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Chander Mukhi Nariman Point Mumbai – 400 021 Web Site: www:centralbankofindia.co.in

HUMAN CAPITAL MANAGEMENT DEPARTMENT
(RECRUITMENT AND PROMOTION DIVISION)

Engagement of Apprentices under Apprentices Act, 1961 for F.Y 2023-24

Tentative Vacancies	**5000**
Opening Date for On-line Registration	**20-03-2023**
Closing Date for On-line Registration	**03-04-2023**
DATE OF ONLINE EXAMINATION (TENTATIVE)	**April 2nd week**

Central Bank of India, leading Public Sector Bank invites application from candidates for **Engagement of Apprentices, under Apprentices Act, 1961 and as per Apprenticeship policy of the Bank**. Selected candidates will be engaged in branches/offices in the respective districts at the discretion of the Bank.

Details of the vacancies category wise / region wise are as follows:-

									Out of which (PWBD)				
S.NO	**Location**		**SC**	**ST**	**OBC**	**EWS**	**GEN**	**Total**	**HI**	**OC**	**VI**	**ID**	**Total PWD**
	State	**Region**											
1	**Gujarat**	BARODA REGION	3	8	15	5	21	**52**	1	1	1	1	**4**
		RAJKOT REGION	4	9	18	6	26	**63**	1	0	0	0	**1**
		SURAT REGION	4	9	16	6	23	**58**	1	0	1	1	**3**
		AHMEDABAD REGION	5	9	16	6	26	**62**	1	1	1	1	**4**
		GANDHINAGAR REGION	4	9	17	7	27	**64**	1	0	0	0	**1**
		JAMNAGAR REGION	3	7	10	4	19	**43**	0	0	0	0	**0**
			23	**51**	**92**	**34**	**142**	**342**	**5**	**2**	**3**	**3**	**13**
2	**Dadra & Nagar Haveli & Daman & Diu**	JAMNAGAR REGION	**0**	**0**	**0**	**0**	**1**	**1**	**0**	**0**	**0**	**0**	**0**
		SURAT REGION	0	0	0	0	2	2	0	**0**	**0**	**0**	**0**
			0	**0**	**0**	**0**	**3**	**3**	**0**	**0**	**0**	**0**	**0**
3	**Madhya Pradesh**	INDORE REGION	7	8	6	4	17	**42**	1	1	1	1	**4**
		JABALPUR REGION	10	13	9	7	27	**66**	1	1	1	1	**4**
		GWALIOR REGION	11	16	11	7	31	**76**	1	1	1	1	**4**
		CHHINDWARA REGION	9	12	9	6	25	**61**	0	0	0	0	**0**
		SAGAR REGION	10	13	9	6	25	**63**	1	1	1	1	**4**
		BHOPAL REGION	9	12	9	6	24	**60**	1	1	1	1	**4**
		HOSHANGABAD REGION	6	9	6	5	20	**46**	0	0	0	0	**0**

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S.NO	State	Region	SC	ST	OBC	EWS	GEN	Total	HI	OC	VI	OI	Total PWD
		RATLAM REGION	6	8	9	4	14	**41**	0	0	0	0	**0**
		SHAHDOL REGION	7	9	7	5	19	**47**	0	0	0	0	**0**
			75	**100**	**75**	**50**	**202**	**502**	**5**	**5**	**5**	**5**	**20**
4	**Chhattisgarh**	RAIPUR REGION	7	21	4	6	26	**64**	1	1	1	1	**4**
		AMBIKAPUR REGION	9	21	4	7	29	**70**	1	0	0	0	**1**
			16	**42**	**8**	**13**	**55**	**134**	**2**	**1**	**1**	**1**	**5**
5	**Chandigarh**	CHANDIGARH REGION	7	0	11	4	21	**43**	1	0	0	0	**1**
			7	**0**	**11**	**4**	**21**	**43**	**1**	**0**	**0**	**0**	**1**
6	**Haryana**	ROHTAK REGION	12	0	17	6	29	**64**	0	0	1	0	**1**
		KARNAL REGION	8	0	12	5	19	**44**	1	1	0	1	**3**
			20	**0**	**29**	**11**	**48**	**108**	**1**	**1**	**1**	**1**	**4**
7	**Punjab**	LUDHIANA REGION	17	0	13	6	24	**60**	1	0	1	0	**2**
		JALANDHAR REGION	17	0	13	6	24	**60**	0	0	1	0	**1**
		AMRISTAR REGION	9	0	5	3	13	**30**	1	1	1	1	**4**
			43	**0**	**31**	**15**	**61**	**150**	**2**	**1**	**3**	**1**	**7**
8	**J&K**	AMRISTAR REGION	**2**	**2**	**7**	**3**	**12**	**26**	**1**	**1**	**0**	**0**	**2**
9	**Himachal Pradesh**	SHIMLA REGION	15	2	12	6	28	**63**	1	0	1	0	**2**
			15	**2**	**12**	**6**	**28**	**63**	**1**	**0**	**1**	**0**	**2**
10	**Tamil Nadu**	COIMBATORE REGION	11	0	16	6	27	**60**	0	0	1	1	**2**
		MADURAI REGION	9	0	13	5	20	**47**	0	0	0	0	**0**
		CHENNAI REGION	12	1	18	6	29	**66**	1	1	1	1	**4**
		TRICHY REGION	11	1	15	6	24	**57**	1	1	1	1	**4**
			43	**2**	**62**	**23**	**100**	**230**	**2**	**2**	**3**	**3**	**10**
11	**Puducherry**	TRICHY REGION	**0**	**0**	**0**	**0**	**1**	**1**	**0**	**0**	**0**	**1**	**1**
12	**Kerala**	COCHIN REGION	6	0	17	7	35	**65**	1	1	1	1	**4**
		THIRUVANTHAPURAM REGION	7	1	19	7	37	**71**	0	0	0	1	**1**
			13	**1**	**36**	**14**	**72**	**136**	**1**	**1**	**1**	**3**	**6**
13	**Rajasthan**	JAIPUR REGION	11	8	13	7	27	**66**	1	1	1	1	**4**
		KOTA REGION	11	8	13	7	27	**66**	0	1	0	1	**2**
		JODHPUR REGION	10	8	12	5	25	**60**	0	1	0	1	**2**
			32	**24**	**38**	**19**	**79**	**192**	**1**	**3**	**1**	**3**	**8**
14	**Uttrakhand**	DEHRA DUN REGION	7	1	5	4	24	**41**	0	0	0	1	**1**
			7	**1**	**5**	**4**	**24**	**41**	**0**	**0**	**0**	**1**	**1**
15	**Delhi**	DELHI - A (SOUTH) REGION	9	4	16	6	23	**58**	1	0	0	1	**2**
		DELHI - B (NORTH) REGION	6	3	11	4	18	**42**	0	0	0	1	**1**
		DELHI CENTRAL REGION	6	3	11	4	17	**41**	1	0	1	1	**3**
			21	**10**	**38**	**14**	**58**	**141**	**2**	**0**	**1**	**3**	**6**
16	**Assam**	GUWAHATI REGION	2	3	6	4	24	**39**	1	1	1	1	**4**
		BARPETA REGION	5	8	17	6	28	**64**	0	1	0	0	**1**

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S.NO	State	Region		ST	OBC	EWS	GEN	Total	HI	OC	VI	ID	Total PWD
		UPPER ASSAM (JORHA REGION	2	5	13	4	8	**32**	0	0	0	0	**0**
			9	**16**	**36**	**14**	**60**	**135**	**1**	**2**	**1**	**1**	**5**
17	**Manipur**	GUWAHATI REGION	**0**	**3**	**1**	**1**	**4**	**9**	**0**	**0**	**0**	**0**	**0**
18	**Nagaland**	UPPER ASSAM (JORHA REGION	**0**	**3**	**0**	**0**	**4**	**7**	**0**	**0**	**0**	**0**	**0**
19	**Arunachal Pradesh**	UPPER ASSAM (JORHA REGION	**0**	**3**	**0**	**1**	**4**	**8**	**0**	**0**	**0**	**0**	**0**
20	**Mizoram**	GUWAHATI REGION	**0**	**0**	**0**	**0**	**2**	**2**	**0**	**0**	**0**	**0**	**0**
21	**Meghalaya**	GUWAHATI REGION	**0**	**3**	**0**	**1**	**4**	**8**	**0**	**0**	**0**	**0**	**0**
22	**Tripura**	GUWAHATI REGION	**1**	**1**	**0**	**0**	**4**	**6**	**0**	**0**	**0**	**0**	**0**
23	**Karnataka**	BANGALORE REGION	11	5	19	7	28	**70**	1	1	1	1	**4**
		HUBLI REGION	7	3	12	5	18	**45**	0	0	0	0	**0**
			18	**8**	**31**	**12**	**46**	**115**	**1**	**1**	**1**	**1**	**4**
24	**Telangana**	HYDERABAD REGION	10	4	17	6	28	**65**	1	1	1	1	**4**
		WARANGAL REGION	6	3	11	5	16	**41**	0	0	0	0	**0**
			16	**7**	**28**	**11**	**44**	**106**	**1**	**1**	**1**	**1**	**4**
25	**Andhra Pradesh**	VIJAYAWADA REGION	7	3	11	4	16	**41**	0	0	0	0	**0**
		GUNTUR REGION	10	4	16	6	24	**60**	0	1	0	0	**1**
		VISAKHAPATNAM REGION	5	2	11	4	18	**40**	1	1	1	1	**4**
			22	**9**	**38**	**14**	**58**	**141**	**1**	**2**	**1**	**1**	**5**
26	**Odisha**	BHUBANESHWAR REGION	10	14	8	7	27	**66**	1	1	1	1	**4**
		SAMBALPUR REGION	7	10	5	4	20	**46**	0	0	0	0	**0**
			17	**24**	**13**	**11**	**47**	**112**	**1**	**1**	**1**	**1**	**4**
27	**West Bengal**	DURGAPUR REGION	10	2	10	5	19	**46**	0	1	1	1	**3**
		NORTH KOLKATA REGION	14	3	13	6	24	**60**	1	1	1	1	**4**
		SOUTH KOLKATA REGION	16	3	16	7	30	**72**	1	1	1	0	**3**
		BANKURA REGION	9	2	9	4	16	**40**	1	0	1	0	**2**
		JALPAIGURI REGION	7	2	5	3	9	**26**	0	0	0	0	**0**
		SILIGURI REGION	14	3	13	6	24	**60**	0	0	1	0	**1**
		COOCHBEHAR REGION	13	3	13	5	24	**58**	1	1	0	0	**2**
			83	**18**	**79**	**36**	**146**	**362**	**4**	**4**	**5**	**2**	**15**
28	**Andaman & Nicobar**	SOUTH KOLKATA REGION	**0**	**0**	**0**	**0**	**1**	**1**	**0**	**0**	**0**	**0**	**0**
29	**Sikkim**	JALPAIGURI REGION	**0**	**3**	**3**	**2**	**8**	**16**	**0**	**0**	**0**	**1**	**1**
30	**Uttar Pradesh**	AGRA REGION	12	1	16	6	25	**60**	1	1	1	1	**4**
		KANPUR REGION	13	1	16	6	25	**61**	1	1	1	1	**4**
		MEERUT REGION	9	0	12	5	18	**44**	1	1	1	1	**4**
		VARANASI REGION	13	1	16	6	25	**61**	1	1	1	1	**4**

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S.NO	State	Region	SC	ST	OBC	EWS	GEN	Total	HI	OC	VI	ID	Total PWD
		GORAKHPUR REGION	14	0	18	7	26	**65**	0	0	0	0	**0**
		LUCKNOW REGION	12	1	16	6	25	**60**	1	1	1	1	**4**
		BAREILLY REGION	9	0	12	4	18	**43**	0	0	0	0	**0**
		DEORIA REGION	15	1	19	7	28	**70**	0	0	1	1	**2**
		ETAWAH REGION	12	1	16	6	25	**60**	0	0	0	0	**0**
		AYODHYA REGION	11	0	14	5	20	**50**	0	0	0	0	**0**
		JHANSI REGION	9	0	11	4	17	**41**	1	1	1	1	**4**
			129	**6**	**166**	**62**	**252**	**615**	**6**	**6**	**7**	**7**	**26**
31	**Goa**	PANAJI REGION	0	5	7	4	28	**44**	0	0	0	1	**1**
			0	**5**	**7**	**4**	**28**	**44**	**0**	**0**	**0**	**1**	**1**
32	**Maharashtra**	MRO/SMRO REGION	4	4	11	4	19	**42**	1	1	1	1	**4**
		THANE REGION	4	4	12	4	19	**43**	1	1	1	1	**4**
		MUMBAI SUBURBAN REGION/MSRO	4	4	11	4	18	**41**	1	1	1	1	**4**
		NAGPUR REGION	6	5	15	6	26	**58**	1	1	1	1	**4**
		PUNE REGION	5	4	13	5	23	**50**	1	1	1	1	**4**
		NASIK REGION	7	6	19	7	32	**71**	0	1	1	0	**2**
		AKOLA REGION	6	6	17	7	28	**64**	0	0	0	0	**0**
		AURANGABAD REGION	4	3	11	4	18	**40**	0	1	1	0	**2**
		AHMEDNAGAR REGION	6	5	16	6	27	**60**	0	0	0	0	**0**
		AMARAVATI REGION	8	7	21	8	33	**77**	0	0	0	1	**1**
		JALGAON REGION	4	4	12	4	19	**43**	0	1	0	0	**1**
		SOLAPUR REGION	4	4	11	4	17	**40**	0	0	0	0	**0**
			62	**56**	**169**	**63**	**279**	**629**	**5**	**8**	**7**	**6**	**26**
33	**Bihar**	MUZAFFARPUR REGION	12	1	21	8	34	**76**	1	1	1	1	4
		PURNEA REGION	11	1	19	7	33	**71**	1	1	1	1	4
		PATNA REGION	10	1	17	6	28	**62**	1	1	1	1	4
		DARBHANGA REGION	12	1	19	7	33	**72**	1	1	1	0	3
		MOTIHARI REGION	9	0	16	6	29	**60**	0	1	1	0	2
		DHANBAD REGION	7	0	11	5	19	**42**	1	1	0	0	2
		GAYA REGION	7	0	11	4	19	**41**	1	1	0	0	2
		KATHIAR REGION	6	0	11	4	19	**40**	0	0	0	0	0
		SIWAN REGION	10	1	17	6	28	**62**	0	0	0	0	0
			84	**5**	**142**	**53**	**242**	**526**	**6**	**7**	**5**	**3**	**21**
34	**Jharkhand**	RANCHI REGION	5	11	5	5	20	**46**	0	1	1	0	**2**
			5	**11**	**5**	**5**	**20**	**46**	**0**	**1**	**1**	**0**	**2**
		Total	**763**	**416**	**1162**	**500**	**2159**	**5000**	**50**	**50**	**50**	**50**	**200**

2. Details of Districts under each Region is attached as Annexure

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The number of vacancies/reserved vacancies is tentative and may vary according to the actual requirement of the Bank.

Candidates belonging to reserved categories are free to apply against vacancies announced for Unreserved/General category provided they meet the eligibility criteria laid down for General Category candidates.

NOTE:

Medical Fitness, Verification of Documents, Character and caste (wherever applicable) verification of selected candidates:

The engagement of selected candidates will be subject to their being declared medically fit by a duly qualified medical practitioner engaged by the Bank or subject to production of medical certification from MBBS Doctors or both as per the discretion of the Bank. Document verification will be conducted by the Bank officials and final selection will be subject to satisfactory verification of candidates' character, antecedents and caste validity certificates (wherever applicable). Till such time, their engagement will be provisional.

ELIGIBILITY CRITERIA (As on 31.03.2023):-

A candidate must be either

i) A Citizen of India or

ii) A subject of Nepal or

iii) A subject of Bhutan or

iv) A Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India or

v) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India

Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

Cut-off date for eligibility criteria is 31.03.2023	
Age	Minimum 20 years and Maximum 28 years as on cut-off date. However, relaxation in upper age limit for categories like SC/ST/OBC/PWBD etc. as per Govt. of India guidelines is applicable. (mentioned in Point 3.(a)
Qualification	Graduate degree in any discipline from a recognized University or any equivalent qualifications recognized as such by the Central Government.
Physical/Medical Fitness	Engagement of Apprentices will be subject to his/her being declared medically fit as per the requirement of the Bank.

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Registration	Candidate need to register himself/herself on the apprenticeship portal – **www.apprenticeshipindia.gov.in** , before applying for apprenticeship in the Bank. Candidate with 100% completed profile on the apprenticeship portal only is eligible to apply to the Bank for Apprenticeship.
No. of Vacancies	5000 (Five Thousand Only) [Tentative]
Training Hours	The apprentice shall be imparted On Job Training as applicable to the clerical staff.
Other Conditions	• Candidates may give preference for three districts while applying. However allotment will be based on need of Bank & subject to availability of vacancies. • Candidate by default will get first preference in the merit list prepared for the district of which they are resident as on date of application. Candidates will have option to choose two more neighboring districts apart from their resident district for their engagement as apprentices. • The Candidate should not have undergone Apprenticeship either with Central Bank of India or in any other organization earlier or pursuing the Apprenticeship Training as per the Apprentices Act 1961 as amended from time to time or terminated in between the course of Apprenticeship training due to the fault of candidate himself. • Candidates who have already undergone apprenticeship training or have job experience after completion of educational qualifications shall not be eligible for being engaged as apprentice. • It shall neither be obligatory on the part of the Bank to offer any employment to any apprentice who has completed the period of his apprenticeship training nor shall it be obligatory on the part of the apprentice to accept an employment. • The apprentice shall have no right to claim employment in Bank after completion of the training. • Bank does not have any obligation to offer regular employment to apprentice during or after completion of apprenticeship period

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3. Selection Process and Other Process

Selection Process	Selection for engagement of candidates who apply for apprenticeship in the Bank after paying requisite online fee shall have to undergo the selection process, which would comprise the following : **1. Online Written Test (objective type)** • The online written examination will consists of five parts i.e. 1. Quantitative, General English, & Reasoning Aptitude and Computer Knowledge 2. Basic Retail Liability Products 3. Basic Retail Asset Products 4. Basic Investment Products 5. Basic Insurance Products • The duration of exam will be published along with the call letters. • Candidates up to 4 times of vacancies will be called for the interview for checking their suitability for the post. It will be at the discretion of the bank to conduct the interview or dispense with it. • Merit List will be drawn district wise and category wise. • Candidates qualified in the test will be placed according to their aggregate marks in descending order in respective districts and Categories. • In case more than one candidate scores same marks in the Merit List, such candidate will be ranked in the merit list according to their age in descending order. **2. Local Language Proof** • The candidate should be proficient in local language • Candidate will be require to produce certificate of VIII/X/XII or Graduate level having studied local language as one of his/her subject. Bank reserve the right to conduct any other test or follow any other selection criteria at its discretion.
Reservation	Reservation guidelines as laid down by Government of India from time to time for SC/ST/OBC/EWS/PWBD etc. shall be followed.
Wait List	A wait list (District wise-category wise) will be maintained for one year from the date of result of engagement of apprentices or next engagement exercise, whichever is earlier. List of candidates will be released only once from the waitlist against non-reporting subject to availability of qualified candidates.
Contract of Apprenticeship	• Candidates found suitable for engagement on the basis of merit list shall be offered engagement digitally by the Bank through the apprenticeship portal.

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	• candidates leaving the option of apprenticeship, time from the Bank need to accept it on the portal within a stipulated time/date. • The apprenticeship training shall be deemed to have commenced from the training start date mentioned on the contract of apprenticeship.
Period of Engagement	Period of Engagement shall be 1 year
Termination of Apprenticeship Contract	• The Contract of Apprenticeship shall be terminated, if the apprentice does not report at the Bank's Training venue / Bank Branch on the date of commencement of On the Job training. • The Contract of Apprenticeship shall automatically get terminated on expiry of the period of Apprenticeship Training and no separate notice of termination of contract will be issued by Bank. • Bank or the Apprentice can make an application to the Apprenticeship Advisor for the termination of contract before the completion of Apprenticeship period stating clearly the reason for termination. When such application is made, the copy of the same shall be sent by post to the other party. • Apprenticeship Advisor may, by order in writing, terminate the contract, if he is satisfied that the apprentice or the Bank has failed to carry out the terms and conditions of the contract.
Stipend	**Branches** / **Stipend** / **Diem Allowance** **Rural/Semi-Urban branches** — Rs 10000 — Rs. 225 **Urban branches** — Rs 12000 — Rs. 300 **Metro branches** — Rs 15000 — Rs. 350 • Diem Allowance will be paid in case the apprentice is made to travel for the official purpose as per the table given above. • For the above purpose, the apprentice shall be entitled to travel by **Sleeper class by train while travelling on duty**. For this purpose actual cost of fare incurred for the shortest route will be reimbursed. For travel by road **actual cost incurred on Public Transport** will be reimbursed • The apprentices are not eligible for any other allowances/ benefits
Training Condition/ Overtime/Leave/ Holidays	• Apprentice shall be entitled to such holidays as are observed in the Bank. • Apprentice shall be entitled to **One** casual Leave on completion of one month of Apprenticeship. No other type of leave is applicable for the Apprentices. • Apprentice can avail only 4 casual leaves at a time. Leave

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	accumulated, if any, will automatically get extinguished on termination/completion of contract. • The daily hours of training will be as applicable to the clerical staff of the Bank. • No apprentice shall be allowed for overtime. • If personal injury is caused to an apprentice, by accident arising out of and in the course of his training as an apprentice, the Bank will be liable to pay compensation which shall be determined and paid, so far as may be, in accordance with the provisions of the Workmen's Compensation Act, 1923, subject to the modifications specified in the schedule to the Apprentices Act, 1961.
Conduct and Discipline	As per Section 17 of Apprentices Act, 1961 amended from time to time, in all matter of Conduct and Discipline, the apprentice shall be governed by the 'Rules and procedure for disciplinary action against Workmen' of Central Bank of India.
Assessment and Certification	After completion of apprenticeship training, apprentices will need to go through an assessment test covering both theoretical part as well as On-the-job training component. Theory assessment will be conducted by BFSI Sector Skill Council of India (BFSI SSC) and the Practical assessment will be conducted by the Bank. Subsequently, on the basis of marks scored by the apprentices, an Apprenticeship Certificate jointly by Central Bank of India - BFSI SSC will be awarded to the apprentices.
Weightage for Employment in Bank	As per Recruitment policy of the Bank as amended from time to time.
Other Terms and Conditions	• Any resultant dispute arising out of this advertisement for engagement of apprentices will be subject to the jurisdiction of courts in Mumbai. • Every apprentice undergoing apprenticeship training in our Bank shall be a trainee and not a worker and as such the provisions of any law with respect to labor shall not apply to or in relation to such apprentice. • If the Apprentice wants to leave the Apprenticeship training in between the Contract period, he/she is to be allowed to leave only at the end of that particular quarter. • In case the Apprentice dropout/absconds during a quarter, he/she will be liable to refund the stipend paid by the Bank during that quarter. • Any disagreement or dispute between the Bank and the Apprentice arising out of contract shall be referred to the Apprenticeship Advisor. • All other terms and conditions of Apprenticeship not expressly mentioned in the policy document shall be as prescribed under the Apprentices Act 1961 and Apprenticeship Rules 1992 as amended from time to time.

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a) **RELAXATION IN AGE LIMIT**

Sr. No.	Category	Age Relaxation
1	Scheduled Caste/Scheduled Tribe	By 5 years
2	Other Backward Classes (Non- Creamy Layer)	By 3 years
3	PWBD	By 10 Years
4	Persons affected by 1984 riots	By 5 Years
5	Widows, divorced women and women legally separated from their husbands who have not remarried	Upto the age of 35 years (upto 40 years for members of SC/ ST)

General guidelines:

The maximum age limit specified above is applicable to General category candidates.

The relaxation in upper age limit to SC/ST/OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted in Point No. 3 (a) . OBC candidates in the 'Creamy Layer' will be treated as "General Category".

The Candidates seeking age relaxation as per Govt. Guidelines will be required to submit copies of necessary certificate(s) at any subsequent stage of the selection process, as required by the bank. In case the candidate fails to submit the same, his candidature will be treated as cancelled.

Any dispute arising out of this advertisement for engagement of apprentices will be subject to the jurisdiction of courts in Mumbai.

The above number of vacancies are tentative and may vary / increase / decrease according to actual requirement of the Bank, subject to availability of suitable candidates. The candidates belonging to reserved category for which no reservation has been announced are free to apply for vacancies announced for unreserved categories. However, they must fulfil all the eligibility criteria of unreserved category. The provisionally selected candidates will be imparted training at branch/office-wise where he / she are selected, depending on the requirement of the Bank.

The cut- off date for Eligibility Criteria is 31.03.2023.

Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility.

The process of application is complete only when fee is deposited, through online mode on or before the last date of payment of fee. Candidates are advised to check Bank's website regularly for details and updates. No separate intimation / advertisement etc. will be issued in case of any change / update.

Vacancies reserved for OBC category are available only to the 'non-creamy layer' OBC candidates. 'Creamy layer' OBC candidates should indicate their category as 'General'. Vacancies for PWBD category candidates are reserved horizontally.

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Reservation for Economically Weaker Section (EWS) in Engagements is governed by Office Memorandum no. 36039/1/2019-Estt (Res) dated 31.01.2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievance & Pensions, and Government of India. Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Government of India

The date of passing eligibility examination will be the date appearing on the mark sheet or provisional certificate issued by the Board / University/ Institute. In case the result of a particular examination is posted on the website of the Board /University/ Institute, a certificate issued by the appropriate authority of the Board / University/ Institute indicating the date on which the result was posted on the website will be taken as the date of passing.

Candidate should indicate the percentage obtained in HSC (10+2) / Diploma Examination calculated to the two decimals in the online application. Where CGPA/ OGPA is awarded, the same should be converted into percentage and indicated in the online application. If called for interaction / document verification, the candidate will have to produce a certificate issued by the appropriate authority inter-alia stating the norms of the University / Board regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of these norms.

Calculation of Percentage: The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in all the semester(s)/ year(s) by aggregate maximum marks in all subjects irrespective of honours /optional/ additionally optional subject, if any. This will be applicable for those Universities also where Class/ Grade is decided on basis of Honours only. The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as 60%.

Reservation for Persons with Benchmark Disabilities (PWBD)

Reservation for Persons with Disability is horizontal within the overall vacancies. Reservation has been provided to Persons with Benchmark Disabilities as per section 34 of "Rights of Persons with Disabilities Act, 2016" (RPWD Act 2016). Only "person with bench mark disability" would be eligible for reservation with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

4% horizontal reservation has been provided to Persons with Benchmark Disabilities as per section 34 of "Rights of Persons with Disabilities Act, 2016". The post is identified suitable for the Persons with undernoted categories of disabilities as defined in the Schedule of RPWD Act 2016. The Authorized Certifying Authority will be the Medical Board at the District Level. The Medical Board will consist of Chief Medical Officer, Sub- Divisional Medical Officer.

"OC" category: -

A person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy and Acid Attack Victims. Orthopedically challenged persons are covered under locomotors disability with following bench mark:

a. "Leprosy cured person" means a person who has been cured of leprosy but is suffering from:

i. Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye- lid but with no manifests deformity;

ii. Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;

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ii. Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly;

b. “Cerebral palsy" means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

c. "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;

d. "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

e. "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

f. Persons with Spinal Deformity (SD) and Spinal Injury (SI) shall be covered under the respective Sub category such as OA,OL,BA,BL,OAL,BLOA and BLA, as the case may be.

B. **Visual Impairment (“VI” Category)**: Only those Visually Impaired (VI) persons who suffer from any one of the following conditions, after best correction, are eligible to apply.

a. Blindness:

i. Total absence of sight; OR

ii. Visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; OR

iii. Limitation of the field of vision subtending an angle of less than 10 degree. OR

b. Low Vision:

i. Visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; OR

ii. Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. **Hearing Impaired (“HI” Category)**:

a. Deaf: means person having 70 DB hearing loss in speech frequencies in both ears.

b. Hard of Hearing: means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears

D. **“ID” Category**: Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:

1. Intellectual disability.

a. Autism Spectrum disorder (ASD) means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical behaviours.

b. “Specific Learning Disability” (SLD) means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.

c. “Mental Illness” (MI) means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterized by sub normality of intelligence

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2) "Multiple Disabilities" means any two disabilities amongst (A), (B), (C) and (D).

Note: Only those persons with benchmark disabilities would be eligible for reservation. "Benchmark disability" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in a measurable term, as certified by the certifying authority. A person who wants to avail benefit of reservation will have to submit a disability certificate issued by a Competent Authority as per Government of India guidelines. Such certificate will be subject to verification/ re-verification as may be decided by the competent authority.

The allocation of reserved vacancies for the persons with benchmark disabilities will be as prescribed in the "The Rights of Persons with Disabilities Act, 2016" and as per vacancies. These guidelines are subject to change in terms of Govt. of India guidelines/ clarifications, if any, from time to time.

APPLICATION/EXAMINATION/INTIMATION FEE:

Application/Examination/Intimation fee to be remitted by all eligible applicants only on demand by the scrutinizing/examining body deputed by the Bank is as under **(GST @ 18% extra will be charged on application fee)**:

Sr. No.	Category	Application/Examination/Intimation Fees
1	PWBD candidates	Rs.400/-+GST
2	Schedule Caste / Schedule Tribe / All Women candidates	Rs.600/-+GST
3.	All Other Candidates	Rs. 800/-+GST

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form.

At the time of Examination, if a candidate is/has been found guilty of:

using unfair means during the examination or
impersonating or procuring impersonation by any person or
misbehaving during the examination or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose
resorting to any irregular or improper means in connection with his/her candidature for selection or obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable:
to be **disqualified** from the examination for which he/she is a candidate
to be **debarred**, either permanently or for a specified period, from any examination or recruitment conducted by the Bank
For **termination** from the apprenticeship training, if he/she has already joined the Apprenticeship training of the Bank.

THE COMPETENT AUTHORITY FOR ISSUING THE CERTIFICATE TO SC/ST/OBC/PWBD IS AS UNDER:

For SC/ST/OBC: District Magistrate/ Additional Dist. Magistrate/ Collector/ Deputy Commissioner/ Additional Dy. Commissioner/ Dy. Collector/ First Class Stipendiary Magistrate/ Sub-Division

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Magistrate/ Taluka Magistrate/ Executive Magistrate/ Assistant Commissioner/ Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate/ Revenue Officer not below the rank of Tahsildar/ Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

GENERAL INSTRUCTIONS

Before applying, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Applications, once submitted, will not be allowed to be withdrawn and the application/Examination/intimation fee once paid, shall be neither refunded nor held in reserve for any other examination. The Bank would be free to reject any application, at any stage of the selection process, if the candidate is found ineligible for the post, for which he/she has applied. The decision of the Bank regarding eligibility of the candidates, the stage at which scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced etc. and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this behalf. If any wrongdoing (s) / suppression of antecedents is/are detected even after joining the apprenticeship training, the apprenticeship contract of candidates are liable to be terminated.

A recent, recognizable color passport size photograph, which should be the same as the one uploaded in the on-line application form, should be firmly pasted on the call letter for online examination and duly signed across by the candidate. Candidates are advised not to change their appearance till the apprenticeship selection process is complete. Failure to produce the same photograph at the time of the online test may lead to disqualification. A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondences with the Bank in future should be identical and there should be no variation of any kind.

Candidates will have to produce original Caste/Physical Disability/ Caste Validity Certificate (wherever applicable) any other relevant certificates whenever asked by the Bank during the selection process, failing which his/her candidature will be cancelled. OBC candidates availing reservation will have to produce OBC certificate with Non-creamy layer clause as and when by the Bank during the selection process. OBC candidates will have submit at the time of remitting the Application/Examination/Intimation Fee, an undertaking in the prescribed format regarding non-creamy layer status as on closing date of registration. The certificate issued by only those competent authority authorized to issue Caste/Disability certificate will be acceptable. **Candidates belonging to OBC category but coming under creamy layer and/or if their caste does not find place in Central List are not entitled to OBC reservation. They should indicate their category as General in the online application form**. Prescribed formats of Caste Certificate are attached as Annexures.

All candidates will have to produce, if called for joining the apprenticeship training, originals as well as self-attested photocopies of their educational/experience certificates as well as Caste Certificate, Caste Validity Certificate (wherever applicable), certificate of disability in the proforma prescribed by Govt. Of India or any other certificate required, in the prescribed proforma in support of their eligibility, failing which their candidature will be cancelled**.**

No Travelling Allowance is payable to candidates who are called for interview. However, unemployed SC/ST Candidates, who are called for interview, will be paid actual, subject to their claiming, to and fro 2nd General Class Rail/Ordinary Bus fare in terms of Govt. guidelines by the shortest route on production of evidence of travel, i.e. Railway Receipt/Ticket(s) for attending the interview.

The Bank takes no responsibility for any delay /non-receipt or loss of any communication

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Any resulting dispute arising out of and/or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.

Canvassing in any form will be a disqualification.

Request for change of contact no./address/ email ID/ will not be entertained.

The interview centre will be as per Bank's sole discretion

In case any dispute arises on account of interpretation of version other than English, English version will prevail.

How to apply:

All applicants will have to apply online from **19.03.2023 to 03.04.2023** by clicking the link **https://www.apprenticeshipindia.gov.in/apprenticeship/opportunity-view/6412cbf5977ed17c321d25e2**
If the Applicant has his/her profile created on **www.apprenticeshipindia.gov.in** (apprenticeship portal) then he/she will be prompted to Login & Apply.
If the Applicant has not created his/her profile then he/she will be prompted to first create his/her profile and then Login & Apply.
All applicants' post successfully applying for apprenticeship will receive email communication from BFSI SSC containing bank details for payment of examination fee.
All applicants will have to provide their personal information, category, name of scribe for PwD candidates and they also need to give their preference of 1/2/3 districts for their engagement, if selected.

10. Appearing in the Examination

All applicants who have paid the examination fee will receive intimation from BFSI SSC with date and timing of the examination.
All applicants will have to give the online examination on the given date and time using their own camera enabled desktop or laptop or tablet or smart phone.
All applicants will have to display the same ID Proof which they have uploaded on the apprenticeship portal.
Except for PwD candidates, no candidates will be allowed to have any one else near him/her while giving online examination.

11. Appearing for Interview

1. All candidates who meet the qualifying cut off marks will receive invitation from BFSI SSC to appear for Interview at nearest Central Bank of India's Regional Office along with their original documents, as specified in the invitation letter.

Final Result

All candidates who are finally selected will receive an email communication through the apprentice portal.

Date: 20.03.2023 **GENERAL MANAGER (HCM)**

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Annexure

	LIST OF REGIONWISE DISTRICTS			LIST OF REGIONWISE DISTRICTS	
S.No	REGION	DISTRICT NAME	S.No	REGION	DISTRICT NAME
1	**AHMEDABAD**	AHMEDABAD	10	**AMRITSAR**	AMRITSAR
		KHEDA			ANANTNAG
2	**BARODA**	DOHAD			BARAMULLA
		PANCH MAHALS			GURDASPUR
		VADODARA			JAMMU
3	**GANDHINAGAR**	ANAND			KATHUA
		BANAS KANTHA			LEH LADAKH
		GANDHINAGAR			PATHANKOT
		MAHESANA			REASI
		PATAN			SRINAGAR
		SABAR KANTHA			UDHAMPUR
4	**JAMNAGAR**	DIU	11	**CHANDIGARH**	AMBALA
		JAMNAGAR			CHANDIGARH
		KACHCHH			PANCHKULA
		PORBANDAR			PATIALA
5	**RAJKOT**	AMRELI			RUPNAGAR
		BHAVNAGAR			YAMUNANAGAR
		JUNAGADH	12	**JALANDHAR**	BATHINDA
		RAJKOT			FARIDKOT
		SURENDRANAGAR			FAZILKA
6	**SURAT**	BHARUCH			FEROZPUR
		DADRA&NAGAR HAVELI			HOSHIARPUR
		DAMAN			JALANDHAR
		DANGS			KAPURTHALA
		NARMADA			MANSA
		NAVSARI			MUKTSAR
		SURAT	13	**KARNAL**	KAITHAL
		VALSAD			KARNAL
7	**AMBIKAPUR**	JASHPUR			KURUKSHETRA
		KORBA			PANIPAT
		KORIYA			SIRSA
		MANENDRAGARH-CHIRMIRI-BHARATPUR	14	**LUDHIANA**	BARNALA
		RAIGARH			FATEHGARH SAHIB
		SURGUJA			LUDHIANA
8	**BHOPAL**	BHOPAL			MOGA
		RAISEN			SANGRUR
		RAJGARH			SHAHID BHAGAT SINGH NAGAR
		SEHORE	15	**ROHTAK**	BHIWANI
		SHAJAPUR			CHARKI DADRI
		VIDISHA			FATEHABAD
9	**CHHINDWARA**	BALAGHAT			HISAR
		CHHINDWARA			JHAJJAR
		SEONI			JIND

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16	GWALIOR	BHIND			SAHENDRAGARH
		DATIA			MEWAT
		GWALIOR			REWARI
		MORENA			ROHTAK
		SHEOPUR			SONIPAT
		SHIVPURI	24	**SHIMLA**	CHAMBA
17	**HOSHANGABAD**	BETUL			HAMIRPUR
		HARDA			KANGRA
		NARMADAPURAM			KINNAUR
18	**INDORE**	BARWANI			KULU
		BURHANPUR			LAHUL & SPITI
		DEWAS			MANDI
		DHAR			SHIMLA
		EAST NIMAR			SIRMAUR
		INDORE			SOLAN
		UJJAIN			UNA
		WEST NIMAR	25	**CHENNAI**	CHENGALPATTU
19	**JABALPUR**	HOSHANGABAD			CHENNAI
		JABALPUR			KANCHEEPURAM
		KATNI			KANCHIPURAM
		MANDLA			RANIPET
20	**RAIPUR**	BASTAR			THIRUVALLUR
		BILASPUR			VELLORE
		DAKSHIN BASTAR DANTEWADA	26	**COIMBATORE**	COIMBATORE
		DANTEWADA			DHARMAPURI
		DHAMTARI			DINDIGUL
		DURG			ERODE
		JANJGIR-CHAMPA			KARUR
		KAWARDHA			KRISHNAGIRI
		MAHASAMUND			NAMAKKAL
		RAIPUR			NILGIRIS
		RAJNANDGAON			SALEM
		SAKTI			TIRUPPUR
		UTTAR BASTAR KANKER	27	**KOCHI**	ERNAKULAM
21	**RATLAM**	JHABUA			IDUKKI
		MANDSAUR			KANNUR
		NEEMUCH			KASARAGOD
		RATLAM			KOTTAYAM
22	**SAGAR**	ASHOKNAGAR			KOZHIKODE
		CHHATARPUR			MALAPPURAM
		DAMOH			PALAKKAD
		GUNA			THRISSUR
		NARSIMHAPUR			WAYANAD
		PANNA	28	**MADURAI**	KANYAKUMARI
		SAGAR			MADURAI
		TIKAMGARH			RAMANATHAPURAM
23	**SHAHDOL**	ANUPPUR			SIVAGANGA
		DINDORI			TENKASI
		REWA			THENI
		SATNA			TIRUNELVALI
		SHAHDOL			TOOTHUKUDI
		SIDHI			VIRUDHUNAGAR

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		UMARIA	35	**THIRUVANANTHAPURAM**	ALAPUZHA
29	**TRICHY**	CUDDALORE			KOLLAM
		KALLAKURICHI			PATHANAMTHITTA
		KARAIKAL			THIRUVANANTHAPURAM
		MAYILADUTHURAI	36	**VARANASI**	AZAMGARH
		NAGAPATTINAM			CHANDAULI
		PERAMBALUR			GHAZIPUR
		PUDUCHERRY			JAUNPUR
		PUDUKKOTTAI			KAUSHAMBI
		THANJAVUR			MAU
		THIRUVARUR			MIRZAPUR
		TIRUCHIRAPALLI			PRATAPGARH
		TIRUVANNAMALAI			PRAYAGRAJ
		VILLUPURAM			SANT RAVIDAS NAGAR
		VILUPPURAM			SONBHADRA
30	**DEHRADUN**	ALMORA			VARANASI
		BAGESHWAR	37	**MSRO**	GREATER MUMBAI
		CHAMOLI			PALGHAR
		CHAMPAWAT	38	**PANAJI**	NORTH GOA
		DEHRA DUN			RATNAGIRI
		GARHWAL			SINDHUDURG
		HARIDWAR			SOUTH GOA
		NAINITAL	39	**SMRO**	MUMBAI
		PITHORAGARH			MUMBAI SUBURBAN
		TEHRI GARHWAL	40	**THANE**	RAIGAD
		UDHAM SINGH NAGAR			THANE
		UTTAR KASHI	41	**DARBHANGA**	DARBHANGA
31	**DELHI CENTRAL**	FARIDABAD			MADHUBANI
		GURUGRAM			SAMASTIPUR
		NEW DELHI	42	**DHANBAD**	BOKARO
		NORTH DELHI			CHATRA
		NORTH-WEST DELHI			DEOGHAR
		PALWAL			DHANBAD
		SOUTH-WEST DELHI			DUMKA
		WEST DELHI			GIRIDIH
32	**DELHI NORTH**	CENTRAL DELHI			GODDA
		GAUTAM BUDDHA NAGAR			HAZARIBAG
		GHAZIABAD			HAZARIBAGH
		NORTH-EAST DELHI			JAMTARA
		SHAHDARA			KODERMA
33	**DELHI SOUTH**	DELHI			PAKUR
		EAST DELHI			SAHEBGANJ
		SOUTH DELHI	43	**GAYA**	AURANGABAD
		SOUTH-DELHI			BEGUSARAI
		SOUTH-EAST DELHI			GAYA
34	**JAIPUR**	AJMER			JAMUI
		ALWAR			KAIMUR
		BHARATPUR			LAKHISARAI
		DAUSA			MUNGER
		DHOLPUR			NALANDA
		JAIPUR			NAWADA
		JHUNJHUNU			ROHTAS

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		KAITAL			SUPAUL
		SIKAR	48	**KATIHAR**	BANKA
		TONK			BHAGALPUR
44	**JODHPUR**	BANSWARA			KATIHAR
		BARMER			KHAGARIA
		BHILWARA			SAHARSA
		BIKANER	49	**MOTIHARI**	PASCHIMI CHAMPARAN
		CHITTAURGARH			PURBI CHAMPARAN
		CHURU	50	**MUZAFFARPUR**	MUZAFFARPUR
		DUNGARPUR			SHEOHAR
		GANGANAGAR			SITAMARHI
		HANUMANGARH			VAISHALI
		JAISALMER	51	**PATNA**	ARWAL
		JALOR			BHOJPUR
		JODHPUR			BUXAR
		KOTA			JEHANABAD
		NAGAUR			PATNA
		PALI	52	**PURNEA**	ARARIA
		RAJSAMAND			KISHANGANJ
		SIROHI			MADHEPURA
		UDAIPUR			PURNIA
45	**KOTA**	BARAN			SUPAUL
		BUNDI	53	**RANCHI**	GARHWA
		JHALAWAR			GUMLA
		SAWAI MADHOPUR			KHUNTI
46	**BARPETA ROAD**	BAKSA			LATEHAR
		BARPETA			LOHARDAGGA
		BISWANATH			PALAMAU
		BONGAIGAON			PASCHIMI SINGHBHUM
		CHIRANG			PURBI SINGHBHUM
		DARRANG			RAMGARH
		DHUBRI			RANCHI
		GOALPARA			SERAIKELA-KHARSAWAN
		KAKROJHAR			SIMDEGA
		KAMRUP	54	**SIWAN**	GOPALGANJ
		KAMRUP			SARAN
		NALBARI			SIWAN
		SONITPUR	55	**AHMEDNAGAR**	AHMADNAGAR
		UDALGURI	56	**AKOLA**	AKOLA
47	**GUWAHATI**	AIZAWL			BULDHANA
		BISHENPUR			WASHIM
		CACHAR	57	**AMARAVATI**	AMRAVATI
		CHURACHANDPUR			YAVATMAL
		DHALAI	58	**AURANAGBAD**	BID
		EAST GARO HILLS			HINGOLI
		EAST KHASI HILLS			JALNA
		HAILAKANDI			NANDED
		IMPHAL EAST			PARBHANI
		IMPHAL WEST	59	**JALGAON**	JALGAON
		KAMJONG	60	**NAGPUR**	BHANDARA
		KARIMGANJ			CHANDRAPUR
		KOLASIB			GADCHIROLI
		NORTH TRIPURA			GONDIA
		RI BHOI			NAGPUR

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		SEPARATE			SWARTHA
		SOUTH TRIPURA	64	**NASIK**	DHULE
		THOUBAL			NANDURBAR
		WEST GARO HILLS			NASIK
		WEST KHASI HILLS	65	**PUNE**	PUNE
		WEST TRIPURA	66	**SOLAPUR**	KOLHAPUR
61	**UPPER ASSAM**	DHEMAJI			LATUR
		DIBRUGARH			OSMANABAD
		DIMAPUR			SANGLI
		EAST KAMENG			SATARA
		EAST SIANG			SOLAPUR
		GOLAGHAT	67	**BAREILLY**	AMROHA
		HAF LONG			BAREILLY
		JORHAT			BUDAUN
		KARBI ANGLONG			HARDOI
		KOHIMA			KHERI
		LAKHIMPUR			MORADABAD
		LOHIT			PILIBHIT
		LOWER SUBANSIRI			RAMPUR
		MOKOKCHUNG			SHAHJAHANPUR
		MON			SITAPUR
		MORIGAON	68	**DEORIA**	BALLIA
		NAGAON			DEORIA
		PAPUMPARE	69	**ETAWAH**	AURAIYA
		SIBSAGAR			ETAWAH
		TAWANG			FARRUKHABAD
		TINSUKIA			KANAUJ
		UPPER SUBANSIRI			MAINPURI
		WEST KAMENG	70	**GORAKHPUR**	GORAKHPUR
		WOKHA			KUSHI NAGAR
		ZUNHEBOTO			MAHARAJGANJ
62	**BANGALORE**	BANGALORE RURAL			SANT KABIR NAGAR
		BENGALURU RURAL	71	**JHANSI**	BANDA
		BENGALURU URBAN			CHITRAKOOT
		CHAMARAJANAGAR			JALAUN
		CHIKKAMAGALURU			JHANSI
		HASSAN			LALITPUR
		KODAGU			MAHOBA
		KOLAR	72	**KANPUR**	FATEHPUR
		MANDYA			KANPUR DEHAT
		MYSURU			KANPUR NAGAR
		TUMAKURU			UNNAO
63	**GUNTUR**	ANANTHAPURAMU	73	**LUCKNOW**	BARA BANKI
		BAPATLA			LUCKNOW
		CHITTOOR			RAI BARELI
		CUDDAPAH	74	**MEERUT**	BAGHPAT
		GUNTUR			BIJNOR
		KURNOOL			BULANDSHAHR
		NANDYAL			MEERUT
		PALNADU			MUZAFFARNAGAR
		PRAKASAM			SAHARANPUR
		SRI POTTI SRIRAMULU NELLORE	75	**SILIGURI**	DAKSHIN DINAJPUR
		SRI SATHYA SAI			DARJILING

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		TIRUPATI			MALDAH
76	**HUBLI**	BAGALKOTE			UTTAR DINAJPUR
		BALLARI	81	**AGRA**	AGRA
		BELAGAVI			ALIGARH
		BIDAR			ETAH
		BIJAPUR			FIROZABAD
		CHITRADURGA			HATHRAS
		DAKSHIN KANNAD			KASGANJ
		DAVANGERE			MATHURA
		DHARWAD	82	**AYODHYA**	AMBEDKAR NAGAR
		GADAG			AYODHYA
		GULBARGA			BAHRAICH
		HAVERI			BALRAMPUR
		KALABURAGI			BASTI
		KOPPAL			GONDA
		RAICHUR			SHRAVASTI
		SHIVAMOGGA			SIDHARTHANAGAR
		UDIPI			SULTANPUR
		UTTAR KANNAD	83	**COOCH BEHAR**	JALPAIGURI
77	**HYDERABAD**	HYDERABAD			KOCH BIHAR
		JOGULAMBA (GADWAL)	84	**DURGAPUR**	BARDDHAMAN
		MAHBUBNAGAR			BIRBHUM
		MEDCHAL-MALKAJGIRI			MURSHIDABAD
		NAGARKURNOOL	85	**JALPAIGURI**	EAST SIKKIM
		RANGAREDDI			GYALSHING
		SANGAREDDY			MANGAN
		VIKARABAD			PAKYONG
78	**VIJAYAWADA**	EAST GODAVARI			SORENG
		ELURU			SOUTH SIKKIM
		KRISHNA			WEST SIKKIM
		NTR	86	**KOLKATA NORTH**	KOLKATA
		WEST GODAVARI			NADIA
79	**VISAKHAPATNAM**	ANAKAPALLI			NORTH 24 PARGANAS
		KAKINADA	87	**KOLKATA SOUTH**	HAORA
		KONASEEMA			HOWRAH
		PARVATHIPURAM MANYAM			HUGLI
		SRIKAKULAM			SOUTH 24 PARGANAS
		VISAKHAPATNAM			SOUTH ANDAMAN
		VIZIANAGARAM	88	**SAMBALPUR**	ANUGUL
80	**WARANGAL**	ADILABAD			BALANGIR
		BHADRADRI (KOTHAGUDEM)			BARGARH
		HANUMAKONDA			BOLANGIR
		JAGITIAL			BOUDH
		JANGAON			DEOGARH
		KAMAREDDY			GAJAPATI
		KARIMNAGAR			JHARSUGUDA
		KHAMMAM			KALAHANDI
		MANCHERIAL			KANDHAMAL
		MEDAK			KEONJHAR
		NALGONDA			KORAPUT
		NIZAMABAD			MALKANGIRI

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		SIDDIPET			MAYURBHAN
		SURYAPET			NAWAPARA
		WARANGAL			NAWRANGPUR
		WARANGAL			NUAPADA
		YADADRI BHUVANAGIRI			RAYAGADA
89	**BHUBANESHWAR**	BALASORE			SAMBALPUR
		BALESHWAR			SONEPUR
		BHADRAK			SUNDARGARH
		CUTTACK	90	**BANKURA**	BANKURA
		DHENKANAL			MEDINIPUR
		GANJAM			PASCHIM MEDINIPUR
		JAGATSINGHPUR			PURBA MEDINIPUR
		JAJPUR			PURULIYA
		KENDRAPARA			
		KHURDA			
		NAYAGARH			
		PURI			

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FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE IN SUPPORT OF HIS / HER CLAIM

1. This is to certify that Sri / Smt / Kum*_____ son / daughter* of_____ of village / town* _____ in District / Division*_____of the State / Union Territory*_____belongs to the _____Caste/Tribe* which is recognized as a Scheduled Caste/ Scheduled Tribe* under:

* The Constitution (Scheduled Castes) Order, 1950;

* The Constitution (Scheduled Tribes) Order, 1950;

* The Constitution (Scheduled Castes)(Union Territories)Orders, 1951 ;

* The Constitution (Scheduled Tribes)(Union Territories)Order, 1951 ;

[as amended by the Scheduled Castes and Scheduled Tribes lists Modification) Order,1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation)Act, 1971, the Constitution (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act,1976, The State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act,1987]:

* The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 ;

* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

* The Constitution (Pondicherry) Scheduled Castes Order 1964;

* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

* The Constitution (Nagaland) Scheduled Tribes Order, 1970;

* The Constitution (Sikkim) Scheduled Castes Order, 1978;

* The Constitution (Sikkim) Scheduled Tribes Order, 1978;

* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;

* The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990;

* The Constitution (ST) Orders (Amendment) Ordinance, 1991;

* The Constitution (ST) Orders (Second Amendment) Act, 1991;

* The Constitution (ST) Orders (Amendment) Ordinance, 1996;

* The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 2002;

* The Constitution (Scheduled Castes) Order (Amendment) Act, 2002;

* The Constitution (Scheduled Caste and Scheduled Tribes) Order (Amendment) Act, 2002;

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*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes / Scheduled Tribes persons , who have migrated from one State / Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri. / Smt. / Kumari* _____Father /Mother* of Sri / Smt. / Kumari*_____of village / town _____in District/Division*_____of the State/Union Territory*_____ who belong to the_____ Caste / Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the _____[Name of the authority] vide their order No. _____ dated _____.

3. Shri/Smt/Kumari*_____and/or* his/her* family ordinarily reside(s) in village/town*_____ of_____ District / Division* of the State / Union Territory* of _____

Signature _____

Designation _____

Place:

Date: [With seal of Office]

State/Union Territory

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

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* Please delete the words which are not applicable.

Delete the paragraph which is not applicable.

List of authorities empowered to issue Caste / Tribe Certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/I Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Asst. Commissioner / Taluka Magistrate / Executive Magistrate.

2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.

3. Revenue Officer not below the rank of Tehsildar.

4. Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

5. Administrator/Secretary to Administrator/Development Officer Lakshadweep).

Note: The Certificate is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time

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FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Sri / Smt. / Kumari_____son/daughter of _____ of village/Town _____District/Division _____ in the State/ Union Territory_____ belongs to the _____community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____dated _____*. Shri/Smt./Kumari _____and/or his/her family ordinarily reside(s) in the _____District/Division of the _____State/Union Territory. This is also to certify that he/she does not belong to the persons /sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93- Estt.[SCT], dated 8-9-1993

Dated : District Magistrate Deputy Commissioner etc.

Seal

* - the authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**- As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20of the Representation of the People Act, 1950.

The Prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.

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FORM-I

Disability Certificate

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No. : Date :

This is to certify that I have carefully examined

Shri/Smt./Kum. _____
son/wife/daughter of Shri _____ Date of Birth (DD / MM / YY) ____ ____ ____ Age _____ years, male/female Registration No. _____ permanent resident of House No._____
Ward/Village/Street _____ Post Office _____District _____ State _____, whose photograph is affixed above, and am satisfied that :

(A) he/she is a case of :

- Locomotor disability
- Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is _____

(A) He/ She has _____% (in figure) _____ percent (in words) permanent physical impairment/blindness in relation to his/her _____ (part of body) as per guidelines (to be specified)

2. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

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Signature/Thumb impression of the person in whose favour disability certificate is issued.

(Signature and Seal of Authorized Signatory of notified Medical Authority)

FORM - II

Disability Certificate

(In case of multiple disabilities)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No. : Date :

This is to certify that we have carefully examined

Shri/Smt./Kum. _____
son/wife/daughter of Shri _____ Date of Birth (DD / MM / YY) ____ ____ ____ Age _____ years, male/female _____ Registration No. _____ permanent resident of House No._____
Ward/Village/Street _____ Post Office _____District _____ State _____, whose photograph is affixed above, and are satisfied that :

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below :

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows :-

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In figures : _____ In words : _____ percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

(ii) is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD / MM / YY) ____ ____ ____

@ - e.g. Left/Right/both arms/legs

- e.g. Single eye / both eyes

£ - e.g. Left / Right / both ears

4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and Seal of the Medical Authority

Name and seal of Member	**Name and seal of Member**	**Name and seal of Chairperson**

Signature/Thumb impression of the person in whose favour disability certificate is issued.

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FORM – III

Disability Certificate

(In cases other than those mentioned in Form I and II)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No. : Date :

This is to certify that I have carefully examined

Shri/Smt./Kum. _____
son/wife/daughter of Shri _____ Date of Birth (DD / MM / YY) ____ ____ ____ Age _____ years, male/female _____Registration No. _____ permanent resident of House No._____
Ward/Village/Street _____ Post Office _____District _____ State _____, whose photograph is affixed above, and am satisfied that he/she is a Case of _____ disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below :

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

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Or

(ii) is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD / MM / YY) ____ ____ ____

@ - e.g. Left/Right/both arms/legs

- e.g. Single eye / both eyes

£ - e.g. Left / Right / both ears

4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

Signature/Thumb impression of the person in whose favour disability certificate is issued.

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Government of ……..
(Name & Address of the authority issuing the certificate
INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. ……
Date : ……

VALID FOR THE YEAR ……

This is to certify that Shri/Smt./Kumari …….. son/daughter/wife of …….. permanent resident of …….. Village/Street …….. Post Office……. District…… in the State/Union Territory …… Pin Code ……. whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities

2. Shri/Smt./Kumari …… belongs to the …… caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office ……
Name ……
Designation ……

Recent Passport size attested photograph of the applicant

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*Note 1 : Income covered all sources i.e. salary, agriculture, business, profession, etc.

Note 2 :The term **'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3 : The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NOTE :-

The Income and Asset Certificate issued 'by anyone of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS : -

(i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
(iii)Revenue Officer not below the rank of Tehsildar and
(iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.