For more job news visit : www.kpscvaani.com

N. 08/12/2024-DRT
Government of India
Ministry of Finance
Department of Financial Services

3rd floor, Jeevan Deep Building,
10, Sansad Marg, New Delhi,
Dated : 1st August, 2024.

Office Memorandum

Subject: Filling up **online application** of existing, anticipated and unforseen vacancies upto 31.12.2024 for the post of Registrar, Assistant Registrar and Recovery Officer in Debts Recovery Appellate Tribunals (DRATs) and Debts Recovery Tribunals (DRTs) under Department of Financial Services, Ministry of Finance on deputation basis - Reg.

The undersigned is directed to forward herewith a vacancy circular inviting **online applications** for filling up of vacancies of Registrar in Pay Level 12 (Rs 78800-209200) and Assistant Registrar & Recovery Officer in Pay Level 11 (Rs. 67700-208700) of the pay matrix of 7th Central Pay Commission (CPC) in various Debts Recovery Appellate Tribunals (DRATs) Debts Recovery Tribunals (DRTs) under Department of Financial Services on deputation basis.

2. The enclosed vacancy circular may be uploaded on the official website of Department of Personnel and Training for wide publicity. It is further requested that applications of eligible and willing officers of Ministries/Departments, who can be spared, may be forwarded so as to reach this Department within 6 weeks from issuance of the vacancy circular i.e. upto 12th September, 2024.

01/08/2024

(S.D. Sharma)
Under Secretary to the Govt. of India
Tel: 23748750

To,

The Director, CS-I (D),
Department of Personnel & Training,
Lok Nayak Bhawan,
New Delhi.

Copy to:

1. The Joint Secretary (Establishment) of all Ministries/Departments of Government of India.
2. The Chief Secretaries of State Governments and Administrators of UTs.
3. The Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi, Delhi-110023
4. The Chairman/MD & CEO of all PSBs.
5. Registrars of all High Courts.
6. The NIC Cell, 2nd Floor, Jeevan Deep Building, New Delhi- with a request to upload the vacancy circular immediately on the official website of DFS.

With a request to kindly forward the application of eligible and willing officers, who can be spared immediately, so as to reach this Department before the last date.

For more job news visit : www.kpscvaani.com

Vacancy Circular for the post of Registrar, Assistant Registrar and Recovery Officer in Debts Recovery Appellate Tribunals (DRATs) and Debts Recovery Tribunal (DRTs):

1. **Details of vacancies**

Registrar : vacancies:- 18

Existing:- 9 vacancies in DRATs/DRTs at Chennai, Dehradun, Hyderabad, Jaipur, Kolkata, Mumbai, Nagpur, Patna, Pune.

Anticipated:- 9 vacancies in DRAT/DRTs at Chandigarh, Coimbatore, Delhi, Ernakulam, Jabalpur, Kolkata, Mumbai (2), Ranchi and any unforeseen vacancies.

Assistant Registrar : vacancies:- 10

Existing :- 8 vacancies in DRTs at Bengaluru, Cuttack, Hyderabad, Kolkata (2), Mumbai (2), Vishakhapatnam.

Anticipated :- 2 vacancies in DRTs at Jaipur, Pune and any unforeseen vacancies.

Recovery Officer vacancies:- 21

Existing:- 20 vacancies in DRTs at Aurangabad, Chandigarh, Chennai (3), Coimbatore, Dehradun, Delhi (2), Hyderabad, Jaipur, Kolkata (3), Mumbai (3), Nagpur, Pune, Vishakhapatnam.

Anticipated :- 01 vacancy in DRT at Cuttack and any unforeseen vacancies

2. The number of vacancies and the locations indicated above are subject to variation without any notice.

3. Willing and eligible officers may submit their online applications through website of Department of Financial Services (i.e. https://financialservices.gov.in/beta/en) **separately for each post (if applying for more than one post) through online and proper channel only** (i.e. through their Cadre Controlling Authority) so as to reach the undersigned on or before **12th September, 2024.**

4. No applicant will be permitted to withdraw his/her candidature after selection. Doing so will attract one year debarment of such candidates for deputation in DRATs/DRTs.

5. The Cadre Controlling Authority of all Ministries/Departments/Attached and Subordinate offices of the Central Government, State Governments, High Courts, Public Sector Banks are requested to forward the applications of eligible and willing officers, whose services can be spared, by duly filling up Annexure-II of the application form through online. Vigilance clearance, integrity certificate, major/minor penalty certificate and attested/certified copies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs)/Grading of the officer for five years i.e. from 2019-20 to 2023-24 to be uploaded by the Cadre Controlling Authority through online application. It may be noted that, if any ACR/APAR/Grading for a period of more than 3 months is not recorded, then ACR/APAR/Grading prior to 2019-20 for the matching period may be forwarded along with 'No Report Certificate' (NRC) for such period(s). If no report is available for an Assessment year, a report for the year prior to 2019-20 is to be provided.

For more job news visit : www.kpscvaani.com

6 The crucial date for determining the eligibility in respect of vacancies will be the last date for receipt of application.

7. The eligibility for the post (Annexure I) and the application form (Annexure-II) are enclosed and are also available in the vacancy section of this Department's website at- https://financialservices.gov.in/beta/en. Instructions to apply for the said posts through online may be seen at Annexure - III

8. The Department reserves the right to relax the conditions in the interest of administrative exigencies for any class or category of persons applying for the aforesaid post.

9. **The applications received after the last date or received with incomplete documents or not received through proper channel will not be considered.** Applicants/cadre controlling authorities to ensure that the applications, with all required documents, reach well in time before the due date.

10. The selected candidates will be appointed on deputation basis for a period of four years, which may be curtailed or extended further in the interest of administrative exigencies. The pay and other terms and conditions of deputation will be governed by the Department of Personnel and Training Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

11. The period of deputation, including the period of deputation to another post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

(S.D. Sharma)
Under Secretary to the Govt. of India
Ministry of Finance
Department of Financial Services
3rd Floor, Jeevan Deep Building
10, Parliament Street, New Delhi
Tel: 23748750

For more job news visit : www.kpscvaani.com

Annexure I

Eligibility for the post of Registrar

(a) Officers under the Central Government or State Governments or Courts or Tribunals;

(i) holding analogous post on regular basis in the parent cadre of department; or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in Level 11 in the pay matrix (Rs. 67700-208700) or equivalent, in the parent cadre or department; or

(b) Officers of the Public Sector Banks –

(i) Holding analogous posts in scale V on a regular basis in the parent cadre or Department; or

(ii) with five years regular service in the post in scale IV in the parent cadre or Department.

Desirable qualification(s)

Experience in legal or judicial work.

Note 1 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2 : The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 3 : The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing last date of receipt of application.

Eligibility for the post of Assistant Registrar

(a) Officers under the Central Government or State Governments or Courts or Tribunals;

(i) holding analogous post on regular basis in the parent cadre or Department; or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 9 in the pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or Department; or

(iii) with six years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 8 in the pay matrix (Rs. 47600-151100) or equivalent; or

For more job news visit : www.kpscvaani.com

(iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 7 in the pay matrix (Rs. 44900-142400) or equivalent;

(b) Officers of the public sector banks –

(i) Scale IV Officers holding analogous post on regular basis in the parent cadre or Department; or

(ii) Scale-III Officers with five years regular service in the post.

Desirable qualifications

Experience in legal or judicial work

Note 1 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 3: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Eligibility for the post of Recovery Officer

(a) Officers under the Central Government or State Governments or Courts or Tribunals;

(i) holding analogous post on regular basis in the parent cadre or department; or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 9 in the pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or department; or

(iii) with six years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 8 in the pay matrix (Rs. 47600-151100) or equivalent in the parent cadre or department; or

(iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 7 in the pay matrix (Rs. 44900-142400) or equivalent in the parent cadre or department;

For more job news visit : www.kpscvaani.com

(b) Officers of the public sector banks –

(i) Scale IV Officers holding analogous post on regular basis in the parent cadre or department; or

(ii) Scale-III Officers with five years service in the grade rendered after appointment thereto on a regular basis in the post.

Desirable qualifications

Degree in law or having legal experience.

Note 1 : The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 2 : The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on the closing last date of receipt of application.

******

For more job news visit : www.kpscvaani.com

Annexure II

Application Form

Part-I :(To be filled by the Applicant and no column should be left blank)

1.	Name of the applicant (in block letters):	Recent Passport size Photograph signed across by the candidate should be pasted here
2.	Post applied for:	
	Names of places/stations in order of preference (in block letters): 1. 2. 3.	
3.	(a) Date of Birth in Christian ERA (DD/MM/YYYY)	
	(b) Age as on 12.09.2024	
	(c) Date of Retirement/superannuation in parent cadre	
4.	a) Date of Joining Service	
	b) Name of the Service	

5. Details of postings in last 10 years, starting with present post held (including post held on ad-hoc/deputation basis) (Note: To be filled by all Applicants) (duly signed separate sheet can be attached by the candidate) :

Sl	Designation	Deptt./ Office/ Org.	Whether post held on **Regular/adhoc/ officiating/ deputation basis**	Whether Group 'A' / 'B'/ 'C'/ or ('Scale' in respect of officer from PSBs)	Whether Gazetted / Non-Gazetted (Not Applicable in respect of officers from PSBs)	Scale of pay / Pay Band + Grade Pay	Period	
							From	To
1.								

6.	POST HELD ON REGULAR BASIS	
	a) Name of the post	
	b) Whether Group 'A'/'B' Gazetted	
	c) Scale of pay / Pay Band + Grade Pay	
	d) Date of appointment on **REGULAR** basis in Group 'A' (Gazetted)/ Group 'B' (Gazetted) post	
	e) Whether employed under Central Government / State Government / Court / Tribunal or Public Sector bank	
7.	Present Basic Pay	
8.	For Officers of Public Sector Banks (PSBs) only : a) Present Scale-III/IV/ V	
	b) Date of appointment in present scale on regular basis	
9.	a) Educational Qualifications	
	b) Professional qualifications, if any	
10.	Experience, particularly relating to legal matters	
11.	Date of return from last ex-cadre post or deputation, if any	
12.	Whether belongs to SC/ST/OBC/PH	
13.	Whether all eligibility conditions are fulfilled.	
14.	a) Whether worked in DRT/ DRAT earlier. If so, give details including period of deputation	
	b) Whether attended interview for the posts in DRT/DRAT earlier. If so, year of appearance and the number of attempts.	

For more job news visit : www.kpscvaani.com

15.	a) Postal Address for communication with PIN Code and /Fax Number (in block letters)	
	Telephone No.	
	Mobile No.	
	E-mail ID	
	b) Postal address of parent department with PIN Code Telephone and E-mail ID. (in block letters)	

I certify that the above details furnished by me are true to the best of my knowledge and belief and I am eligible for the post applied for.

Signature of the Applicant with date

Place :-

Part-II :

(To be filled by Cadre Controlling Authority of the applicant)

OFFICE OF .....

1. Certified that the particulars given above by the applicant are correct as per records available in the Department/ Office of .....

2. It is also certified that Shri/Smt/Ms .... is clear from vigilance angle and no disciplinary proceedings are pending or contemplated against him/her.

3. It is also certified that Integrity of Shri/Smt/Ms..... is beyond doubt.

4. It is certified that No Major/Minor penalty has been imposed on Shri/Smt/Ms..... during the last 10 years.

5. The attested copies of the Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs)/ Gradings for the last 5 years i.e. from 2019-20 to 2023-24 are enclosed along with NRC for the period(s) ..... [if ACR/APAR/ Grading for a period more than 3 months is not recorded then ACRs/APARs/ Grading prior to 2019-2020 for the matching period need to be forwarded along with No Report Certificate (NRC)]. If no report is available for an Assessment Year, a report for the year prior to 2019-20 is to be provided.

6. It is hereby certified further that this Department/Office shall have no objection to the relieving of the said officer immediately, in case Shri/Smt/Ms..... is selected for the post of ..... in Debt Recovery Appellate Tribunal/ Debts Recovery Tribunal.

(Name, Signature & Telephone No. of Officer with Official Stamp)

Place: _____
Date: _____

For more job news visit : www.kpscvaani.com

Annexure III

Instructions for filing up Online Application Form for the post of Registrar/Assistant Registrar/Recovery Officer of DRATs/DRTs :

1. The candidates shall apply online through URL : https://efiling.drt.gov.in/recruitment/login.php. No other mode of application will be entertained.
2. Before registering/applying online, candidates are advised to go through detailed instructions as mentioned in Office Memorandum dated 1st August, 2024. The candidate should possess the following and keep the same handy while applying online:

a. Valid e-mail ID and Mobile Number.
b. Scanned Copy of self-attested recent passport size coloured photograph (3.5. X 4.5 cm) of the candidate (File Size up to 2 mb, in .jpg format only).
c. Scanned copy of signature (signed on white paper with black pen) of the candidate (File Size up to 2 mb, in .jpg format only).

3. The Candidates need to register themselves by clicking on New User Registration tab and then enter their valid Mobile Number and Email-Id. OTP will be sent on Mobile Number and Email-Id as provided. Please enter the OTP received, then enter the Captcha and Click on Register.
4. After registration, candidates must log in using their mobile number and password (received on the registered email-id of candidate). They can then proceed to fill up the application form which is in two parts.

- Part I (to be filled in by the Candidate): Candidates detail. Completion of Part I generates a unique Application number, which candidates are advised to save for future reference.
- Part II: The details of Part II need to be provided by the Present Office/Cadre Controlling Authority of the applicant. The Present Office/Cadre Controlling Authority will receive an e-mail on the email-Id of the Authorised Officer provided by the applicant while filling the details in Part-I of the Application Form, which will have the URL link for uploading Part II, APARs, and other required documents such as Cadre Clearance, Vigilance Certificate, Major & Minor penalty details etc. Once the required documents are submitted through the provided link by the Present Office/Cadre Controlling Authority, the applicant's application form will be considered as finally submitted to the Department of Financial Services (DFS). However, it may be noted that a hard copy of Part-II alongwith supporting documents should also be submitted to Department of Financial Services for further processing the applications at the address mentioned below :

The Under Secretary (DRT)
Ministry of Finance
Department of Financial Services
3rd Floor, Jeevan Deep Building
10, Parliament Street, New Delhi - 110001

- Note: User needs to submit Part-I of application form. Further, Present Office/Cadre Controlling Authority of User will complete and submit Part-II of application form, only after which the Application will be treated as received through proper channel to Department of Financial Services.

For more job news visit : www.kpscvaani.com

5. While filling up the Part–II of the application through online, copies of the following documents need to be uploaded by the Present Office/Cadre Controlling Authority of the Candidate :

- Copies of the APARs (Last Five Years) as mentioned in vacancy circular.
- Cadre Clearance Certificae
- Vigilance Clearance Certificate
- Integrity Certificate
- Details of Major/Minor Penalty imposed if any during last 10 years and other requisite documents.

6. Applications without Part-II of the Application form along with supporting certificates/ documents as mentioned above, shall be summarily rejected.

7. After submitting online application, candidate is required to download the Application Form generated by the system with Unique Application Number for future reference.

8. Candidates should have a valid personal e-mail ID and mobile number. It should be kept active during the entire recruitment process. Application Number, Password and all other important communication will be sent on the same registered e-mail id (Please ensure that email sent to this mailbox is not redirected to junk/ spam folder).

9. Candidates should take utmost care to furnish the correct details while filling in the online application. Once the form is submitted it cannot be edited.

10. In case of any difficulties/queries relating to online submission of Part-I and Part-II of the application form, please write to email on drt@nic.in or Contact No. 011-23748741 (10:00 AM to 4:30 PM).

11. Department will not be responsible for non-delivery of e- mail/ delivery of e-mail to junk or spam folder.