN to the respective NATS/NAPS Portal, as given above, using their User ID/Email ID and APPLY for the apprenticeship Openings/Opportunities with the

Establishment ID of Panipat Refinery & Petrochemical Complex, Indian Oil Corporation Limited which is mentioned below:

Unit	Establishment ID for NATS	Establishment ID for NAPS
Panipat Refinery & Petrochemical Complex	NHRPPC000003	E10150600035

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Before applying against an opportunity, **the candidate MUST ensure that their profile (Personal details, educational details, category, etc.) along with aggregate percentage are appearing correctly in their application**. Candidates are required to contact NAPS/NATS office in case of any corrections.

Candidates have to ensure that they have successfully applied for the relevant opportunity through respective NAPS/NATS portal.

STEP II: Filling up additional details on Google forms

After applying against an opportunity in the respective NAPS/NATS Portal, the candidate MUST also submit their details in Google Forms MANDATORILY, by visiting the link at:

https://forms.gle/yYXqu3R42BVV9bW7A

Candidates are advised to submit only one response in Google forms.

5. Completion of Both **Step I and then Step II** is compulsory for completion of application process and consideration of candidature of any applicant.
6. It is solely the candidate's responsibility to ensure that the details furnished in the Google forms, including Enrollment no. /Student id/Registration no. etc., as applicable, at both Step I and Step II are factually correct and are matching in both the Steps.
7. The candidate must use the same e-mail ID and Mobile Number used in respective NAPS/NATS Portal which must be valid for the entire apprenticeship period.
8. The candidate must ascertain the correctness of all information before filling in the Google forms and its final submission.
9. The candidate shall be wholly/exclusively responsible for the information provided in his/her Google forms.
10. Incomplete applications, applications not fulfilling the eligibility criteria/parameters and applications received in mode /form other than on-line mode shall be treated as "Rejected".
11. Candidates are advised to regularly visits our website i.e. www.iocl.com for latest information on the subject and notification.
12. Further information regarding call for Document Verification, results, etc. shall be made available through the website www.iocl.com or through email. Candidates are, therefore, advised to keep visiting the website www.iocl.com and check their registered email regularly.
13. Canvassing in any form is liable to render the candidate ineligible. Queries, if any, may be addressed to the e-mail ids & Contact Nos. given below.

For Queries / Clarification(s)

Unit	Contact No.	e-mail ID
Panipat Refinery & Petrochemical Complex	0180-252 – 2087/2048	prpcrecruitment@indianoil.in

Important Dates for Candidates:

DATE OF OPENING OF ONLINE APPLICATION IN NAPS/NATS PORTAL AND FILLING UP GOOGLE FORMS	**07-02-2026** (10.00 Hrs)
LAST DATE OF SUBMISSION OF ONLINE APPLICATION IN NAPS/NATS PORTAL AND FILLING UP GOOGLE FORMS	**20-02-2026** (17.00 Hrs)
TENTATIVE DATE OF PUBLICATION OF LIST OF CANDIDATES CALLED FOR DOCUMENT VERIFICATION	**26-02-2026**
TENTATIVE DATE OF DOCUMENT VERIFICATION	**05-03-2026 to 10-03-2026**

Canvassing in any form is liable to render a Candidate Ineligible

Be Aware of Frauds

Candidates are hereby cautioned not to fall prey to the dubious agencies/ organizations/ individuals/ aiming at fleecing money from the innocent public. Do not believe any advertisement/job announcement of Indian Oil circulated through e-mail, social media etc. Please rely on information hosted on our website www.iocl.com and Employment News/Press Notifications for any job/career related information pertaining to Indian Oil Corporation Ltd.

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Annexure – I

Format of undertaking from candidate applying for Apprenticeship Training

This is to certify that:

1. I have applied for **(Tick relevant)**:
    a. 1st time apprenticeship training with any establishment.

    b. I have already undergone 1st apprenticeship training under Trade/Discipline_____with_____ _____ (Organisation Name) from _____ to _____.

    I have applied for 2nd time apprenticeship training with IndianOil under Trade/Discipline _____ which is in different Trade/Discipline from the 1st apprenticeship training.

2. My previous apprenticeship training was **(Tick relevant)**:
    a. Apprenticeship Completed
    b. Terminated because of failure on the part of the employer provided under section 11 of the Act and sub-rule (2) of rule 6
    c. Terminated because of failure on the part of the apprentice to carry out the terms of contract
    d. Terminated because of Health or financial hardship or relocation, transportation or career changes or language barrier

3. There is a minimum gap of **(Tick relevant)**:
    a. 1 year or more than 1 year between the 1st and 2nd apprenticeship training.
    b. Less than 1 year but more than 3 months between the 1st and 2nd apprenticeship training.
    c. 3 months between the 1st and 2nd apprenticeship training.
    d. Less than 3 months between the 1st and 2nd apprenticeship training.

(Signature)

Name of Candidate-

NAPS/NATS Registration No. -