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JOIN INDIAN COAST GUARD
(MINISTRY OF DEFENCE)

AS NAVIK (GENERAL DUTY) & NAVIK (DOMESTIC BRANCH) THROUGH COAST GUARD ENROLLED PERSONNEL TEST (CGEPT) - 02/2025 BATCH APPLICATION WILL BE ACCEPTED 'ONLINE'
FROM 11 FEB 25 (1100 HRS) TO 25 FEB 25 (2330 HRS)



1. **Eligibility Conditions**. Online applications are invited from MALE INDIAN CITIZENS possessing educational qualifications and age as prescribed below, for recruitment to the **Post of Navik (General Duty) & Navik (Domestic Branch)** in the Indian Coast Guard, an Armed Force of the Union.

2. **Educational Qualification**.

(a) **Navik (General Duty)**. Class 12th passed with Maths and Physics from an education board recognized by Council of Boards for School Education (COBSE).

(b) **Navik (Domestic Branch)**. Class 10th passed from an education board recognized by Council of Boards for School Education (COBSE).

Note: Candidates are to fill marks of all subjects as mentioned in their marksheet while filling the online application. Incorrect or incomplete filling of marks in the online application will lead to cancellation of candidature.

3. **Age**. Minimum 18 Years and maximum 22 years for Navik (GD) and Navik (DB). Candidates should be born between **01 Sep 2003 to 31 Aug 2007** (both dates inclusive) applying for post of Navik (GD) and Navik (DB).

Note: Upper age relaxation of 5 years for SC/ST and 3 years for OBC (non-creamy) candidates is applicable if, posts are reserved for them.

4. **Vacancy**. The tentative number of zone wise & category wise vacancy is as follows: -

(a) **Navik(GD)**

ZONE	UR	EWS	OBC	ST	SC	TOTAL
North	25	06	17	07	10	**65**
West	20	05	14	06	08	**53**
East	15	04	10	04	05	**38**
South	21	05	14	06	08	**54**
Central	19	05	13	05	08	**50**
Total	**100**	**25**	**68**	**28**	**39**	**260**

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(b) **Navik(DB)**

ZONE	UR	EWS	OBC	ST	SC	TOTAL
North	04	01	02	01	02	**10**
West	03	01	02	01	02	**09**
East	03	00	01	00	01	**05**
South	03	01	02	01	02	**09**
Central	03	01	02	00	01	**07**
Total	**16**	**04**	**09**	**03**	**08**	**40**

Note:- (i) The details of area/states covered under various zones are as follows:-

North – Jammu & Kashmir, Ladakh, Delhi, Haryana, Punjab, Uttar Pradesh, Himachal Pradesh, Uttarakhand, Chandigarh.

West – Gujarat, Rajasthan, Maharashtra, Goa, Dadar & Nagar Haveli, Daman & Diu.

East –West Bengal, Assam, Tripura, Meghalaya, Manipur, Nagaland, Arunachal Pradesh, Mizoram, Sikkim, Odisha.

South– Andhra Pradesh, Telangana, Andaman & Nicobar Islands, Tamil Nadu, Puducherry, Kerala, Karnataka, Lakshadweep.

Central – Madhya Pradesh, Jharkhand, Chhattisgarh, Bihar.

(ii) These vacancies are tentative and may change.

(iii) If there is no vacancy reserved for SC/ ST/ OBC (non-creamy)/ EWS category then such candidates may apply as unreserved candidates. Such candidates then will not be eligible for any age concession or passing marks relaxation or exemption from application fee and reimbursement of travel fare.

Selection Procedure

5. The selection of candidate is based on their performance in Stage-I, II, III & IV (explained in detail at para 6), meeting the laid down medical standards during medical examination and the number of vacancies available for the post. Clearing of Stage-I, II, III, IV is compulsory for recruitment in ICG. All candidates will be compulsorily subjected to identity check prior commencement of the examination of Stage- I, II, III of CGEPT. The identity check will include verification/ matching of following at all stages of selection procedure: -

(a) **Live Image Capture during Registration** – The candidate has to upload the latest photograph during registration. Additionally, live image of the candidate will be captured during the registration. The facial features of the candidate in the uploaded photo will be matched against the Real-time photo. The candidate will be able to submit the application, only in case of photo match. Moreover, the real time photo of the candidate captured during the registration of online application form and the photograph of candidate in application form will be matched with facial features/ Physical appearance of the candidate in all subsequent Stages by the registration software.

(b) **Biometric**

(i) Only left thumb biometric will be captured at the Stage-I recruitment before the online exam. In case the biometric of left thumb is not captured during Stage-I then the biometric of right thumb will be captured and will be used for subsequent verification. Apart from left and right thumb, no other finger will be considered for the biometric.

(ii) It is candidate's responsibility to check beforehand that the biometric machines are able to capture the fingerprint image. In case, if the biometric machine is not able to capture the

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fingerprint image due to Mehndi, wax, etc. then, the candidate will not be allowed to appear in the examination.

(c) Signature as uploaded in online application.

(d) Identification mark as mentioned in online application.

Note: Failure in even one of the above mentioned identity check at any stage will lead to cancellation of candidature.

6. The details of various stages of CGEPT examination are as follows: -

(a) **Stage- I (Computer Based Online Examination)**.

(i) **Document verification** At Stage-I candidate's identity will be checked against the details filled by candidate in online application. The candidates will be required to bring following documents for verification while reporting at their respective examination centre: -

(aa) Valid original Identity proof (Aadhar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/ uploaded in online application. The candidates possessing Aadhaar Card are to upload the Aadhaar Card as first option for identity proof while filing the online application.

(ab) One printout of E-admit card (The printout of E-admit card will be accepted provided the candidate's photograph and all other details are clearly visible/ legible.)

(ac) Two in no. passport size colour photograph as uploaded in online application.

(ad) Candidates applying for SC/ ST reserved vacancy and desirous to have their fare reimbursed are to bring original category certificate and two photocopies of self-attested SC/ ST certificate, original train/ bus ticket, cancelled cheque leaf for NEFT payment and travel form downloaded from website for claiming the Travel Allowance.

Note: The details of candidate (Name, Identity proof details, Date of Birth) mentioned in online application & E-admit card will be matched with the same Identity proof (Aadhar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as uploaded by candidate in online application. Any discrepancy in Name/ Date of Birth/ Identity Card Number/ Photograph in above documents with respect to information in online application & E-admit card will lead to cancellation of candidature. It is to be noted that no other document will be checked at Stage-I and it's only a preliminary basic document verification. The detailed document verification will be carried out at subsequent stages as per rules mentioned in succeeding paragraphs.

(ii) **Biometric Recording**. Candidates who clear document verifications will undergo biometric recording at Stage-I. The biometric data captured at Stage-I will be verified/ recaptured at all subsequent stages.

(iii) The candidate has to take following tests depending on post applied: -

Sl	Post Applied	Written Test	Passing Marks	Remarks
(aa)	Navik (DB)	Section I	30 (UR/EWS/ OBC) 27 (SC/ST)	
(ab)	Navik (GD)	Section (I+II)	30+20=50 (UR/ EWS/OBC) 27+17= 44 (SC/ST)	Passing in section I and II separately is compulsory

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(iv) The details of various sections of written examination are as follows: -

Sl	Name Of Examination	Details of Examination	Subject wise allocation of Questions	Passing Marks	Syllabus
(aa)	Section I	Maximum Marks – 60 Time – 45 mins. Total no. of Questions – 60	Maths – 20 Science - 10 English – 15 Reasoning–10 GK – 5	30 (UR/ EWS/ OBC category) 27 (SC/ ST category)	Class 10th Syllabus
(ab)	Section II	Maximum Marks – 50 Time – 30 mins. Total no. of Questions – 50	Maths – 25 Physics– 25	20 (UR/EWS/ OBC category) 17 (SC/ST category)	Class 12th Maths & Physics Syllabus

(v) **Normalisation of Marks**. In order to rationalise the marks scored by candidates appearing in different shifts in an objective manner through a statistical method, before declaration of result, marks scored by candidates will be normalised as per the following formula: -

$$M_{ij} = \frac{M_t^g - M_q^g}{M_{ti} - M_{iq}} (M_{ij} - M_{iq}) + M_q^{gm}$$

Where:

M_{ij} = Normalised marks of jth candidate in the ith shift.

M_t^g = is the average marks of the top 0.1% of the candidates considering all shifts (number of candidates will be rounded-up)

M_q^g= is the sum of mean and standard deviation marks of the candidates in the examination considering all shifts.

M_{ti} = is the average marks of the top 0.1% of the candidates in the ith shift (number of candidates will be rounded-up)

M_{iq} = is the sum of mean marks and standard deviation of the ith shift.

M_{ij} = is the actual marks obtained by the jth candidate in the ith shift.

M_q^{gm} = is the sum of mean marks of candidates in the shift having maximum mean and standard deviation of marks of candidates in the examination considering all shifts.

Note: (aa) The question paper will be objective type with four options. The candidate has to choose the correct option.

(ab) There is no negative marking.

(ac) The detailed syllabus for Section I & II is available on ICG website.

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(b) **Stage-II**. Based on performance in Computer Based Online Examination and the handling capacity of ICG Recruitment Centres candidates will be shortlisted for Stage-II and provisional E-admit card is issued. To download E-admit card, candidates are required to upload additional documents as mentioned in para 7(e) below within a given period as mentioned on ICG website. Failure to upload additional documents within the time frame promulgated by ICG will lead to cancellation of candidature. The duration of Stage-II is 1-2 days and will be conducted at allocated centre. Stage-II involves following examination which are only qualifying in nature.

(i) **Assessment Test.** Biometric verified candidates will undergo OMR based examination. This test is just qualifying in nature and the marks obtained will not be included in final merit list. However, only those who qualify this test will proceed for the next phase of examination i.e. Physical Fitness Test. The result will be announced after an hour of conduct of examination.

(ii) **Physical Fitness Test (PFT).** Candidates undergoing PFT will do so at their own risk. All candidates are advised to be in possession of sports rig (Shoe, T-shirt, Trouser etc). The PFT consists of: -

(aa) 1.6 Km run to be completed in 7 minutes

(ab) 20 Squat ups (Uthak Baithak)

(ac) 10 Push-up

All three test of PFT are to be carried out in continuity without any break. Any break in three tests will lead to failing the PFT.

(iii) **Document Verification**. All information provided in online application has to match with all original documents produced by the candidate like Class 10th /Class 12th / Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport)/ category certificate/ individual subject and aggregate marks/CGPA (as applicable)/Domicile Certificate. Any mismatch/ inconsistency/ error with information provided by the candidate in application form, uploaded document and original documents produced for verification at Stage-II with the documents in respect to "Name, Date of birth, Parent's name, subject wise marks/ CGPA (as applicable), validity of documents, category certificate details, Domicile Certificate etc." will lead to failure in document verification and the candidature will be cancelled. **The date of issue of all documents has to be on or before the closing date of application**. The validity of all uploaded documents has to be at least up to **31 Dec 25**. Any false declaration in the online application will lead to cancellation of candidature. Common reasons for rejection can be checked at https://joinindiancoastguard.cdac.in/cgept/downloads/commonReasonForRejection (Without space).

(iv) **Recruitment Medical Examination**. The Recruitment Medical Officer will assess the candidates for medical fitness as per laid down medical standards and declare them fit or unfit. Candidates who are found medically unfit in Recruitment Medical Examination and who wish to appeal will be immediately referred to any designated military hospital (allocated by ICG). **Such candidates are to report to the** designated Military Hospitals (allocated by ICG) **within a maximum period of 21 days** from the date of completion of recruitment medical examination which has declared them unfit. The appeal medical examination will be considered as final and the candidate will have no right for further appeal at any other or same hospital again.

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Note: (aa) Candidates declared fit in recruitment medical examination at Stage-II recruitment centre, may be disqualified in document verification during the further scrutiny of the documents by ICG as the document verification is carried out at multiple stages of recruitment procedure even after the conduct of Stage-II prior publishing the final merit/ result as mentioned in para 13(ak) below.

(ab) The Recruitment Medical Officer and the specialist doctors of Armed Forces Hospitals (allocated by ICG) are the final authorities on declaring a candidate fit or unfit during recruitment medical examination, appeal medical examination and medical examination prior to enrolment.

(ac) Candidates who qualifiy all tests of stage-II will be considered for preparation of final merit list for Stage-III.

(c) **Preparation of Final Merit List for Stage-III**. ICG will carry out the re-verification (in the absence of candidates) of documents submitted by candidates and only those candidates will be considered for merit preparation who will qualify the document verification and declared fit in recruitment/ appeal medicals. Separate zone and category wise merit list of candidates who have qualified all the Stages will be prepared. The candidates order of merit will only be based on marks scored in Stage-I and number of available vacancies. The tie-Breaking Rule in Merit, in case of two or more candidates having the same marks in Stage -I, is as follows (wherever tie is broken next stage will not be preceded):-

(aa) Candidate scoring more marks in Section–I.

(ab) Candidate older in age will be higher in merit.

(d) **Stage – III**. The candidates who qualify Stage-I & Stage-II and stands in merit as per the vacancies available will be provisionally shortlisted for reporting at INS Chilka and will be issued with provisional E-admit card. The duration of Stage-III is 1-2 days. Further, as INS Chilka is a Naval training establishment, verification procedure at training base in vogue are applicable. Stage-III involves following:-

(i) **Basic Identity Checks: -** An Aadhar based verification followed by biometric verification will be carried out on the date and time of reporting at INS Chilka.

(ii) **Document Verification (Provisionally 'Pass' or 'Fail')**. All information provided in online application has to match with all original documents produced by the candidate like Class 10th/ Class 12th/Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport)/ Domicile Certificate/ category certificate/ individual subject and aggregate marks or CGPA as applicable. Any mismatch/ inconsistency/ error with information provided by the candidate in application form, uploaded document and original documents produced for verification at Stage-II with the documents in respect to "Name, Date of birth, Parent's name, subject wise marks/CGPA (as applicable), validity of documents, category certificate details etc." will lead to failure in document verification and the candidature will be cancelled. The date of issue of all documents has to be on or before the closing date of application. The validity of all uploaded documents has to be at least up to **31 Dec 25**. Any false declaration in the online application will lead to cancellation of candidature. Common reasons for rejection can be checked at https://joinindiancoastguard.cdac.in/cgept/downloads/commonReasonForRejection (Without space).

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(iii) **Pre-Enrolment Medicals at INS Chilka**. The Pre-enrolment medical examination of all selected candidates will be done by the Recruitment Medical Officer at INS Chilka. The conduct of Pre-enrolment medical examination will depend on the time gap between recruitment medical examination conducted during Stage-II recruitment process and date of reporting of candidates at INS Chilka.

(iv) **Submission of Original Documents, Police Verification and Other Associated Forms**. All candidates are to submit original documents, police verification forms and other associated forms along with the E-admit card at Stage-III. Candidates should be in possession of police verification from either place of domicile or place of present residence which should have been obtained after last date of submission of application form. Candidates without verified police verification reports or reports with adverse comments will not be eligible for enrolment.

(e) **Stage–IV**. The candidates prior to undergoing training at INS Chilka are to submit all original documents during Stage-III and verification of all original documents through Boards/ Universities/ State government etc. will be carried out by Indian Coast Guard. Candidate will be terminated from service if documents are reported as not genuine by respective Boards/Universities/State government.

7. **How to Apply**.

(a) Applications will be accepted **'Online only' from 11 Feb 25 (1100 hrs) to 25 Feb 25 (2330 hrs)**. Candidates are to login to https://joinindiancoastguard.cdac.in/cgept/ and follow the instructions for registering themselves with E-mail ID/mobile number. The candidates are to ensure validity of E-mail ID and mobile number at least up to **31 Dec 25**. **The candidates are to remember their registered E-mail ID and mobile number as the same would be encrypted in application form.** If the candidate forgets his E-mail ID or mobile number, then he would not be able to login in candidate's dashboard and neither would he be able to download E-admit card or see his result and ICG would not be responsible for this. No request for retrieving the registered E-mail ID or mobile number will be entertained.

(b) Candidates are directed to abide by guidelines for filling application form as mentioned on https://joinindiancoastguard.cdac.in/cgept/selectionInformation/guidelines/fillingOnlineApplication.

(c) Candidates to abide by Frequently Asked Questions (FAQs) on website https://joinindiancoastguard.cdac.in/cgept/faqs.

(d) The candidate can apply for only **one post viz. either Nvk(GD) or Nvk(DB) in one recruitment cycle**. If the candidate fills multiple applications in one particular recruitment cycle, then his latest filled application will be accepted and all previously filled applications will be rejected. However, the examination fees for multiple applications filled will not be refunded. Online application will be further scrutinised for eligibility and may be rejected at any stage if found ineligible in any respect. For any query regarding online application, the candidate can contact through e-mail at icgcell@cdac.in and telephone no:- 020-25503108/ 020-25503109.

(e) **Documents to be uploaded during various stages of recruitment**. The candidates will be required to upload documents in two phases. The candidates are to scan original documents (**neither photocopy nor self-attested photocopy is to be scanned**) as applicable for post applied and upload as mentioned below during various stages of recruitment.

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(i) **Compulsory Documents to be uploaded by all candidates during filling of online application prior Stage-I**.

(aa) Passport size recent colour photograph **(should not be older than three months prior to the date of opening of application)** (front portrait in light background without head gear except for Sikhs). The photographs is to be taken with candidate holding a black slate in front of his chest with his name and date of photograph taken, clearly written on it with white chalk in capital letters. The photograph should be without cap, spectacles and both ears should be visible. If proper photograph is not uploaded by a candidate, his candidature will be cancelled.

(ab) **Live Image Capture during Registration** – The candidate has also to upload the latest photograph during registration. Additionally, live image of the candidate will be captured during the registration. The facial features of the candidate in the uploaded photo will be matched against the Real-time photo. The candidate will be able to submit the application, only in case of photo match.

(ac) Candidate's scanned signature image.

(ad) Date of Birth proof (Class 10thmarksheet **OR** Birth Certificate**)**.

(ae) Identity proof (Aadhar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport).

(af) Service Certificate/ NOC if candidate is serving ICG Personnel or ICG civilian.

(ag) A valid Domicile Certificate is to be uploaded by all the candidates to determine the region of candidate for region wise recruitment. **In states where both certificates i.e. Domicile and Resident certificates are issued, only Domicile Certificate will be accepted.**

(ii) **Documents to be uploaded if shortlisted for Stage-II**. If the candidate is shortlisted for Stage-II recruitment procedure, then he will be required to upload following certificates:-

(aa) **All Candidates**.

(aaa) Category Certificate {SC/ST/OBC(Non-Creamy layer)/EWS}.
(aab) Class 10th marksheet.
(aac) Class 10th certificate.
(aad) Additional mark sheet for Class 10th (if applicable).
(aae) Formula for conversion of CGPA/ Grade into percentage of Class 10th (if applicable).
(aaf) NOC from Govt Organization if the candidate is employed. NOC should be dated on or after the date of filling application.

(ab) **Navik (GD) candidates**.

(aaa) Class 12th marksheet.
(aab) Class 12th certificate.
(aac) Formula for conversion of CGPA/Grade into percentage of Class 12th (if applicable).
(aad) Additional marksheet of Class 12th (if applicable).

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Note: (i) In case of SC/ ST/ OBC (Non Creamy Layer)/ EWS applicants, availing their respective quota then either current or permanent address of online application should be same as the address mentioned in category certificate {SC, ST & OBC (Non-Creamy)/ EWS}.

(ii) EWS certificate shall be as per **Govt. of India format.** Format available on ICG website **https://joinindiancoastguard.cdac.in/cgept/(No other format will be entertained)**.

(iii) Further, OBC (Non Creamy Layer) certificate of candidates should be as per format for appointment for post under the Govt. of India and should bear QR/ bar code for subsequent online verification. The format of OBC (Non Creamy) certificate is available on ICG website **https://joinindiancoastguard.cdac.in/cgept/ (No other format will be entertained)**. Any other format will lead to cancellation of candidature.

(iv) **The size of all documents to be uploaded has to be between 50kb to 150kb**.

(v) The date of issue of all uploaded documents {SC/ST/OBC (Non-Creamy Layer)/EWS/Mark sheets/Education Certificates/Identity Proof/Domicile Certificate} 'during online application' and 'document uploaded on being shortlisted for Stage-II' has to be on or before **11 Feb 25** and the validity of all documents has to be at least up to **31 Dec 25** during document verification.

(vi) All Documents uploaded must be in Hindi or English. Candidate to upload both original and English translation of document if document is in any language other than English or Hindi.

(vii) Applications with blurred photograph, signature and uploaded documents will be rejected during document verification. The clarity of images in uploaded documents is mandatory. Any discrepancy or anomaly in clarity of images of uploaded documents in the online application will lead to cancellation of candidature. The documents uploaded are to be legible, readable and complete or else, the candidature will be rejected. The complete document is to be scanned and uploaded e.g. if Date of Birth Certificate or Category Certificate or Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) or Class 10th or Class 12th has two or more pages then all the pages are to be merged in one file and uploaded in the online application. Incomplete or partially scanned document uploads will lead to cancellation of candidature.

(viii) **All documents to be uploaded while filling the online application has to be in .jpeg and .jpg format only.**

(f) **Examination Fee**. Candidates (except for candidates entitled and desired for applying in vacancies for SC/ ST category, who are exempted from payment of fee) are required to pay a fee of **Rs. 300/-(Rupees Three Hundred Only)** through online mode by using net banking or by using Visa/ Master/ Maestro/ Rupay Credit/ Debit Card/ UPI. E-admit card will be issued for the examination only to those candidates who have successfully paid the examination fee and who are entitled for waiver of examination fee.

Note: (i) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

(ii) Candidates applying for vacancies under SC/ST category are entitled for waiver of examination fee. Candidates are liable to be discharged/ rejected at any stage of recruitment/ training if it is found that false SC/ST certificate has been produced to claim waiver of examination fee/ other concessions as applicable.

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(iii) In case candidate has made an online payment of fee and money has been deducted from the account (i.e. unsuccessful payment), please check whether fees is auto refunded to the transaction originating account or please wait for 15 working days for automatic refund of money to your account and check transaction status in originating account.

(iv) If multiple payments are received from a candidate against single application, then that will not be refunded back.

(g) **Examination City**. The candidate is to give five preferences for examination city in the application for Stage-I & II process. Candidates are to fill first choice nearest from the present/ communication residence.

Note: Indian Coast Guard reserve the right to allot examination city for Stage-I & Stage-II which may or may not be as per the choice of candidate.

8. Tentative schedule for examination and downloading E-admit card. The tentative dates for examination are as follows:-

Cadre	Tentative Dates For Examination/Downloading E-admit card		
	Stage-I	Stage-II	Stage-III
Navik(GD)	Mid/End Apr 2025	Jun 2025	Early /Mid Sep 2025
Navik(DB)			

Note: (i) ICG will announce the date when E-admit cards are available for download for Stage-I, II & III. Candidates are directed to daily visit ICG recruitment website and login into respective login IDs to download the E-admit card for various stages.

(ii) Examination city will be displayed in candidate's login at least 10 days prior to Stage-I. The E-admit card with exact Examination Centre address will be available in Candidate login and email will be sent on registered Email ID only **02-03** days prior to examination.

(iii) Failure to download the E-admit card and non-reporting for various recruitment stages will lead to cancellation of candidature. ICG will not be responsible if the candidate fails to regularly check the important recruitment communication on a daily basis on website regarding downloading of E-admit card for Stage-I, II & III.

9. **Result Declaration**. The result of each stage of selection procedure from Stage-I to Stage-III can be accessed by logging in to the candidates account on ICG recruitment website. The result of online examination at Stage-I will be announced tentatively within 30 days. Candidates failing in document verification as per rules at Stage-II & Stage-III recruitment will NOT be considered as '**bonafide candidates**' {as they have submitted false/ incorrect information in the application not "duly supported by uploaded documents" or "have uploaded incorrect documents"} then their marks scored at Stage-I and cut-off for Stage-II & Stage-III will NOT be informed to them during "result display from candidates login" and they will only be informed "about the reason for failure in document verification". Further, candidates found absent or involved in malpractice in Stage-I, II & III will not be informed of their marks scored and cut-off of the respective post and category will not be displayed.

10. **List of Documents Required at Each Stage**. Documents in Digilocker will not be accepted at any stage of the examination as electronic devices are not permitted in examination premises/centres. Candidates to bring their original documents at all stages of CGEPT examination.

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Stage-I

(a) Valid original Identity proof (Aadhar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in the online application.

(b) One printout of E-admit card (The printout of E-admit card will be accepted provided the candidate's photograph and all other details are clearly visible/ legible.)

(c) Two in no. passport size colour photograph with similar facial features as uploaded in the online application.

(d) **For applying under SC/ST categories only**: - Additional one printout of E-admit card, original category certificate and two photocopy of self-attested SC/ST certificate, original train/ bus ticket, cancelled cheque leaf for NEFT payment and travel form downloaded from website for claiming TA. No fare for taxi or any other conveyance will be permitted.

Stage-II

(a) Printout of "Online application and E-admit card of Stage-I & Stage-II". (The printout will be accepted provided the candidate's photograph and all other details are clearly visible/ legible.)

(b) Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in online application.

(c) Original documents submitted/ uploaded in online application form and candidates login after being shortlisted for Stage-II.

(d) 02 photo copy of all original documents duly self-attested.

(e) 12 in nos. passport size colour photograph as submitted in online application with similar facial features.

(f) NOC in original and 02 self-attested photocopy from the employer for candidates presently serving in any government organization or PSU (if applicable).

Stage-III

(a) Printout of "Online application and Stage-III E-admit card". (The printout will be accepted provided the candidate's photograph and all other details are clearly visible/ legible.)

(b) Original of the documents submitted/uploaded in online application form and candidates login after being shortlisted for Stage III.

(c) 03 photo copies of all original documents duly self-attested.

(d) 30 in nos. passport size colour photograph as submitted in online application with similar facial features.

(e) Colour photographs of specification 3.5 cms x 2.5 cms with blue background – (10 nos).

(f) Parental willingness certificate - (one copy original & 02 Xerox copies).

(g) Police verification certificate - (one copy original & 02 Xerox copies).

(h) Family particular certificate - (one copy original & 02 Xerox copies).

(j) Character certificate - (one copy original & 02 Xerox copies).

(k) Willingness certificate - (one copy original & 02 Xerox copies).

(l) Attestation form (with cadre name) – (03 copies original).

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(m) NOC in original and 4 self-attested photocopies from the employer for candidates presently serving in any government organisation (if applicable).

(n) Identity proof (Aadhar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in online application.

Note: (i) The format of Sl(f) to Sl(l) of Stage-III is available on ICG website https://joinindiancoastguard.cdac.in/cgept/downloads/documentsRequired/stage3.

(ii) Failure to submit above documents during Stage I, II & III will lead to cancellation of candidature.

(iii) All photocopies are to be self-attested with signature by candidate. The photocopies should also have the details of Name and Roll number of candidate.

(iv) **Aadhaar Card and mobile number linked with Aadhaar Card is mandatory at Stage-III for opening of bank account and generation of Permanent Retirement Account Number**.

11. **Medical Standards**.

(a) Medical examination will be conducted by authorized **Medical Officers of Defence Forces** as per medical standard prescribed in current regulations applicable to Enrolled Personnel on entry.

(b) **Height**. Minimum height 157 cms. Height standards may be reduced by up to 05 cms below 157 cms for candidates having domicile of Assam, Nagaland, Mizoram, Meghalaya, Arunachal Pradesh, Manipur, Tripura, Garhwal, Sikkim and local tribes of Andaman & Nicobar Islands. Reduction of 05 cm is also applicable to Gorkhas. Height standards may be reduced by upto 02 cms for candidates having domicile of Lakshadweep.

(c) **Chest**. It should be well proportioned. Minimum expansion 5 cms.

(d) **Weight**. Proportionate to height and age $\pm$10 percentage acceptable.

(e) **Hearing**. Normal.

Note: (i) Candidates are advised to get their ears cleaned for wax and tartar removed from teeth prior to medical examination.

(ii) The candidates claiming height relaxation are to submit domicile certificate to the medical Officer. Failure to submit the domicile certificate will lead to non-waiver of height relaxation.

(iii) The detailed medical standards can be checked on https://joinindiancoastguard.cdac.in/cgept/careerOpportunity/navik/gd

(f) **Tattoo**. Permanent body tattoos are not permitted on any part of the body. However, certain concessions are permitted to candidates belonging to tribal areas communities as declared by the Govt. of India. For other candidates, permanent body tattoos are only permitted on inner face of forearms i.e. from inside of elbow to the wrist and on reverse side of palm/back (dorsal) side of hand. Details in this regard are available on the Indian Coast Guard Recruitment website https://joinindiancoastguard.cdac.in/cgept/assets/img/downloads/doc/Tatto.pdf.

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Note: Candidates with above medical standards are only to appear for selection. No waiver will be given for above mentioned standards. The Indian Coast Guard (ICG) order on medical standard will be the final authority.

12. **Training**. The basic training for **Navik (General Duty) and Navik (Domestic Branch)** will commence tentatively in early/ mid Sep 2025 at INS Chilka followed by sea training and professional training in allotted trade. Branch/ trade will be allocated as per requirement of service and performance during basic training. The candidates are liable to be discharged as UNSUITABLE if their progress (including academic) or conduct is unsatisfactory at any time during training. Trainees are also liable to be discharged at any stage of training if their online application or documents are found to be falsified at any stage of recruitment.

13. **General Instructions (To be followed by candidate failing which candidature will be cancelled)**.

(a) Candidates withdrawn on disciplinary grounds from any other service training establishments are not eligible to appear.

(b) Candidates should not have been arrested, convicted or have pending criminal case in any court of law. Candidates facing criminal proceedings/ facing police investigation post registration of FIR against them are debarred from applying in response to this advertisement.

(c) No criminal case or police investigation after lodging of FIR should be pending against the candidate in any court of law at the time of filing of online application as well as during various stages of examination/ selection procedure up to Stage-IV/ joining the training academy. Any candidate included by a criminal court of competent jurisdiction for any offence is ineligible to apply for any post of the Indian Coast Guard and during the recruitment process if found the candidature will be cancelled/ debarred for appearing in further recruitment process and from training academy.

(d) All original certificates and marksheets produced at the time of Stage-II will be returned to candidate post verification. All original certificates and marksheets produced at the time of Stage-III will be retained by ICG if cleared Stage-III or returned to candidate post verification if declared fail.

(e) The candidate's selection pertaining to a particular batch is valid for that batch only. Qualified candidates whose names do not appear in the final merit list cannot claim admission for next batch. These candidates will have to undergo the selection procedure afresh provided that they meet the eligibility criteria for fresh batch.

(f) Applications received by post will not be accepted.

(g) E-admit card for Stage-III will be forwarded only to candidates qualifying Stage-II and standing in merit as per vacancies. Such candidates will be required to reach training establishment i.e. INS Chilka at their own expense.

(h) No enquiry will be entertained regarding recruitment/ enrolment for this batch after **30 Sep 2026**.

(j) Indiscipline activities including copying/ malpractice etc. during the testing procedures will also result in disqualification. The decision of ICG would be final and binding on all candidates with regard to copying/ malpractice.

(k) Indian Coast Guard takes impersonation very seriously during recruitment process. FIR/criminal proceedings will be initiated against both the applicant and the proxy candidate.

(l) No candidate should misbehave in any manner or create disorderly scene in examination premises. Candidate misbehaving in any manner will be debarred from appearing in the current and future examination of ICG. The decision of the Indian Coast Guard as to the eligibility or otherwise of a candidate for admission to the Computer Based Online examination (Stage-I), Assessment test /PFT

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/recruitment medical (Stage-II), Document verification/pre-enrolment medicals at INS Chilka (Stage-III), verification of original documents (Stage-IV) shall be final and binding on the candidate. Candidates whose candidature was cancelled on account of malpractice/misbehaviour in previous batches are ineligible to apply.

(m) The application and original documents will be further scrutinised for eligibility prior to enrolment and may be rejected if found ineligible in any respect at any stage of recruitment and even after induction in service.

(n) Candidates from "Open Schools" institutes not recognized by AICTE/COBSE are not eligible.

(p) Examination city will be allocated to candidate as per preferences given in application form and who have successfully submitted application by making successful payment (except the candidates applied in SC/ST category, who are exempted from payment of fee). In case of more number of candidates applying for one examination city, Coast Guard reserves the right to allocate to any other examination city which may or may not be in candidate's preference list.

(q) Indian Coast Guard reserves the right to cancel examination at one centre and shift the examination to another date and centre.

(r) Indian Coast Guard reserves the right to cancel the entire recruitment of this batch at any stage of recruitment process without assigning any reason.

(s) Use of Mobile phones and other electronic gadgets of any kind are not permitted during examination. Indian Coast Guard considers such possession as adopting unfair means. If any candidate is caught with Mobile, Bluetooth device, any kind of recording/scanning/hearing/capturing equipment etc. during Stage I, II & III then his candidature will be cancelled and immediately action as per law including filling FIR will be initiated.

(t) Indian Coast Guard cannot guarantee the safe keeping of any electronic devices. Candidate will not be allowed to go to toilet or leave examination venue/ hall for any reasons after commencement of the written examination and after registration process of biometric.

(u) All candidates will be frisked prior entering into examination venue.

(v) All candidates are requested to be watchful and immediately bring to notice of invigilator of any suspicious action by any of the candidates.

(w) Candidates must have valid e-mail ID and mobile no. for successful online registration. The communication by ICG with candidate will be only through e-mail or ICG recruitment website. Candidates are directed to check the ICG website and e-mail regularly for any change in recruitment schedule. Failure to regularly check the e-mail and ICG recruitment website may lead to non-reporting for various recruitment stages by the candidate and the candidature will be cancelled. No response on the e-mail & update as published on ICG recruitment website will lead to cancellation of candidature. ICG will not be responsible if the candidate fails to regularly check the important recruitment communication through e-mail or website on a daily basis.

(x) Candidates are to fill the online application form with due care as no changes are allowed in the application after closing date of application. Any false information in online application will lead to cancellation of candidature. Affidavits duly signed by the candidate accepting their mistake of false information in online application will not be considered at any stages of examination of recruitment process and their candidature will be cancelled.

(y) Candidates are directed to fill the category details {SC/ST/OBC (Non-Creamy)/EWS} as applicable with due care as no changes are allowed after submission of application. In past, few candidates declaring the category wrongly in application form requested Indian Coast Guard to permit them to appear in the written examination as general candidate. This is not permitted on ground of wrong declaration by the candidates in application form and leads to cancellation of the candidature at any stage of recruitment process and even after induction in service.

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(z) Candidates are strongly advised to apply well in time without waiting for the last date for submission of online application form.

(aa) Failure to report on date and time as mentioned on E-admit card for Stage-I, II & III will lead to cancellation of candidature.

(ab) Indian Coast Guard does not assume any responsibility for candidates not being able to submit their applications within the last date or on account of any other reason beyond the control of Indian Coast Guard.

(ac) The possibility for occurrence of some problems in the administration/technicalities/logistics of the examinations cannot be ruled out completely, which may impact examination and/ or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in examination. Conduct of a re-examination is at the absolute discretion of Indian Coast Guard/ examination conducting body. Candidates will not have any claim for re-examination. Candidates not willing to move or not willing to participate in the delayed process of examination shall be summarily rejected from the process.

(ad) Please note that corrigendum, if any, issued on the above advertisement, will be published only on the website https://joinindiancoastguard.cdac.in/cgept/ and candidates are to regularly visit the website for any corrigendum. Indian Coast Guard shall not be accountable if the candidate fails to see the corrigendum issued on the website and does not act accordingly or does not comply with the necessary corrigendum.

(ae) Candidates are to check the FAQs on recruitment website https://joinindiancoastguard.cdac.in/cgept/faqs and comply during submission of online application and at various stages of examination.

(af) The candidate must remember his mobile number and e-mail id entered by him during filling of the online application as the correspondence with the candidate will be through E-mail ID or ICG website https://joinindiancoastguard.cdac.in/cgept/ only. Post submitting the application, the candidate will see the e-mail id and mobile number only in encrypted form.

(ag) Uploading of documents/additional documents is restricted upto downloading of E-admit card for Stage-II. No documents can be uploaded by the candidate after downloading Stage-II E-admit card. Failure of uploading of documents within the time promulgated by ICG will lead to cancellation of the candidature of candidate.

(ah) Candidates whose category certificate {SC/ST/OBC(Non-creamy layer)/EWS} is expiring before Stage-II and Stage-III should bring the renewed/Fresh certificate alongwith old certificate at the time of appearing for Stage-II and Stage-III and failure to bring the old and renewed/fresh certificate will lead to cancellation of the candidature.

(aj) Candidates will be debarred from the current as well as future examination conducted by ICG in case they fraudulently claim SC/ST/OBC(Non-creamy)/EWS status or avail any other non bonafide benefit.

(ak) The document verification is carried out at multiple stages of recruitment process even after Stage-II. The candidates are directed to check their e-mails and login dashboard regularly on daily basis. If the candidate fails to check the updates posted by ICG on login dashboard/E-mail, no communication will be held separately and the candidate will be responsible for the same.

(al) Candidates are to mandatorily see the common reasons for rejection on ICG website prior filling of the online application https://joinindiancoastguard.cdac.in/cgept/downloads/commonReasonForRejection. In case, if the documents fall within the parameters of "common reasons for rejection" then they are advised not to apply in response to this advertisement.

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(am) Candidates are directed in their own interest to submit online applications much before the closing date and not to wait till the last to avoid the possibility of disconnection/inability or failure to login to the ICG website on account of heavy load on the website during nearing/ closing days.

(an) The candidates are directed to bring their original documents as uploaded in the online application.

(ap) The date of birth and gender will not be allowed to be changed at any subsequent stage under any circumstances whatsoever and your candidature will be cancelled at any stage wherever any wrong information if detected.

(aq) Candidates will be provided with the option of print preview of the application before the final submission of online application. This feature should be utilized by the candidates to certify whether their application in all aspects (essential details like Name, Date of Birth, Parent's name, subject wise marks/CGPA (as applicable), validity date of documents, category certificate details etc.) are correct and does not fall for rejection in document verification as per the rules prescribed in the advertisement. This feature can be used any number of times before the final submission of online application.

(ar) In addition to point (aq) above, candidates will be provided with edit/correction window for duration of 02-03 days to edit/correction few fields only in online application post completion of registration. The duration of edit window will be notified to the candidates through scroll on ICG recruitment website and E-mail. The candidates are to utilize the edit window when provided to correct mistakes done while filling online application during registration process. Any mismatch/inconsistency/error with information provided in online application form, document uploaded (at online application Stage-I and II) and original documents provided for physical verification at Stage-II with the documents in respect to "Name, Date of Birth, Parent's Name, subject wise marks/percentage/CGPA (as applicable), validity of documents, Category certificate details etc." will lead to failure in document verification and the candidature will be cancelled.

(as) Candidates are to enter marks of all subjects as per their respective marksheet of Class10th and Class 12th. Entering of incomplete/incorrect marks or entering of marks only 02 or 03 subjects of the marksheet may lead to cancellation of candidature.

(at) The candidates possessing Aadhaar Card are to mandatorily upload the Aadhaar Card as first option for identity proof while filing the online application. If, candidate without Aadhaar Card is shortlisted for further stages of recruitment process, then candidate needs to ensure the possession of Aadhaar Card and mobile number linked with Aadhaar Card as the same is mandatory for opening of bank account and generation of Permanent Retirement Account Number at Stage-III.

(au) ICG being an Armed Force under Ministry of Defence, persons with any kind of disability are not eligible to apply.

14. **Travel Expenses**. Candidates applied for SC/ST category, who are not employed by the Central/State Government, will be reimbursed ordinary IInd class fare by train/ Govt. bus/steamer charges as per central government regulations by the shortest route if the home station is beyond 30 kms from the place of testing (Stage I) on production of original tickets. These SC/ST candidates are to download the travel form from ICG website and submit to Indian Coast Guard.

15. **Pay, Perks and Others Benefits**.

(a) **Navik (General Duty)**. Basic pay of Rs. 21700/- (Pay Level-3) plus Dearness Allowance and other allowances based on nature of duty/ place of posting as per the prevailing regulations.

(b) **Navik (Domestic Branch)**. Basic Pay Scale for Navik (DB) is 21700/- (Pay Level-3) plus Dearness Allowance and other allowances based on nature of duty/ place of posting as per the prevailing regulation.

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16. **Promotion and Perquisites**.

(a) Promotion prospects exist upto the rank of **Pradhan Adhikari** with existing pay scale of Rs. 47600/- (Pay Level 8) with Dearness Allowance. Promotion to the Officer cadre is subject to suitability and performance while in service as per regulations laid down on the subject.

(b) **Other Benefits**.

(i) Free ration and clothing as per the existing rules. Free medical treatment for self and family including dependent parents.

(ii) Government accommodation/ HRA for self & family.

(iii) 45 days Earned leave and 08 days Casual leave every year with Leave Travel Concession (LTC) for self, family and dependent parents as per Government rules.

(iv) Contributory Pension Scheme (CPS) and Gratuity on retirement.

(v) Canteen facilities (CSD) and other loan facilities.

(vi) ECHS medical facilities after retirement.

(c) **Insurance Cover**. Insurance cover (on contribution) of Rs. 75 lakhs for Enrolled Personnel are applicable.

Note: Pay, perks, promotion, insurance cover and other benefits are subject to change as per Government Orders.

17. The brief description about the nature of jobs of all branches can be accessed from the below mentioned link:-

(a) Navik (GD) – The job profile of Navik (GD) can be accessed from the link **https://joinindiancoastguard.cdac.in/cgept/join_navik_gd.html**.

(b) Navik (DB) – The job profile of Navik (DB) can be accessed from the link **https://joinindiancoastguard.cdac.in/cgept/join_navik_db.html**.

Candidates to see Coast Guard Recruitment Website https://joinindiancoastguard.cdac.in/cgept/ for Hindi version of the advertisement and complete update. This is an indicative advertisement only. Only English advertisement will be referred in any court of law and not the Hindi version. English version prevails over Hindi advertisement at all times.

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DISCLAIMER

The terms and conditions given in the advertisement are guidelines only and orders issued by the Government as amended from time to time will apply during the recruitment process.

LAST DATE FOR ONLINE APPLICATION – 25 FEB 25 (2330 HRS)

FOR COAST GUARD ENROLLED PERSONNEL TEST (CGEPT) - 02/2025 BATCH

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