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COCHIN SHIPYARD LIMITED
A GOVERNMENT OF INDIA ENTERPRISE
A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

Vacancy Notification Ref No. CSL/P&A/RECTT/ PERMANENT/ WORKMEN ON REGULAR CADRE/2022/5 dated 09 May 2022

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India, invites **Online Applications** from Indian citizens fulfilling the eligibility requirements, for filling up of the following posts in the **Workmen** category for CSL: -

A. Name of posts, Educational Qualification and Experience:

TABLE 1

Sl No	Name of posts	Educational Qualification	Experience
1.	Senior Ship Draftsman (Mechanical)	Three year Diploma in Mechanical Engineering from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum two years post qualification experience/ training as Ship Draftsman or Draftsman in a • Shipyard or • Engineering Company or • Ship Design Company or Establishment or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** Experience in Tribon modelling/Design experience in AutoCAD.
2.	Senior Ship Draftsman (Electrical)	Three year Diploma in Electrical Engineering or Electrical & Electronics Engineering, from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum two years post qualification experience/ training as Ship Draftsman or Draftsman in a • Shipyard or • Engineering Company or • Ship Design Company or Establishment or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** Experience in Tribon modelling /Design experience in AutoCAD.
3.	Senior Ship Draftsman (Electronics)	Three year Diploma in Electronics Engineering or Electronics & Communication Engineering or Electronics &	**Essential:** Minimum two years post qualification experience/ training as Ship Draftsman or Draftsman in a

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Sl No	Name of posts	Educational Qualification	Experience
		Instrumentation Engineering, from a State Board of Technical Education securing minimum of 60% of marks.	• Shipyard or • Engineering Company or • Ship Design Company or Establishment or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** Experience in Tribon modelling /Design experience in AutoCAD.
4.	Senior Ship Draftsman (Instrumentation)	Three year Diploma in Instrumentation Engineering or Electronics & Instrumentation Engineering, from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum two years post qualification experience/ training as Ship Draftsman or Draftsman in a • Shipyard or • Engineering Company or • Ship Design Company or Establishment or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** Experience in Tribon modelling /Design experience in AutoCAD.
5.	Junior Technical Assistant (Mechanical)	Three year Diploma in Mechanical Engineering from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum four years post qualification experience relating to works involving installation & commissioning of mechanical systems in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi Government Company or Establishment **Desirable:** Proficiency in Computer Applications like AutoCAD, SAP, MS Office etc.
6.	Junior Technical Assistant (Electrical)	Three year Diploma in Electrical Engineering or Electrical & Electronics Engineering, from a State	**Essential:** Minimum four years post qualification experience relating to works involving Installation & commissioning of electrical

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Sl No	Name of posts	Educational Qualification	Experience
		Board of Technical Education securing minimum of 60% of marks.	systems in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi Government Company or Establishment **Desirable:** (a) Experience in PLC/SCADA/DCS Systems manufacturing/ testing and commissioning, HT/LT switchgear panels manufacturing/ testing and commissioning, power management systems, other power electronic devices, Energy management, Integrated computerized instrumentation and control systems. (b)Proficiency in Computer Applications like AutoCAD, SAP, M S Office etc.
7.	Junior Technical Assistant (Electronics)	Three year Diploma in Electronics Engineering or Electronics & Communication Engineering or Electronics & Instrumentation Engineering, from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum four years post qualification experience relating to works involving Installation & commissioning of control systems & electronic systems in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** (a) Experience in Electronics systems manufacturing, trouble shooting, testing and commissioning of systems including PCB level, Microprocessor/ SOC based embedded systems manufacturing troubleshooting, testing and commissioning of systems including PCB level, Wireless communication systems & integrated navigation systems-testing, trouble shooting and commissioning. (b) Proficiency in Computer Applications like AutoCAD, SAP, M S Office etc.

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Sl No	Name of posts	Educational Qualification	Experience
8.	Junior Technical Assistant (ABAP)	**Essential:** a) Bachelor of Computer Applications or Post Graduate Diploma in Computer Application (PGDCA), with minimum 60% of marks from a recognized University OR b) B.Sc in Electronics or Computer Science, with minimum 60% of marks from a recognized University OR c) Three year Diploma in Computer Engineering or Information Technology with minimum 60% of marks from a State Board of Technical Education. **Desirable:** Certification in ABAP.	**Essential:** Minimum four years of post qualification working experience in any Company in ABAP profile and profound knowledge in the areas of Reports- Classical, Interactive, ALV Report, smart forms, Adobe forms, selection screens, Table maintenance Generator, SAP scripts, Workflows, Dialog Programming – Table Control, Tab strip, Sub screens, Object Oriented Concept (OOPS) in ABAP, Data Dictionary, IDOCS/PI/RFC, Module pool programming, BAPI, Function module, Customer Enhancements, User Exits, BADI, BDC, LSMW, SQL Tracer, Runtime Analysis, Debugging, Webdynpro. **Desirable**: Knowledge in S4 HANA and FIORI.
9	Laboratory Assistant (Mechanical)	Three year Diploma in Mechanical Engineering or Metallurgical Engineering, from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum four years post qualification experience in Mechanical Testing, Metallography, Radiography, Ultrasonic Testing in any NABL accredited Laboratory. **Desirable:** Proficiency in Computer Applications like MS Office, SAP etc.
10	Laboratory Assistant (Chemical)	Graduate (B.Sc) in Chemistry from a recognized University securing minimum of 60% of marks.	**Essential:** Minimum four years post qualification experience in metallurgical analysis in any Laboratory. **Desirable:** Proficiency in Computer Applications like MS Office, SAP etc.
11	Store Keeper	(a) Graduate with Post Graduate Diploma in Materials Management OR (b) Diploma in Engineering (Mechanical or Electrical).	**Essential:** Minimum four years post qualification experience in storekeeping in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi Government Company or Establishment.

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Sl No	Name of posts	Educational Qualification	Experience
			Desirable :- Exposure in materials management / ERP packages.
12	Junior Commercial Assistant	Three year Diploma in Commercial Practice from a State Board of Technical Education securing minimum of 60% of marks.	**Essential:** Minimum four years post qualification experience in matters relating to Office work, Updating ERP System, Man hour Booking, Data entry, Record and Report Generation, maintenance of files, registers and records in a • Shipyard or • Engineering Company or • Commercial Organisation or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** Proficiency in Computer Applications like SAP, Tally, MS Office , Excel etc.
13	Assistant	Bachelor's Degree in Arts (other than Fine Arts/ Performing Arts) or Science or Commerce or Computer Applications or Business Administration, with minimum 60% of marks from a recognized University.	**Essential :** Minimum four years post qualification experience in matters relating to Office work, Updating ERP System, Man hour Booking, Data entry, Record and Report Generation, maintenance of files, registers and records in a • Shipyard or • Engineering Company or • Commercial Organization or • Government Company or Establishment or • Semi Government Company or Establishment. **Desirable:** Proficiency in Computer Applications like MS Office, Excel, Tally, SAP.
14	Welder Cum Fitter (Welder/ Welder (Gas & Electric))	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Welder / Welder (Gas & Electric).	Minimum five years post qualification experience in the areas of Gas cutting and welding (gas and electric, manual, automatic, MIG/ semi-automatic special welding), gouging, gas and electric brazing, flame heating, chipping and grinding, staging and handling in a

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Sl No	Name of posts	Educational Qualification	Experience
			• Shipyard or • Engineering Company or • Government Company or Establishment or • Semi-Government Company or Establishment.
15	Welder Cum Fitter (Plumber)	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Plumber/ Pipe Fitter.	Minimum five years post qualification experience as Pipe Fitter including pipe shop experience such as cutting, bending, fabrication, welding, pressure testing, surface treatment etc. in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi-Government Company or Establishment.
16	Welder Cum Fitter (Mechanic Motor Vehicle/ Mechanic Diesel)	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Mechanic Motor Vehicle or Mechanic Diesel.	Minimum five years post qualification experience in the areas of erection, repair and maintenance of pumps, generators, compressors, marine engines, thermal power station auxiliaries etc in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi-Government Company or Establishment.
17	Welder Cum Fitter (Fitter)	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Fitter.	Minimum five years post qualification experience in a Shipyard / Engineering Company/ Government Company or Establishment / Semi-Government Company or Establishment, in the following areas:- i) Structural work using machines like bending machine, shearing machine, hydraulic presses etc and or in repair and maintenance of heavy duty cranes, hydraulic presses, compressors, pneumatic tools etc. OR ii) Erection, repair and maintenance of pumps, generators, compressors, marine engines, thermal power station auxiliaries etc.

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Sl No	Name of posts	Educational Qualification	Experience
18	Welder Cum Fitter (Sheet Metal Worker)	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Sheet Metal Worker.	Minimum five years post qualification experience in the areas of Structural work using machines like bending machine, shearing machine, hydraulic presses etc and or in repair and maintenance of heavy duty cranes, hydraulic presses, compressors, pneumatic tools in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi-Government Company or Establishment.
19	Fitter (Electrical)	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Electrician.	Minimum five years post qualification experience as Mechanic or Electrician looking after the operation of Substation, installation of HT/LT switchgears, transformers, maintenance of electrical equipments in a • Ship Building Company or • Ship Repair company or • Engineering Company or • Electricity generation/transmission/ Distribution company.
20	Fitter (Electronics)	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Electronic Mechanic.	Minimum five years post qualification experience in the repair and maintenance of electronic control circuits of industrial equipments in a • Shipyard or • Engineering Company or • Manufacturing Company of electronic goods or • Government Company or Establishment or • Semi-Government Company or Establishment.
21	Shipwright Wood	Pass in SSLC, ITI (National Trade Certificate) and All India National Trade Test (National Apprenticeship Certificate) in the trade of Shipwright Wood (Carpenter).	Minimum five years post qualification experience as Carpenter in a • Shipyard or • Engineering Company or • Government Company or Establishment or • Semi-Government Company or Establishment.

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B. Important Dates:

Commencement of Online Application : 14 May 2022
Last Date of Online Application : 06 June 2022

C. Name of Posts, Pay Scale, No. of vacancies and Reservation:

TABLE 2

Sl. No.	Name of Posts	Pay Scale	UR	OBC	SC	ST	EWS	Total
1	Senior Ship Draftsman (Mechanical)	W7	8	1	-	-	1	10
2	Senior Ship Draftsman (Electrical)	W7	2	2	-	-	-	4
3	Senior Ship Draftsman (Electronics)	W7	1	-	-	-	-	1
4	Senior Ship Draftsman (Instrumentation)	W7	1	-	-	-	-	1
5	Junior Technical Assistant (Mechanical)	W7	1	-	1	-	-	2
6	Junior Technical Assistant (Electrical)	W7	1	-	-	-	-	1
7	Junior Technical Assistant (Electronics)	W7	1	-	-	-	-	1
8	Junior Technical Assistant (ABAP)	W7	1	-	-	-	-	1
9	Laboratory Assistant (Mechanical)	W7	1	-	-	-	-	1
10	Laboratory Assistant (Chemical)	W7	1	-	-	-	-	1
11	Store Keeper	W7	2	2	-	-	-	4
12	Junior Commercial Assistant	W7	1	1	-	-	-	2
13	Assistant	W6	4	3	-	-	-	7
14	Welder Cum Fitter (Welder/Welder (Gas & Electric)	W6	58	30	9	1	10	108
15	Welder Cum Fitter (Plumber)	W6	20	13	3	-	4	40
16	Welder Cum Fitter (Mechanic Motor Vehicle/ Mechanic Diesel)	W6	4	4	-	-	-	8
17	Welder Cum Fitter (Fitter)	W6	8	-	-	-	1	9
18	Welder Cum Fitter (Sheet Metal Worker)	W6	23	12	2	-	4	41
19	Fitter (Electrical)	W6	4	5	-	-	1	10
20	Fitter (Electronics)	W6	3	3	-	-	-	6
21	Shipwright Wood	W6	2	1	-	-	-	3
Total			147	77	15	1	21	261

Ten posts out of the above 261 posts are earmarked for Persons with Benchmark Disabilities (PwBD). The detailed physical requirements and categories identified are given below:-

a) CSL reserves the right to increase / decrease the number of vacancies or not to fill up the vacancies or cancel the recruitment process, as per its requirement.

b) The posts are identified for applicants with bench mark disabilities as below:

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TABLE 3

Name of Posts	Category	Bench Mark Disability
Senior Ship Draftsman (Mechanical, Electrical, Electronics & Instrumentation) Junior Technical Assistant (Mechanical, Electrical, Electronics), Laboratory Assistant (Mechanical, Chemical), Welder Cum Fitter (Welder/Welder (Gas & Electric), Welder Cum Fitter (Sheet Metal Worker), Welder Cum Fitter (Mechanic Motor Vehicle & Mechanic Diesel), Welder Cum Fitter (Fitter) , Fitter (Electronics), Fitter (Electrical)	Category (b)	Deaf and hard of hearing
	Category (c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
Welder Cum Fitter (Plumber)	Category (a)	blindness and low vision
	Category (b)	Deaf and hard of hearing
	Category (c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
Junior Technical Assistant (ABAP), Junior Commercial Assistant, Assistant	Category (a)	blindness and low vision
	Category (b)	Deaf and hard of hearing
	Category (c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
	Category (e)	Multiple disabilities
Storekeeper	Category (b)	Deaf and hard of hearing
	Category (c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
	Category (e)	Multiple disabilities
Shipwright Wood	Category (b)	Deaf and hard of hearing

D. Scale of Pay, Benefits & Place of Posting:

a) Pay scale and Scale of Pay:-

TABLE 4

Pay Scale	Scale of Pay
W6	**₹ 22500-73750**
W7	**₹ 23500-77000**

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b) Monthly Emoluments as on date:-

TABLE 5

Pay Scale	Wage Type				Total
	Basic pay	DA (at present 30%)	HRA (at present 18%)	Other Allowances	
W6	₹ 22500	₹ 6750	₹ 4050	₹ 3805	**₹ 37105**
W7	₹ 23500	₹ 7050	₹ 4230	₹ 3805	**₹ 38585**

c) Other benefits under New Pension Scheme, Contributory Provident Fund, Accident Insurance coverage, Reimbursement of Medical expenses under the Contributory Medical Insurance policy, Leave encashment etc as admissible shall be applicable.

d) The posting shall be at CSL/any other CSL units/project sites as desired by CSL. However, depending upon project requirements, the candidates are liable to be transferred within different units of CSL. The appointment to the posts carries with it the obligation to serve in any department of CSL or on-board ships or in any of the units / work sites/ projects undertaken in any part of India or abroad as the case may be.

E. Age:

a) **The upper age limit prescribed for the posts shall not exceed 35 years as on 06 June 2022, i.e. applicants should be born on or after 07 June 1987.**

b) The upper age limit is relaxable by 3 years for OBC (Non-Creamy Layer) candidates & 5 years for SC/ST candidates, in posts reserved for them.

c) Age relaxation for Persons with Benchmark Disabilities (PwBD) and Ex-servicemen shall be as per Government of India guidelines. However, in no case, age limit after applying all age relaxations shall exceed 50 years.

d) Age relaxation for Ex-servicemen shall be as per Government of India guidelines, calculated by deducting the period of military service from the actual age and adding three years thereto, subject to a maximum age of 45 years.

F. Method of Selection:

I. For the posts of Senior Ship Draftsman (Mechanical, Electrical, Electronics, Instrumentation), Welder Cum Fitter (Welder, Sheet Metal Worker, Plumber, Mechanic Diesel/Mechanic Motor Vehicle, Fitter), Fitter (Electrical), Fitter (Electronics) & Shipwright Wood:-

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(a) The method of selection shall include Phase I- Objective type online test and Phase II - Practical test as detailed under:-

TABLE 6

Name of posts	Method of Selection and Marks
Senior Ship Draftsman in various disciplines	**Phase I** : Objective type online Test **– 70 marks** **(75 minutes duration)** **Phase II** : Practical Test in Tribon & AutoCAD – **30 marks** **Total-100 marks**
Welder Cum Fitter in various trades, Fitter (Electrical), Fitter (Electronics) & Shipwright Wood	**Phase I** : Objective type online Test – **30 marks** **(35 minutes duration)** **Phase II** : Practical Test in the relevant trade - **70 marks** **(Based on grades obtained in the test)** **Total-100 marks**

(b) The Phase I Objective type online test shall consists of two parts **General (Part A) and Trade/Discipline related (Part B)**. Part A comprises of General Knowledge, General English, Reasoning, and Quantitative Aptitude. The pattern of the question paper, number of questions and allotment of marks is detailed under:

TABLE 7

Name of Posts	No. of questions in each section/ marks per section*					Total no. of questions for test / Max marks
	General Knowledge	General English	Reasoning	Quantitative Aptitude	Trade/ Discipline related	
Senior Ship Draftsman in various disciplines	5	5	5	5	50	70
Welder Cum Fitter in various trades, Fitter (Electrical), Fitter (Electronics) & Shipwright Wood	5	-	-	5	20	30

*Each question carries one mark. There shall be no negative marks.

(c) Mark lists for each post shall be prepared on the basis of marks secured by the candidates in the Objective type online test. In case same marks secured by more than one candidate, marks scored in the trade /discipline part of the Objective type online test shall be the basis of determining the order of mark list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.

(d) Candidates who score minimum pass marks and above in the Objective test shall be short listed for certificate verification in the ratio of 6 candidates against one post in the order of merit / reservation. For such shortlisting, candidates belonging to reserved category in the mark list shall be counted against merit as well as reservation post.

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(e) Candidates who successfully complete the certificate verification shall be shortlisted to attend Phase -II Practical Test. The Phase II Practical test shall be held at CSL, Kochi. In case of Welder Cum Fitter in various trades, Fitter (Electrical), Fitter (Electronics) & Shipwright Wood, the grades obtained for Practical Test shall be converted to marks out of 70.

(f) The minimum pass mark each for Phase I Objective as well as Phase II Practical tests shall be as below:-

For unreserved posts & for EWS candidates– 50 % of Total Marks of each test,
For OBC Candidates – 45 % of Total Marks of each test only for vacancies reserved for OBC,
For SC/ST Candidates – 40% of Total Marks of each test only for vacancies reserved for SC/ST.

(g) Rank lists for each post shall be prepared based on marks secured by the candidates meeting the notified eligibility requirements and who pass in both Phase I – Objective and Phase –II Practical tests. In case, same aggregate marks are secured by more than one candidate, marks scored in the trade/ discipline part of the Objective type test shall be the basis of determining the order of rank list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.

II. <u>For the posts of Junior Technical Assistant (Mechanical, Electrical, Electronics, ABAP), Laboratory Assistant (Mechanical, Chemical), Store Keeper, Junior Commercial Assistant & Assistant.</u>

(a) The method of selection for the posts shall be through **Objective Type Online test and Descriptive Type Online Test** which shall be conducted out of 100 marks and marks awarded accordingly.

(b) The Objective Type Online Test shall be of **75 Minutes duration comprising of 70 Multiple Choice Questions** in the following areas. Each question carries one mark and there shall be no negative marks. The Descriptive type Online test shall be of **60 minutes duration**. The details of Objective and Descriptive type test are as under:-

i. Objective Type Online Test:

General Knowledge	- 5 Marks
Reasoning	- 5 Marks
Quantitative Aptitude	- 5 Marks
General English	- 5 Marks
Discipline related	- 50 Marks

ii. Descriptive Type Online Test

Discipline related	- 30 Marks
Total	**- 100 marks**

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(c) Mark lists for each post shall be prepared on the basis of marks secured by the candidates in the Objective type online test. The Descriptive test answer sheets of only those candidates shall be evaluated, who secure the minimum pass mark and above in Objective type test and who meet the notified eligibility requirements.

(d) The minimum pass mark each for Objective as well as Descriptive tests shall be as below:-

For unreserved posts – 50 % of Total Marks of each test,
For OBC Candidates – 45 % of Total Marks of each test only for vacancies reserved for OBC,
For SC Candidates – 40% of Total Marks of each test only for vacancies reserved for SC.

(e) Rank lists for each post shall be prepared based on the marks secured by the candidates meeting the notified eligibility requirements and who pass in both Objective and Descriptive type tests. In case, same marks secured by more than one candidate, marks scored in the Discipline part of the Objective Type Online Test shall be the basis of determining the order of rank list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.

III. Detailed Syllabus for the selection tests is at **Annexure I.** Please note that the given syllabus is only indicative and not exhaustive.

IV. Depending upon the number of online applications received, CSL reserves the right to scrutinise applications for various posts and prepare shortlist of candidates based on meeting eligibility requirements ascertained through the certificates uploaded by the applicants in the online application portal and only such shortlisted candidates may be permitted to attend the selection process.

G. Conditions:

(a) Reservation

(i) Government of India Directives on reservation shall apply.

(ii) Applicants belonging to EWS category should produce *a valid Income and Asset Certificate* issued by any of the following authorities in the prescribed format. This certificate shall only be accepted as proof of applicant's claim as belonging to EWS, failing which their candidature shall not be considered against reservation under EWS category:-

- District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
- Revenue Officer not below the rank of Thahsildar and
- Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

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(iii) Applicants belonging to SC or ST or OBC (Non Creamy Layer), should produce a *valid recent community certificate* issued by the Revenue Authority not below the rank of the Thahsildar, failing which their candidature will not be considered against the reserved posts, and for other concessions/relaxations applicable to the categories.

(iv) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a *valid Certificate of disability* to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

(b) **Qualification**

(i) The minimum qualification stipulated for the posts must be from a University / Institute / Examination Board recognized by AICTE / appropriate statutory authority / State / Central Government.

(ii) **Those applicants without prescribed qualification, but having higher qualifications such as B. Tech, M. Sc etc. shall not be considered.**

(iii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.

(iv) The applicants are required to fill in the exact percentage of marks scored by them in the qualifying examination in the online application submitted for the posts as applicable. Some Universities /Institutes/ Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI etc). In case University/Institute/Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same shall be accepted. However, where the University/Institute/ Examination Board does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.

(c) **Experience**

(i) **Experience acquired after the date of passing of the qualification stipulated as per item A above shall only be considered. Period of post qualification experience shall be reckoned as on 06 June 2022.**

(ii) The period of completed Apprenticeship Training in the relevant discipline/ trade under the Apprentices Act 1961, shall be treated as experience. Any training with remuneration shall also be treated as experience.

(iii) **For all the posts except Laboratory Assistant (Mechanical, Chemical), experience certificates obtained from Companies registered under the Companies Act 1956 or**

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Foreign Companies of equivalent status shall only be considered for short listing and for consideration for selection.

(iv) Applicants who are presently working in any company (Private / Public sector/ Govt), in the absence of experience certificate, should submit copy of **Appointment / Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.** During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their online application, failing which they shall not be considered for further selection.

(v) **Work experience obtained from contractors (Proprietary Firms and Partnership Firms) engaged by companies may be considered based on the endorsement of the Principal Employer on the certificates issued by the contractor. Such applicants are required to submit their experience certificates along with further proof such as ESI/EPF statements. Certificates of training issued by the contractors without the endorsement of the Principal Employer shall not be considered.**

(vi) Applicants in regular Government service or in Government owned industrial or other similar organizations should submit their applications online directly to CSL. However, such applicants are required to upload a declaration **(as per Annexure –II)** that they have informed in writing to their employer that they have applied for the post notified by CSL. Candidature of such applicants will not be considered if objection if any received from the employer.

(vii) Applicants who are Ex-servicemen should submit **Discharge Certificate / Book/ Pension Payment Order from the Armed Forces**. Those ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant trade/ discipline in the Armed Forces. Such qualification acquired during service period shall also be considered for calculation of post qualification experience. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt. of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience and produce the same during certificate verification process. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.

(viii) Those ex-servicemen, on re-employment in any Government job on civil side after availing of the benefits given to him as an ex-serviceman, his ex-serviceman status for the purpose of re-employment in Government shall be governed by DoPT OM Nos. 36034/27/84- Estt (SCT) dated 02.05.1985, 36034/6/90-Estt (SCT) dated 02.04.1992 and 36034/1/2014-Estt (SCT) dated 14.08.2014. **All ex-servicemen should submit an undertaking to this**

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effect along with the online application, that he has not been reemployed in Government after availing the benefits for ex-servicemen (as per Annexure III).

(ix) Applicants should clearly specify the nature of work performed and duties, responsibilities handled in the respective jobs, as well as experience certificate in proof of the same shall be uploaded while submitting their online application for the posts notified.

(x) **Employees who are currently working in CSL or any other units of CSL on the regular rolls, are not eligible to apply for the same posts at the same pay scales notified by CSL.**

(d) **Application fee**

(i) **Application fee of ₹ 400/- (Non – refundable, plus bank charges extra) should be remitted using the Online payment options (Debit card/Credit card/Internet Banking/Wallets/ UPI etc)** which can be accessed through our Online application facility from **14 May 2022 to 06 June 2022.** No other mode of payment shall be accepted.

(ii) **Applicants belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST)/ Person with Benchmark Disabilities (PwBD) need not pay application fee.** They are exempted from payment of application fee.

(iii) All applicants for whom the fee is applicable, i.e. except those belonging to SC/ST/PwBD, should pay the application fee as stipulated in the above clause. It is important to note that their candidature shall be considered only on receipt of application fee.

(e) **How to apply**

(i) Applicants should go to the website www.cochinshipyard.in (Career page→CSL,Kochi) and proceed to the link for online application. The application consists of two phases - **Registration** and **Submission of application**. Applicants should not submit more than one application to the same post. Application once submitted shall be final.

(ii) Applicants meeting the notified requirements may go through the instructions on the online application page, complete the Registration and submit their application online through the online application facility from **14 May 2022** and the facility can be accessed through our website www.cochinshipyard.in (Career page→CSL,Kochi). Application submitted direct or by any other mode shall not be accepted.

(iii) Applicants should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. Change in the data provided in the application after final submission of the same through online will not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of application.

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(iv) Application must be complete in all respects as per this Advertisement Notification. **Please note that incomplete applications shall not be considered.**

(v) **After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique registration number shall be obtained only upon successful submission of online application.** The Registration Number on the online application should be quoted for any correspondence with CSL.

(vi) ***Applicants need not send the online application print out/ certificates/ application fee in the form of DD/Challan/Cheque by post to CSL.***

(vii) The website will remain functional for the purpose of submitting applications **from 14 May 2022** and the last date for submission of applications through online is **06 June 2022.** In order to avoid heavy traffic in website on the last date that may result in non-submission of application, candidates are advised to log in to CSL website and submit applications well in advance before the last date. ***Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the online application portal by email/phone after 1600 hrs on the last date.***

(f) **General**

(i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting the applications.**

(ii) Definition of Ex-serviceman:- Ex-serviceman is a person.

(a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and

(i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or

(ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

(iii) Who has been released from such service as a result of reduction in establishment;

(b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or

(c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or

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are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or

(d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14thApril, 1987; Or

(e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or

(f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

(iii) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their online application, and information / replies to such queries should be only through the e-mail career@cochinshipyard.in**.** However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

(iv) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by CSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, experience, caste, disability, medical fitness etc and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates short-listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.

(v) No travelling allowance shall be paid to any candidates for appearing for the Online tests. However, SC/ST/PwBD candidates appearing for the certificate verification or Practical Test at CSL shall be reimbursed single to & fro sleeper class rail/bus fare as admissible for the posts as per company rules by the shortest route from the mailing address mentioned in their online application form to the venue of certificate verification, on production of proof. Candidates claiming travel re-imbursement are required to submit the copy of front page of **Savings bank passbook with account number and IFSC code**, at the time of certificate verification and the eligible amount of reimbursement shall be credited to their bank account through NEFT. Reimbursement of travel fare shall only be made to those candidates who submit the above details. However, at the time of certificate verification, if it is found that the candidate does not fulfill any of the notified eligibility conditions, he/she shall neither be allowed to attend selection process nor be paid any travelling allowance.

(vi) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**

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(vii) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed by e-mail /through CSL website to download call letter from www.cochinshipyard.in. **Schedule of the selection shall be intimated to the short-listed applicants through Email/CSL website (Career page→CSL,Kochi).** Candidates are requested to frequently check the above website (Career Page→CSL,Kochi) for updates related to the selection.

(viii) Mere submission of application through online and Issue of call letter for the selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.

(ix) Appointment of selected candidates will be subject to verification of character and antecedents and verification of caste certificates if applicable.

(x) The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination may be examined by Medical Officer of CSL and the appointment of the candidate is subject to certification of Medical fitness.

(xi) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any related to previous employment of any candidate already working in Government/Public Sector Undertakings.

(xii) Rank lists shall be maintained for all posts and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be upto 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.

(xiii) The number of posts indicated in this notification is based on existing requirement and shall vary depending on the future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.

(xiv) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.

(xv) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.

(xvi) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.

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(xvii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.

(xviii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.

(xix) For any further clarification related to the advertisement and conduct of selection, please contact us e-mail career@cochinshipyard.in.

"CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION"
"ONLY INDIAN NATIONALS NEED APPLY"

Sd/-
GENERAL MANAGER (HR)