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COCHIN SHIPYARD LIMITED
A GOVERMENT OF INDIA ENTERPRISE
A MINIRATNA SCHEDULE A COMPANY UNDER
THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

Vacancy Notification Ref No. CSL/P&A/RECTT/TRAINEES/GENERAL/2023/1
Dated 12 August 2024

Cochin Shipyard Limited (CSL), a listed premier Miniratna Schedule 'A' Company of Government of India, invites **Online Applications** from Indian citizens fulfilling the eligibility requirements, for filling up of the following disciplines of **Ship Draftsman Trainees** for CSL: -

I. Name of Discipline & Educational Qualification:

TABLE 1

Sl. No.	Discipline	Educational Qualification
1	Ship Draftsman Trainee (Mechanical)	(a) Pass in SSLC (b) Three year Diploma in Mechanical Engineering from a State Board of Technical Education securing minimum of 60% of marks, with flair for Draftsmanship and proficiency in CAD.
2	Ship Draftsman Trainee (Electrical)	(a) Pass in SSLC (b) Three year Diploma in Electrical Engineering from a State Board of Technical Education securing minimum of 60% of marks, with flair for Draftsmanship and proficiency in CAD.

II. Important Dates:

Commencement of Online Application : **14 August 2024**
Last date of Online Application : **31 August 2024**

III. Discipline, No. of seats and Reservation:

TABLE 2

Sl. No.	Discipline	UR	OBC	SC	EWS	Total
1	Ship Draftsman Trainee (Mechanical)	26	10	6	4	46
2	Ship Draftsman Trainee (Electrical)	9	6	2	1	18
Total		**35**	**16**	**8**	**5**	**64**

a) CSL reserves the right to increase / decrease the number of seats or not to fill up any of the vacancies or cancel the recruitment process, as per its requirement.

b) Due to the frequent visits to yards and vessels inherent in the nature of the employment, the post is not identified for Persons with Benchmark Disabilities (PwBD).

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IV. Period of training:

a) The period of training shall be for **two years.** There will be a performance evaluation at the end of the first year of training, and the second year of training will be provided only to successful candidates.

b) Depending upon organisational requirements, availability of vacancies and individual performance, successful candidates may be considered for contractual posts for a period of 3 years, at the discretion of CSL.

V. Stipend:

TABLE 4

Training Period	Stipend (per month)	Compensation for Extra Hours of Work (per month)
First Year	₹ 14000/-	₹ 4450/-
Second Year	₹ 20000/-	₹ 5000/-

VI. Age:

a) **The upper age limit prescribed for the seats shall not exceed 25 years as on 31 August 2024, i.e. applicants should be born on or after 01 September 1999.**

b) The upper age limit is relaxable by 3 years for OBC (Non Creamy Layer) candidates & 5 years for SC candidates in seats reserved for them.

VII. Method of Selection:

a) The method of selection shall include, **Phase I - Objective type online test** and **Phase II Practical Test**, as detailed under:-

TABLE 5

Discipline	Method of selection and Marks
Ship Draftsman Trainee (Mechanical)	i. Diploma Marks – **20 Marks** ii. **Phase I:** Objective Type Online test - **50 Marks** iii. **Phase II :** Practical Test in CAD software - **30 Marks** **Total - 100 Marks**
Ship Draftsman Trainee (Electrical)	

b) Depending upon the number of online applications, the objective type test shall be held at various test centres in Kerala or at Kochi as decided by CSL. The applicants have the option to choose test centres in Kerala for the online test while completing their online application. The allocation of examination centre shall be at the sole discretion of CSL.

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c) **The Phase I - Objective type online test shall be of 60 minutes duration** and consists of two parts **General (Part A) and Subject related (Part B).** Part A comprises of General Knowledge, General English, Reasoning and Quantitative Aptitude. The pattern of the question paper, number of questions and allotment of marks is detailed under:

TABLE 6

No. of questions in each section/ marks per section*					Total no. of questions for Online test / Max marks
General Knowledge	General English	Reasoning	Quantitative Aptitude	Subject related	
5	5	5	5	30	50

*Each question carries one mark. There shall be no negative marks.

d) Mark lists for each discipline shall be prepared on the basis of marks secured by candidates in the Phase I - Objective type online test.

e) The minimum pass mark for Phase I Objective type online test shall be as below:-
For unreserved seats & for EWS candidates – 50 % of Total Marks of Objective test,
For OBC candidates – 45% of Total Marks of Objective test only for vacancies reserved for OBC,
For SC candidates - 40 % of Total Marks of Objective test only for vacancies reserved for SC.

f) Candidates who are meeting notified eligibility requirements and scored minimum prescribed pass marks and above in the Objective test shall be short listed for Phase II selection subject to verification of eligibility requirements (age, educational qualification, reservation etc.) for which the candidate should produce the original certificates in proof of age, educational qualification and certificates for reservation categories. CSL shall call sufficient number of candidates for verification of certificates in the order of merit, so as to get candidates in the minimum ratio of 6 candidates against one seat for the Phase II Practical test. The candidates shall produce all required certificates in original along with self attested copies at the time of Certificate Verification failing which they shall not be considered for shortlisting to attend phase II tests.

g) Further to the certificate verification, the Phase II practical test shall be conducted with the eligible candidates even if it is less than 1:6 ratio as decided by CSL. CSL reserves the right to relax the cut off or fix a higher cut off in Objective Test. The cut off may be relaxed in the case of insufficient number of candidates and cut off may be raised when candidate number is more than the ratio of 1:6.

h) **Only those candidates who successfully complete the certificate verification shall be shortlisted to attend the Phase-II (Practical test).**

i) **For Phase II (Practical test),** candidates are required to prepare a drawing using CAD software. The Phase-II (Practical test) shall be held at CSL, Kochi

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j) The marks secured by candidates in the Phase II (Practical Test) shall be based on percentile scores. Percentile scores are scores based on the relative performance of all those who appear for the examination. The top performer will get 30 marks. The minimum pass marks for Phase II (Practical test) is 33.33 percentile.

k) Rank lists for each discipline shall be prepared based on the marks secured by the candidates meeting the notified eligibility requirements and who pass in both Objective type online test and Practical test. In case, same marks secured by more than one candidate, marks scored in the subject part of the Objective Type online Test shall be the basis of determining the order of rank list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.

l) Depending upon the number of online applications received, CSL reserves the right to scrutinise applications for various disciplines and prepare shortlist of candidates based on meeting eligibility requirements ascertained through the certificates uploaded by the applicants in the online application portal and only such shortlisted candidates may be permitted to attend the selection process.

VIII. Conditions:

a) Reservation

(i) Government of India Directives on reservation shall apply.

(ii) Applicants belonging to EWS category should produce a *valid Income and Asset Certificate* issued by any of the following authorities in the prescribed format. This certificate shall only be accepted as proof of applicant's claim as belonging to EWS, failing which their candidature shall not be considered against reservation under EWS category:-

- District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- Revenue Officer not below the rank of Tahsildar and
- Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

(iii) Applicants belonging to SC or OBC (Non Creamy Layer), should produce a *valid recent community certificate* issued by the Revenue Authority not below the rank of the Thahsildar, failing which their candidature will not be considered against the reserved seats, and for other concessions/relaxations applicable to the categories.

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b) Qualification

(i) The minimum qualification stipulated must be from a University / Institute / Examination Board recognized by AICTE / appropriate statutory authority / State / Central Government.

(ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the competent authority and without such certificate, their candidature shall not be considered.

(iii) **Applicants without prescribed qualification, but having higher qualifications such as B. Tech, M. Sc etc. shall not be considered.**

(iv) The applicants are required to fill in the exact percentage of marks scored by them in the qualifying examination in the online application submitted for the seats notified. Some Universities /Institutes/ Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI etc). In case University/Institute/Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same shall be accepted. However, where the University/Institute/ Examination Board does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.

c) Application fee

i) **Application fee of ₹ 600/- (Non refundable, plus bank charges extra) should be remitted using the online payment options (Debit Card/Credit Card/Internet Banking/Wallets/ UPI etc)** which can be accessed through our online application facility from **14 August 2024 to 31 August 2024. No other mode of payment shall be accepted.**

ii) **Applicants belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST) need not pay application fee.** They are exempted from payment of application fee.

iii) All applicants for whom the fee is applicable i.e. except those belonging to SC/ST should pay the application fee as stipulated above. **It is important to note that their candidature shall be considered only on receipt of application fee**.

d) How to apply

i) Applicants should go to the website **www.cochinshipyard.in** (Career page→ CSL, Kochi) and proceed to the link for online application. The application consists of two phases – **Registration** and **Submission of application**. Applicants should not submit more than one application. Application once submitted shall be final.

ii) Applicants meeting the notified requirements may go through the instructions on the online application page, complete the Registration and submit their application online through the online application facility from **14 August 2024** and the facility can be accessed through our website **www.cochinshipyard.in** (Career page→ CSL, Kochi). Application submitted direct or by any other mode shall not be accepted.

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iii) Applicants should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. Change in the data provided in the application after final submission of the same through online will not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of application.

iv) Application must be complete in all respects as per this Advertisement Notification. **Please note that incomplete applications shall not be considered.**

v) **After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique application number will be obtained only upon successful submission of online application.** The Registration Number on the online application should be quoted for any correspondence with CSL.

vi) ***Applicants need not send the online application print out/ certificates/ application fee in the form of DD/Challan/Cheque by post to Cochin Shipyard Ltd.***

vii) The website will remain functional for the purpose of submitting applications from **14 August 2024** and the last date for submission of applications through online is **31 August 2024**. In order to avoid heavy traffic in website on the last date that may result in non-submission of application, candidates are advised to log in to CSL website and submit applications well in advance before the last date. ***Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the online application portal by email/phone after 1600 hrs on the last date.***

e) General

(i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the seats before submitting the applications.**

(ii) ***Those who are currently working as Ship Draftsman Trainees on rolls of CSL as on date of this vacancy notification are not eligible to apply.***

(iii) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / other notified eligibility requirements as indicated in their online application, and information / replies to such queries should be only through the e-mail **career@cochinshipyard.in**. However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

(iv) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by CSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, caste, medical fitness etc. and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates short-listed are found not meeting the eligibility

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requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.

(v) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**

(vi) **No TA/DA shall be paid to the candidates for attending the selection.**

(vii) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed by e-mail /through CSL website to download call letter from www.cochinshipyard.in. **Schedule of the selection shall be intimated to the short-listed applicants through Email/CSL website (Career page → CSL, Kochi).** Candidates are requested to frequently check the above website (Career Page→ CSL, Kochi) for updates related to the selection.

(viii) Mere submission of application and issue of call letter shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in CSL.

(ix) CSL is not liable for regular appointment of trainees during or after the completion of two years of training.

(x) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination may be examined by Medical Officer of CSL and the appointment of the candidate is subject to certification of Medical fitness.

(xi) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.

(xii) Rank lists shall be maintained for the disciplines and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be upto 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same discipline is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.

(xiii) The number of seats indicated in this notification is based on existing requirement and shall vary depending on the future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.

(xiv) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.

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(xv) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.

(xvi) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.

(xvii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.

(xviii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.

(xix) For any technical queries related to the online application process, please contact us via email **helpdesk.csl10@gmail.com**.

(xx) For any further clarification related to the advertisement and conduct of selection, please contact us e-mail **career@cochinshipyard.in**.

"CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION"
"ONLY INDIAN NATIONALS NEED APPLY"

Sd/-
GENERAL MANAGER (HR & TRAINING)