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COCHIN SHIPYARD LIMITED
A GOVERNMENT OF INDIA ENTERPRISE
A MINIRATNA COMPANY UNDER
THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

CSL/P&A/APPE/SEL. DESIGNTD/ -DESIGNATED/2022/2 09 Oct 2024

NOTIFICATION FOR ENGAGEMENT OF TECHNICIAN (VOCATIONAL)/TRADE APPRENTICES UNDER THE APPRENTICES ACT 1961

Online Registration of Application: from 09.10.2024 to 23.10.2024

Cochin Shipyard Limited (CSL), a listed premier Schedule 'A' Category- I Miniratna Company of Govt. of India, invites **Online application** from eligible ITI /Vocational certificate holders, for undergoing **one year** Apprenticeship training under the Apprentices Act, 1961.

I. **A. ITI Trade Apprentices:-**

S.No	Trade	Count	Stipend per month
1	Electrician	42	₹ 8,000/-
2	Fitter	32	
3	Welder	42	
4	Machinist	8	
5	Electronic Mechanic	13	
6	Instrument Mechanic	12	
7	Draughtsman (Mech)	6	
8	Draughtsman (Civil)	4	
9	Painter (General)/Painter (Marine)	8	
10	Mechanic Motor Vehicle	10	
11	Sheet Metal Worker	41	
12	Ship Wright Wood/Carpenter/Wood Work Technician	18	
13	Mechanic Diesel	10	
14	Pipe Fitter /Plumber	32	
15	Refrigeration and Air-Conditioning Mechanic/Refrigeration and Air Conditioning Technician	1	
16	Marine Fitter	20	
	Total	**299**	

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B. Technician (Vocational) Apprentices:-

Sl. No.	Discipline	Number of seats	Stipend per month
1	Accounting & Taxation/Accounts Executive	1	₹ 9,000/-
2	Basic Nursing and Palliative Care/General Duty Assistant	1	
3	Customer Relationship Management/ Office Operation Executive	2	
4	Electrical & Electronic Technology / Electrician Domestic Solution	1	
5	Food & Restaurant Management/ Craft Baker	3	
	Total	**8**	

II. **ELIGIBILITY CRITERIA:**

Criteria	ITI Trade Apprentices	Technician (Vocational) Apprentices
Education	• Pass in Xth standard • Pass in ITI (National Trade Certificate - NTC) in any one of the trades mentioned in the table of para I - A	Pass in Vocational Higher Secondary Education (VHSE) in the concerned discipline (Refer Table I - B).
Age	Minimum 18 years as on 23.10.2024	
Physical Standards	As prescribed in Clause 4 of the Apprenticeship Rules 1992, and the amendments thereof, if any.	
Domicile	The applicant shall be a domicile in Kerala.	
Reservation	Reservation shall be applicable as per Government of India Rules.	

III. **DURATION OF TRAINING:** The duration of Apprenticeship training will be for a period of one year as per Apprentices Act, 1961. Those who have undergone apprenticeship training in any other organisation for any duration under the Apprentices Act, 1961 are not eligible to apply.

IV. **SELECTION PROCEDURE:**

A. Short-listing of candidates will be done based on the percentage of marks obtained in the prescribed qualification applicable to the respective trades. In case, same percentage of marks is secured by more than one candidate in prescribed qualification, relative merit shall be decided based on seniority in age.

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B. Shortlisted candidates shall be intimated through the registered email Id and will have to appear for verification of following certificates:-

a. Print out of online application form (possessing unique registration number) duly signed.

b. Original certificates towards proof of age, qualification, caste, disability (if any) etc.

c. Self-attested copies of all certificates mentioned at 'b' above.

C. On successful completion of certificate verification to ascertain eligibility requirements, the applicants shall be provisionally considered for selection against the notified seats in the order of merit/reservation, subject to Medical fitness. Selected candidates shall execute Apprenticeship contract agreement through https://apprenticeshipindia.gov.in portal.

V. **TRAVEL EXPENSES:** No travel expenses are admissible for attending certificate verification/during apprenticeship training period.

VI. **BOARDING/LODGING:** Boarding or lodging will not be provided by CSL during the apprenticeship training period.

VII. **APPLICATION FEE:** Nil

VIII. **REGISTRATION AND SUBMISSION OF APPLICATION:**

A. How to apply:

(i) Interested candidates who fulfil the above-mentioned eligibility criteria should go through the **User Manual published on our website www.cochinshipyard.in (Career page - CSL Kochi)** before filling the online application. **The application consists of two phases – One time Registration in the SAP E-recruitment portal of CSL and Submission of application against the Trade/Vocation** applicable. Applicants should not submit more than one application. Application once submitted shall be final.

(ii) Applicants should ensure that all certificates towards proof of age, educational qualification, caste, disability etc and a recent passport size colour photograph are uploaded in the SAP online application portal, failing which their candidature shall not be considered and shall be rejected.

(iii) Applicants should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. Change in the data provided in the application after final submission of the same through online will not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of application.

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(iv) **Application must be complete in all respects as per this Advertisement Notification. Please note that incomplete applications shall not be considered.**

(v) **After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique application number will be obtained only upon successful submission of online application. The Registration Number on the online application should be quoted for any correspondence with CSL.**

(vi) The website will remain functional for the purpose of submitting applications **from 09 October 2024** and the last date for submission of applications through online is **23 October 2024**. In order to avoid heavy traffic in website on the last date that may result in non-submission of application, candidates are advised to log in to CSL website and submit applications well in advance before the last date. ***Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the online application portal by email/phone after 1600 hrs on the last date.***

(vii) **Online application path - www.cochinshipyard.in> Career> CSL (Kochi) > E-Recruitment – Trainees/Apprentices.**

IX. **General**

(i) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the seats before submitting the applications.**

(ii) CSL reserves the right to call for any additional documentary evidence from applicants in support of educational qualification / experience / other notified eligibility requirements as indicated in their online application, and information / replies to such queries should be only through the e-mail **apprenticeship@cochinshipyard.in** However, Cochin Shipyard shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

(iii) Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by CSL. Candidature is purely provisional subject to verification of original certificates in proof of age, qualification, caste, disability, medical fitness etc and meeting the notified eligibility requirements. At the time of certificate verification/joining, if the candidates short-listed are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.

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(iv) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**

(v) Call letters for certificate verification shall not be sent to the short-listed candidates by post. They shall be informed by email /publication on our website www.cochinshipyard.in. Candidates shall frequently check CSL website for updates. Candidates are requested to frequently check the above website (Career Page→ CSL, Kochi) for updates related to the selection.

(vi) Mere submission of application through online and letter for verification of certificates shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in CSL.

(vii) CSL is not liable to other appointment during or after the completion of training.

(viii) Selection of candidates will be subject to verification of character and antecedents and verification of caste certificates if applicable.

(ix) Upon completion of the Apprenticeship period, CSL shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship.

(x) Rank lists shall be maintained for all posts and shall be operated only in the event of occurrence of a seat during the validity period of the rank list. The validity period of rank list shall be up to 18 months from the date of reporting of last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification is issued. Seat which arose as stated above shall not be treated as a fresh vacancy.

(xi) The number of seats indicated in this notification is based on existing requirement and shall vary depending on the future requirements, and the seats that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.

(xii) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the seats notified. Further, the filling up of the notified seats shall be subject to the suitability of candidates in the rank list and availability of training facilities. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.

(xiii) **Those applicants having qualifications equivalent to any of the prescribed qualifications should upload Equivalency Certificate for undergoing Apprenticeship training in designated trade/vocation issued by the competent authority while submitting their online application and without such certificate, their candidature will not be considered.**

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(xiv) **Candidate should ensure that marks are entered correctly. In the event of difference between entered marks and mark sheet uploaded, the application will be summarily rejected.**

(xv) If at any stage it is found that any information furnished is false / incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature / appointment will be cancelled / rejected without further notice.

(xvi) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.

(xvii) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.

(xviii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.

(xix) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.

(xx) **For any further clarification, please contact us via e-mail apprenticeship@cochinshipyard.in .**

X. **IMPORTANT DATES:**

Commencement of Online Application	**:**	**09.10.2024**
Last Date of Online Application	**:**	**23.10.2024**

"CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION"
"ONLY INDIAN NATIONALS NEED APPLY"

Sd/-
GENERAL MANAGER (HR& TRG)