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GOVERNMENT OF INDIA
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME-TAX
KARNATAKA AND GOA REGION, BENGALURU
Central Revenue Building, No.1, Queen's Road, Bengaluru-560001
Email: bangalore.ito.hq.pers.trg@incometax.gov.in Phone: 080-22868044

F.No. 205(9) /Sports/2022-23/Pr.CCIT **Dated: 06.02.2023.**

NOTIFICATION FOR RECRUITMENT OF MERITORIOUS SPORTS PERSONS IN THE CADRE OF INSPECTOR OF INCOME TAX, TAX ASSISTANT AND MULTI-TASKING STAFF – 2022-23

The Principal Chief Commissioner of Income-Tax, Karnataka and Goa Region invites applications from meritorious sports persons for appointment as Inspector of Income Tax, Tax Assistant and Multi-Tasking Staff. Before making an application, the applicants are required to go through the detailed guidelines, eligibility criteria, vacancy position, other conditions and instructions for the direct recruitment given below to ascertain their eligibility for the post.

2. IMPORTANT DATES:

Schedule of Activity	Date
Date of issue of Notification	06.02.2023
Starting Date for submission of Application	06.02.2023
Last date of the submission of a signed copy of the application in the O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region, Bengaluru	24.03.2023

3. VACANCY POSITION:

Sl. No.	Name of the Post	No. of vacancies	Pay Level
1	Inspector of Income-tax	10	Level 7 (Rs.44900-142400)
2	Tax Assistant	32	Level 4 (Rs.25500-81100)
3	Multi-Tasking Staff	29	Level 1 (Rs.18000-56900)

Note: Candidate can apply for the post(s) of Inspector of Income Tax or Tax Assistant or Multi-Tasking Staff or for all above posts in a single application.

4. SELECTION CRITERIA: The meritorious sportspersons will be considered for appointment based on the following criteria.

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4.1 Order of Preference: Meritorious sportspersons will be selected as per the order of preference contained in the DoPT OM No. 14034/1/95-Estt. (D) dated 04.05.1995 and as mentioned in the consolidated instruction issued by the DoPT vide OM No. 14034/01/2013-Estt (D) dated 03.10.2013. The order of preference prescribed by the Department of Personnel & Training in this regard is as under:

A) **First preference:** to those candidates who have represented the country in International Competition with the clearance of the Department of Youth Affairs and Sports.

B) **Second preference:** to those who have represented a State/Union Territory in the Senior or Junior Level national championships organized by the National Sports Federations recognized by the Department of Youth Affairs & Sports or National Games organized by Indian Olympics Association ***and*** have won medals or positions up to 3rd place. Between the candidates participating in senior and Junior National Championships/games, the candidates having participated ***and*** won the medal in Senior National Championship shall be given preference.

C) **Third preference:** to those, who have represented a University in an Inter-University competition conducted by the Association of Indian Universities / Inter-University Sports Board ***and*** have won medals or positions up to 3rd place in finals.

D) **Fourth preference**: to those, who have represented the State Schools in the National Sports/Games for Schools conducted by the All-India School Games Federation ***and*** have won medals or positions up to 3rd place.

E) **Fifth preference**: to those, who have been awarded National Award in physical efficiency under National Physical Efficiency Drive.

F) **Sixth preference**: to those who represented a State / Union Territory / University / State School Teams at the level mentioned in categories (B) to (D) but could not win a medal or position, in the same order of preference.

Note 1. In the event of tie between two candidates, tie-breaker rules as per guidelines shall be applicable.

Note 2. In case of any doubt about the status of a tournament/event, the matter will be decided by the Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region.

5. LIST OF GAMES/SPORTS: The applications are invited from meritorious sportspersons from the following sports and games:

Sl. No	Name of the Game/Sport
1	Athletics
2	Badminton
3	Basketball
4	Chess
5	Cricket
6	Football
7	Gymnastics
8	Hockey

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9	Kabaddi
10	Swimming
11	Table Tennis
12	Tennis
13	Volleyball
14	Yogasana
15	Para Sports (for sports discipline included in Para Olympics and Para Asian Games)

6. LIST OF AUTHORITIES COMPETENT TO AWARD CERTIFICATES ON ELIGIBILITY FOR RECRUITMENT OF SPORTSPERSON:

Only certificates awarded by the authorities mentioned hereunder will be considered as evidence in support of having participated in competitions in any of the above Sports /Games while considering the eligibility of the applicant. A candidate who cannot produce self-attested copies of at least one certificate issued by one of the authorities mentioned hereunder along with the application need not apply.

Form No.	Competition	The authority competent to award certificates on eligibility for recruitment of sportspersons
Form-1	International Competition	Secretary of the National Federation of the Game concerned
Form-2	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned
Form-3	Inter-University Tournaments	Dean of Sports or other officer in Overall charge of sports of the University concerned
Form-4	National/Sports/Games for Schools	Director or Additional/Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/Education of the State
Form-5	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare Government of India

Note- Specimens of Forms 1,2,3,4 and 5 referred to above are given in *"Annexure-A"* of this notification.

7. ELIGIBILITY:

7.1 Nationality/Citizenship: A candidate must be a citizen of India.

7.2 Age Limit:

Sl. No.	Name of the Post	Age Limit (As on 01.01.2023)
1	Inspector of Income Tax	Not exceeding 30 years
2	Tax Assistant	Between 18 – 27 years
3	Multi-Tasking Staff	Between 18 – 25 years

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7.3 **Relaxation of Age**: As per Government of India instructions for meritorious sportspersons, relaxation of upper age limit up to a maximum of 5 years (10 years in case of SC/ST candidates) may be allowed for the purpose of appointment in Group 'C' cadres.

Note: This relaxation will be admissible only to those sports person who satisfies all other eligibility conditions related to education and sports qualifications and furnish a certificate in the form and from an authority prescribed in this instruction.

7.4 **Essential Educational Qualifications**:

Sl. No.	Name of the Post	Essential Educational & Other Qualifications (As on 01.01.2023)
1	Inspector of Income Tax	Bachelor's Degree or equivalent from a recognized University or Institute.
2	Tax Assistant	Bachelor's Degree or equivalent from a recognized University or Institute.
3	Multi-Tasking Staff	10th Std.

8. **EXAMINATION:** The candidates will be shortlisted based on their achievements in sports by the O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region. Only the shortlisted candidates will be called to appear in the examination.

8.1 **Scheme of Examination:** The written examination will consist of One paper (Paper- I) as shown below:

Paper-I (Objective Type) (Time 2 Hrs.)			
Sl. No.	**Topics**	**Number of Questions**	**Maximum Marks**
1	A. General Intelligence and Reasoning	30	60
2	B. General Awareness	25	50
3	C. Quantitative Aptitude	30	60
4	D. English Language and Comprehension	30	60
5	E. Computer Knowledge Test	10	20
Total		**125**	**250**

8.2 **Indicative Syllabus:**

A. **General Intelligence & Reasoning:** It would include questions of both verbal and non-verbal types. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem-solving, analysis, judgment, decision-making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning, etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number

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Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern- folding& un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.

B. **General Awareness:** Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economics, General Policy & Scientific Research.

C. **Quantitative Aptitude:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be the computation of whole numbers, decimals, fractions and relationships between numbers and Percentages, Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centers, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

D. **English Language and Comprehension:** Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested. Vocabulary, grammar, sentence structure, synonyms, antonyms and their correct usage; Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage. To test comprehension, three or more paragraphs will be given and questions based on those will be asked. At least one paragraph should be a simple one based on a book, or a story and the other two paragraphs should be on current affairs, based on a report or an editorial.

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E. **Computer Proficiency:** Computer Basics: Organization of a computer, Central Processing Unit (CPU), input/ output devices, computer memory, memory organization, back- up devices, PORTs, Windows Explorer. Keyboard shortcuts. Software: Windows Operating system including basics of Microsoft Office like MS word, MS Excel and Power Point etc. Working with Internet and e-mails: Web Browsing & Searching, Downloading & Uploading, Managing an E-mail Account, e-Banking.

Note 1: The questions will be of such level to assess the basic minimum proficiency of the candidate to be suitable to post applied.

Note 2: The examination is purely qualifying in nature. A candidate needs to score a minimum of 100 marks (40% of the total marks) for qualification.

Note 3: The detailed schedule of the examination including date, time, and venue will be informed to candidates only through https://www.incometaxbengaluru.org/.

8.3 **Admission to the Examination:**

- The names of the candidates who are shortlisted based on their achievements in the sports will be uploaded on https://www.incometaxbengaluru.org/ two weeks before the date of the examination.
- The candidates who are shortlisted based on their achievements in the sports, will be assigned Roll numbers and issued Admission Certificates (AC) by post and e-mail by the O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region, Bengaluru for appearing in the examination.
- Candidate must bring the Admission Certificate to the Examination Hall.
- In addition to the Admission Certificate, it is mandatory to carry at least one Original Valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate, such as:
    1. Aadhaar Card / Printout of E-Aadhaar,
    2. Voter's ID Card,
    3. Driving License,
    4. PAN Card,
    5. Passport,
    6. Employer ID Card (Govt./ PSU),
    7. Ex-Serviceman Discharge Book issued by the Ministry of Defense,
    8. Any other photo-bearing ID Card issued by the Central/ State Government.
- If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g., Matriculation Certificate, Marks Sheet issued only by CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of a mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of the date of birth, the candidate will not be allowed to appear in the examination.
- Any other document mentioned in the Admission Certificate shall also be carried by the candidates while appearing in the Examination.

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8.4 **Provision of Compensatory Time and assistance of scribe:**

- In the case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA), and cerebral palsy, the facility of a scribe is provided, if desired by the candidate.
- In the case of the remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate at the time of examination to the effect that the person concerned has physical limitations to write, and a scribe is essential to write the examination on his/her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per Proforma at ***Annexure-D.***
- The facility of scribes will be provided to the PwBD candidates only if he/she has opted for the same in the online application form.
- The candidate will have the discretion of opting for his/her own scribe or to avail the facility of a scribe provided by this office. Appropriate choice in this regard will have to be given by the candidate in the application form.

- In case the candidate opts for his/her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for their own scribe shall be required to submit details of their own scribe at the time of examination as per the Proforma in ***Annexure-E***. In addition, the scribe has to produce valid ID proof (Aadhaar Card / Printout of E-Aadhaar / Voter's ID Card / Driving License / PAN Card / Passport) in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with Proforma in ***Annexure-E***. If subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right to the post and claims relating thereto.
- A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed the use of a scribe.
- The candidates who are eligible for use of a scribe but not availing of the facility of a scribe will also be given compensatory time of 20 minutes per hour of examination. The PwBD candidates who wish to avail of compensatory time must produce a certificate as per Proforma in ***Annexure-D*** at the time of examination.
- No attendant other than the scribe for eligible candidates will be allowed inside the Examination Hall.
- One-eyed candidates and partially blind candidates who are able to read the normal Question Paper set with or without a magnifying glass and who wish to write/ indicate the answer with the help of magnifying glass will be allowed to use the same in the Examination Hall and will not be entitled to a scribe. Such candidates will have to bring their own magnifying glasses to the Examination Hall.

9. HOW TO APPLY:

1. For detailed instructions, please refer to the Notification Dated 06.02.2023 for the "Recruitment of Meritorious Sports Persons in The Cadre of Inspector of Income Tax,

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Tax Assistant and Multi-Tasking Staff – 2022-23" issued by Pr. Chief Commissioner of Income Tax, Karnataka and Goa, Bengaluru. The applicant has to go through the notification, instructions to candidates, vacancy positions, etc. carefully before filling up the application form.

2. The application form as provided in the Notification must be filled completely and signed. The candidates are required to submit the signed application form in original along with attested copies of the necessary documents. The application form so filled should be sent by speed post or registered post to the address: "**Commissioner of Income Tax (Admin and TPS), O/o Principal Chief Commissioner of Income-Tax, Karnataka and Goa Region, Central Revenue Building, No.1, Queen's Road, Bengaluru, Karnataka-560001"** so as to reach this office on or before 24.03.2023, the last date fixed for the receipt of the application.
3. Only one application should be submitted by the candidate.
4. The application envelopes should be superscribed as - **"APPLICATION FOR THE POST OF INSPECTOR OF INCOME TAX/TAX ASSISTANT/ MULTI TASKING STAFF – 2022-23 UNDER MERITORIOUS SPORTS QUOTA"**
   NAME OF THE SPORT: -
5. The application should be sent through Speed Post/Registered Post only. Those sent through other means viz. private couriers, by hand etc. shall not be accepted.
6. One envelope should contain one application form only.
7. Original certificates should not be sent with the application form, only the Self-attested copies of all the required documents and certificates should be sent along with the application.
8. Self-attested copies of the following documents should invariably accompany the signed application form: -
   i. 10th Std. or Matriculation marksheet / certificate
   ii. 12th Std. marksheet / certificate
   iii. Graduation, Post-graduation certificate/s.
   iv. Certificates on Eligibility for Recruitment of Sportsperson (Form- 1,2,3,4 and 5)
   v. Best performance proof and/or Latest performance.
   vi. Community/Caste Certificate, if any.
   vii. Certificate of PwBD, if applicable
   viii. Ex-Serviceman Discharge Book issued by the Ministry of Defense
9. In the Application Form, candidates are required to affix the latest color passport-size photograph in the space provided. The photograph should not be more than three months old from the date of publication of this notification.
10. The photograph should be without a cap and the frontal view of the face should be clearly visible.
11. Additionally, two latest (not more than three months old from the date of notification) colour passport size photographs, shall be pinned to the application form. The photographs should be without cap and the frontal view of the face should be clearly

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visible. If the proper photograph is not furnished with the application by a candidate, his/her candidature will be cancelled.

12. Candidates are advised in their own interest to submit the application much before the closing date and not to wait till the last date. The O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region, Bengaluru will not be responsible for the candidates not being able to submit their applications within the last date on account of any reason beyond the control of this office.
13. In the event of any clarification with respect to filing of application, the candidates may communicate to bangalore.ito.hq.pers.trg@incometax.gov.in.

10. APPLICATION FEE:

1. Fee payable: ₹100/- (Rs one hundred only).
2. Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Benchmark Disabilities (PwBD), and Ex-servicemen are exempted from payment of fee.
3. Fee can be paid through Postal Order or Demand Draft from any nationalized bank drawn in favour of "**ZAO, CBDT, Bangalore**". The postal order / Demand Draft needs to be attached with the signed copy of the application.
4. Applications received without payment of the requisite fee will be treated as INCOMPLETE and summarily rejected. No request for consideration of such applications will be entertained.
5. Fee once paid shall not be refunded under any circumstances.

11. INSTRUCTIONS TO THE APPLICANTS:

1. The applicant has to go through the notification, instructions to candidates, vacancy positions etc. carefully before filling up the application form.
2. If the prescribed/required documents are not submitted along with the application, the application so received will be rejected and no request for revival will be considered. The documents/marks lists/certificates submitted at a later date will not be entertained.
3. Applications received complete in all respects will only be considered. Applications submitted prior to this notification and after the last date prescribed for submitting the application will not be considered under any circumstances. Incomplete, unsigned applications or applications without the required Annexures will be summarily rejected and no correspondence in the matter will be made with the applicant.
4. Caste certificates for SC/ST and OBC in the prescribed form (Prescribed for appointment under the Government of India) from the competent authorities as in ***Annexure-B and C*** respectively are to be submitted. Candidates seeking relaxation benefits must ensure that they are entitled to such relaxation as per the eligibility prescribed in the Notification. They should also be in possession of the certificates in the prescribed format in support of their claim.

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5. Candidates with benchmark disabilities will be considered as Persons with Disabilities (PwD) and entitled to relaxation for Persons with Disabilities.
6. The format and the competent authorities are prescribed for issuing the certificates of sports achievement. The certificates of sports achievements submitted in any other form or from authorities not competent to issue the same will be ignored.
7. The selected candidates should produce relevant original certificates only at the time when it is called for.
8. The candidate on appointment will be liable for posting at any place in the Karnataka & Goa Region and he/she shall not apply for Inter-Charge Transfer / Transfer on a loan basis to another region. A declaration to this effect should be submitted by the applicant in the application.
9. Sports persons who are already employed in Central Government or State Government or PSU should furnish NOC from the present employer.
10. The Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region, Bengaluru reserves the right either to revise the number of vacancies or to cancel the recruitment, so warranted and will not be liable to return the fee or pay any compensation on the applicant's application.
11. Failure to comply with the instructions/conditions prescribed in the notification will result in the rejection of the application and no intimation will be served. No communication in this regard will be entertained.
12. Any form of canvassing/bringing undue pressure by any candidate will render his / her candidature liable to be rejected summarily at any stage of the recruitment process.
13. The applicants are advised to visit www.incometaxbengaluru.org from time to time for more details and Information.
14. The candidates selected will be appointed and will be on probation as per the rules. The training will be imparted to the selected candidates as prescribed.
15. Physical and medical standards will be ascertained by the O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region, Bengaluru before the formal appointment of the candidate.

AVVARI SREENIVASA RAO
Commissioner of Income Tax (Admin. & TPS)
Bengaluru

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Annexure-A

FORM 1

(For representing India in an International Competition in one of the recognized Games/Sports).

NATIONAL FEDERATION/ NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Smt./Kumari_____
Son/Wife/Daughter of Shri_____ and resident of _____(Complete address)_____ represented the country in the game/event of _____ in _____ competition / Tournament held at _____from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament Was _____.

The Certificate is being given on the basis of record available in the office of National Federation/National Association of _____.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the Federation/National Association _____
Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

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FORM 2

(For representing a State in India in a National Competition in one of the recognized Games/Sports.)

STATE ASSOCIATION OF _____ IN THE GAME _____ OF _____

Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Smt./Kumari_____
Son/Wife/Daughter of Shri_____ and resident of _____(Complete address)_____ represented the state of _____ in the game/event of _____ in the National competition / Tournament held at _____from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament Was _____.

The Certificate is being given on the basis of record available in the office of the State Association of _____.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the State Association _____
Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary of the State Association.

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FORM 3

(For representing a University in the Inter-University Competition in one of the recognized Games/Sports).

UNIVERSITY OF _____

Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Smt./Kumari_____
Son/Wife/Daughter of Shri_____
Resident of _____student of _____
Represented the University of _____ in the game/event of _____ in Inter - University Competition / Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition / tournament was _____.

The Certificate is being given on the basis of record available in the office of Dean of Sports or Officer in overall charge of sports in the University of _____.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Name of the University _____
Address _____
Seal _____

Note: This Certificate will be valid only when signed personally by the Dean/Director or other officer in overall charge of sports in the University of _____.

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FORM 4

DIRECTORATE OF PUBLIC INSTRUCTIONS / EDUCATION OF THIS STATE OF _____

Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Kumari_____
Son/Daughter of Shri_____ resident of _____(Complete address)_____ student of _____
Represented the _____State School Team in the game/event of _____ in the National Games for schools held at _____from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given to the basis of record available in the office of Directorate of Public Instructions/education of _____.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Address _____
Seal _____

Note: This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports/games/for schools in the Directorate of Public Instruction/Education of the State.

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FORM 5

(For the awardees in Physical Efficiency performances conducted by the Ministry of Education and Social Welfare).

GOVERNMENT OF INDIA/DEPARTMENT OF YOUTH AFFAIRS AND SPORTS

Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Kumari_____ Son / Daughter of Shri _____resident of _____(Complete address)_____ represented the _____School Team in the game/event of _____ in at the National Competition held at _____ from _____ to _____.

The Certificate is being given on the basis of records available in the Ministry of education and Social Welfare.

Place _____
Date _____

Signature _____
Name _____
Designation _____
Address _____
Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of education and Social Welfare.

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Annexure-B

FORMAT FOR SC/ ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the district in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town*_____ in _____ District/Division *_____ of the State/Union Territory* _____belongs to the Caste/Tribes_____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____
The Constitution (Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
The Constitution (Scheduled Tribes) Union Territories Order, 1951*_____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956_____
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the
Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.
The Constitution (Pondicherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
The Constitution (Sikkim) Scheduled Castes Order 1978@
The Constitution (Sikkim) Scheduled Tribes Order 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@
The Constitution (ST) orders (Second Amendment) Act, 1991@

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The Constitution (ST) orders (Amendment) Ordinance 1996@
The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002@
The Constitution (Scheduled Caste) Orders (Amendment) Act 2002@
The Constitution (Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@
The Constitution (Scheduled Caste) Order (Amendment) Act 2007@
% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____Father/mother of Shri/Shrimati/Kumari*_____of village / town* _____ in District/Division* _____of the State / Union Territory*_____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the_____dated_____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town*_____ of _____ District/Division* _____of the State/Union Territory of _____

Signature_____
** Designation_____
(With seal of office)

Place_____
Date_____

* Please delete the words which are not applicable
@ Please quote specific presidential order
% Delete the paragraph which is not applicable.
NOTE: The term ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.
**** List of authorities empowered to issue Caste/Tribe Certificates:**

i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner / Dy.Collector / Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
iii. Revenue Officers not below the rank of Tehsildar.
iv. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

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Annexure-C

(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____son/daughter of _____ of village/town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate: _____

Deputy Commissioner etc.: _____

Dated:

Seal:

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* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term" Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act,1950.

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Annexure-D

Certificate regarding physical limitation in an examinee to write.

This is to certify that; I have examined Mr/Ms/Mrs _____(name of the candidate with disability), a person with _____(nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o_____ a resident of _____Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent of a

Government healthcare institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note: Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual Impairment-Ophthalmologist, Locomotor Disability-Orthopedic specialist/PMR)

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Annexure-E

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____(name of the disability) appearing for the _____ (name of the examination) bearing Roll No_____ at _____ (name of the centre) in the District _____, _____(name of the State/ UT) My qualification is _____

I do hereby state that _____(name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/ her qualification is _____ In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto

(Signature of the candidate with Disability)

Place:

Date:

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APPLICATION FOR RECRUITMENT OF MERITORIOUS SPORTS PERSONS IN THE CADRE OF INSPECTOR OF INCOME TAX, TAX ASSISTANT AND MULTI-TASKING STAFF – 2022-23

(Please read through the instructions in the notification before filling up the application)

Post applied for:

POST	Tick ☑ or ☒	Order of Preference (1,2 & 3
INSPECTOR OF INCOME TAX		
TAX ASSISTANT		
MULTI-TASKING STAFF		

(Please tick ☑ against the post for which the candidate wishes to apply and a cross mark ☒ against the post not applied for)

Note: In case a candidate does not tick any columns(post); the application will be summarily rejected.

Affix latest passport-size color Photograph of the candidate

Please sign here.

A) PERSONAL INFORMATION:

1	Candidate's full name as appearing in matriculation certificate.	
2	Father's name	
3	Mother's name	
4	Permanent Address with Pin Code	
5	Address for communication with Pin Code	
6	Landline No (if any)	
7	Mobile No.	
8	Email Id:	
9	Date of Birth (DD/MM/YYYY): & Age as on 01-01-2023.	----------/------/--------- YEARS | MONTHS | DAYS

Please Sign Here_____

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10	Gender (Male/Female/Other)	
11	Nationality	
12	Category (General/SC/ST/OBC) (Attach the self-attested copy of the community certificate)	
13	Sub – Category (Ex-serviceman, Person with Benchmark Disability) (Attach the self-attested copy of the discharge book/PwBD certificate)	
14	Whether seeking age relaxation? (Yes/No)	

B) EDUCATIONAL QUALIFICATION

Name of the Examination	Year of Passing	Marks (%/CGPA)	Name of School/College	Name of Board /University

(Attach self-attested copies of all the certificates mentioned above)

Please Sign Here_____

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C) SPORTS-RELATED INFORMATION:

1) SPORTS DISCIPLINE /GAME: Please tick ☑ against the Sport Discipline/ Game for which the candidate wishes to apply and a cross mark ☒ against the Sport Discipline/ Game not applied for).

Sl. No	Sport Discipline/ Game	Tick ☑ or ☒
1	Athletics	
2	Badminton	
3	Basketball	
4	Chess	
5	Cricket	
6	Football	
7	Gymnastics	
8	Hockey	
9	Kabaddi	
10	Swimming	
11	Table Tennis	
12	Tennis	
13	Volleyball	
14	Yogasana	
15	Para Sports (for sports discipline included in Para Olympics and Para Asian Games)	

Please Sign Here_____

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2	ACHIEVEMENT IN SPORT EVENT/ GAME				
	Sport Event		Name, date, and place of the event.	Medal Won/Position Secured -(Gold/1), (Silver/2),(Bronze/3), (Participation).	Type of Form to be Attached
	2.1	If represented India at International Competition with the clearance of the Department of Youth Affairs and Sports.			Form 1
	2.2	If represented a State/Union Territory in the Senior or Junior Level national championships organized by the National Sports Federations recognized by the Department of Youth Affairs & Sports or National Games organized by the Indian Olympics Association and have won medals or positions up to 3rd place.			Form 2

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	2.3	If represented a University in an Inter-University competition conducted by the Association of Indian Universities / Inter-University Sports Board and have won medals or positions up to 3rd place in finals.			Form 3
	2.4	If represented the State Schools in the National Sports/Games for Schools conducted by the All-India School Games Federation and have won medals or positions up to 3rd place.			Form 4

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	2.5	If awarded National Award in physical efficiency under National Physical Efficiency Drive.			Form 5
	2.6	If represented a State / Union Territory / University / State School Teams at the National, State, or University level but could not win a medal or position. Provide the Name, date, and place of the event.			

D) DETAILS OF FEES PAID:

1) Whether Fees Paid (Yes/No):

2) Postal Order/Demand Draft No. along with date:

(Please attach Postal Order/Demand Draft in original along with the Application Form)

Please Sign Here_____

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E) **DECLARATION :**

1.	I have not submitted any other application for this post. I am aware that if I contravene this rule, my application will be summarily rejected by the Department.	
2.	I have read the provisions in the notice of the recruitment and hereby undertake to abide by them. I also unconditionally accept to be posted anywhere in Karnataka & Goa Region and I will not apply for Inter-Charge transfer or Inter-Charge transfer on a loan basis.	
3.	I declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications, and sports achievements prescribed for this recruitment.	
4.	I declare that I have not been debarred from any examination nor have been convicted by any court of law. As on date, no criminal case is pending against me. Further, I declare that I have not been dismissed or removed from Government Service or my service has not been terminated during probation.	
5.	I declare that I have never been disqualified from any sports event on account of doping or any similar charges.	
6.	For Central Government Civilian Employee seeking age relaxation: I declare that I am a Central Government Civilian Employee and have completed 3 years of regular service.	
7.	I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the process of appointment, my candidature/appointment is liable to be cancelled.	
	Place: **Date:**	**Signature of the candidate**

Please Sign Here_____

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F) LIST OF DOCUMENTS ATTACHED: (Attach only Self -attested copies)

Sl. No	Name of the Document	Whether the self – attested copy attached (Yes/No)
1	10th Std. or Matriculation marksheet / certificate	
2	12th Std. marksheet / certificate	
3	Graduation certificate/s	
4	Post-graduation certificate/s	
5	Certificate of Eligibility for Recruitment of Sportsperson (Form- 1)	
6	Certificate of Eligibility for Recruitment of Sportsperson (Form- 2)	
7	Certificate of Eligibility for Recruitment of Sportsperson (Form- 3)	
8	Certificate of Eligibility for Recruitment of Sportsperson (Form- 4)	
9	Certificate of Eligibility for Recruitment of Sportsperson (Form- 5)	
10	Best performance proof and/or Latest performance.	
11	Community/Caste Certificate, if any.	
12	Certificate of PwBD, if applicable	
13	Ex-Serviceman Discharge Book issued by Indian Army/Air Force/Navy	
14	Postal Order/ Demand Draft in ORIGINAL	
15		
16		
17		
18		
19		
20		

Signature of the candidate

Please Sign Here_____