For more job news visit : www.kpsevaam.com

INDIAN INSTITUTE OF TECHNOLOGY DHARWAD
Knowledge Resource Centre

Permanent Campus (PC), ChikkamalligawAD
dhArwAD – 580 007, KarnATaka
Email: librarian@iitdh.ac.in

Date: 8/11/2024

Recruitment Advt. No.: IITDH/KRC(Lib)/Adv./Professional Trainee-Recruitment/2024-25/11

The Indian Institute of Technology Dharwad (IITDh) is an Institute of National Importance created by an Act of Parliament in 2016. The IIT Dharwad Central Library is looking for young, dynamic, tech-savvy, highly motivated, and committed fresh Postgraduates in Library & Information Science from recognised Indian Universities with consistently good academic records to serve as Library Trainees temporarily.

Persons with good communication and interpersonal skills, enthusiasm, and passion for learning new skills and delivering services using emerging tools and technology will be preferred for the following temporary position.

Sl. No.	Particulars	Details
1.	Name of the Position	Library Trainee
2.	Number of Trainees to be admitted	02
3.	Essential Qualification	Master's in Library & Information Science (M.L.I.Sci.) with a minimum **60% academic record**.
4.	Consolidated Emoluments	**INR 20,000** per month
5.	Tenure of appointment	The Internship will be **12 Months** from the date of joining. (The term may be extended to another 12 months based on the performance and requirements of the Institute).
6.	Age Limit	Stay under 26 years (On the last date of the Application).

Role of the Library Trainee

- KRC Service Desk Management.
- Provide assistance and guidance to library users.
- Accessioning, Technical Processing, Classification, and Cataloguing of Resources.
- Arrange books and journals on racks.
- Support in the acquisition process of resources.
- Assistance to reference queries.
- Assistance in collection development and recommending titles for purchase.
- Performing online computer searches of the databases.
- Library operation in multiple shifts.
- Working on e-Resources management.

For more job news visit : www.kpsevaam.com

INDIAN INSTITUTE OF TECHNOLOGY DHARWAD
Knowledge Resource Centre

Permanent Campus (PC), ChikkamalligawAD
dhArwAD – 580 007, KarnATaka
Email: librarian@iitdh.ac.in

Selection Process

Sl. No.	Particulars	Details
1.	Last Date of Application	**30th November 2024**
2.	Selection Process	Interested candidates may apply through ***Online Application***. Selection of candidates will be based on their consistently good academic record, performance in a **written test, and an in-person interview**. The applications received in response to the advertisement will be scrutinised, and only short-listed candidates will be called for the written test. The written test will be in English. Based on the performance of the written test, selected candidates will be called for an interview on the same day.
3.	Date for written test & interview	It will be published on the website.
4.	Venue/Mode for written test & interview	It will be published on the website.
5.	Documents Required	At the time of the selection, the applicant should have a copy of all original certificates, including mark sheets (matriculation onwards), experience certificates (if any), updated Curriculum Vitae, and other relevant documents. If the candidate is selected, we will verify the original documents when joining.

General Instructions to the Applicants

1. Interested candidates who meet the abovementioned criteria may apply ONLINE on or before **30/11/2024,** along with a scanned copy of all required documents.
2. The prescribed essential qualifications indicated are the bare minimum, and mere possessions of the same will not entitle the applicants to be called for a written test.
3. The selected candidates will work for 7 days a week and should be ready to work different shifts, weekends, and holidays on a rotation basis.
4. Selected candidates shall not have a claim on any regular position. They shall not be bestowed any of the privileges like Housing, Medical Facilities, and Other benefits available to regular employees of the Institute.
5. The number of vacancies indicated in the notification is tentative. IIT Dharwad reserves the right to increase or decrease the advertised posts at the time of selection. Further, IIT Dharwad reserves the right NOT to fill any advertised posts.
6. No TA/DA will be paid for attending the Selection Process.
7. In case of any inadvertent mistake in the selection process, which may be detected at any stage, even after the issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the Applicants.
8. After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes, and Acts of the Institute applicable from time to time. They may be assigned any duty within or outside the Institute, depending upon the exigency of the work.
9. The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. Suppose it is detected that the documents submitted

For more job news visit : www.kpsevaam.com

Permanent Campus (PC), ChikkamalligawAD
dhArwAD – 580 007, KarnATaka
Email: librarian@iitdh.ac.in

by the candidates are fake, or the person has a clandestine antecedent or background and has suppressed the said information. In that case, his/her services shall be terminated immediately. Legal action may be initiated against such candidates/employees.

10. No interim correspondence whatsoever will be entertained from the candidates.
11. In case of any dispute/ambiguity in the selection process, the Institute's decision shall be final.
12. Canvassing in any form or bringing in any political or otherwise influence will disqualify the post.
13. For a query related to the Selection Process, the applicant may email librarian@iitdh.ac.in. However, enquiries/queries related to eligibility for the post/interpretation of rules will not be entertained.
14. For any updates, please refer to the ***Institute's Website***; no individual intimations will be sent to the short-listed candidates.

KR&IO
IIT Dharwad