For more job news visit : www.kpscvaani.com

OFFICE OF THE PRL. DISTRICT JUDGE AND CHAIRMAN, DISTRICT LEGAL SERVICES AUTHORITY, UDUPI

NOTIFICATION NO. ADMN-DLSA/UDUPI/1/20025, DATED 18th NOVEMBER 2025

Sub: Filling up of the post of Administrative Assistant/ Clerk-cum-Typist in the District Legal Services Authority, Udupi on Contract and purely on temporary basis for the period of Six months –Application from the fresh applicants Invited.

Read: 1. Karnataka State Legal Services Authorities(Amendment) Rules, 2003.
2. Office Note & Other connected Papers.

****

LAST DATE FIXED FOR RECEIPT OF APPLICATION: 05-12-2025

Applications are invited from the eligible / Fresh applicants in prescribed format for filling up the vacant post of **Administrative Assistance / Clerk-cum-Typist** in the District Legal Services Authority, Udupi, **on contract and purely on temporary basis** with remuneration of Rs. 18,935/- Per month, renewable for every six months.

Method of Recruitment : By Interview

Applicants should submit their application with the self attested copies of their service/Experience Certificate along with a self addressed envelope duly stamped so as to reach the Chairman, District Legal Services Authority, Udupi-576101, **on or before 5-00PM 05-12-2025.**

The Applicats shall attend the Interview at their own cost before the Chairman, District Legal Services Authority, Udupi. Application received after the due date will be liable to be sumarily rejected.

Prl. District & Sessions Judge &
Chairman
District Legal Services Authority,
Udupi

Chairman
District Legal Services Authority
Udupi

Copy to:

1. The Notice board of this court
2. All the subordinate courts of this district with a request to notify the same on the notice board of their respective courts.
3. News Paper

For more job news visit : www.kpscvaani.com

APPLICATION FORMAT

PHOTO

To,

Prl. District & Sessions Judge &
Chairman, DLSA,
Udupi District,
Udupi.

Sir,

In response to the Notification No. ADMN-DLSA/UDUPI/1/2025, dated 18-11-2025, I am submitting herewith my application for the post of Administrative Assistant / Clerk-cum-Typist in the District Legal Services Authority, Udupi with the following particulars.

Name of the Applicant (In Block Letter)	
Name of the his/her Father/Husband	
Date of Birth and Age :	
Gender : Male/Female/Transgender	
Postal Address :	
Educational Qualifications : *(Enclose documents)*	
Mobile No. :	
Experience if any :	

For more job news visit : www.kpscvaani.com

Educational Qualification	Name of Board / University	Year of Passing	Obtained Pecentage (aggregate)
SSLC			
PUC			
Degree			
Any other Extra qualifications/activities (if any)			
Computer Education			

Declaration : I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons thereof. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post applied for.

Place :

Date : SIGNATURE