For More Job news Visit : www.kpscvaani.com

File No. MRO-1/2025/Advt. No.525 Dated: 27.10.2025

BROADCAST ENGINEERING CONSULTANTS INDIA Limited

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002, Phone: 011-23378823
Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307
Phone: 0120-4177850 / 4177860 Email: Hrsection@becil.com **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY ADVERTISEMENT NO. 525

Applications are invited in **Offline Mode** for recruitment of following manpower purely on contract basis for deployment in the office of Ministry of Mines, Government of India.

S. No.	Name of post	No. of post	Eligibility (Qualification, Experience, Roles & Responsibilities)	Remuneration (in Rs.)
1.	**Content Writer**	01	**Education Qualifications:** Master's degree in Journalism or Mass Communication or English or Public Relations **Work Experience:** • Minimum 2–5 years of proven experience in content writing, preferably for government departments, public sector, or reputed media/communication agencies. • Experience with government communication protocols will be an added advantage. **Skill Required:** • Excellent command of English and Hindi (spoken and written). • Strong writing, editing, and proofreading skills with attention to detail. • Ability to write for diverse formats and audiences (technical, policy, public). • Familiarity with government schemes and policies in the mining/mineral sectors is desirable. • Basic knowledge of content management systems and social media platforms. • Ability to work under tight deadlines and handle multiple projects simultaneously. • Design visually appealing and professional PowerPoint (PPT) presentations tailored to the audience and purpose. Translate complex data and analytical insights into easy-to-understand visual slides, charts, and infographics. • Hands-on experience creating short-form, engaging content specifically tailored for platforms like **Twitter (X), LinkedIn, Instagram, Facebook, and Threads**, etc. Be user-friendly with social media platforms, understand trending topics, and know how to write content that resonates with diverse audiences online. **Responsibilities:** • Draft, edit, and proofread official documents, press releases, reports, web content, speeches, social media posts, and newsletters.	Rs. 65,000/- per month

For More Job news Visit : www.kpscvaani.com

S. No.	Name of post	No. of post	Eligibility (Qualification, Experience, Roles & Responsibilities)	Remuneration (in Rs.)
			• Develop content for Ministry's website and digital platforms ensuring accuracy, clarity, and consistency. • Assist in the preparation of presentations, talking points, and briefs for senior officials. • Coordinate with various divisions of the Ministry to collate and present information in reader-friendly formats. • Support public communication campaigns including scheme awareness, events, and policy announcements. • Ensure all content aligns with government communication standards and branding guidelines. • Work with design and technical teams to visualize content (Infographics, brochures, reports, etc.). **Age Limit for the post:** upto 35 Years as on the last date of submission of application **Project Work:** • Shortlisted applicants for the post of Content Writer will be required to make a presentation of their previous work, showcasing relevant writing samples, content strategy (if any), and experience in handling similar assignments. • The presentation should highlight the applicant's ability to create impactful, accurate, and audience-appropriate content, preferably in the context of government communication, policy, or public engagement. This will be a key component of the evaluation process. **Disclaimer:** • Selected candidates for the post of **Content Writer** will be required to **carry and use their own equipment,** including a **laptop and necessary accessories,** for all content development and related tasks. They must also ensure that their devices are equipped with **licensed and updated software** (such as word processing, editing, and formatting tools). • No separate equipment or software will be provided by the Ministry.	
2.	**Graphic Designer**	01	**Education Qualifications:** Bachelor's Degree or Diploma in Graphic Design or Fine Arts or Visual Communication, or a related field. **Work Experience:** • Minimum 2–5 years of experience in graphic design, preferably in a government, public sector, or institutional setting. • Prior experience in designing for awareness campaigns, policy outreach, or public information will be an added advantage. **Skill Required:** • Proficiency in graphic design software such as Adobe Photoshop, Illustrator, InDesign, Corel DRAW, etc. • Knowledge of basic motion graphics or animation (e.g., After Effects) is desirable. • Strong understanding of design principles, color theory, typography, and layout. • Ability to translate technical or policy content into engaging visual formats.	Rs. 65,000/- per month

For More Job news Visit : www.kpscvaani.com

S. No.	Name of post	No. of post	Eligibility (Qualification, Experience, Roles & Responsibilities)	Remuneration (in Rs.)
			• Attention to detail and strong organizational skills. • Good communication skills and the ability to work under deadlines. • Familiarity with government communication aesthetics and protocols is preferred. **Responsibilities:** • Design brochures, posters, infographics, banners, newsletters, social media creatives, and presentations aligned with government branding guidelines. • Develop visual identities and layouts for Ministry reports, policy documents, campaigns, and schemes. • Assist in the design of event materials such as backdrops, standees, and exhibition displays. • Collaborate with content writers, video editors, and media teams to develop cohesive communication materials. • Ensure visual consistency and accuracy across all published content. • Edit and retouch photographs, icons, and illustrations as required. • Adapt and optimize designs for multiple formats (print, web, social media, mobile). • Maintain an organized archive of design assets and templates **Age Limit for the post:** upto 35 Years as on the last date of submission of application **Project Work:** Shortlisted applicants for the post of **Graphic Designer** will be required to make a **presentation of their previous work.** The presentation should showcase a portfolio of relevant design projects, highlighting creativity, technical skills, and experience in developing visual content for public communication, government, or institutional purposes. This will be a key component of the evaluation process. **Disclaimer:** Selected candidates for the post of **Graphic Designer** will be required to **carry and use their own equipment**, including a **laptop and necessary accessories,** for executing all assigned tasks. They must also ensure that their devices are equipped with **licensed and up-to-date graphic design software** (such as Adobe Photoshop, Illustrator, InDesign, CorelDRAW, Shutterstock, Envato etc.). No separate equipment or software will be provided by the Ministry.	
3.	**Video Editor**	01	**Educational Qualifications:** Bachelor's degree or diploma in Film Editing or Mass Communication or Multimedia, or a related field. **Work Experience:** • Minimum 2–5 years of professional experience in video editing, preferably in a government, public sector, or institutional environment. • Demonstrated experience with government or developmental sector projects will be an added advantage **Skill Required:** • Proficiency in video editing software such as Adobe Premiere Pro, Final Cut Pro, After Effects, etc.	Rs. 70,000/- per month

For More Job news Visit : www.kpscvaani.com

S. No.	Name of post	No. of post	Eligibility (Qualification, Experience, Roles & Responsibilities)	Remuneration (in Rs.)
			• Basic motion graphics and animation skills preferred. • Familiarity with video formats, codecs, and optimization for different platforms (web, mobile, TV). • Ability to manage multiple projects simultaneously and work in a collaborative environment. • Understanding of audio mixing, color grading, and media compression techniques. • Good command of English and Hindi for accurate subtitling and voiceover syncing. **Responsibilities:** • Edit raw video footage into polished final products suitable for websites, social media, presentations, and public dissemination. • Create promotional videos, event coverage clips, explainer videos, awareness films, and interviews related to Ministry programs and initiatives. • Add graphics, subtitles, animations, sound effects, background music, and voiceovers as needed. • Collaborate with content writers, communication officers, and design teams to create cohesive multimedia outputs. • Ensure brand consistency and adherence to government communication guidelines. • Manage video assets and maintain an organized archive of past projects. • Work under tight deadlines and respond to urgent video editing needs during key events or policy announcements. **Age Limit for the post**: upto 35 Years as on the last date of submission of application **Project Work:** Shortlisted applicants for the post of **Video Editor** will be required to make a **presentation of their previous work.** This should include a curated showreel or portfolio demonstrating relevant video editing projects, creativity, technical skills, and experience in producing content suitable for government, institutional, or public communication. The presentation will form a key part of the evaluation process. Disclaimer: Selected candidates for the post of **Video Editor** will be required to **carry and use their own equipment**, including **laptop and necessary accessories**, for all assigned tasks. They must also ensure that their devices are equipped with **licensed and up-to-date video editing software** (e.g., Adobe Premiere Pro, After Effects, Final Cut Pro, Shutterstock, Envato etc.) needed to perform the work efficiently. No separate equipment or software will be provided by the Ministry.	
Total		03		

For More Job news Visit : www.kpscvaani.com

Selection Process:

1. Applications shall be invited from applicants against the advertisement published.
2. Shortlisting shall be done as per the eligibility criteria for the post.
3. Possession of the prescribed qualifications and experience does not automatically entitle a candidate to be shortlisted for further stages of the selection process.
4. The selection process will be conducted in two rounds i.e. i) Skill test ii) Interview

(A) Skill test

a) For the post of content writer and Graphic Designer, the skill test will be of I hour duration.
b) For the post of video editor, the skill test will be of 2 hour duration

(B) Interview

Candidates who qualify in the skill test will be called for an interview

5. Preference may be accorded to candidates possessing higher marks in the prescribed qualifications and/or greater relevant experience, as per the discretion of the client (Principal Employer).
6. The organization reserves the right to shortlist candidates based on higher qualifications, or other suitable criteria as deemed fit.
7. The list of all the shortlisted applicants shall be forwarded to the client for further selection at their end.
8. Shortlisted Applicants shall be informed via Email/phone calls for their interview/assessment/skill test (if any). Applicants are advised to keep their email and phone updated.
9. Selected applicants shall be informed via email/phone about their selection and further process.
10. BECIL shall not be obligated to publish or upload any interim results or stage wise shortlists. Only the final result, comprising the list of candidates selected for the post upon conclusion of the final interview conducted by the client, shall be published on the official website of BECIL.

How to apply:

1. The applications for selection to the above posts will be accepted through SPEED POST/REGISTERED POST ONLY. **No other mode of application shall be entertained.**
2. Application Processing Fee in the form of Demand Drafts (Mandatory) will be accepted In favor of **"Broadcast Engineering Consultants India Ltd, Noida".**

Category-wise Application Processing Fees	
Category	**Application Processing Fee**
SC/ST, PwD	NIL
All other categories	Rs. 295/-

3. The interested applicants must submit an application along with copies of educational qualifications and experience certificates in a sealed envelope in the prescribed format attached through SPEED POST/REGISTERED POST only & address it to "Broadcast Engineering Consultants India Limited (BECIL), BECIL BHAWAN, C-56/A-17, Sector-62, Noida-201307 (U.P)".
4. BECIL shall not be responsible for any postal loss/ postal delay in receipt of applications.
5. The envelope carrying the duly filled-in application form should be super-scribed as "Advertisement No:……" and "Post Applied For – ……".
6. Incomplete applications (columns of the format enclosed not filled in or all requisite documents not enclosed) or those in format other than the one prescribed in the Application Form will not be entertained & shall be summarily rejected.
7. The necessary documents as listed below (self- attested photo copy) are required to be attached along with the application.

    1. Educational / Professional Certificates.
    2. 10th, 12th (if applicable)
    3. Birth Certificate.
    4. Caste Certificate(if applicable)
    5. Work Experience Certificate (if applicable)
    6. PAN Card copy
    7. Aadhaar Card copy

8. Copy of EPF/ESIC Card (Pervious employer-if applicable)
9. Bank passbook Copy mentioning the bank Account details.

For More Job news Visit : www.kpscvaani.com

General Instructions:

1. Applicant must read the instructions and ensure that the application is submitted correctly.
2. Applicants must review their application forms carefully before final submission. BECIL shall not accept any request for changes to be made in the information submitted by the candidates incorrectly.
3. The applicant should ensure that they fulfill the eligibility criteria and other requirements and that the particulars furnished by them are correct in all respect. In case it is detected at any stage of recruitment process that the applicant does not meet the eligibility criteria and/or the applicant has furnished any incorrect/false information or has suppressed any material fact(s), the candidature of such applicant is liable to be rejected. If any of the above shortcoming(s) is/are detected, even after appointment, his/her services are liable for suitable actions including termination and prosecution.
4. Applications that are not in conformity with the requirements indicated in this advertisement/incomplete application will not be entertained.
5. No TA/DA will be paid for attending the test/document verification/personal interaction (if any) & joining the duty on selection etc.
6. Preference shall be given to local applicants and who have work experience in the same/similar department.
7. Applicants are requested to keep a photocopy of their application Forms before offline submission and retain with them for future reference.
8. Only shortlisted applicants as per above eligibility criteria shall be called for further process (if any).
9. Mere filling the form will not confirm your suitability/selection for the post.
10. The candidature of applicants at all stages of selection process will be provisional and is subject to satisfying the prescribed eligibility conditions. Mere submission of form by the applicant will not imply that his/her candidature has been finally cleared by BECIL/Client. BECIL/Client takes up verification of eligibility conditions with reference to original documents once again, at various stages of the selection process and after the applicant has been selected for the post.
11. Applicants are advised to ensure the correctness of Email ID & Phone Number. BECIL shall not be responsible for any typographical errors (i.e Email IDs, Mobile Number etc.) in the application forms submitted by applicant.
12. If you want to apply for one or more post against the same advertisement, you shall be submitting application form separately. The application processing fee shall be applicable as per number of posts applied.
13. Applicants are advised to possess a valid e-mail ID, which is to be entered in the Application Form. They are also advised to retain this e-mail ID active as any important intimation to the candidates shall be provided by BECIL/Client through e-mail. They are further requested to check regularly their e-mail (including message in SPAM folder) for any communication from BECIL/Client in this regard. Any important information including Corrigendum/Changes/Updates and information / general instructions during the course of recruitment process and on selected applicants shall be made available either through the website or on the email id, simultaneously tracking the website for updates.
14. Applicants are advised to fill the post judiciously as per the advertisement published by BECIL.
15. All the communications will be made either on registered email or registered mobile number.
16. No applicant shall make any communication with our client.
17. Applicants are requested to enter the details in the offline application format carefully. After submission of the application, no modification shall be permitted.
18. BECIL reserves the right to cancel/modify/restrict/increase/reopen the recruitment process, if the need so arises, without issuing any further notice or assigning any reason thereof. Posts indicated herein may be kept unfilled at the discretion of BECIL.
19. The number of vacancies may increase or decrease at any stage of selection process.
20. Indian Nationals only need to apply.
21. Canvassing in any form will be a disqualification.
22. All decisions taken by the organization regarding eligibility, shortlisting, interview and final selection shall be final and binding on all candidates.
23. No correspondence will be entertained from candidates not invited / selected.
24. Any legal dispute with regard to the selection process shall be subject to the jurisdiction of courts located at New Delhi.
25. Shortlisted candidates are required to produce original/self-attested application form, along with one set of photocopied documents of essential qualification/experience for verification at the time of interview.
26. **The application processing fee submitted by the candidate shall not be refunded (उम्मीदवार द्वारा जमा किया गया शुल्क यानी आवेदन प्रसंस्करण शुल्क वापस नहीं किया जाएगा).**

Advisory:

1. The applicants are advised not to fall prey to fraudulent job offers in the name of BECIL/Client. BECIL does not engage or authorize any agents or intermediaries for recruitment advertisements or job offers.

For More Job news Visit : www.kpscvaani.com

2. BECIL shall not be responsible in any way for any amount paid by the applicants to any individual or group of individuals/agencies purporting to be representing BECIL/Client.
3. BECIL does not solicit any money as an advance from any applicant at any stage of the recruitment process, other than the prescribed application processing fee as advertised in the advertisements.
4. Vacancies (if any) are published on our Corporate Website **www.becil.com** only, with complete details.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL shall be final and binding on candidates.

In case of any doubt & queries please contact to: 0120-4177850/860 or email at: Hrsection@becil.com

The Last date for receipt of application to BECIL is till **05.11.2025, 18:00 HRS.**

Sd/-

Deputy General Manager

Advertisement No:……..

For More Job news Visit : www.kpscvaani.com

For office Use: Reg. No._____Dated:_____Fee: _____

BROADCAST ENGINEERING CONSULTANTS INDIA LTD

(A Govt. of India Enterprise)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002
Tel : + 91(11) 23378823-25, **Fax No**. + 91(11) 23379885
Corporate Office: BECIL Bhawan, C-56, A/17, Sector-62, Noida – 201307 Uttar Pradesh
Tel: 0120-4177850 **Fax :** 0120-4177879
Website: www.becil.com

Please attach recent passport size Color photograph

(REGISTRATION FORM)

(Imp: Please read the details on prescribed educational, professional as well as experience requirements for the various professionals before filling in the form) (FILLED FORM IN ONLY CAPITAL LETTERS)

1. **Application for the post of:** _____

2. **Candidate's Name - Mr.☐ Mrs.☐ Miss.☐ (Please tick the appropriate)**

3. **Father's Name:**

4. **Date of Birth:** ☐☐ **Day** ☐☐ **Month** ☐☐☐☐ **Year**

5. **Aadhar No. (Compulsory)**

6. **Employee State Insurance No. (if any)**

7. **PAN No. (Compulsory)**

8. **Category: General** ☐ **OBC** ☐ **SC** ☐ **ST** ☐ **PH** ☐ **EWS** ☐ **OTHERS** ☐

9. **Marital Status: Married** ☐ **Unmarried** ☐ **Widow** ☐

10. **Nationality:**_____ **11. Religion:**_____

12. **Permanent Address (Capital Letters):**

City **State**

Pin Code

13. **Correspondence Address (Capital Letters):**

City **State**

E-Mail ID (Capital Letters): **Pin Code**

Mobile No.1 **Mobile No.2**

For More Job news Visit : www.kpscvaani.com

14. Educational/Professional Qualifications:

S. No.	Examination Passed	Course Name & Board/University/Institute	Year of Passing	Total Marks	Marks Obtained	Percentage
1	10th passed					
2	12th passed					
3	Graduation					
4	Post-graduation					
5	Diploma					
6	Others (if any)					

15. Work Experience (add separate sheet if required):

S. No.	Organization	Designation	Duration	
			From (DD/MM/YYYY)	To (DD/MM/YYYY)
1.				
2.				
3.				
4.				
5.				

16. Total years of experience: _____

17. References

S.No.	Name	Address	Contact Number

18. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. ---------- -----	☐	☐	☐
2. ----------	☐	☐	☐
3. ----------	☐	☐	☐

Note: Please attach self-attested photocopies of following documents with this form:

1. Educational / Professional Certificates
2. 10th Certificate / Birth Certificate
3. Caste Certificate, if any.
4. Work Experience Certificates
5. PAN Card
6. Aadhar Card
7. Copy of EPF/ESIC Card (Pervious employer-if applicable)

(……..)
Signature of Candidate with date