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Indian Institute of Technology Jodhpur
(An Institute of National Importance, Ministry of Education, Govt. of India)
NH 62, Nagaur Road, Karwar, Jodhpur, Rajasthan – 342030

Advt. No.: IITJ/O(E-II)/2024-25/Non-Academic Staff/57

Recruitment for various Non-Teaching positions

Online applications are invited from eligible Indian Citizens for various Non-teaching positions. Submission of online application will start on **8 April, 2024** and will close on **7 May, 2024**.

Hardcopy of application need not be sent.

Detailed advertisement and online application form is available at Institute website – www.iitj.ac.in

Registrar

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भारतीय प्रौद्योगिकी संस्थान जोधपुर
रा.रा. ६२, नागौर रोड़, करवड़ – ३४२ ०३०, जोधपुर
Indian Institute of Technology Jodhpur
NH 62, Nagaur Road, Karwar 342030, Jodhpur

VACANCY NOTIFICATION

Advt. No. IITJ/O(E-II)/2024-25/Non-Academic Staff/57 **8 April, 2024**

भारतीय प्रौद्योगिकी संस्थान जोधपुर, राष्ट्रीय महत्व का एक इंजीनियरिंग और प्रौद्योगिकी संस्थान, शिक्षा, अनुसंधान और विकास के लिए समर्पित है। संस्थान शिक्षण और प्रौद्योगिकी अनुसंधान में अकादमिक उत्कृष्टता को बढ़ावा देता है। संस्थान निम्नलिखित पदों पर **नियमित** आधार पर नियुक्ति के लिए केवल **ऑनलाइन** आवेदन के माध्यम से भारतीय नागरिकों से आवेदन आमंत्रित करता है।

IIT Jodhpur, an engineering & technology institute of national importance, is dedicated to education, research and development. The Institute promotes academic excellence in teaching and technology research. The Institute is looking for suitable Indian Nationals to be recruited, through **ONLINE** applications only, for appointment on **Regular** basis in the following posts.

1. TECHNICAL POSTS :

Srl	Name of the Post	Post Code	No. of vacancies								Pay Level (as per 7th CPC)	Basic Pay (as per 7th CPC)
			UR	SC	ST	OBC	PwD	EWS	ESM	Total		
(A) Bioscience & Bioengineering												
1	Senior Technical Assistant	5701	1	-	-	-	-	-	-	01	Level 05	Rs. 29,200
2	Junior Technical Assistant	5702	1	-	-	-	-	-	-	01	Level 03	Rs. 21,700
(B) CENTER FOR RESEARCH AND DEVELOPMENT OF SCIENTIFIC INSTRUMENTS (CRDSI)												
3	Junior Technical Superintendent	5703	1	-	-	-	-	-	-	01	Level 06	Rs. 35,400
4	Junior Technical Assistant	5704	2	1	-	1	-	-	-	04	Level 03	Rs. 21,700
(C) Chemical Engineering												
5	Junior Technical Superintendent	5705	1	-	-	-	-	-	-	01	Level 06	Rs. 35,400
6	Junior Technical Assistant	5706	1	-	-	-	-	-	-	01	Level 03	Rs. 21,700
(D) Chemistry												
7	Senior Technical Assistant	5707	1	-	-	-	-	-	-	01	Level 05	Rs. 29,200
8	Junior Technical Assistant	5708	-	-	-	-	-	1	-	01	Level 03	Rs. 21,700
(E) Civil & Infrastructure Engineering												
9	Senior Technical Assistant	5709	-	-	-	-	1(UR)#	-	-	01	Level 05	Rs. 29,200
10	Junior Technical Assistant	5710	1	-	-	-	-	-	1 (UR)	02	Level 03	Rs. 21,700
(F) Computer Center												
11	Junior Technical Superintendent	5711	-	1	-	1	-	-	-	02	Level 06	Rs. 35,400
12	Senior Technical Assistant	5712	1	1	-	-	-	-	-	02	Level 05	Rs. 29,200
13	Junior Technical Assistant	5713	2	1	1	1	-	-	-	05	Level 03	Rs. 21,700
(G) Computer Science & Engineering												
14	Technical Superintendent	5714	1	-	-	-	-	1	-	02	Level 08	Rs. 47,600
15	Junior Technical Superintendent	5715	-	-	1	-	-	-	-	01	Level 06	Rs. 35,400
16	Senior Technical Assistant	5716	1	-	-	-	-	-	-	01	Level 05	Rs. 29,200
17	Junior Technical Assistant	5717	-	-	1	-	-	-	-	01	Level 03	Rs. 21,700
(H) Inter-Disciplinary Research Platform (IDRP)												
18	Junior Technical Assistant	5718	-	-	-	1	-	-	-	01	Level 03	Rs. 21,700
(I) Integrated Information System (IIS) Division												
19	Technical Superintendent *(Cyber Security)*	5719	1	-	-	-	-	-	-	01	Level 08	Rs. 47,600
20	Junior Technical Superintendent *(Digitization)*	5720	1	-	-	-	-	-	-	01	Level 06	Rs. 35,400
21	Senior Technical Assistant	5721	2	1	-	1	-	-	-	04	Level 05	Rs. 29,200

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22	Junior Technical Assistant	5722	1	1	1	1	-	-	-	04	Level 03	Rs. 21,700
(J) Electrical Engineering												
23	Technical Superintendent	5723	1	1	-	-	-	-	-	02	Level 08	Rs. 47,600
24	Junior Technical Superintendent	5724	-	-	-	1	-	-	-	01	Level 06	Rs. 35,400
25	Senior Technical Assistant	5725	-	-	-	-	-	1	-	01	Level 05	Rs. 29,200
26	Junior Technical Assistant	5726	1	1	1	-	-	-	1 (UR)	04	Level 03	Rs. 21,700
(K) Mathematics												
27	Junior Technical Assistant	5727	1	-	-	1	-	-	-	02	Level 03	Rs. 21,700
(L) Mechanical Engineering												
28	Junior Technical Assistant	5728	1	-	-	-	-	-	1 (OBC)	02	Level 03	Rs. 21,700
(M) Metallurgical & Material Engineering												
29	Technical Superintendent	5729	-	-	-	1	-	-	-	01	Level 08	Rs. 47,600
30	Junior Technical Superintendent	5730	1	-	-	-	-	-	-	01	Level 06	Rs. 35,400
31	Junior Technical Assistant	5731	1	-	-	-	-	1	-	02	Level 03	Rs. 21,700
(N) Physics												
32	Senior Technical Assistant	5732	1	-	-	-	-	-	-	01	Level 05	Rs. 29,200
(O) School of Artificial Intelligence & Data Science (SAIDE)												
33	Junior Technical Assistant	5733	1	-	-	-	-	-	-	01	Level 03	Rs. 21,700
(P) School of Liberal Arts												
34	Junior Technical Assistant	5734	-	-	-	1	-	-	-	01	Level 03	Rs. 21,700
(Q) OTHER TECHNICAL & ENGINEERING POSTS												
35	Superintending Engineer	5735	1	-	-	-	-	-	-	01	Level 13	Rs. 1,23,100
36	Executive Engineer	5736	1	-	-	-	-	-	-	01	Level 11	Rs. 67,700
37	Scientific Officer *(Education Technology)*	5737	1	-	-	-	-	-	-	01	APL 10	Rs. 57,700
38	Workshop Manager	5738	1	-	-	-	-	-	-	01	Level 10	Rs. 56,100
39	Manager (ICT) Networking	5739	1	-	-	-	-	-	-	01	Level 10	Rs. 56,100
40	Manager (ICT) System Administration	5740	1	-	-	-	-	-	-	01	Level 10	Rs. 56,100
41	Industry Liaison Officer	5741	1	-	-	-	-	-	-	01	Level 10	Rs. 56,100
42	Assistant Manager (ICT) Networking	5742	1	-	-	-	-	-	-	01	Level 08	Rs. 47,600
43	Junior Engineer **$** ***(Civil/Electrical/Mechanical)***	5743	1	1	-	1	-	1	-	04	Level 06	Rs. 35,400
44	Physical Training Instructor	5744	2	-	-	-	-	-	-	02	Level 06	Rs. 35,400
45	Assistant Workshop Manager	5745	2	-	-	-	-	-	-	02	Level 06	Rs. 35,400
	TOTAL									**74**		

2. ADMINISTRATIVE POSTS:

46	Deputy Registrar	5746	1	-	-	-	-	-	-	01	Level 12	Rs. 78,800
47	Deputy Registrar (Audit & Accounts)	5747	1	-	-	-	-	-	-	01	Level 12	Rs. 78,800
48	Hindi Officer	5748	1	-	-	-	-	-	-	01	Level 10	Rs. 56,100
49	Assistant Audit Officer	5749	2	-	-	-	-	-	-	02	Level 08	Rs. 47,600
50	Superintendent	5750	1	1	-	1	-	-	-	03	Level 08	Rs. 47,600
51	Manager (Facilities)	5751	1	-	-	-	-	-	-	01	Level 06	Rs. 35,400
52	Junior Superintendent	5752	4	2	-	1	-	-	-	07	Level 06	Rs. 35,400
53	Senior Assistant	5753	5	2	1	3	-	1	-	12	Level 05	Rs. 29,200
54	Junior Assistant	5754	6	3	2	6	1(UR)#	2	-	20	Level 03	Rs. 21,700
	TOTAL									**48**		

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Gross emoluments:	Admissible benefits include Basic Pay, DA, Medical Facility and Transport Allowance, as per Government of India rules as applicable at Jodhpur, Rajasthan.
Age Bar :	**As mentioned against each post(s)** Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age for the category candidates only would be admissible as per Central Government Rules.
Important Remark	#: HH (Hearing Handicapped) $: (i) Junior Engineer (UR) – Mechanical, (ii) Junior Engineer (SC) – Electrical, (iii) Junior Engineer (OBC & EWS) - Civil

The age, essential, desirable qualifications and experience required for the above post (s), as per Post Code, are as under:

1. TECHNICAL POSTS

(A) BIOSCIENCE & BIOENGINEERING

1	**Senior Technical Assistant** **[Post Code -5701]** **Age : 30 Years**	
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Biological/Life Sciences/Biotechnology/Biology/Biomedical Engineering with 55% marks from a recognized University/ Institute with 03 years' relevant experience in handling basic biological equipment's OR Three years Diploma in Engineering / Applied Science or equivalent in Biological/Life Sciences/Biotechnology/ Biology/Biomedical Engineering (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 Years' relevant experience in handling basic biological equipment's. (2) Should have computer literacy and experience of working with computer office applications	
2	**Junior Technical Assistant** **[Post Code -5702]** **Age : 27 Years**	
	Essential Qualification: (1) B. Tech./ B.E. or B.Sc. or equivalent in Biological/Life Sciences/Biotechnology/Biology/Biomedical Engineering with 50% marks from a recognized University/ Institute OR Three years Diploma in Engineering / Applied Science or equivalent in Biological/Life Sciences/Biotechnology/Biology/Biomedical Engineering (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience in handling basic biological equipments. (2) Should have computer literacy and experience of working with computer office applications	

(B) CENTER FOR RESEARCH AND DEVELOPMENT OF SCIENTIFIC INSTRUMENTS (CRDSI)

3	**Junior Technical Superintendent** **[Post Code -5703]** **Age : 35 Years**	
	Essential Qualification: Master's Degree or its equivalent in Physics/Chemistry/Material Science with 55% marks from a recognized University/Institute with 03 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU as mentioned below: OR B.Tech. or equivalent qualification with 55% marks in Physics/Chemistry/Material Science from a recognized University/Institute with 04 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU as mentioned below: **Experience :** Working experience in running and maintenance of following equipment: Single Crystal XRD/ Powdered XRD /XRF/Raman Spectrometer/SEM & EDX/AFM/TEM/Optical Microscopy/PPMS Dynacool/SQUID MPMS3/ /DSC & TGA//Lithography/Device fabrication equipment	
	Desirable Having computer literacy and experience of working with computer office applications	
4	**Junior Technical Assistant** **[Post Code -5704]** **Age : 27 Years**	
	(1) B. Tech./B.E. or B.Sc. or equivalent in Physics/Chemistry/Material Science/Electronics/Instrumentation with 50% marks from a recognized University/ Institute OR Three years Diploma in Engineering / Applied Science or equivalent in Physics/Chemistry/Material Science/Electronics/Instrumentation (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 Year working experience of running and maintenance of scientific relevant equipment: e.g. NMR/XRD/ XPS/SEM/TEM/AFM/TGA/DSC/Raman Spectrometer/PPMS/XRF/ICP-MS/ DLS/ Chromatograph / FACS/ Rheometer/ Surface analyser etc. (2) Should have computer literacy and experience of working with computer office applications.	
	Desirable Qualification: Knowledge in the relevant areas of Magnetic resonance/X-ray diffractometry/ Spectrophotometry/ Electron microscopy/ Scanning Probe microscopy/ Magnetic properties / Transport properties / Thermal properties / Mechanical properties/ Surface analysis/ Chromatography etc.	

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(C) CHEMICAL ENGINEERING	
5	**Junior Technical Superintendent** **[Post Code -5705]** **Age : 35 Years**
	Essential Qualification: Master's Degree or its equivalent in Chemical Engineering/ Chemical Technology/ Allied Fields with 55% marks from a recognized University/Institute with 03 years' relevant experience in chemical engineering and allied areas in Central / State Govt. / Autonomous Bodies/ PSU; OR B. Tech. or equivalent qualification with 55% marks in Chemical Engineering/ Chemical Technology/ Allied Fields from a recognized University/Institute with 04 years' relevant experience in chemical engineering and allied areas in Central / State Govt. / Autonomous Bodies/ PSU;
	Desirable Having computer literacy and experience of working with computer office applications
6	**Junior Technical Assistant** **[Post Code -5706]** **Age : 27 Years**
	(1) B. Tech./B.E. or B.Sc. or equivalent in Chemical Engineering/ Chemical Technology/ Allied Fields with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Chemical Engineering/ Chemical Technology/ Allied Fields (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience in chemical engineering and allied areas. (2) Should have computer literacy and experience of working with computer office applications.
(D) CHEMISTRY	
7	**Senior Technical Assistant** **[Post Code -5707]** **Age : 30 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Chemical Sciences with 55% marks from a recognized University/ Institute with 03 years' relevant experience of working in the chemical science teaching laboratory OR Three years Diploma in Engineering / Applied Science or equivalent in Chemical Sciences (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' relevant experience of working in the chemical science teaching laboratory. (2) Should have computer literacy and experience of working with computer office applications
8	**Junior Technical Assistant** **[Post Code -5708]** **Age : 27 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Chemical Sciences with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Chemical Sciences (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 Year experience of working in the chemical science teaching laboratory. (2) Should have computer literacy and experience of working with computer office applications.
(E) CIVIL & INFRASTRUCTURE ENGINEERING	
9	**Senior Technical Assistant** **[Post Code -5709]** **Age : 30 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Civil Engineering with 55% marks from a recognized University/ Institute with 03 years' of relevant experience of working in soil testing/analysis or environmental laboratory OR Three years Diploma in Civil Engineering (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' of relevant experience of working in soil testing/analysis or environmental laboratory. (2) Should have computer literacy and experience of working with computer office applications
10	**Junior Technical Assistant** **[Post Code -5710]** **Age : 27 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Civil Engineering with 50% marks from a recognized University/ Institute OR Three years Diploma in Civil Engineering (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience of working in laboratories (related to Environmental Engineering/ Geotechnical Engineering/ Fluid Mechanics or Water Resources Engineering/ Transportation Engineering). (2) Should have computer literacy and experience of working with computer office applications

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(F) COMPUTER CENTER	
11	**Junior Technical Superintendent** **[Post Code -5711]** **Age : 35 Years**
	Essential Qualification: (1) Master's Degree in Computer Science and Engineering/ Information Technology/Computer Applications or its equivalent with 55% marks from a recognized University/Institute with 03 years' relevant experience in systems administration (Windows and Linux) and virtualization, networks management, system troubleshooting and users support in Central / State Govt. / Autonomous Bodies/ PSU; OR B. Tech. or equivalent qualification with 55% marks in Computer Science and Engineering/Information Technology or its equivalent from a recognized University/Institute with 04 year relevant experience in systems administration (Windows and Linux) and virtualization, networks management, system troubleshooting and users support in Central / State Govt. / Autonomous Bodies/ PSU;
	Desirable Good English and Hindi communication skill
12	**Senior Technical Assistant** **[Post Code -5712]** **Age : 30 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Computer Science/Computer Applications/ Information Technology/ or equivalent field with 55% marks from a recognized University/ Institute with 03 years' relevant experience in Web Development, Deployment, Web Servers, Backend-Frontend/Full Stack Developer, Scripting. OR Three years Diploma in Engineering/Applied Science or equivalent in Computer Science/Computer Applications/ Information Technology or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' relevant experience in Web Development, Deployment, Web Servers, Backend-Frontend/Full Stack Developer, Scripting.
	Desirable Good English and Hindi communication skill
13	**Junior Technical Assistant** **[Post Code -5713]** **Age : 27 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Computer Science/Computer Science and Engineering/Information Technology or equivalent with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Computer Application/Computer Science/ Computer Science and Engineering/ Information Technology or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience in IT Operations and Computer Assembling/Maintenance. Desirable: (1) Knowledge of Network Devices such as Router, Lan Cards, Switches etc. (2) Knowledge of Windows and Linux Administration (3) English Communication and Documentation Skills. (4) Knowledge of organizing meetings online with platforms such as WebEx/Zoom/Equivalent. (5) Installation and maintenance of workstations, computers, servers. (6) Experience in Web Application Development/Java development, small scale project management
(G) COMPUTER SCIENCE & ENGINEERING	
14	**Technical Superintendent** **[Post Code -5714]** **Age : 37 Years**
	Essential Qualification: (1) Master's Degree or its equivalent in Computer Science and Engineering/ Information Technology/Computer Application or its equivalent with 55% marks from a recognized University/Institute with 05 years' experience in Managing IT Equipments, Official and Technical Documentation, Technical RFP preparation and Purchase in the Pay Level 6 or its equivalent
	Desirable Good English and Hindi communication skill
15	**Junior Technical Superintendent** **[Post Code -5715]** **Age : 35 Years**
	Essential Qualification: (1) Master's Degree in Computer Science and Engineering/ Information Technology/Computer Applications or its equivalent with 55% marks from a recognized University/Institute with 03 years' relevant experience in systems administration (Windows and Linux) and virtualization, networks management, system troubleshooting and users support in Central / State Govt. / Autonomous Bodies/ PSU; OR B. Tech. or equivalent qualification with 55% marks in Computer Science and Engineering/Information Technology or its equivalent from a recognized University/Institute with 04 year relevant experience in systems administration (Windows and Linux) and virtualization, networks management, system troubleshooting and users support in Central / State Govt. / Autonomous Bodies/ PSU;

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	Desirable Good English and Hindi communication skill
16	**Senior Technical Assistant** **[Post Code -5716]** **Age : 30 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Computer Science/Computer Applications/ Information Technology/ or equivalent field with 55% marks from a recognized University/ Institute with 03 years' relevant experience in Web Development, Deployment, Web Servers, Backend-Frontend/Full Stack Developer, Scripting. OR Three years Diploma in Engineering/Applied Science or equivalent in Computer Science/Computer Applications/ Information Technology or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' relevant experience in Web Development, Deployment, Web Servers, Backend-Frontend/Full Stack Developer, Scripting.
	Desirable Good English and Hindi communication skill
17	**Junior Technical Assistant** **[Post Code -5717]** **Age : 27 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Computer Science/Computer Applications/ Information Technology/ or equivalent field with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Computer Science/Computer Applications/ Information Technology or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience in IT administration.
	Desirable: (1) Experience in IT administration, maintenance of computers, and basic networking. (2) Lab maintenance (3) Knowledge of Logistics and Event Management (4) Multimedia Content Design
(H) INTER-DISCIPLINARY RESEARCH PLATFORM (IDRP)	
18	**Junior Technical Assistant** **[Post Code -5718]** **Age : 27 Years**
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/Electronics and Electrical Engineering / Mechanical Engineering/ Mechatronic with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Electronics and Electrical Engineering/ Mechanical Engineering/Mechatronics (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience. The relevant experience should be in any of the following fields: i. Electronic/ Instrumentation ii. Embedded systems iii. Robotics iv. Control Engineering v. Unmanned Aerial Vehicle vi. Electric Vehicle (2) Should have computer literacy and experience of working with computer office applications
(I) INTEGRATED INFORMATION SYSTEM (IIS) DIVISION	
19	**Technical Superintendent** ***(Cyber Security)*** **[Post Code -5719]** **Age : 37 Years**
	Essential Qualification: Master's Degree or its equivalent in Computer Science/Computer Science & Engineering or Computer Application with 55% marks from a recognized University/ Institute with 05 years' relevant experience in the Pay Level 6 or its equivalent. The relevant experience should be in the following fields: i. Well versed with the latest technologies of the domains for identification of vulnerabilities, and automation improvements. ii. Proven experience with monitoring firewalls, routers switches, VPNs (virtual private networks), and multiple network monitoring tools. iii. Experience in conducting penetration testing. iv. Understanding of law and criminal investigation.

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	Desirable i. Preference will be given to those who have good consistent academic records in all Board examinations. ii. Cyber Security related certificate.
20	**Junior Technical Superintendent *(Digitization)*** **[Post Code -5720]** **Age : 35 Years**
	Essential Qualification: Master's Degree or its equivalent in Computer Science & Engineering/Information Technology/Electronics & Electrical Communications or MCA with 55% marks from a recognized University/Institute with 03 years relevant experience of Digital Transformation in Central / State Govt. / Autonomous Bodies/ PSU; OR B.E./B. Tech. in Computer Science & Engineering/Information Technology/Electronics & Electrical Communications or equivalent qualification with 55% marks in appropriate field from or its equivalent from a recognized University/Institute with 04 years relevant experience of Digital Transformation in Central / State Govt. / Autonomous Bodies/ PSU;
	Desirable i. Certified course or training in Digital Transformation.
21	**Senior Technical Assistant** **[Post Code -5721]** **Age : 30 Years**
	Essential Qualification: B. Tech./B.E. or B.Sc. or equivalent in Computer Science/Computer Application/Information Technology or equivalent field with 55% marks from a recognized University/ Institute with 03 years' relevant experience OR Three years Diploma in Computer Science/Computer Application/Information Technology or equivalent field (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' relevant experience. The relevant experience should be in any of the following fields: Hands-on working experience with a strong background in the following: MVC framework, Web development framework (like Spring), Java technologies, J2EE especially JSP, JDBC, HTML5, JSON, and JavaScript front-end frameworks like jQuery. RDBMS like: Postgres, etc. software development process including various lifecycle models.
	Desirable: (1) Academic ERP App development
22	**Junior Technical Assistant** **[Post Code -5722]** **Age : 27 Years**
	Essential Qualification: (1) B. Tech./ B.E. or B.Sc. or equivalent in Computer Science/Computer Application/Information Technology or equivalent field with 50% marks from a recognized University/ Institute OR Three years Diploma in Engineering / Applied Science or equivalent in Computer Science/Computer Application/Information Technology or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year relevant experience in IT Administration.
	Desirable: i. Experience in IT Administration ii. Maintenance of Computer and basic networking, wifi iii. Experience in maintaining CCTV infrastructure iv. Experience in access control system
(J) ELECTRICAL ENGINEERING	
23	**Technical Superintendent** **[Post Code -5723]** **Age : 37 Years**
	Essential Qualification: Master's Degree in Science or Engineering or its equivalent qualification in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics or its equivalent with 55% marks from a recognized University/ Institute with 05 years' relevant experience in the Pay Level 6 or its equivalent The **relevant experience** should be in any of the following fields: i. Communication ii. Electronic Circuit design iii. Digital circuits and embedded systems iv. Microelectronics v. Electronic/ Instrumentation vi. Knowledge of Linux/ Ubuntu/ RHEL OS, understanding of EDA tools and capable of handling servers vii. Hardware prototyping experience in PCB prototyping, soldering, assembling test jigs, etc.
	Desirable Having computer literacy and experience of working with computer office applications
24	**Junior Technical Superintendent** **[Post Code -5724]** **Age : 35 Years**
	Essential Qualification: Master's Degree or its equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics with 55% marks from a recognized University/ Institute with 03 years relevant experience in Central/ State Govt./ Autonomous Bodies/ PSU; OR

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	B. Tech. or equivalent qualification with 55% marks in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics from a recognized University/Institute with 04 years' relevant experience in Central/ State Govt./ Autonomous Bodies/ PSU; The relevant experience should be in any of the following fields: i. Communication ii. Electronic Circuit design iii. Digital circuits and embedded systems iv. Microelectronics v. Electronic/ Instrumentation vi. Knowledge of Linux/ Ubuntu/ RHEL OS, understanding of EDA tools and capable of handling servers vii. Hardware prototyping experience in PCB prototyping, soldering, assembling test jigs, etc.
	Desirable Having computer literacy and experience of working with computer office applications
25	**Senior Technical Assistant [Post Code -5725] Age : 30 Years**
	Essential Qualification: B. Tech./B.E. or B.Sc. or equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics with 55% marks from a recognized University/ Institute with 03 years' relevant experience OR Three years Diploma in Engineering/ Applied Science or equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' relevant experience. The **relevant experience** should be in any of the following fields: i. Communication ii. Electronic Circuit design iii. Digital circuits and embedded systems iv. Microelectronics v. Electronic/ Instrumentation vi. Knowledge of Linux/ Ubuntu/ RHEL OS, understanding of EDA tools and capable of handling servers vii. Hardware prototyping experience in PCB prototyping, soldering, assembling test jigs, etc. Should have computer literacy and experience of working with computer office applications
26	**Junior Technical Assistant [Post Code -5726] Age : 27 Years**
	Essential Qualification: (1) B. Tech./ B.E. or B.Sc. or equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics with 50% marks from a recognized University/ Institute OR Three years Diploma in Engineering / Applied Science or equivalent in Electronics & Communication/ Instrumentation/ Electrical Engineering/ Electronics/ Microelectronics (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year relevant experience. (2) The relevant experience should be in any of the following fields: i. Communication ii. Electronic Circuit design iii. Digital circuits and embedded systems iv. Microelectronics v. Electronic/ Instrumentation vi. Knowledge of Linux/ Ubuntu/ RHEL OS, understanding of EDA tools and capable of handling servers vii. Hardware prototyping experience in PCB prototyping, soldering, assembling test jigs, etc. Should have computer literacy and experience of working with computer office applications
(K) MATHEMATICS	
27	**Junior Technical Assistant [Post Code -5727] Age : 27 Years**
	Essential Qualification: B. Tech./B.E (CSE)/(EE) or B.Sc.(Statistics) or equivalent with 50% marks from a recognized University/ Institute. OR Three years Diploma in CS/Electrical/Statistics or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year relevant experience of coding of the standard programming platforms Should have computer literacy and experience of working with computer office applications

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(L) MECHANICAL ENGINEERING	
28	**Junior Technical Assistant** **[Post Code -5728]** **Age : 27 Years**
	Essential Qualification: B. Tech./B.E. or B.Sc. or equivalent in Mechanical/ Production/ Power Plant/ Mechatronics/ Aerospace/ Automobile Engineering with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Mechanical/ Production/ Power Plant/ Mechatronics/ Aerospace/ Automobile Engineering (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience as mentioned below: **Experience :** 1. Should have relevant experience & exposure in handling laboratory equipment in any of the following areas; Heat Transfer, Thermal Engineering, Fluid Mechanics, Compressible Fluid Flows, IC Engine, Automotive Propulsion, Refrigeration and Air Conditioning, Kinematics and Dynamics, Vibration & Control, Manufacturing Technology (Machining, Casting, Welding), CNC, CAD, CAM, CAE, Mechatronics. 2. Should have computer literacy and experience of working with computer office applications.
	Desirable: (1) At least one year of experience post B. Tech./B.E. or B.Sc. or at least two years' of experience post Diploma in Engineering
(M) METALLURGICAL & MATERIAL ENGINEERING	
29	**Technical Superintendent** **[Post Code -5729]** **Age : 37 Years**
	Essential Qualification: Master's Degree in Science or Engineering or its equivalent qualification in Metallurgy/Materials/Mechanical/ Electrical/ Chemical Engineering/Physics/Chemistry or its equivalent with 55% marks from a recognized University/Institute with 05 years' relevant experience as mentioned below in the Pay Level 6 or its equivalent : Experience : i. Metallography, Materials Testing and Characterization, Heat Treatment OR ii. Casting, Welding, Metal forming and/or Mineral Processing or any other relevant areas. OR iii. Processing and Characterization of Functional materials OR iv. Modelling and simulation of materials using computational tools. Experience with installation of operating systems and software.
	Desirable Having computer literacy and experience of working with computer office applications
30	**Junior Technical Superintendent** **[Post Code -5730]** **Age : 35 Years**
	Essential Qualification: Master's Degree or its equivalent in Metallurgy/Materials/Mechanical/Electrical/Chemical Engineering/Physics/ Chemistry with 55% marks from a recognized University/Institute with 03 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU as mentioned below; OR B. Tech./B.E. or B.Sc. or its equivalent qualification in Metallurgy/Materials/Mechanical/Electrical/Chemical Engineering/Physics/ Chemistry with 55% marks from a recognized University/Institute with 04 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU as mentioned below; **Experience :** i. Metallography, Materials Testing and Characterization, Heat Treatment OR ii. Casting, Welding, Metal forming and/or Mineral Processing or any other relevant areas. OR iii. Processing and Characterization of Functional materials OR iv. Modelling and simulation of materials using computational tools. Experience with installation of operating systems and software.
	Desirable Having computer literacy and experience of working with computer office applications

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31	**Junior Technical Assistant** **[Post Code -5731]** **Age : 27 Years**	
	Essential Qualification: B. Tech./B.E. or B.Sc. or equivalent in Metallurgy/Materials/Mechanical/Electrical/Chemical Engineering/Physics/Chemistry with 50% marks from a recognized University/ Institute OR Three years Diploma in Engineering/Applied Science or equivalent in Metallurgy/Materials/Mechanical/Electrical/ Chemical Engineering/Physics/Chemistry (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience as mentioned below: **Experience :** i. Metallography, Materials Testing and Characterization, Heat Treatment OR ii. Casting, Welding, Metal forming and/or Mineral Processing or any other relevant areas. OR iii. Processing and Characterization of Functional materials OR iv. Modelling and simulation of materials using computational tools. Experience with installation of operating systems and software. Should have computer literacy and experience of working with computer office applications	
(N) PHYSICS		
32	**Senior Technical Assistant** **[Post Code -5732]** **Age : 30 Years**	
	Essential Qualification: B. Tech./B.E. or B.Sc. or its equivalent in Electrical/Electronics/Electronics and Communication/Instrumentation Engineering or B.Sc. in Physics (Hons.)/PCM with 55% marks from a recognized University/ Institute with 03 years' relevant working experience in handling laboratory equipments. OR Three years Diploma in Engineering / Applied Science or equivalent in Electrical/Electronics/Electronics and Communication/Instrumentation / Physics (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 05 years' relevant working experience in handling laboratory equipment's. Should have computer literacy and experience of working with computer office applications	
(O) SCHOOL OF ARTIFICIAL INTELLIGENCE & DATA SCIENCE (SAIDE)		
33	**Junior Technical Assistant** **[Post Code -5733]** **Age : 27 Years**	
	Essential Qualification: B. Tech./B.E. or B.Sc. or equivalent in Physics or Biology with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Physics or Biology (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year relevant experience in scientific/research /educational institute. Should have computer literacy and experience of working with computer office applications	
(P) SCHOOL OF LIBERAL ARTS (SOLA)		
34	**Junior Technical Assistant** **[Post Code -5734]** **Age : 27 Years**	
	Essential Qualification: (1) B. Tech./B.E. or B.Sc. or equivalent in Computer Science/Computer Science and Engineering/Information Technology or equivalent with 50% marks from a recognized University/ Institute. OR Three years Diploma in Engineering / Applied Science or equivalent in Computer Application/Computer Science/ Computer Science and Engineering/ Information Technology or equivalent (after 10+2) with a minimum of 55% marks from a recognized University/ Institute with at least 01 year experience in IT Operations and Computer Assembling/Maintenance.	
(Q) OTHER TECHNICAL & ENGINEERING POSTS		
35	**Superintending Engineer** **[Post Code -5735]** **Age : 50 Years**	
	Essential Qualification: (1) M.E./M.Tech. degree in Civil or Electrical Engineering with 55% marks in Civil or Electrical Engineering from a recognized University/Institute with At least 10 years experience in relevant field as Engineer, of which 5 years should be as Assistant Engineer in the Level 11 (or its equivalent) OR First class (or equivalent) in B.E./B.Tech. degree in Civil or Electrical Engineering from a recognized University/Institute with At least 12 years experience in relevant field as Engineer, of which 5 years should be as Assistant Engineer in the Pay Level 11 (or its equivalent) (2) Experience of coordinating with multi-disciplinary planning consultants, architects and construction of Govt. Organisation.	

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	Desirable Qualifications (1) Having computer literacy and experience of working with computer office applications. (2) Knowledge of Computer-Aided Design (CAD), and latest Constructions Management or other relevant software (3) Proven track record of handling construction projects (4) Experience of working with high tension lines, electrical maintenance planning, execution of electrical works, or civil works, designing and estimation, construction management of large projects, etc., as relevant to the specialization of the person.
36	**Executive Engineer [Post Code -5736] Age : 45 Years**
	(1) M.E./M. Tech. degree in Electrical Engineering with 55% Marks from a recognized University/Institute with At least 8 years' experience in relevant field as Engineer, of which 5 years' should be as Assistant Engineer in the Level 10 (or its equivalent) OR First class (or equivalent) in B.E./B. Tech. degree in Electrical Engineering from a recognized University / Institute with at least 10 years' experience in relevant field as Engineer, of which 5 years' should be as Assistant Engineer in the Pay Level 10 (or its equivalent) (2) Experience of coordinating with multi-disciplinary planning consultants, architects and construction agencies.
	Desirable Qualifications (1) Knowledge of Computer–Aided Design (CAD), and latest Construction Management or other relevant software (2) Proven track record of handling construction projects in reputed organization of relevant magnitude and qualities (3) Experience of working with high tension lines, electrical maintenance planning and execution of electrical works, or designing, estimation, construction management of large projects, etc., as relevant to the specialization of the person (4) Having computer literacy and experience of working with computer office applications
37	**SCIENTIFIC OFFICER (EDUCATION TECHNOLOGY) [Post Code -5737] Age : 40 Years**
	Essential Qualifications: Ph.D. degree in Education Technology and/or subjects pertaining to Technical Education and Pedagogy or equivalent.
	Desirable Qualifications: The applicant must have first class or equivalent grade in preceding degree in respective discipline, with consistently good academic record. The applicant must have demonstrative evidence of research output (Papers and/or Patents). The candidate must have demonstrated work in developing education technology. Work in Engineering education and use of new technology in various aspects of engineering education is very desirable.
38	**Workshop Manager [Post Code -5738] Age : 45 Years**
	Essential Qualification: M.Tech. in Mechanical Engineering (or equivalent) with 55% marks or its equivalent and at least 5 years of relevant experience in Engineering/Manufacturing establishments OR B.Tech. in Mechanical Engineering (or equivalent) with 60% marks or its equivalent and at least 7 years of relevant experience in Engineering/Manufacturing establishments.
	Desirable Qualifications (1) Hands on working experience in having handled systems and equipment in large Mechanical Engineering Workshop (2) Having computer literacy and experience of working with computer office applications
39	**Manager (ICT) Networking [Post Code -5739] Age : 45 Years**
	(i) M.Tech./ME./Master in appropriate field or Science or Computer Engineering or Computer Application with at least 55% marks or equivalent CGPA on a scale of 10 points in the qualifying degree from a recognized University/Institute with at least 5 years experience required as under OR (ii) B.Tech./B.E. in appropriate field with at least 60% marks or equivalent CGPA on a scale of 10 points in the qualifying degree form a recognized University/Institute with at least 10 years experience required as under. **Experience:** (i) Well versed with the latest technologies of the domains having large network of wired and wireless devices. (ii) Proven experience with Wired and Wi-Fi network design, implementation, capacity planning and maintenance at an organizational scale. **Desirable:** i. Ph.D. in relevant field from a recognized University / Institute. ii. Prior experience in handling Computer Centre Services/Campus Networking/NKN-VC/Telecom/VoIP/CCTV Services etc. iii. Knowledge of e-procurement process iv Preference will be given to those who have good consistent academic record in all Boards examinations.

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40	**Manager (ICT) System Administration [Post Code -5740] Age : 45 Years**
	(i) M.Tech./ME./Master in appropriate field or Science or Computer Engineering or Computer Application with at least 55% marks or equivalent CGPA on a scale of 10 points in the qualifying degree from a recognized University/Institute with at least 5 years experience required as under OR (ii) B.Tech./B.E. in appropriate field with at least 60% marks or equivalent CGPA on a scale of 10 points in the qualifying degree form a recognized University/Institute with at least 10 years experience required as under. **Experience:** (i) Proven experience on Server Virtualization design, implementation, capacity planning and maintenance at the Institute level (ii) Prior experience in handling Computer Centre Servers/HPC/On-Premise Private Cloud Infrastructure etc. **Desirable:** i. Ph.D. in relevant field from a recognized University / Institute. ii. Well versed with the latest technologies of the domains having large network service requirements for Servers, HPC and Big Data Cluster iii. Knowledge of e-procurement process iv Preference will be given to those who have good consistent academic record in all Boards examinations.
41	**Industry Liaison Officer [Post Code -5741] Age : 45 Years**
	Master's degree in Engineering / Technology with at least 55% marks in the qualifying degree from a recognized University / Institute with at least 03 years' of relevant experience in Industry or Liaisoning with Industry at a Managerial level. Preferably : MBA
42	**Assistant Manager (ICT) Networking [Post Code -5742] Age : 35 Years**
	(i) M.Tech./ME./Master in appropriate field or Science or Computer Engineering or Computer Application with at least 55% marks or equivalent CGPA on a scale of 10 points in the qualifying degree from a recognized University/Institute with at least 2 years experience required as under OR (ii) B.Tech./B.E. in appropriate field with at least 60% marks or equivalent CGPA on a scale of 10 points in the qualifying degree form a recognized University/Institute with at least 5 years experience required as under. **Experience:** (i) Well versed with the latest technologies of the domains having large network of wired and wireless devices. (ii) Proven experience with Wired and Wi-Fi network design, implementation, capacity planning and maintenance at an organizational scale. **Desirable:** i. Preference will be given to those who have good consistent academic record in all Boards examinations.
43	**Junior Engineer [Post Code -5743] Age : 35 Years**
	Bachelors' Degree or equivalent in Civil/Electrical/Mechanical Engineering with at least 55% marks with at least 1 years experience in relevant field for persons with B.E./ B.Tech. degree OR Diploma in Civil/Electrical/Mechanical Engineering (of 3 years duration) from a recognized State Board with at least 55% marks with at least 3 years experience in relevant field for persons with Diploma. **Desirable:** **For All Jr. Engineer Post** (1) Knowledge of Computer–Aided Design (CAD), and latest Construction Management or other relevant software (2) Experience in construction management or high power line installation and management (3) Computer literacy and experience of working with computer office applications **For Jr. Engineer (Mechanical) Post** (4) Candidates should have significant experience in any one or more of the following areas: Design, estimation, operation and maintenance of Heavy Engineering machines/ equipment/ HVAC / Diesel Generator/Lifts/Cooling Towers/Pumps/ Wastewater treatment plant etc. Experience in tender processing; construction supervision; quality control; Energy saving measures; Good construction/ maintenance practices; Billing of works will be considered as a value addition.
44	**Physical Training Instructor [Post Code -5744] Age : 35 Years** **(Athletics/Basketball/Cricket/Football/Table Tennis/Hockey)**
	(1) Bachelor degree in Physical Education with 55% marks; and Diploma in Coaching from National Institute of Sports (2) At least 2 years' experience as coach in a relevant area (3) Certificates of having represented in the University at the inter-university competitions or at the National/State or District championship **Desirable:** 1. Experience of having coaching in Track & Field events or any games. 2. Participation at the National level in any of these above fields. 3. Experience of organising Sports Event(s)

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	4. Having computer literacy and experience of working with computer office applications.
45	**Assistant Workshop Manager [Post Code -5745] Age : 35 Years**
	Essential Qualification: 1. B.Tech. in Mechanical Engineering (or equivalent) with 55% marks and at least 3 years' of relevant experience in Engineering/ Manufacturing establishments OR Three years Diploma (or equivalent) with 55% marks and at least 5 years' of relevant experience in Engineering/ Manufacturing establishments **Desirable Qualifications** 1. Hands on working experience in having handled systems and equipment in large Mechanical Engineering Workshop 2. Having computer literacy and experience of working with computer office applications
	2. ADMINISTRATIVE POSTS
46	**Deputy Registrar [Post Code - 5746] Age : 50 Years**
	Essential Qualification: 1. Masters' degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute and consistently good academic record set out in these regulations. 2. At least 9 years' experience as Assistant Professor in Academic Pay Level 10 / AGP Rs. 6,000 and higher, along with experience in educational administration, OR Experience in research establishment and/or other institutions of higher education comparable to that above, OR At least 5 years' of administrative experience as Assistant Registrar or equivalent to Pay Level 10 and above
	Desirable Qualifications 1. Degree in Management or LLB 2. Experience in handling computerized administration, legal or financial or establishment matters 3. Having experience of working in *Centrally Funded Technical Institutes* 4. Experience in digitalization and digital implementation of office processes
47	**Deputy Registrar (Audit & Accounts) [Post Code - 5747] Age : 50 Years**
	Essential Qualification: 1. Masters' degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute and consistently good academic record set out in these regulations. 2. At least 5 years' experience of working in Audit & Accounts as Assistant Registrar or equivalent to Pay Level 10 and above 3. Qualified Subordinate Audit/Accounts Service (SAS) examination from organised Audit & Accounts Department OR Qualified Chartered Accountant or Cost Accountant
	Desirable Qualifications 1. Degree in Management or LLB 2. Experience in handling computerized administration, legal or financial or establishment matters 3. Having experience of working in *Centrally Funded Technical Institutes* 4. Experience in digitalization and digital implementation of office processes
48	**Hindi Officer [Post Code -5748] Age : 45 Years**
	1. Master's degree of a recognized university in Hindi/ English with English/Hindi as a compulsory or elective subject or as the medium of examination at the degree level with at least 55% marks in the qualifying degree from a recognized University/ Institute. 2. 05 years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Governments/ Autonomous Body/ Statutory Organizations/ PSUs/ Universities or other Govt. educational/ research institutions. **Desirable:** 1. Knowledge of Sanskrit/ or a modern Indian Language. 2. Administrative experience of organizing Hindi classes or workshops for Noting and Drafting. 3. Knowledge of DTP in Hindi.
49	**Assistant Audit Officer [Post Code -5749] Age : 35 Years**
	Essential Qualification: 1. Bachelor's degree in any discipline with at least 55% marks or its equivalent from a recognized University/Institute 2. 05 years' experience in organized Audit & Accounts Departments as Sr. Auditor / Sr. Accountant or equivalent. 3. Should have computer literacy and experience of working with computer office applications 4. Should possess experience in Accounts, Management of Finance, Budgeting and Audit
50	**Superintendent [Post Code -5750] Age : 35 Years**
	1. Master's Degree in any discipline or its equivalent with 55% marks from a recognized University/Institute with 05 years' relevant experience in the Pay Level 6 or its equivalent 2. Should have computer literacy and experience of working with computer office applications

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51	**Manager (Facilities)**	**[Post Code -5751]**	**Age : 35 Years**
	Essential Qualification: 1. Bachelor's Degree in any field with 55% Marks or equivalent, from a recognized University/Institute 2. At least 05 years' relevant experience in managing housekeeping, vendors, canteen service, transport, security service, clubs, and gymkhana **Desirable Qualifications:** 1. Having computer literacy and experience of working with computer office applications 2. Master degree in Human Resource Management 3. Experience of having worked in large hospitals, industrial facilities, clubs, or townships		
52	**Junior Superintendent**	**[Post Code -5752]**	**Age : 35 Years**
	Essential Qualification: 1. Master's Degree in any discipline or its equivalent with 55% marks from a recognized University/Institute with 03 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU; OR Bachelor's degree in any discipline with 55% marks or its equivalent with 05 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU; Should have computer literacy and experience of working with computer office applications		
53	**Senior Assistant**	**[Post Code -5753]**	**Age : 30 Years**
	Essential Qualification: 1. Bachelor's degree in any discipline or its equivalent with 55% marks from a recognized University/Institute with 03 years' relevant experience in Central / State Govt. / Autonomous Bodies/ PSU; 2. Should have computer literacy and experience of working with computer office applications		
54	**Junior Assistant**	**[Post Code -5754]**	**Age : 27 Years**
	Essential Qualification: 1. Bachelor's degree in any discipline with 50% marks 2. Proficiency in the use of variety of computer office applications, M.S. Word, Excel, Power-point or equivalent is a must.		

Applicants are advised to read complete advertisement carefully before applying.

Steps to apply for above mentioned post(s)	
Step 1	**Registration**
Step 2	**Online Application**
Step 3	**Fee Submission (Online)**
Step 4	**Freezing Application (To complete online application)**

OTHER INFORMATION:

(A) Abbreviations:

1	EWS	Economic Weaker Section
2	SC	Schedule Caste
3	ST	Schedule Tribe
4	OBC	Other Backward Caste

5	UR	Unreserved
6	PwD	Persons with Disability
7	ESM	Ex-Servicemen
8	HH	Hearing Handicapped

(B) Age relaxation:

1. SC/ST up to 5 years,
2. OBC-NCL upto 3 years
3. Regular employees working in IIT Jodhpur & other IITs may apply against the aforesaid advertisement upto the age of 50 years.
4. The existing Staff of IIT Jodhpur engaged through Outsource Agency and Project & all Section 8 Companies established by IIT Jodhpur who are educationally qualified and have rendered minimum 03 years of service on continuous basis will be considered eligible upto a maximum of 50 years age. However, they have to pay required fee of the post applied for.
5. **Ex-Servicemen:** As per Compendium of Instructions on reservation for Ex-Servicemen issued by the Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, GOI [No.36034/3/2013-Estt.(Res.) dated 25.02.2014.

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6. **Persons with Benchmark Disability (PwD)**

Category	Relaxation in upper age limit
PwD + General	10 years
PwD+ OBC -NCL	13 years
PwD+ SC/ST	15 years

आवेदकों हेतु सामान्य निर्देश

GENERAL INSTRUCTIONS TO APPLICANTS

01	इस विज्ञापन के अन्तर्गत किसी भी विज्ञापित पद हेतु आवेदन करने से पूर्व आवेदक अपनी पात्रता पूर्णतः जाँच ले, आवेदक विज्ञापन की अंतिम तिथी से पूर्व आवश्यक रूप से न्यूनतम पात्रता धारण करता हो अन्यथा आवेदन अस्वीकृत कर दिया जाएगा। संस्थान द्वारा अचयनित/गैर शॉर्टलिस्टेड आवेदकों के ऑनलाइन आवेदन का ब्योरा भर्ती प्रक्रिया पूर्ण होने के तीन माह तक ही सुरक्षित रखा जाएगा। The applicant applying in response to this advertisement should satisfy themselves regarding their eligibility for the post(s) applied for. He/she must be fulfilling eligibility criteria as on the closing date of application(s) failing which their application will be rejected. The Institute will retain online applications data for not-shortlisted/not-selected candidates only for three months after completion of recruitment process of the said post.
02	विज्ञापित प्रत्येक पद के सेवानिवृत्ति/सेवांत लाभ संस्थान के नियमानुसार हैं। Each advertised post carries retirement or terminal benefits as per *Institute Rules*.
03	संबंधित वेतनमान के वेतन के अतिरिक्त, प्रत्येक पद के लिए विभिन्न भत्ते संस्थान के नियमानुसार दिए जाते हैं (वर्तमान में केन्द्रीय सरकारी कर्मचारियों के समान हैं।) Besides pay in concerned pay level, each post carries allowances according to the Institute rules (at present at par with Central Government employees).
04	आवेदक, आवेदन से पूर्व सुनिश्चित करें कि वह आवेदित पद के लिए न्यूनतम अर्हता एवं अनुभव धारण करता हो। यदि कोई उम्मीदवार पद के लिए निर्धारित आवश्यक योग्यता धारित नहीं करता है और अनजाने में चयनित/नियुक्त हो जाता है, उनकी सेवाएं बिना किसी पूर्व सूचना/मुआवजा के तुरंत समाप्त कर दी जाएंगी। Applicants are advised to ensure, before applying, that they possess at least the minimum essential qualification and experience laid down against each post. If any candidate selected/appointed inadvertently without having essential qualification and experience prescribed for the post, his/her services shall liable to be terminated immediately without any prior notice/compensation.
05	अ.जा., अ.ज.जा., अ.पि.व., पूर्व सैनिक एवं आ.क.व. के आवेदकों को वैध जाति प्रमाण पत्र /आवश्यक प्रमाण पत्र संलग्न करना होगा। दिव्यांग आवेदकों को भारत सरकार द्वारा निर्धारित प्रपत्र पर विकलांगता प्रमाण पत्र संलग्न करना होगा। **SC, ST, OBC, Ex-Serviceman & EWS applicants are required to attach the valid Caste/required Certificate. PWD applicants are required to attach the Disability Certificate, in the format prescribed by the Government of India.**
06	संस्थान एक ऐसा कार्यबल बनाने का प्रयास करता है जिसमें लिंग संतुलन प्रतिबिम्बित हो और महिला उम्मीदवारों को आवेदन करने के लिए प्रोत्साहित किया जाता है। Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
07	आयु, अर्हता एवं अनुभव की गणना ऑनलाइन आवेदन की अंतिम तिथि तक की जाएगी। अ.जा./अ.जजा./अ.पि.व./दिव्यांग एवं पूर्व सैनिक के लिए केवल आरक्षित पदों हेतु अधिकतम आयु में छूट केन्द्र सरकार के नियमानुसार होगी। Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age to SC, ST, OBC, PwD & Ex-Serviceman would be admissible as per Central Government Rules for the category post(s) only.
08	**संस्थान अधिकार सुरक्षित रखता है:** **क.** आवश्यकता होने पर किसी भी पद हेतु चयन के लिए लिखित परीक्षा, कौशल परीक्षा एवं/या साक्षात्कार कराया जा सकता है, जैसी की परिस्थिति हो। **ख.** किसी भी विज्ञापित पद को बिना किसी कारण दिए वापस लिया जा सकता है। अतैव, विज्ञापित रिक्तियों की संख्या में बदलाव हो सकता है; एवं **ग.** अभ्यर्थी की अर्हता, अनुभव एवं प्रदर्शन के आधार पर संस्थान द्वारा, विज्ञापित पद से नीचे के पद पर उम्मीदवार को नियुक्ति प्रस्तावित की जा सकती है। The Institute reserves the right to: (a) Hold Written Test, Skill Test, and/or Interview for selection of any post, whenever circumstances so warrant. (b) Withdraw any advertised post(s) at any time without giving any reason. Thus, the number of positions may change; and (c) Offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate.

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09	विज्ञापन में किसी भी पद के लिए उल्लिखित अर्हता एवं अनुभव न्यूनतम मात्र है; आवेदक के पास न्यूनतम अर्हता एवं अनुभव होने को अर्थ यह नहीं है कि आवेदक को परीक्षा के लिए अनिवार्य रुप से बुलाया जाएगा। यदि विज्ञापित किसी भी पद के लिए प्राप्त आवेदनों की संख्या अधिक होती है तो संस्थान के लिए सभी आवेदकों को परीक्षा/साक्षात्कार हेतु बुलाना सम्भव नहीं होगा। ऐसी स्थिती में संस्थान द्वारा विज्ञापन में उल्लिखित न्यूनतम अर्हता एवं अनुभव से अधिक अर्हता वाले आवेदनों को परीक्षा व साक्षात्कार के लिए लघुसूचीयन कर, आवेदकों की संख्या को सीमित किया जा सकता है। इसलिए, आवेदकों को सलाह दी जाती है कि विज्ञापित न्यूनतम अर्हता एवं अनुभव के अलावा अपनी सभी अर्जित योग्यता एवं अनुभव प्रमाणपत्र सहित पूर्णतः अंकित करें, यदि कोई हो। The prescribed ***Essential Qualification and Experience*** indicated are a bare minimum; mere possession of same will not entitle applicants to be called for Test/Interview. Where the number of applications received in response to an advertised post is large, it may not be convenient and/or possible for the Institute to conduct a test and interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for the Written Test to a reasonable limit, on the basis of Qualification and Experience higher than the minimum prescribed in the advertisement. Therefore, applicants should furnish details of all qualifications and experience possessed in the relevant field, over and above (if any) the minimum qualifications prescribed along with documentary evidence.
10	यदि कोई व्यक्ति विज्ञापित पद के समान (समान वेतनमान पर) किसी पद पर किसी विश्वविद्यालय, शोध संस्थान व उद्योग इत्यादि में कार्यरत हो अथवा किसी असाधारण प्रकरण/स्थिति में संस्थान आयु, अर्हता और/या अनुभव में छूट प्रदान करने का अधिकार धारित करता है। सकता है। The Institute reserves the right to relax age, qualifications and/ or experience in exceptional situation / cases, or in case of persons already holding analogous positions (in the Pay Level of advertised posts) in a university, research institute, industry, *etc*.
11	विज्ञापन में यदि किसी पद के लिए, किसी निश्चित पे/ग्रेड पे/पे लेवल का अनुभव आवश्यक हो तो उस पे/ग्रेड पे/पे लेवल का तात्पर्य केवल **6**ठें/**7**वें केन्द्रीय वेतन आयोग से होगा। अभ्यर्थी जो किसी केन्द्र/राज्य सरकार या किसी सरकारी उपक्रम, विश्वविद्यायल, बैंक इत्यादि में कार्यरत हों तो उनका वेतन उस पद हेतु उल्लिखित/वांछित **6**ठें/**7**वें केन्द्रीय वेतन आयोग के पे/ग्रेड पे/पे लेवल के समतुल्य होना चाहिए। Wherever, the post requires experience in a certain Pay/Grade Pay/Pay Level, the same refers only to that in Central Government ($6^{th}/7^{th}$ CPC). Those serving in the organization under Central or State Government including PSUs/PSEs, Universities, Banking Sector etc., their Pay/Grade Pay/Pay Level should be equivalent to Pay/Grade Pay/ Pay Level of $6^{th}/7^{th}$ CPC as mentioned/required against each post.
12	केवल चयन समिति की अनुशंसा पर असाधारण योग्यता धारण करने वाले आवेदकों को प्रारम्भिक वेतन से अधिक वेतन प्रदान किया जा सकता है। Higher initial pay may be given to exceptionally qualified and deserving applicants on recommendation(s) of the Selection Committee only.
13	विज्ञापन में दर्शायी गयी रिक्तियाँ अनुमानित है। संस्थान विज्ञापित रिक्तियों कि संख्या आवश्यकतानुसार घटाने व बढाने का अधिकार सुरक्षित रखता है। साथ ही, संस्थान के पास किसी भी पद को न भरने का अधिकार भी सुरक्षित हैं। The number of vacancies indicated in the notification is tentative. IIT Jodhpur reserves the right to increase or decrease the number of advertised posts. Further, IIT Jodhpur reserves the right to NOT fill any of the posts advertised.
14	आवेदकों को प्रत्येक आवेदित पद के लिए पे लेवल/वेतन स्तर **10** और उससे अधिक वाले पदों के लिए **1,000** रुपये एवं अन्य सभी पदों के लिए **500** रुपये गैर-वापसी शुल्क देना होगा। अनु.जा., अनु.जन., दिव्यांग, आ.क.श्रेणि, महिला, पूर्व सैनिक एवं भा.प्रौ.सं. जोधपुर के नियमित कर्मचारियों से कोई आवेदन शुल्क नहीं लिया जायेगा। आवेदन पत्र और शुल्क का भुगतान केवल ऑनलाइन प्रक्रिया के माध्यम से ही किया जाना चाहिए, इस हेतु संस्थान की वेबसाइट (**www.iitj.ac.in**) का अवलोकन करें। ऑनलाइन आवेदन जमा करने और शुल्क का भुगतान सफलता पूर्वक होने पर आवेदन पत्र मय सभी सूचनाएं सहित एक पीडीएफ प्रारूप में उत्पन्न होगा। भरे हुए आवेदन पत्र की प्रति आवेदक अपने भविष्य के संदर्भ के लिए सहेज कर रखें। Applicants have to pay a non-refundable application fee of ***Rs. 1,000 for posts having Pay level 10 & above and Rs.500 for all other posts***. **No application fees will be charged from SC, ST, PWD, EWS, Women and Ex-Serviceman candidates, and from Internal candidates on regular appointment at IITJ.** Submitting the application form and paying fee should be done only through the online process; please visit Institute's website (*www.iitj.ac.in*) for the same. After submission of application and payment of fee (if applicable), a PDF file will be generated along with complete details. Applicant(s) are required to keep a softcopy of application(s) form for future reference.
15	सरकारी, अर्ध-सरकारी या सार्वजनिक क्षेत्र के उपक्रमों में सेवारत व्यक्तियों को सभी प्रासंगिक सहायक दस्तावेजों के साथ पूरा आवेदन पत्र उचित माध्यम से भेजना होगा। आवेदन उचित माध्यम से न करने पर ऐसे व्यक्तियों को साक्षात्कार/लिखित परीक्षा के लिए उपस्थित होने से पहले अनापत्ति प्रमाण पत्र प्रस्तुत करना आवश्यक होगा बशर्ते कि उन्होंने सभी दस्तावेजों के साथ पूर्ण आवेदन पत्र की एक अग्रिम प्रति भेजी हो। Persons serving in *Government*, *Semi-Government, Autonomous Bodies* or *Public Sector Undertakings/Enterprises* should send their complete application form along with all relevant & supporting documents THROUGH PROPER CHANNEL. If fail to do so, applicant has to produce NOC before appearing for the Interview/Written Test.

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16	एक से अधिक पदों के लिए आवेदन करने वाले व्यक्तियों को प्रत्येक पद के लिए अलग-अलग आवेदन करना होगा (प्रत्येक पद के लिए शुल्क के भुगतान के साथ)। The persons applying for more than one post must apply separately for each post (along with payment of fees for each post).
17	आवेदन पत्र में वर्तमान नियोक्ता का पूरा पता (टेलीफोन नंबर, मोबाइल नंबर और ई-मेल पते सहित) जिसमें संगठन का पूरा नाम, गठन (सरकारी, अर्ध-सरकारी, स्वायत्त, सार्वजनिक क्षेत्र का उद्यम या निजी क्षेत्र) का उल्लेख हो दर्शाया जाना चाहिए। The complete postal address (including Telephone Number, Mobile Number and e-Mail address) of the present employer mentioning the name of the organization and whether the organization is a *Government*, *Semi-Government*, *Autonomous*, *Public Sector Enterprises* or *Private Sector*, should be indicated in the Application Form.
18	बाहरी स्थान के आवेदक जो चयन के अंतिम दौर (अर्थात् कौशल परीक्षण/साक्षात्कार) के लिए अर्हता प्राप्त करते हैं, परीक्षा के लिए बुलाए जाते हैं, उन्हें संस्थान के मानदंडों के अनुसार किराए की प्रतिपूर्ति [पत्राचार पता (जैसा कि आवेदन के पद सं. 2 में उल्लेखित है) से जोधपुर तक और वापस, सबसे छोटे मार्ग से] ऑनलाइन ट्रांसफर (आरटीजीएस/एनईएफटी) के माध्यम से भुगतान किया जाएगा। Outstation Applicants called for test, and who qualify for the last round of selection (namely *skill test/ interview*), will get reimbursement of fare [from the Correspondence Address (as mentioned Sr. No. 2 of the application) to *Jodhpur* and back by the shortest route] as per norms of the Institute through on-line transfer (RTGS/NEFT).
19	**अति महत्वपूर्ण-** **(क)** आवेदकों को आवेदन की हार्ड कॉपी भेजने की आवश्यकता नहीं है, इसलिए उन्हें आवेदन पत्र में की गयी प्रत्येक प्रविष्टि के लिए सभी दस्तावेज जैसे मार्क्स-शीट, डिग्री, अनुभव प्रमाण पत्र संलग्न करने होंगे। आवेदकों को सलाह दी जाती है कि वे मूल दस्तावेजों (शैक्षिक, अनुभव, जाति, आदि) की स्कैन कॉपी अपलोड करें। **(ख)** आवेदक जिनकी अर्हता डिग्री का मूल्यांकन विश्वविद्यालय द्वारा सीजीपीए पद्धति से किया गया हो, उन्हें आवश्यक रूप से विश्वविद्यालय द्वारा मान्यता प्राप्त रूपांतरण सूत्र का दस्तावेज संलग्न करना होगा। **(ग)** उम्मीदवारों को यह भी सलाह दी जाती है कि वे आवेदन पत्र में प्रत्येक वेतन स्तर/पद के अनुभव को साफ तौर पर अलग-अलग उल्लेख करें। **(घ)** सभी प्रासंगिक प्रमाणपत्र (अनुभव और पेशेवर दोनों) संलग्न किए बिना अधूरा आवेदन पत्र, सरसरी तौर पर खारिज कर दिया जाएगा। **(ङ)** आवेदन पत्र में सुधार के लिए किसी भी अनुरोध पर विचार नहीं किया जाएगा। आवेदन पत्र में प्रविष्टियों की जिम्मेदारी स्वयं आवेदक की होगी। **MOST IMPORTANT:** **(i) The applicants are not required to send hard copy of the applications, hence, they have to attach all the documents like Marks-sheet(s), Degree(s), Experience Certificate(s) for each entry of experience mentioned in the application. Applicants are advised to upload scan copy of Original documents (Educational, Experience, Caste, etc.).** **(ii) Applicants whose qualifying degree has been assessed by the University using the CGPA method, they must upload the conversion formula for CGPA to percentage as recognized by the University.** **(iii) Candidates are also advised to mention experience against each Pay Level / Post distinctly in application form.** **(iv) Incomplete application form, without the attachment of all relevant Certificates (both experience and professional), will be summarily rejected.** **(v) No request for CORRECTION(s) in application form shall be entertained. The responsibility of entries in the application form lies with the Applicant.**
20	किसी भी रूप में प्रचार करना या राजनीतिक या अन्यथा कोई प्रभाव डालना चयन के लिए अयोग्यता होगी। Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the selection.
21	चयन की प्रक्रिया में किसी भी अनजानी गलती के मामले में, जिसका पता नियुक्ति पत्र जारी होने के बाद किसी भी स्तर पर लगता है तो संस्थान आवेदक को किए गए किसी भी प्रत्राचार को संशोधित करने, वापस लेने या रद्द करने का अधिकार सुरक्षित रखता है। In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to *modify*, *withdraw* or *cancel* any communication made to the Applicants.
22	संस्थान की सेवा में शामिल होने के बाद, व्यक्ति समय-समय पर लागू संस्थान के नियमों, विनियमों, अध्यादेशों, अधिनियम और कानूनों से बाध्य होंगे। कार्य की आवश्यकता के आधार पर नियुक्त को संस्थान के भीतर या बाहर कोई भी कार्य सौंपा जा सकता है। After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Act and Statutes and of the Institute applicable from time to time. He/ She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
23	संस्थान, नियुक्ति के समय या सेवा के कार्यकाल के दौरान किसी व्यक्ति द्वारा प्रस्तुत पूर्ववृत्त या दस्तावेजों का सत्यापन किया जाएगा। सत्यापन के दौरान यदि यह पाया गया कि उम्मीदवार द्वारा प्रस्तुत किए गए दस्तावेज नकली हैं, या व्यक्ति के पास गुप्त पूर्ववृत्त या पृष्ठभूमि है और उसने उक्त जानकारी को छिपाया है, तो उसकी सेवाएं बिना किसी सूचना के तुरंत समाप्त कर दी जाएंगी। The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has

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	clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith without any notice.
24	आवेदकों को पाठ्यक्रम, शॉर्टलिस्टिंग, परीक्षा कार्यक्रम और अन्य अपडेट से संबंधित जानकारी के लिए संस्थान की वेबसाइट समय समय पर देखने की सलाह दी जाती है। इससे सम्बन्धित प्रश्न का उत्तर ईमेल या फोन कॉल के माध्यम से नहीं दिया जाएगा। **CANDIDATES ARE ADVISED TO VISIT THE INSTITUTE WEBSITE FOR INFORMATION RELATED TO SYLLABUS, SHORTLISTING, EXAM SCHEDULE & OTHER UPDATES. NO QUERIES FOR THE SAME SHALL BE ENTERTAINED THROUGH EMAIL/PHONE CALLS.**
25	संस्थान की ओर से सभी पत्राचार/संचार, आवेदक द्वारा आवेदन पत्र में दिए गए, मोबाइल नंबर और ईमेल पते पर ही की जाएगी। अत: आवेदकों द्वारा आवेदन पत्र में दिए गए मोबाइल नंबर और ईमेल पते को धारित करना होगा। **The candidate shall retain the mobile number & email address provided at the time of filling the application form as all further communication shall be made on said email and/or mobile number only.**
26	उपरोक्त सामान्य निर्देश द्विभाषी रूप में मुद्रित हैं, हिंदी संस्करण में किसी भी विसंगति के मामले में अंग्रेजी संस्करण मान्य होगा। **The above General Instructions are printed bilingual, in case of any discrepancy in Hindi version, English version shall prevail.**
27	आवेदकों को सभी आवश्यक दस्तावेजों के साथ **7 मई, 2024** को **23:59** बजे तक केवल ऑनलाइन प्रक्रिया के माध्यम से आवेदन करना होगा, अन्यथा उम्मीदवारी पर विचार नहीं किया जाएगा। जो आवेदन पत्र पूर्ण (फ्रोजन) होगा, उसी पर विचार किया जायेगा। किसी भी पद के लिए पात्रता/नियमों की व्याख्या या आवेदन अग्रेषित करने से संबंधित पूछताछ/प्रश्नों पर विचार नहीं किया जाएगा। पता- सहायक कुलसचिव भर्ती कार्यालय (अशैक्षणिक) भारतीय प्रौद्योगिकी संस्थान जोधपुर रा.रा. **62,** नागौर रोड, करवड़ जोधपुर - **342 030** दूरभाष - **0291 280 1091** ईमेल – **recruitment@iitj.ac.in** The applicants are required to apply *only through ONLINE* process up to **7 May, 2024 till 23:59 Hrs** with attachment of all required documents, failing which candidature will not be considered. The application which will be completed **(frozen)** shall only be considered. **Enquiry/queries related to *eligibility for any of the post/interpretation of rules or forwarding of application* will not be entertained.** Address: Assistant Registrar **Office of Recruitment (Non-Teaching)** Indian Institute of Technology Jodhpur NH-62, Nagaur Road, Karwar Jodhpur 342 030 Ph: 0291 280 1091 eMail: recruitment@iitj.ac.in

Sd/-
Registrar