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**KONKAN RAILWAY CORPORATION LIMITED**
( A Government of India Undertaking )
Belapur Bhavan, Plot no.6, Sector 11, CBD Belapur, Navi Mumbai – 400 614

CO-13032/7/2025-PERS (67020) Date: 28.08.2025

**Notification No.CO/P-R/8C/2025**

Konkan Railway Corporation Limited (KRCL), a Public Sector Undertaking under the Ministry of Railways having its Corporate Office at CBD Belapur, Navi Mumbai, invites applications for the following post on fixed term contract basis in Electrical / Projects Department for initial period of three years.

| Sr No. | Name of Post / Grade | UR | EWS | OBC | SC | ST | Total No. of Posts |
|---|---|---|---|---|---|---|---|
| 1 | Assistant Electrical Engineer | **2** | **1** | **4** | **2** | **1** | **10** |
| 2 | Sr. Technical Assistant /ELE | **7** | **2** | **6** | **3** | **1** | **19** |
| 3 | Jr. Technical Assistant /ELE | **10** | **2** | **4** | **3** | **2** | **21** |
| 4 | Technical Assistant /ELE | **9** | **4** | **14** | **0** | **3** | **30** |
| | **TOTAL** | | | | | | **80** |

* No of posts are liable to change as per requirement of Project.

### I) Monthly remuneration:

| Sr No. | Name of Post / Grade | Consolidated Remuneration | | |
|---|---|---|---|---|
| | | As per X class city | As per Y class city | As per Z class city |
| 1 | Assistant Electrical Engineer | Rs. 76,660/- | Rs. 71,900/- | Rs. 67,140/- |
| 2 | Sr. Technical Assistant /ELE | Rs. 57,140/- | Rs. 53,600/- | Rs. 50,060/- |
| 3 | Jr. Technical Assistant /ELE | Rs. 47,220/- | Rs. 44,300/- | Rs. 41380/- |
| 4 | Technical Assistant /ELE | Rs. 40,500/- | Rs. 38,000/- | Rs. 35,500/- |

**Note:** Consolidated remuneration is inclusive of Basic, DA, HRA, Conveyance, Mobile Allowance, etc.-

Annual remuneration will increase by 4% of the consolidated remuneration after completion of every year subjected to requirement of project and as per the discretion of Konkan Railway Corporation Ltd.

### II) Other allowances/Facilities:

a) Reimbursement of premium paid for Life insurance to the extent of Rs. 500/- per month obtained from a recognized Insurance company. The reimbursement will be made on production of original receipt of payment of the premium.

b) **Health Benefits-** Medical Allowance of Rs.500/- per month towards expenditure for OPD facility. Reimbursement of premium of Health policy to the extent of Rs. 500/- per month from the recognized insurance company on production of original payment receipt of the premium.

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c) TA as per the rates prescribed in extent policy of KRCL whenever the candidate is required to travel for official work beyond the project area.

d) **Travel facilities:** -

i) For travel on duty, Complementary Railway Pass of 3AC Class will be issued.
ii) In case of travel by road, reimbursement as per the extent policy of KRCL.

e) **Rest House and Hotel:-** Rest House of KRCL, if available will be provided while on duty, if not, reimbursement of hotel charges as per rates fixed by KRCL will be allowed, on production of vouchers.

**f) Leave:**-Contract appointee will be entitled for fully earned leave of 15 days on completion of every 6 months of contract period (2.5 leaves per month). This leave can be accumulated. However, no encashment is permitted. In addition, the appointee will be eligible for 8 days Casual Leave during the year of contract. Weekly off and other public holidays, as applicable to the attached offices, at the place of posting will be applicable. Normal working hours as applicable or as intimated at KRCL project sites are to be followed. During exigencies, some extra hour working will be required but no extra over time or any other type of allowance/ compensation for working beyond the nominated hours shall be paid by KRCL as the remuneration fixed per month includes this. The candidate does not have any type claim for working extra hours. Leave to be availed only after prior sanction of appropriate authority and if the candidate avails leave without valid sanction, the same will be treated as Leave without Pay.

**III) Educational Qualification, Experience and Age details:** The eligibility criteria for each post is attached in Annexures as follows. Candidates must ensure that they fulfil the criteria before attending walk in interview for particular post.

| Sr No. | Name of Post / Grade | Total No. of Posts | Annexure |
|---|---|---|---|
| 1 | Assistant Electrical Engineer | **10** | Annexure -I |
| 2 | Sr. Technical Assistant /ELE | **19** | Annexure -II |
| 3 | Jr. Technical Assistant /ELE | **21** | Annexure -III |
| 4 | Technical Assistant /ELE | **30** | Annexure -IV |

## INSTRUCTION SHEET

**A)**
**(I) Age:-** The candidates should not be more than prescribed age as on 01/08/2025. (Please see Annexures) The age relaxation of 3 years to OBC(NCL) candidates and 5 years to SC/ST candidates will be given if applying against the post of respective category. Age relaxation for Ex-servicemen is discretionary.

**(II)** Candidates who wish to apply for the posts reserved for SC/ST/OBC-NCL/EWS category, valid Caste /EWS certificate in the format required for Central Government employment (Format attached) should be attached with application. **Certificate not indicating validity will not be accepted.**

**(III)** Candidate fulfilling criteria may report directly for walk-in interview along with all **original certificates** and one copy of application prepared in the prescribed format as given (Annexure A) along with one set of self attested copies of all required certificates (age proof, qualification, experience, caste certificate, etc.). The information available in KRCLs website www.konkanrailway.com at its link Recruitment>Current Notifications.

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**B) Mode of Selection: WALK-IN INTERVIEW**

**C) Date, time and place of walk-in interview :**

**Registration Time: 09.00 hrs to 12:00 hrs only on the date of walk-in-interview.**

| Sr No. | Name of Post / Grade | Date of walk-in-interview | Venue of Interview |
|---|---|---|---|
| 1 | Assistant Electrical Engineer | **12.09.2025** | **Executive Club, Konkan Rail Vihar, Konkan Railway Corporation Ltd., Near Seawoods Railway Station, Sector-40, Seawoods (West), Navi Mumbai** |
| 2 | Sr. Technical Assistant /ELE | **15.09.2025** | |
| 3 | Jr. Technical Assistant /ELE | **16.09.2025** | |
| 4 | Technical Assistant /ELE | **18.09.2025** | |

After preliminary screening of the applications submitted by the candidates in person, the provisionally eligible candidate(s) will only be interviewed. Candidates should come prepared to stay for minimum 2 days, if required, at their own cost. No train/bus fare/ TA/DA shall be payable by the Corporation. Applications should be completed and strictly as per the prescribed format as **Annexure-A.** Applications not conforming to the prescribed format or having illegible/ambiguous certificates or without certificates or incomplete will be summarily rejected.

**D) List of Self attested Documents to be attached with the filled application:**

a) Copies of certificate in proof of qualification (As per the qualification specified in Notification Annexures)
b) Copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate)
c) Copy of Caste certificate in the format required for Central Government employment (In case of ST/SC/OBC-NCL) and service certificate in support of claims for Ex-servicemen, if any. In case of EWS candidate, certificate in the format required for Central Government employment (Format attached)
d) Two passport size recent photographs.
e) Experience Certificate issued by previous employer.
f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral character.

**E) General Information (Applicable to all applicants):-**

1. Candidates who fulfil the eligibility criteria only, will be interviewed.
2. Candidates are advised to check their eligibility before walk-in-interview.
3. The candidates must attach self attested photocopy of above mentioned mandatory documents such as proof of age, educational qualification along with mark sheets, experience certificate, if any. Certificate in support of claims for Ex-servicemen etc, failing which candidate will not be eligible for interview.
4. Candidate should bring one character certificate from Gazetted Officers/Executives Officers for certifying that he/she is bearing good moral character.
5. Incomplete or **vague educational** qualification will be invalid.
6. Even after contractual agreement, if any document/ certificate/ information are found incorrect or false in any scrutiny or verification, then the contractual service will be immediately terminated forthwith without assigning any reason and prior notice, besides legal action which may also be initiated.
7. The Corporation reserves the right to cancel/ restrict/ curtail/ enlarge the contract engagement process, if need so arises, without any prior notice and without assigning any reasons thereof.
8. Selected candidate will have to pass prescribed medical examination before the contract is entered into, for fitness to perform the work awarded.
9. The selected candidates should be able to join at the project site/place of posting within maximum 30 days after issuing of offer of appointment by KRCL. Any deviation in the said policy will be dealt on case to case basis, based on the merits of the case.

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10. If Candidate is already working in KRCL on contract basis and selected against this notification, he/she does not require to follow the condition of notice period for joining new post. However, relieving letter from concerned Konkan Railway authority will be required at the time of joining.
11. No accommodation will be provided. No Food or Food/Mess Allowance will be paid by KRCL.

**F) Selection process**:-

1. The candidates shall arrive at the time and venue and get registered with the nominated KRCL official for the walk-in interview as indicated. Group Discussion (GD) or any other elimination round like written test, etc, can be introduced depending on the number of candidates and those candidates who get through in the elimination round will be called for the process of selection.
2. The candidate will be interviewed by a nominated Committee and the selection will be finalized and drawn merit list based on the performance in the interview, qualification and post qualification experience gained by the Candidate.
3. The decision of the Nominated Committee of KRCL shall be final and binding.

**G) The other broad terms of contract** are given below for information of the candidate which are subject to changes at the time of actually entering into the contract, at the discretion of KRCL, which may please be noted:-

1. The period of contract will be initially for a period of three years, extendable further for the required period based on satisfactory performance, mutual consent as well as requirement of KRCL, if any. Remuneration may be revised from the 2nd year onward as decided by the Corporation.

2. The contractual service is required for various projects of Konkan Railway. Selected candidate can be posted and transferred at anytime, anywhere to the project sites during contract period based on the requirement of KRCL.

3. Panel of standby candidates over and above requirement will be maintained as per merit as decided by KRCL. Such candidates may be engaged as per requirement of KRCL Project within the validity of panel. Posts notified are not regular establishment posts. KRCL reserves the right to make any changes in number of posts notified as per requirement.

4. The Corporation reserves the right to terminate the contract as per the decision of the Corporation without assigning any reason or if the contract appointee is found unsuitable, by giving one month notice or payment in lieu thereof. Similarly, the appointee will be required to give one month notice to KRCL for termination of contract or payment of one month remuneration.

5. Selected candidates will be required to execute agreement and indemnity bond of Rs. 50,000/- in favour of Konkan Railway Corporation Limited on Rs. 100/- stamp paper to serve the Company for the period specified in the subsequent para below or any further extended period on Rs.100/- stamp paper.

6. The candidate selected for the above contractual agreement shall not be absorbed in KRCL regular service. The candidate therefore, shall not have right to claim for permanent absorption in KRCL and shall be required to give an undertaking in writing to KRCL to that effect.

7. The selected candidate shall be paid the remuneration as mentioned herein above and shall not be eligible or entitled to any other benefit or allowance. Further, on engagement, he/she should also attend emergencies and other calls of duties, as demanded and expected, during their day to day activities.

8. In the event the appointee is found involved in undesirable activities such as embezzlement, unlawful activities (including passing on confidential information of KRCL), unauthorized absence, in-subordination or breach of any of the terms of contract without prejudice to the right to initiate civil/criminal proceedings, the contract appointment shall be terminated.

9. Selected candidates shall use electronic resources of KRCL in strict adherence to the policies and guidelines issued by KRCL from time to time. The email account and user ID's created for official purposes shall always be used in a responsible, effective, ethical and lawful manner. Any

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misuse of these resources and / or putting the Corporation at risk or any liability based on such misuse shall result in termination of employment and appropriate legal action.

**H) The termination of contract and its consequences:-**

(a) In addition to the above conditions, the contract agreement shall be terminated on:-

(i) Completion of last day of contract period or any extended period thereon.

(ii) The breach of any terms of contract of employment by contract employee.

(iii) The last day of the one month notice period of termination issued by either side or payment in lieu thereof by either party.

(b) If any litigation on whatsoever account is initiated by or against KRCL, the cause of which lies in contract period, the presence of contract appointee will be required, even after termination or expiry of the contract agreement.

(c) Upon any premature termination or expiration of contract for any reason, the contract appointee shall return to KRCL any property belonging to KRCL, all tools and plants, documents, any passwords or user ids etc. under his control. This will include all confidential information regarding work, hard and soft copies of documents and information of whatever description of whatever form, tangible or intangible in his possession, together with copies, notes or summaries of such documents and his own working papers which are derived or based upon such documents.

(d) They will have to clear all their advance(s) or due(s), if any cash or vouchers or if any financial outstanding liabilities etc.

(e) Contract appointee will be responsible for the acts and omission(s) in the course of contractual service during the period and thereafter.

**I)** The Contract Appointee shall be governed by Indian Laws and shall be subject to the judicial courts in the concerned State.

**J)** Statutory Income Tax, Professional Tax and other taxes will be deducted at source, as applicable from time to time.

**ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.**

The above terms are broad in nature and only for guidance and are subject to change while entering into agreement at the time of contract appointment.

Date: 28.08.2025

Place: CBD Belapur

**Chief Personnel Officer**

***

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**Annexure-A**

**APPLICATION FORMAT**

EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY CORRUPTION FREE
SAY NO TO OFFERING OR ACCEPTING BRIBES.

RECRUITMENT NOTIFICATION NO & DATE: CO/P-R/8C/2025 dated 28.08.2025

POST APPLIED FOR: _____

Affix passport size photo

(Signed A-crossed)

NOTE: Please note that all the columns given below should be filled in.

| | | |
|---|---|---|
| 1 | Name of the Candidate Mr/Mrs/Ms | |
| 2 | Father's/Husband's name | |
| 3 | Full Postal address with pin code | |
| 4 | Mobile number | |
| 5 | E-mail address | |
| 6 | Date of Birth (DD/MM/YYYY) | |
| 7 | Age as on 01.08.2025 | .....Years.....Months.....Days. |
| 8 | Gender: Male/Female | |
| 9 | Community: | |

**Education Qualification:**

| Name of Examination | Year of passing | Name of Board/University | Aggregate % of marks obtained |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

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**Other Qualification:** _____

**Professional Experience:**

| Sr. No | Posts Held | From - To | No. of years | Pay scale/ Monthly remuneration | Organization and brief description of job | Any other details |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Current place of working, post held and substantive pay level: _____

I hereby declare and certify that the above information is true and correct to the best of my knowledge and belief. If any information furnished by me is found to be incorrect /false, my application shall be liable to be rejected and my services are liable to be terminated at any stage, ever if recruited.

**Signature of applicant:**_____

List of documents enclosed (Please indicate 'TICK' [√] in the box)
**(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS MAY RENDER THE APPLICANT INELIGIBLE)**

a) Self attested copies of certificate in proof of qualification (As per the qualification specified in Notification) ☐
b) Self attested copy of Proof of Date of Birth (SSLC/SSC Certificate/Birth Certificate) ☐
c) Copy of Caste certificate in the format required for Central Government employment (In case of ST/SC/OBC-NCL) and service certificate in support of claims for Ex- servicemen, if any. In case of EWS candidate, certificate in the format required for Central Government employment (Format attached) ☐
d) Two passport size photographs. ☐
e) Self attested copy of experience certificate issued by previous employer ☐
f) Character certificate from Gazetted officer/Executive officers for certifying that he/she is bearing good moral char ☐

**I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website www.konkanrailway.com**

Signature of applicant:_____
Name of applicant:_____

Date:
Place:

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Annexure - I

**1) Assistant Electrical Engineer:**

| | | |
|---|---|---|
| 1 | Name of post : | Assistant Electrical Engineer |
| 2 | Educational Qualification : | Full Time Engineering Degree/Diploma in Electrical / Electronics from recognized (AICTE) University with not less than 60% Marks. |
| 3 | Work Experience : | Minimum 6-year experience for Engineering Graduates and 8 years' experience for Diploma holder in Railway Electrification projects such as Over Head Equipments (OHE)/Power supply Installations (PSI)/ Electrical General Services in Indian Railway/PSUs/Metro or Private firm having minimum Annual Turn Over of 300 Cr.<br>Candidate should have knowledge of the relevant specification i.e. Railway Board & RDSO and other relevant codes & specifications. |
| 4 | Brief Description of Duties of post: | |
| a | General duties: | Monitoring & supervision of various project works of Railway Electrification and other projects executed by KRCL in India. |
| b | Essential duties : | The essential duties of Assistant Electrical Engineer on Contract basis in respect of works are as under:<br><br>1) Overseeing electrical construction works and/or Quality Assurance.<br>2. Serve as Technical representative for all matters related to Contract, Contract Management, Project Management, Quality Assurance and Safety of works.<br>3. Draw up technical circulars, norms, guidelines and Notes.<br>4. Assist in floating, negotiations, finalization of Tenders, claims and allied works.<br>5. Supervise & monitor the works for conformance with the provisions of Contract Documents and the Procedures and Manuals.<br>6. Preparation of Reports in connection with the works assigned.<br>7. Maintenance of Site office, control & upkeep of all documentations, Correspondence, records, Reports & Returns, etc regarding works and other logistic services. Drafting of Yearly, Monthly, Weekly and Daily reports.<br>8. To ensure discipline and look after matters pertaining to staff under his control and ensure compliance of Labour Laws by Contractors.<br>9. Assist Superiors in smooth running of works.<br>10. He should have knowledge of IE Rules and Regulations.<br>11. General Administration works, logistics, meetings and all office related works.<br>12. At the time of taking over of charge /relinquishing/handing over of charge, joint inspection should be carried out and joint handing over taking over report should be made.<br>13. Any other duty as assigned by Controlling Officer from time to time. |
| 5 | Upper age limit as on 01.08.2025 | 45 years. |
| 6 | Place of posting and HQ | As per Project requirement of KRCL in all over India. |

**

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**2) Sr. Technical Assistant / Electrical :**

| | | |
|---|---|---|
| 1 | Name of post : | Sr. Technical Assistant / Electrical |
| 2 | Educational Qualification : | Full Time Engineering Degree/Diploma in Electrical / Electronics Engineering from recognized (AICTE) University with not less than 60% Marks. |
| 3 | Work Experience : | Minimum 1-year experience for Engineering Graduates and 3 years' experience for Diploma holder in Railway Electrification projects such as Over Head Equipments (OHE)/Power supply Installations (PSI)/ Electrical General Services in Indian Railway/PSUs/Metro or Private firm having minimum Annual Turn Over of 300 Cr.<br>Candidate should have knowledge of the relevant specification i.e. Railway Board & RDSO and other relevant codes & specifications. |
| 4 | Brief Description of Duties of post: | |
| a | General duties: | Monitoring & supervision of various project works of Railway Electrification and other projects executed by KRCL in India. |
| b | Essential duties : | The essential duties of Sr. Technical Assistant / Electrical on Contract basis in respect of works are as under:<br><br>1) Overseeing electrical construction works and/or Quality Assurance.<br>2. Serve as Technical representative for all matters related to Contract, Contract Management, Project Management, Quality Assurance and Safety of works.<br>3. Draw up technical circulars, norms, guidelines and Notes.<br>4. Assist in floating, negotiations, finalization of Tenders, claims and allied works.<br>5. Supervise & monitor the works for conformance with the provisions of Contract Documents and the Procedures and Manuals.<br>6. Preparation of Reports in connection with the works assigned.<br>7. Maintenance of Site office, control & upkeep of all documentations, Correspondence, records, Reports & Returns, etc regarding works and other logistic services. Drafting of Yearly, Monthly, Weekly and Daily reports.<br>8. To ensure discipline and look after matters pertaining to staff under his control and ensure compliance of Labour Laws by Contractors.<br>9. Assist Superiors in smooth running of works.<br>10. He should have knowledge of IE Rules and Regulations.<br>11. General Administration works, logistics, meetings and all office related works.<br>12. At the time of taking over of charge /relinquishing/handing over of charge, joint inspection should be carried out and joint handing over taking over report should be made.<br>13. Any other duty as assigned by Controlling Officer from time to time. |
| 5 | Upper age limit as on 01.08.2025 | 45 years. |
| 6 | Place of posting and HQ | As per Project requirement of KRCL in all over India. |

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**3) Jr. Technical Assistant / Electrical:**

| | | |
|---|---|---|
| 1 | Name of post : | Jr. Technical Assistant / Electrical |
| 2 | Educational Qualification : | Full Time Engineering Degree/Diploma in Electrical / Electronics Engineering from recognized (AICTE) University with not less than 60% Marks. |
| 3 | Work Experience : | Minimum 1 year experience for Diploma holder in Railway Electrification projects such as Over Head Equipments (OHE)/Power supply Installations (PSI)/ Electrical General Services in Indian Railway/PSUs/Metro or Private firm having minimum Annual Tern Over of 300 Cr.<br>Candidate should have knowledge of the relevant specification i.e. Railway Board & RDSO and other relevant codes & specifications. |
| 4 | Brief Description of Duties of post: | |
| a | General duties: | Supervision of various project works of Railway Electrification and other projects executed by KRCL in India. |
| b | Essential duties : | The essential duties of Jr. Technical Assistant / Electrical respect of works are as under:<br><br>i) Supervision of construction works / Office works in preparation of DPRs/Designs/ Drawings/Reports, etc.<br>ii) To assist Superiors in preparation of technical documents, process of Tendering, Monitoring of Projects.<br>iii) Maintenance of Site office, control & upkeep of all documentations, Correspondence, records, Reports & Returns, etc. regarding works. Drafting of Yearly, Monthly, Weekly and Daily reports.<br>iv) To ensure discipline and look after matters pertaining to staff under his control and ensure compliance of Labour Laws by Contractors.<br>v) Assist Superiors in smooth running of works.<br>vi) He should have knowledge of IE Rules and Regulations.<br>vii) Any other duty as assigned by Controlling Officer from time to time. |
| 5 | Upper age limit as on 01.08.2025 | 35 years. |
| 6 | Place of posting and HQ | As per Project requirement of KRCL in all over India. |

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**Annexure - IV**

**4) Technical Assistant / Electrical:**

| | | |
|---|---|---|
| 1 | Name of post : | Technical Assistant / Electrical |
| 2 | Educational Qualification : | ITI from recognised institutions in any trades from recognised Board/ Institute. |
| 3 | Work Experience: | Minimum 03 years of experience for operation/repair/maintenance of all the electrical equipments. |
| 4 | Brief Description of Duties of post: | As above. |
| a | General duties: | Various works of Railway Electrification and other projects works executed by KRCL in India. |
| b | Essential duties : | The essential duties of Technical Assistant / Electrical on Contract basis in respect of works are as under:<br><br>i) Assist his superiors in all day to day works associated with construction, maintenance and operation of electrical installations.<br>ii) Handle maintenance, operation and repairs of all Electrical assets/equipments provided at various places under the assigned work area / jurisdiction.<br>iii) To independently supervise execution of electrical construction works, as and when required by the Administration. |
| 5 | Upper age limit as on 01.08.2025 | 35 years. |
| 6 | Place of posting and HQ | As per Project requirement of KRCL in all over India. |

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## FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Shrimati/Kumari _____ Son/Daughter of _____ Village/Town _____. / District / Division*_____of the _____ State/Union Territory belongs to the _____Caste*/Tribe which is recognised as a Scheduled Caste/Tribe under:

*The Constitution Scheduled Castes Order, 1950.
*The Constitution Scheduled Tribes Order, 1950.
*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;
*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;
[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisa- tion) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]
*The Constitution (Jammu and Kashmir)* Scheduled Castes Orders, 1956.
*The Constitution (Andaman and Nicobar Islands)* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976
*The Constitution (Dadra and Nagar Haveli)* Scheduled Castes Order, 1962.
*The Constitution (Dadra and Nagar Haveli)* Scheduled Tribes Order, 1962.
*The Constitution (Pondicherry) Scheduled Castes Order, 1964.
*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
*The Constitution (Nagaland) Scheduled Tribes Order, 1970.
*The Constitution (Sikkim) Scheduled Castes Order, 1978
*The Constitution (Sikkim) Scheduled Tribes Order, 1978
*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
*The Constitution (SC) Orders (Amendment) Act, 1990.
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.
*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.
*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati*_____father/mother*_____of Shri/Shrimati/Kumari_____of Village/Town* _____ in /District/Division* _____of the State/Union Territory* _____who belongs to the_____ _____Caste*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory* issued by the_____dated_.

3. Shri/Shrimati/Kumari* and /or* his/her* family ordinarily reside(s) in Village/Town*_____ District/Division* of the State/Union Territory * of_____.

Place_____Signature_____ Date_ _____ Designation_____ (with seal of Office)
State/Union Territory _____

* Please delete the words, which are not applicable. @
Please quote specific Presidential Order
% Delete the Paragraph, which is not applicable
Note : (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :
1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).

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## (CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kum*_____ _____Son/ Daughter* of Shri/Smt.* _____of Village/ Town*_____ _____District/Division*_____ in the State/Union Territory_____belongs to the _____ community that is recognized as a backward class under Government of India**, Ministry of Social Justice and Empowerment's Resolution No.__ _____dated_____***

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97.
7. Resolution No. 12011/99/94-BCC dated 11/12/97.
8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
13. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
14. Resolution No. 12011/4/2002-BCC dated 13/01/2004
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum._____and/or_____ his/her family ordinarily reside(s) in the _____ District/Division of the_____State/Union Territory. This is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014 or the latest notification of the Government of India.

District Magistrate / Deputy Commissioner / Any other Competent Authority

Dated:

Seal

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* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM-OBC-NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

a. The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b. The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar' and

(iv)Sub-Divisional Officer of the area where the candidate and/or his family resides

c. The annual income /status of the parents of the applicant should be based on financial year ending March 31, 2020

**ANNEXURE for FORM-OBC-NCL**

| Sl. No. | Resolution No. | Date of Notification |
|---|---|---|
| 1 | No.12011/68/93-BCC(C) | 13.09.1993 |
| 2 | No.12011/9/94-BCC | 19.10.1994 |
| 3 | No.12011/7/95-BCC | 24.05.1995 |
| 4 | No.12011/96/94-BCC | 09.03.1996 |
| 5 | No.12011/44/96-BCC | 11.12.1996 |
| 6 | No.12011/13/97-BCC | 03.12.1997 |
| 7 | No.12011/99/94-BCC | 11.12.1997 |
| 8 | No.12011/68/98-BCC | 27.10.1999 |
| 9 | No.12011/88/98-BCC | 06.12.1999 |
| 10 | No.12011/36/99-BCC | 04.04.2000 |
| 11 | No.12011/44/99-BCC | 21.09.2000 |
| 12 | No.12015/9/2000-BCC | 06.09.2001 |
| 13 | No.12011/1/2001-BCC | 19.06.2003 |
| 14 | No.12011/4/2002-BCC | 13.01.2004 |
| 15 | No.12011/9/2004-BCC | 16.01.2006 |
| 16 | No.12011/14/2004-BCC | 12.03.2007 |
| 17 | No.12011/16/2007-BCC | 12.10.2007 |
| 18 | No.12018/6/2005-BCC | 30.07.2010 |
| 19 | No. 12015/2/2007-BCC | 18.08.2010 |
| 20 | No.12015/15/2008-BCC | 16.06.2011 |
| 21 | No.12015/13/2010-BC-II | 08.12.2011 |
| 22 | No.12015/5/2011-BC-II | 17.02.2014 |

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## FORM OF DECLARATION/UNDERTAKING TO BE SUBMITTED BY OBC CANDIDATE

(IN ADDITION TO THE COMMUNITY CERTIFICATE)

I, _____ Son/Daughter of Shri _____ resident of village/town/city

District_____State_____ _____ hereby declare that I belong to the _____community which is recognized as a backward class by the Government of India for the purpose of reservation in Service admission in Central Govt. institutions as per orders contained in the Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08th September, 1993. I also declare that I do not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum dated 08th September, 1993, which is modified vide Department of Personnel and Training Office Memorandum No. 36033/1/2013-Estt. (Res.) dated 14th September, 2017.

Signature of Candidate:

Full Name: Correspondence
Address: Place:
E-Mail ID:
Mobile No: Date:

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Government of.....

**(Name & Address of the authority issuing the certificate)**

## INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No.....

Date:.....

VALID FOR THE YEAR.....

1.This is to certify that Shri/Smt./Kumari.....son/daughter/wife of.....permanent resident of .....Village/Street.....Post Office.....District.....in the State/Union Territory.....Pin Code....whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year.....His/her family does not own or possess any of the following assets***:

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
Ill. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari..... belongs to the.....caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office.....
Name.....
Designation.....

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term '**Family**" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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## INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY

The Income and Asset Certificate issued 'by any one of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS: -

(i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

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